

Cullman County Schools Virtual Academy Application 2023-2024

To complete the application process:

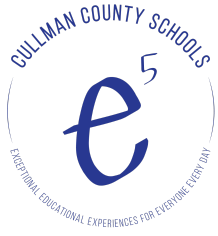
- Complete online registration for your child in PowerSchool Enrollment
- Read the Cullman County Virtual Academy Procedures
- Complete the Application on page 3. Page 4 must be completed by the principal or counselor
- Return the completed application to your school principal or counselor by **JUNE 22, 2023**

Reminder: Students enrolled in CCVA will be required to complete the program for a minimum of one semester.

Notice of Non-Discrimination

The Cullman County Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Angie Yarbrough Title IX Coordinator 402 Arnold Street NE Cullman, Alabama 35055 256-734-2933 ayarbrough@ccboe.org	Lana Tew 504 Coordinator 17600 US HWY 31 N Cullman, Alabama 35058 256-739-0486 lanatew@ccboe.org
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Cullman County Schools Virtual Academy Policies and Procedures 2023-2024

The Cullman County Virtual Academy aims to provide motivated, independent learners with engaging, student-centered courses to meet the student's individual educational needs in an online environment. Virtual learning offers students numerous benefits regarding time flexibility and program customization. In addition, students assume increased responsibility in time management, organization, self-direction, and self-discipline.

BENEFITS:

- ❖ Instruction facilitated by Alabama-certified teachers
- ❖ Accredited diploma upon satisfying all requirements for graduation
- ❖ Flexible and personalized learning experiences
- ❖ Self-pacing and opportunity for accelerated advancement

CURRICULUM:

The Cullman County Schools Virtual Academy utilizes a course curriculum aligned to Alabama Courses of Study. Students intending to complete all graduation requirements through the CCVA must meet the Cullman County Schools graduation requirements. Virtual learning classes' start and end dates align with the Cullman County Schools academic calendar.

ATTENDANCE:

Cullman Virtual Academy monitors student attendance following all applicable statutes set by the state of Alabama. It reports all truant students to the appropriate legal authorities. Parent(s)/guardian(s) with legal responsibility for a child between the ages of six (6) and seventeen (17) are responsible for the student's attendance in a public school unless otherwise exempt by law. If a CCVA student is truant, the parent(s)/guardian(s) are subject to all penalties provided for under Alabama's Compulsory School Attendance Law.

Cullman County Virtual Academy student attendance is measured through the completion of lessons and assignments consistent with the student's customized learning plan. To be considered present, students must actively participate and complete all course assignments with a minimum score of 60% by the given due date. Simply logging into the learning management system (LMS) or course is not considered attending for purposes of Alabama's Compulsory School Attendance Law.

Students must complete all assignments on or before the due date to remain on pace. The Cullman County Virtual Academy Administrator will monitor course progress on Wednesday and Friday of each week to determine whether the student is staying on pace for course completion. If a student is not on pace for a course, an unexcused absence will be recorded in the student information system.

- 1 unexcused absence - A written notice will be sent to the parent/guardian notifying that an unexcused absence has been recorded for the student.
- 3 unexcused absences - The school administrator will contact the parent/guardian for a conference regarding absences. Documentation of the conference will be sent to the District Attorney's Office.
- 5 unexcused absences - The student will be referred to the Early Warning program with an informal meeting with the juvenile Judge.
- 7 unexcused absences -When 2 additional unexcused absences occur after the first court appearance, a referral will be made and screened by Cullman County Board of Education to be sent to intake at juvenile court for processing. An agency meeting will be conducted with the parent and the student to gain an understanding of repeated truancy issues.

GRADES:

The Cullman County Schools Virtual Academy will follow grading policies set forth by Cullman County Board policies. Courses taken through the Cullman County Virtual Academy will be weighted in accordance with Cullman County Board Policies and Procedures.

REQUIREMENTS FOR ENROLLMENT AND EXPECTATIONS:

The requirements to enroll in the Cullman County Virtual Academy are as follows:

- 6th-12th grade students must be enrolled in Cullman County Schools.
- 6th-12th grade students must possess an average of 75 or higher in the four core classes for the previous school year. Students must also have passing grades in all other subjects.
- Students must maintain appropriate course progression for graduation.
- Students must remain in good standing as a student of Cullman County Virtual Academy.
- Students with discipline infractions resulting in suspension or expulsion may be removed from Cullman County Virtual Academy.
- Students must be on track to obtain a College and Career Readiness Indicator prior to graduation.
- Students who are seniors will complete the FAFSA or FAFSA Waiver to have on file at the local school prior to graduation.
- Technology
 - Students must have access to reliable Internet access.
 - To the extent possible, a device will be provided to families (if needed).
- Course Progression
 - Students are required to progress through online courses at a rate comparable to the progression of a traditional class.
 - Students are permitted to work ahead of the standard course progression (with permission of an online instructor) and finish courses early.
- Students who are struggling to maintain an overall 60 average may be required to return to in-person learning at their local school.
- Students receiving Special Education services will require an IEP team decision to be admitted into the virtual program.
- School Administrator approval and signature is required.
- Students will be required to remain in the Virtual Academy for one semester.

STATE AND LOCAL TESTING

All Cullman County Virtual Academy students are required to take all state mandated assessments and required school diagnostic screenings:

- 6th - 8th grade students will take the ACAP in the spring semester at their local school.
- 10th grade students will take the PreACT in the fall semester at their local school
- 11th grade students will take the ACT plus Writing in the spring semester at their local school and have the option to take the PSAT in the fall semester.
- 12th grade students will take the ACT WorkKeys assessment at their local school.
- 12th grade students will take the Civics Test upon the completion of their Government class.
- All students in 6th - 9th grade are required to participate in Cullman County's required Universal Diagnostic Screenings.
- All students will take the Cullman County Performance Indicator Tests at the end of each semester.
- Students must provide their own transportation to the testing site.

NCAA:

Some courses taken may not be approved for NCAA eligibility. Please refer to the NCAA website and your local school counselor for more information.

FAILED COURSES

If a student fails a course, the student can retake the course through summer school or credit recovery. Please refer to your local school counselor for more information.

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STUDENT INFORMATION			
DATE OF APPLICATION		SCHOOL ATTENDING	
FIRST NAME	LAST NAME	MI	GRADE LEVEL 2023-2024
STREET ADDRESS		CITY	ZIP CODE
CELL PHONE NUMBER		STUDENT STATE ID NUMBER	
PARENT/GUARDIAN INFORMATION			
FIRST NAME		LAST NAME	
REASON FOR APPLYING TO THE VIRTUAL ACADEMY		CELL PHONE NUMBER	
		PARENT EMAIL ADDRESS	

STUDENT AND PARENT AGREEMENT

I have read and understand the Cullman County Virtual Academy Procedures and understand the following requirements and expectations. I also agree to the following:

I agree to the following:	Student initials	Parent Initials
The student will abide by all Cullman County Virtual Academy Policies and Procedures.		
The student and the parent/guardian will work cooperatively with my teacher.		
The student will maintain consistent daily access to a device.		
The student will maintain consistent daily access to the internet.		
Students must complete all assignments on or before the due date to remain on pace. If a student is not on pace for a course, an unexcused absence will be recorded in the student information system.		
The student will submit their own work. Cheating will not be allowed in any form. Any collaboration among students must be pre-approved by the teacher.		
Content from the Internet will not be misused or misrepresented.		
Translators are prohibited in all Foreign Language Classes.		
Some courses taken may not be approved for NCAA eligibility.		
Any current mental health services provided for the student will be continued while completing courses through the Cullman County Virtual Academy.		
The student will take all required assessments for their grade level (ACAP, PreACT, ACT, WorkKeys, Edmentum Diagnostics, Performance Indicator Tests, Civics Exam).		
The student will earn at least on College and Career Readiness Indicator.		
Students who are seniors will complete the FAFSA or FAFSA Waiver to have on file at the school.		
The student will remain in the Virtual Academy for one semester.		
The parent/guardian will provide their student's own transportation to the local school to take required local and state assessments.		

STUDENT SIGNATURE: _____ PARENT SIGNATURE: _____

Return this form to your school's administrator or counselor. Page 4 will be completed by the school.

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TO BE COMPLETED BY THE SCHOOL ADMINISTRATOR OR COUNSELOR:

Does the student currently receive IEP, 504, or EL Services: (circle one) YES NO

If you circled yes above, please specify: _____

If the student's application is approved, the IEP team must meet and amend the IEP to reflect virtual placement.

Students must possess an average of 75 or higher in the four core classes for the previous school year. Students must also have passing grades in all other subjects. Please provide the student's current average for the following:

Math: _____ English: _____ Science: _____ Social Studies: _____ Passing all other subjects:(circle one) YES NO

For high school students, has the student earned a CCRI? (circle one) YES NO

Academic Plan TO BE COMPLETE FOR HIGH SCHOOL STUDENTS:

COURSE	GRADE 9	GRADE 10	GRADE 11	GRADE 12
ENGLISH LANGUAGE ARTS	ENGLISH 9 <input type="checkbox"/> completed	ENGLISH 10 <input type="checkbox"/> completed	ENGLISH 11 <input type="checkbox"/> completed	ENGLISH 12 <input type="checkbox"/> completed
MATHEMATICS	GEOMETRY <input type="checkbox"/> completed	_____ <input type="checkbox"/> completed	_____ <input type="checkbox"/> completed	_____ <input type="checkbox"/> completed
SCIENCE	BIOLOGY <input type="checkbox"/> completed	_____ <input type="checkbox"/> completed	_____ <input type="checkbox"/> completed	_____ <input type="checkbox"/> completed
SOCIAL STUDIES	WORLD HISTORY <input type="checkbox"/> completed	US HISTORY I <input type="checkbox"/> completed	US HISTORY II <input type="checkbox"/> completed	GOVERNMENT <input type="checkbox"/> completed ECONOMICS <input type="checkbox"/> completed
PLEASE INDICATE COURSE(S) COMPLETED OR PLANNED TO THE COMPLETE ALONG WITH THE CREDIT EARNED:				
CTE/FOREIGN LANGUAGE/ARTS (3 credits)	_____ <input type="checkbox"/> completed		_____ <input type="checkbox"/> completed	
	_____ <input type="checkbox"/> completed		_____ <input type="checkbox"/> completed	
	_____ <input type="checkbox"/> completed		_____ <input type="checkbox"/> completed	
ELECTIVES (2.5 credits)	_____ <input type="checkbox"/> completed		_____ <input type="checkbox"/> completed	
	_____ <input type="checkbox"/> completed		_____ <input type="checkbox"/> completed	
	_____ <input type="checkbox"/> completed		_____ <input type="checkbox"/> completed	
PE / HEALTH CAREER PREPAREDNESS	BEGINNING KINESIOLOGY <input type="checkbox"/> completed			
	HEALTH <input type="checkbox"/> completed			
	CAREER PREPAREDNESS <input type="checkbox"/> completed			

- PRINCIPAL APPROVES STUDENT'S APPLICATION FOR THE VIRTUAL ACADEMY
- PRINCIPAL DOES NOT APPROVE STUDENT'S APPLICATION FOR THE VIRTUAL ACADEMY

- DISTRICT TEAM APPROVES STUDENT'S APPLICATION FOR THE VIRTUAL ACADEMY
- DISTRICT TEAM DOES NOT APPROVE STUDENT'S APPLICATION FOR THE VIRTUAL ACADEMY

SCHOOL ADMINISTRATOR/COUNSELOR COMMENTS:

*Students or Parent/Guardian, Return pages 3 and 4 to your school administrator or counselor.
Administrators, submit pages 3 and 4 to the Director of Instructional Programs.*