

**Union County School District #11
Imbler Public Schools
Imbler, Oregon**

**January 26, 2022
High School - Room #1
5:30 P.M.**

Preliminary Business

Call To Order

Board Chair Pam Glenn called the Special Meeting to order at 5:30 p.m. Screening committee members that were present were; Jenny Zacharias-Phelps, Maddi Koenig, Ryan Browne, Susan Hughes, Ian Gordon, Vicki Correll, David Stirewalt, Jillian Gray and Kristen Kruse. The following committee members attended virtually; Barry Bowers, Jenn Goodman, Carrie Caselton-Lowe, Jo Pedro-Frye, Shauna Kretschmer and Margarett Craig.

Executive Session - ORS 192.660(2)(a)

The Board and screening committee entered into executive session at 5:31 p.m. to review and rank the applicants for the superintendent search. Following an extensive discussion, the screening committee was released at 7:14 p.m. The Board reconvened for executive session at 7:30 p.m. to continue discussion of the candidates and select which candidates they wish to invite for an interview.

Regular Session

Develop Interview Schedule

It was determined the first round of interviews would be held virtually February 2nd beginning at 3:00 p.m. This is a change from the original schedule. The finalist forum will also be moved up to February 10th. Sara Herb will contact the candidates and schedule the interviews. She will also email sample questions and asked that the board provide feedback no later than Monday, January 31st.

Internet and Social Media Check Training

Ms. Herb provided a brief training on the Internet and Social Media Checks. Ken Patterson and Joe Fisher volunteered to conduct the internet check on the candidates selected for interviews.

Contract Parameters

A sample contract along with the current superintendent contract was presented for review. The Board saw no need to make changes to the current contract as it had been reviewed by legal counsel prior to the search last year. Ms. Herb did recommend that the District have the contract reviewed by an attorney prior to offering a contract to a candidate.

Ms. Herb reviewed the updated calendar and informed the Board that they would need to approve the updated search calendar on February 2nd.

Adjournment

With no further business to discuss, the meeting was adjourned at 8:24 p.m.

Members Present

Jason Beck, Kaiger Braseth, Pam Glenn, Joe Fisher and Ken Patterson.

Others Present

Mike Mills, Principal/A.D. and Teressa Dewey, Deputy Clerk.

Chairman

Deputy Clerk