

**DOUGLAS UNIFIED SCHOOL DISTRICT #27
DOUGLAS, ARIZONA**

Board Room
Central Administration Building

5:00 PM
February 1, 2022

**Regular Board Meeting
Minutes of the Board**

I. PRELIMINARY MATTERS:

CALL TO ORDER: Mr. Ray Borane, President

PRESENT: Mrs. Jana Selchow, Member
Mr. Mitch Lindemann, Member
Dr. Edward Gomez, Member (Telephonically)
Mr. Mario Ramos, Member (Telephonically)

Others Present: Ana C. Samaniego, Superintendent
Cesar Soto, Chief Financial & Operations Officer
Denise Cox, Assistant Superintendent
Kamila Barrios, Ex-Officio Student Member
Alma Valenzuela, Superintendent's Secretary

Approval of Minutes:

Mr. Lindemann motioned to approve the following minutes. Mrs. Selchow seconded the motion. Motion carried 5/0. ¹

1. October 5, 2021 – Regular
2. November 2, 2021 – Regular
3. November 10, 2021 – Special
4. December 7, 2021 – Regular
5. December 7, 2021 – Public Hearing

**Summary of Current Events:
Superintendent**

Mrs. Samaniego addressed the Board and informed them about the following:

- Distance Learning – Visited the schools as part of the leadership team and academic walk-throughs. Saw great learning and teaching going on at all the schools. It is our goal to return to in-person learning on Tuesday, February 8th. One of the reasons we had to go virtual for two (2) weeks is due to the number of staff and student cases. We want our students back in school!
- This Wednesday is not an early release day.

¹A unanimous (5/0) vote will show the members voting in this manner throughout the minutes:

Name	Aye	Nay	Abstain
Mrs. Jana Selchow	√		
Mr. Mitch Lindemann	√		
Dr. Edward Gomez	√		
Mr. Mario Ramos	√		
Mr. Ray Borane	√		

- Parent/Teacher Conferences, in person and virtual, will be held this Thursday from 1:00 p.m. to 7:00 p.m.
- Early Release Days this week will be Thursday and Friday.

Governing Board Members

Mr. Lindemann commented about the mesh that is around the baseball and softball fields. He asked what is the general purpose for putting it? Mrs. Samaniego replied that the purpose was to make them look nicer and more attractive. Mr. Lindemann commented that he expects to see the official bulldog mascot on them too. Mrs. Samaniego commented that she will discuss it with the DHS administration.

Mrs. Selchow commented that she has passed by the new DHS construction site and it looks like they are moving along. Mrs. Samaniego, Mr. Soto, and Mr. Durazo conducted a site visit this week. If any Board member is interested in doing a site visit, please let Mrs. Samaniego know. Mr. Borane asked how is the construction project doing schedule wise and with completion date? At this time, moved to Mr. Soto's report.

Reports:

Business Office Reports – Cesar Soto

Mr. Soto replied that there have been some delays of deliveries and today due to the weather, the concrete pouring will happen next week. They are still pushing and trying to meet the deadline. During the walk-thru did see a lot of progress and will start seeing more construction. Mr. Borane asked if the temporary portables are still being used at DHS? Mr. Soto replied yes, they are classrooms and labs.

Mr. Soto advised that the Board was provided the January reports.

Mrs. Selchow asked where will students be practicing for athletics during the construction? Mr. Angel Ortega replied that they will practice on their current fields.

Mr. Soto commented that they are still waiting on the legislature and see what is going to happen with the Aggregate Expenditure Limit (AEL). This is not only going to affect this year's budget but the following year's until something is fixed.

School Activity Reports – Kamila Barrios

Ms. Kamila Barrios provided the DUSD School Activity Report for the month of February.

Mr. Borane asked Mr. Ortega as to what is happening with athletics regarding practices, scheduling, current sports, and playoffs? Mr. Ortega replied that it has been quite a challenging season, being that they didn't have a winter sports. All the winter teams pulled through and are now in the final weeks of the winter season. We anticipate a couple of the teams heading to the post season: Boys Soccer, Girls Basketball, and a few wrestlers. Mr. Borane asked if people have been reluctant to attend events and are attendees wearing masks? Mr. Ortega replied that there have been ups and down with community attendance especially inside the gym. We have the District mask mandate which is being enforced while indoors and it is optional for outside events.

Any visiting team is notified of the mask mandate so they can follow it as best they can, to include visiting spectators. Spring sports will begin on February 7th and they are all outdoors.

Human Resources & Student Enrollment Reports – Denise Cox

Mrs. Cox advised that are 3,875 students enrolled to include preschool.

Mrs. Cox advised that Ms. Mene Gomez is retiring after 32.5 years of service at the end of May. We would like to thank her for her many years of service and dedication to the District. It is a major loss to the District to have her retire. Mrs. Samaniego commented that Ms. Gomez brings a wealth of knowledge to the New Student Center. Finding a replacement that can handle that position because our funding comes with accurate data control and it is a big responsibility within that position. Thank you Mene for your 32.5 years! Mr. Borane commented that the department had its ups and downs during the years but she really brought it up to where it is right now.

For COVID, as of last week, we had 45 positive staff cases and 46 close contacts; which has been the highest staff week we have seen. For student cases, we had 41 positive cases. We don't know if student cases are not being reported as they are on Distance Learning. The week prior, we had 104 positive student cases. This week so far we have 4 positive staff cases and 6 exposures and will track the previous exposure cases. We are on track to return to in-person learning next week. It is not a mandate to test in order to return to work but it is highly recommended to do so before returning. We are asking both staff and parents to notify the school staff or supervisors, if anyone is testing positive, positive cases at home and have symptoms. If staff or students are sick, please stay home.

Public Comments:

None.

II. CONSENT AGENDA ITEMS:

Mr. Lindemann motioned to approve the consent agenda as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

1. Payroll and Expense Vouchers/Reports:
 - i. Expense Vouchers: 2230, 2231, 2232
 - ii. Student Activities & Auxiliary Reports
 - iii. Payroll Vouchers: 15

III. ACTION ITEMS:

A. Discussion/action on the approval of certified hires.

Mr. Lindemann motioned to approve the certified hires as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

- | | | | |
|----------------------|--|-------------|-----------|
| • Norma Ramos | Afterschool Enrichment Program Coordinator (Joe Carlson) | \$30.00/hr. | ESSER III |
| • Yannette Hernandez | Afterschool Enrichment Program Teacher (Joe Carlson) | \$30.00/hr. | ESSER III |
| • Marie Goncero | Afterschool Enrichment Program Teacher (Joe Carlson) | \$30.00/hr. | ESSER III |
| • Karen Ramirez | Afterschool Enrichment Program Teacher (Joe Carlson) | \$30.00/hr. | ESSER III |
| • Michael Starkey | Afterschool Enrichment Program Teacher (Joe Carlson) | \$30.00/hr. | ESSER III |
| • Karina Bermudez | Afterschool Enrichment Program Teacher (Joe Carlson) | \$30.00/hr. | ESSER III |

- Alejandra Lomeli Emergency Substitute Teacher (Districtwide) \$85.00/day M&O
- Gisselle Arvayo Emergency Substitute Teacher (Districtwide) \$85.00/day M&O
- Ximena Buzane Emergency Substitute Teacher (Districtwide) \$85.00/day M&O
- Nohelia Holguin Emergency Substitute Teacher (Districtwide) \$85.00/day M&O
- Alejandra Felix Emergency Substitute Teacher (Districtwide) \$85.00/day M&O

B. Discussion/action on the approval of classified hires.

Mr. Lindemann motioned to approve the classified hires as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

- Josue De La Ree Afterschool Enrichment Program Instructional Aide (Clawson) \$12.80 ESSER III
- Nereyda Acosta Afterschool Enrichment Program Instructional Aide (Clawson) \$12.80 ESSER III
- Guy Altamirano Afterschool Enrichment Program Instructional Aide (Clawson) \$12.80 ESSER III
- Amber Ramirez Afterschool Enrichment Program Instructional Aide (Clawson) \$13.62 ESSER III
- Mariah Miramontes Afterschool Enrichment Program Instructional Aide (Joe Carlson) \$13.29 ESSER III
- Maria Lopez Instructional Aide (Joe Carlson) \$13.29 M&O

C. Discussion/action on the approval of classified resignations & retirement.

Mr. Lindemann motioned to approve the classified resignations & retirement as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

- Carlos Trevino Maintenance Worker Resignation effective 01/14/22 (2 yrs.)
- Jovanka Friend ESS Instructional Aide (DHS) Resignation effective 02/02/22 (3 yrs.)
- Menegilda Gomez NSC Supervisor Retirement effective 05/26/22 (32.5 years)

D. Discussion/action on the approval of classified transfer.

Mr. Lindemann motioned to approve the classified transfer as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

- Danielle Quiñonez From Instructional Aide (JC-\$13.30) to Parent Liaison (JC-\$14.64) M&O/Title I

E. Discussion/action on the approval of athletic hire.

Mr. Lindemann motioned to approve the athletic hire as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

- Luis Cañez Assistant Baseball Coach (DHS) \$2,000.00 M&O

F. Discussion/action on the approval of athletic resignation.

Mr. Lindemann motioned to approve the athletic resignation as presented. Mrs. Selchow seconded the motion.

- Maria Sexton Assistant Track Coach (DHS) Resignation effective immediately

Mr. Borane asked if she had already received the addendum? Mrs. Samaniego replied she will check but they usually receive it once the season begins. She resigned before the season began. Mr. Borane asked if she is rehireable? He commented that this item should be taken back to the DHS administration to find if she is rehireable. At this time, Mr. Lindemann withdrew his motion and Mrs. Selchow withdrew her second. No action will be taken on this item. Mrs. Samaniego

advised that by not voting on this item, it will have to be brought to the Board sooner to be able to post the position and hire. Mr. Borane commented that there is no working contract and anyone can be hired now and the only question is if she would be rehireable.

G. Discussion/action on the approval of volunteer.

Mr. Lindemann motioned to approve the volunteer as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

- Michael Quiñonez Baseball (DHS)

H. Discussion/action on the approval of student teachers.

Mr. Lindemann motioned to approve the student teacher as presented. Mrs. Selchow seconded the motion.

- Marlene Preciado Student Teacher (Districtwide) through UA South Pathways
- Priscilla Polanco Student Teacher (Districtwide) through UA South Pathways

Mrs. Cox commented that it states districtwide as they could go to different sites to observe.

There being no further discussion, motion carried 5/0.

I. Discussion/action on the approval of donations received for DUSD #27:

- *Donation of a Mapex Tornado Drum Kit with cymbals and hardware from Mr. Mike Sadler to DHS Band (est. value \$300.00).*
- *Donation of \$500.00 from ICF International (2021 AZ Youth Risk Behavior Survey) to Douglas High School (gifts & donations account).*

Mr. Lindemann motioned to approve the donations received for DUSD #27 as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

J. Discussion/action on the approval of emergency procurement purchases related to COVID-19.

Mr. Soto advised that these are for purchases that are COVID-19 related where we do not have to get quotes and follow the regular procurement rules, as long as the Board approves. The purchases are for PPE equipment, masks, sanitizing equipment, etc.

Mr. Lindemann motioned to approve the emergency procurement purchases related to COVID-19 as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

K. Discussion/action pursuant to Policy BGF to temporarily suspend Policy BGB, requiring two readings of the proposed policies prior to approval of the adoption in order to approve the below Policy immediately upon the first reading.

- *GCG, Part-Time and Substitute Professional Staff Employment*

Mr. Lindemann motioned to adopt Policy GCG as presented. Mrs. Selchow seconded the motion.

Mr. Soto advised that this is an increase to substitutes pay due to the minimum wage increase. The recommendation is to add \$20.00 to the existing tier amounts and approve it immediately.

- Tier 1 - Emergency Substitute, will go from \$85 to \$105 per day, \$125 per day if the substitute works more than 20 consecutive days in the same position, and \$52.50 for ½ day.
- Tier 2 - Regular Substitute, will go from \$95 to \$115 per day, \$135 per day if the substitute works more than 20 consecutive days in the same position, and \$57.50 for ½ day.
- Tier 3 - Regular Substitute (Certificated), will go from \$105 to \$125 per day, \$145 per day if the substitute works more than 20 consecutive days in the same position, and \$62.50 for ½ day.

Mrs. Samaniego commented that there is a new regulation for substitutes. It will now allow for school districts to continue having the same substitute teacher for more than 120 days in a given classroom. Mr. Lindemann asked what are the requirements for substitutes? Mrs. Samaniego replied that Tier 1 is for anyone as long as they are 18 years old with college credits. Tier 2 is for anyone that has a Bachelor’s degree in any field with no teaching experience. Tier 3 is for a certified substitute with teaching experience. All tiers have to have an ADE certificate and fingerprints.

There being no further discussion, motion carried 5/0.

IV. INFORMATION ITEMS:

A. Request for future agenda items

None.

B. Announcements

- Virtual Parent/Teacher Conferences February 3, 2022
- No School (All District Offices Open) February 7, 2022
- Presidents’ Day (No School & All District Offices Closed) February 21, 2022
- Next Regular Board Meeting March 1, 2022

V. ADJOURNMENT:

There being no further business, Mr. Lindemann motioned to adjourn the meeting. Mrs. Selchow seconded the motion. Motion carried 5/0. The meeting was adjourned at 5:49 p.m.

Minutes prepared by Alma Valenzuela, Superintendent’s Secretary. The Board at their meeting on March 1, 2022, approved these minutes.

Effective immediately and until further notice, the DUSD Governing Board will be enforcing the Center for Disease Control’s health precautionary recommendation limiting all public gatherings to 10 people. All Governing Board meetings will be live-streamed and available to view via DUSD’s YouTube channel.

Details regarding presentations and discussions are available on the audio and video recordings posted on the Governing Board page on the DUSD website at www.dusd.us (For exact statements made during the board meeting, you may request a copy of the audio).