

MINUTES OF THE **Regularly** scheduled MEETING OF THE BOARD OF EDUCATION OF STAUNTON COMMUNITY UNIT DISTRICT #6, Macoupin and Madison Counties, Illinois, held in the school Library on Monday, June 18th, 2018 at 7:00 p.m.

I. Call to Order Regular Meeting

A. Welcome/Pledge of Allegiance/Roll call

Vice President John Renner called the Regular Meeting of the Board of Education to order at 7:00 pm in the school Library. Roll was taken: Board members Dave Lamore, Kim Peterson, John Renner, and Janice Kinder were present. Stephanie Legendre, Scott Skertich, and Chris Tingle absent. Administration in attendance were Superintendent Dan Cox and Grade School Principal Nancy Werden.

B. Approval of agenda

Peterson made a **motion** to approve the regular agenda as presented. Kinder seconded the motion. On a roll call vote: Lamore, Peterson, Renner, and Kinder voted to approve the agenda as presented. Legendre, Skertich, and Tingle absent.

II. Recognition of Public/Visitors

President Tingle acknowledged Kelly Costa, reporter from the Staunton Star Times, Cheri Plummer (representing Prairie State Insurance Cooperative), and Greg Frost (representing Opa Food Service).

III. Consent Agenda

A. Approval of Bills/Payroll/Treasurer's Report

B. Approval of Minutes Regular and Closed from May 2018

C. Approval of Personnel Report:

a. Recognition of Resignation(s) and Retirements-

- 1) The Board recognizes the resignation of Brian Munson as a teacher and coach effective June, 4, 2018

b. Recommendations for Hire-

- 1) Elementary/JH Secretary- Monicia Boyer
- 2) Paraprofessionals-None
- 3) SHS Asst. BKB Coach-None
- 4) SHS Asst. Football Coach-None
- 5) 7th Grade Girls Basketball-Randy Anderson
- 6) Spring Coaches 2018:
 - a. HS Baseball – Kyle McBrain (Head Coach), Larry Caldieraro (Asst. Coach)
 - b. HS Track – BJ Ogata (Head Coach), Adam Schulte (Asst. Coach)
 - c. HS Softball – Jen Abert (Head Coach), Vicki Senaldi (Volunteer Asst. w/ Stipend)
 - d. HS Girls Soccer – Brad Fulk (Head Coach), Ed Hirschl (Asst. Coach)
 - e. JH Track – John Kolesar (who just resigned today-with Thanks for service), Brandon Ray
 - f. Jr. High Scholastic Bowl- Erin Geringer
- 7) SHS Volunteer Football Coach-None

D. Approval of Prevailing Wage Resolution

E. Acceptance of Donations-None

F. Approval of Surplus Equipment

G. Renewal of Intergovernmental Agreement with Southwestern CUSD # 9 for School Counselor Services

H. Destruction of Closed Session recordings older than 18 months

Superintendent Cox recommended the approval of the consent agenda as amended (Jr. High Scholastic Bowl- Erin Geringer, John Kolesar's resignation, and approval of Employee unpaid leave of absence-Diane Dal Pazzo for a general unpaid leave of absence will be retroactive June, 2018 through July 18, 2018 at the July meeting). Lamore made a **motion** to approve the consent agenda as amended. Kinder seconded the motion. Lamore, Peterson, Renner, and Kinder voted to approve the agenda as amended. Legendre, Skertich, and Tingle absent.

IV. Administrator Reports

Principal reports

Grade school Report- Nancy Werden

- **May Events:**

Congratulations to all Junior High Track Members who qualified and competed at the state competition: The following students qualified for the state track meet May 18 & 19:

Lily Bruhn, Reece Hoog, Whitney Weller, McKenna Tosh, Breanna Baldwin-Zurek, Drake Dufrain, Sam Best, Kevin Budden, Ty Abernathy, and Caleb Partridge.

She thanked Coach Kolesar and Coach Schulte for all their time and dedication.

- **Pre-School For All**

The grant renewal was posted this year in November and our school received notice that our grant was approved for the next 4 year cycle.

- **New Website/Registration:**

The new website is up and running. We will be posting our 2018-19 registration forms shortly to begin the registration process later this summer.

Registration for the 2018-19 school year will be August 6. Preschool registration will be August 7 & 8. Notices and more information to follow.

High School Report- Brett Allen's written report

- Staunton High School is offering a summer credit recovery program for any student who did not pass a course this school year. The students are working individually on an online program through the company Educere at a low-cost price. The summer program started in late May with letters of invitation being sent home to students and their families.

- He congratulated the SHS Trap Team on their 4th Place Victory at the State Trap Shoot on Saturday, June 2nd.

- Registration for the 2018-2019 school year is a process that can be completed fully online by Staunton families. He told the parents to check the District website in mid-July to register their student. There will be 1 day of open registration where families can come to the school and utilize a Chromebook to register students and/or pay fees.

Any new students must register at the appropriate office and meet with the principal to provide necessary residency documentation.

Additionally, any families wishing to apply for free/reduced lunch and a fee waiver must attend the date of open registration.

Open Registration – Monday, August 6th, 2018 - Multi-Purpose Gym

Hours: 8:30 AM – 12:00 PM

1:00 PM – 4:00 PM

5:00 PM – 7:30 PM

- He thanked our custodial, technology, and transportation staff who have been hard at work preparing, the buildings, grounds, and buses for next school year.

B. Superintendent Dan Cox

Illinois Freedom of Information Act requests- Sandra Bohlen

The District responded by including records in possession of the District in our response.

A.R. Graiff Demolition Update

The A.R. Graiff Demolition is well underway and will be completed in the coming days.

Safety and Security

An initial safety review has been conducted with Morri Fraser, Director of Blackburn Security. Additionally, an active shooter/crisis response drill is schedule with all Macoupin County first responders on August 7th.

Navigate Prepared has taken 360 photos of all rooms and facilities to upload to our response plan. Safety plans are being uploaded and input now. We plan to be prepared to share with first responders by the first of August.

District Improvement

The District Improvement Team met the first week of school to review components of the ESSA plan. The team is now awaiting technical advisory recommendations.

State Assessment Review Committee

The State Assessment Review Committee will be meeting the same day as the Board meeting. An update was provided to the Board.

Finance/Personnel

Grant Allocations

Grant allocations have been received by the district. Mr. Cox informed the Board that the District was approved for the competitive PK for all grant. He told the Board that not all districts received funding. The total funded amount for Staunton Schools is \$276,653 to serve 80 students. He told the Board “Nancy Werden’s work in successfully writing and securing this grant is nothing short of outstanding! Nancy is to be commended for her good work”.

Additional grant allocations are as listed:

- Title I = \$183,075
- Title II = \$33,758
- Title IV = \$19,532

As a result of the notification of grant allocations the remaining paraprofessionals who have yet to be recalled will now receive notification of recall. He anticipates only two will not be rehired (one was hired as a teacher and one is moving out of state).

Secondly, as a part of the PK for all grant the district will be required to maintain a family engagement positions. Our plans are to use an existing aid and then back-fill the open position with a new hire.

V. Financial Report

A. Discussion of FY19 Grant Allocations

(See IV B)

B. Discussion of Site Based Budgeting

The new ESSA plan will require school districts to transition to site based accounting for student expenditures, meaning, all expenditures must be tracked by building. This will require some significant changes in the budget development which is already underway.

VI. Unfinished Business

A. NOTHING

VII. New Business

A. Action to Accept Lowest Responsible Bid from Opa Food management of Illinois for contracting Third Party Non-Instructional Services: Food Service Management

Solicitations for bids were advertised publicly and sent to four specific companies. Two participated in the mandatory pre-bid meeting and returned bids. The lowest responsible bidder is Opa Food Management of IL with a total estimated bid amount of \$256,009.52. Mr. Greg Frost, representing Opa, was present to answer any final questions that the Board might have. The superintendent recommends accepting the low bid from Opa for \$256,009.52. Lamore made a **motion** to accept the lowest responsible bid from Opa Food Management of IL for contracting third party non-instructional services: food service management contingent upon final approval from ISBE. Renner seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to accept the lowest responsible bid from Opa Food Management of IL for \$256,009.52. Legendre, Skertich, and Tingle absent.

B. Consideration and Possible Action to Join the Prairie State Insurance Cooperative

The Board discussed the potential of joining the Prairie State Insurance Cooperative self-insurance risk management program for property & casualty, automobile, excess liability, workers compensation, school board legal, and student accident insurance programs. Cheri Plummer, representing Prairie State Insurance Cooperative, was present to answer any questions. The Prairie State Insurance Cooperative (PSIC) is a protected self-insurance risk management program for Illinois school districts. PSIC is a full-service insurance and risk management program offered to public schools in North, Northwest, Central and Southern Illinois. The comprehensive program gives members long-term cost stability as well as broader coverages and increased limits. Cheri told the Board that they would be getting more comprehensive coverage (our umbrella would double) for less money. Coverages includes property & casualty, automobile, excess liability, workers compensation, school board legal, student accident and more. The risk sharing pool purchases traditional insurance in excess of a self-insured loss fund. The specialized nature of the program design offers the potential return of loss fund dollars subject to favorable loss experience. PSIC's equity return announcement is evidence that the program is well managed and profitable. Now at 192 members, PSIC expects to top 200 members in 2018 and has a high retention rate. The program is administrated by Gallagher Risk Management Services. Gallagher is the leading provider of risk management and insurance solutions for Illinois public school districts. ARM of Illinois is the exclusive marketing agent for PSIC. A member of ARM International, the group provides a proven distribution platform to insurers, wholesalers and program managers. ARM of Illinois has 24 independent agency members operating from locations throughout Illinois. The negative part of joining this insurance is that the school would sever relations with Scheller Insurance. Upon the recommendation of the Administration, Peterson made a **motion** to join the Prairie State Insurance Cooperative as presented. Renner seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to join the **Prairie State Insurance Cooperative** as presented. Legendre, Skertich, and Tingle absent.

C. Consideration and Possible Action on Property, Casualty, Liability, and Workers Compensation Insurance Renewals

Since the Board decided to join PSIC on the previous agenda item, no action was taken on this agenda item.

D. Approval of Student Handbook

Annually building administrators, with input from staff, bring recommended handbook revisions to a District committee comprised of administrators, teachers, board member(s), parents, and students to keep the handbook up-to-date with Board policy, School Code, and District practice. The committee reviews recommendations and recommends any additional revisions for Board approval. The

Superintendent recommends approval the updates and revisions to the 2018-2019 Staunton CUSD #6 student handbook with a revised explanation of the Latin Honor System. Renner made a **motion** to approve the updates and revisions to the 2018-2019 student handbook with a revised explanation of the Latin Honor System. Peterson seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to approve the updates and revisions to the 2018-2019 Handbook with a revised explanation of the Latin Honor System. Legendre, Skertich, and Tingle absent.

VIII. Roll call to go into Closed Session of Purposes defined in:

Lamore made a **motion** to go into executive session at 8:14 pm in the unit library. Peterson seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to (Legendre, Skertich, and Tingle absent) voted to go into executive session to discuss:

A. 5ILCS 120/2(c)(1)- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

Roll call to Open Session

Lamore made a **motion** to return to the regular order of business at 9:11 p.m. Renner seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to return to the regular order of business. Legendre, Skertich, and Tingle absent.

IX. Action as a Result of Closed Session

A. Approval of Extension of Elementary Principal Employment Agreement

The contract for Nancy remains as presented during the April meeting. Nancy has one year left on her three-year contract. We have received clarification on a bill in the General Assembly increasing teachers starting pay and the effects it would have on administrative raises. She will be hired as a Principal for the term of three (3) years, commencing August 1, 2019, and terminating on July 31, 2022, with an annual salary of eighty-eight thousand nine hundred sixty-four thousand dollars and eighty-one cents (\$88,964.81) for the 2019-2020 school year. Upon the recommendation of the Administration, Renner made a **motion** to approve the extension contract for Nancy Werden as presented for the 2018-2019 School Year as Principal. Kinder seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to approve the new contract for Nancy as presented. Legendre, Skertich, and Tingle absent.

B. Approval of Junior High School Principal Employment Agreement

The contract for Ryan remains as presented during the April meeting. We have received clarification on a bill in the General Assembly increasing teachers starting pay and the effects it would have on administrative raises. Ryan McGowen is hired as the Principal for the 2018-2019 school year, on a ten (10) month/200 work day basis, including student registration, commencing July 1, 2018, and terminating before June 30, 2019, at an annual salary of ninety-two thousand six hundred five dollars and forty-seven cents (\$92,605.47), inclusive of all extracurricular and coaching stipends. Upon the recommendation of the Administration, Renner made a **motion** to approve the contract for Ryan McGowen as presented for the 2018-2019 School Year as Principal. Lamore seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to approve the new contract for Ryan as presented. Legendre, Skertich, and Tingle absent.

C. Approval of Executive Secretary to Extension as 12-month Employee and Job Description

Mr. Cox recommends extending Angie Abernathy to a 12-month position as executive secretary that includes adding food service coordination (compliance reports) that will not be handled by the Opa. Lamore made a **motion** approve Angie Abernathy's extension as a 12-Month employee with job descriptions and pay as presented. Kinder seconded the motion. On a roll call vote Lamore, Peterson, Renner, and Kinder voted to approve Angie's contract extension to 12 months. Legendre, Skertich, and Tingle absent.

X. Correspondence

None

XI. General Discussion

XII. Adjournment

With no further business Lamore made a **motion** for adjournment. Kinder seconded the motion. All members present voted for adjournment. Meeting adjourned at 9:20 p.m. The next regularly scheduled meeting will be Monday, July 16th, 2018 at 7:00 p.m. in the high school library.

Dave Lamore, Secretary Staunton School District.