

SUMMER SCHOOL PROCESS

- Program is offered to Grades K thru 4 students who were enrolled or monitored at any time during the school year **unless** the **student qualified for SPED** or **was dismissed**. This is for both literacy and math students.
- Information letter and permission forms are sent home to parents the first week AFTER April vacation – including emergency card. (***MUST BE RETURNED WITH YES OR NO.**) Follow-up phone calls if necessary for the ‘no replies’. Send to Title I office and keep a copy for yourself. **Due to Deb Sanborn by May 10, 2022.**
- End of Year Student Reports literacy and math are completed by classroom teachers and sent to the Title I Office by the Title I teacher. These are used for planning instruction for the summer program. **Due June 3, 2022** (after final Title I Coordination Meeting)
- Title I Director reviews the End of Year Student Reports to determine students’ needs and to group the students accordingly.

Transportation Information:

- Title I Teachers send bus form to Deb Sanborn - **NOT** the bus company. **Due to Deb May 10, 2022.** Any changes or new add-ons - put information on a new transportation form and send to Deb Sanborn ASAP.