# NEW MEXICO COALITION OF

# EDUCATIONAL LEADER’S BYLAWS

**Revised ~~July 2014~~ April 2023**

# ARTICLE I. NAME

The name of this organization shall be the New Mexico Coalition of Educational Leaders (NMCEL)

# ARTICLE II. FORMATION

New Mexico Coalition of Educational Leaders (NMCEL)has been formed as a non-profit organization. (Do we need to mention 501 (c) (6)?

# ARTICLE III. PURPOSE

The organization has been formed to:

1. Advocate for public education and children’s issues.
2. Present a united front for education of New Mexico children, bridging diverse points of view.
3. Provide services to membership.
4. Serve as a power base for political affairs and educational policy in New Mexico.
5. Provide professional development (share research, best practices).
6. Advocate for educational leadership organizations around the state.

# ARTICLE IV. MEMBERSHIP

**Section 1. DEFINITIONS**

1. “administrator/educational leader”, shall be a person who is licensed as an administrator or who is recognized by the employing institution as an administrator or someone with specialized skills who is serving in an administrative / supervisory position.
2. “membership”, meaning a representative of an approved affiliate organization of the NMCEL Board.
3. “NMCEL Board Member”, the Executive Officers and all members representing affiliate organizations.
4. “NMCEL Executive Officers”, shall be the standing President, President-Elect, and Immediate Past-President.

**Section 2. MEMBERSHIP**

Membership in NMCEL shall consist of those persons who are eligible for membership under the definition of administrator as defined in ARTICLE IV Section 1. Members.

**Section 3. CLASSES OF MEMBERSHIP**

There shall be three (3) classes of membership:

1. **Individual Membership** 
   * 1. **Professional Membership** - Administrators not associated with ~~member organizations~~ affiliates, and who are persons holding an administrative license or recognized by the employing institution and serving in an administrative position shall be eligible for Professional Membership.
     2. **Emeritus Membership** - Any retired New Mexico educational administrator is eligible for Emeritus Membership. Emeritus Membership is granted only to those retired New Mexico School Administrators who have been active members of NMCEL.
     3. **Graduate Student** - Any graduate student attending a New Mexico university who aspires to become a school administrator is eligible for Graduate Membership.
2. **Institutional Membership** 
   * 1. ~~The New Mexico Coalition of Educational Leaders~~ NMCEL encourages membership of eligible organizations such as the Public Education Department, educational agencies, public school districts, colleges, and universities. Institutional members are entitled to receive all NMCEL services.
3. **Honorary Life Membership**
   * 1. May be granted to retired NMCEL members. Nomination may be made by an individual member or the NMCEL ~~Executive~~ Board. The awarding of an Honorary Life Membership will be made by the NMCEL ~~Executive~~ Board.

# ARTICLE V. GOVERNING STRUCTURE

NMCEL is governed by a ~~Executive~~ Board which is made up of one representative from each affiliate organization. The representative to the NMCEL ~~Executive~~ Board shall be either the President of each affiliate organization or an appointed/elected designee. ~~Executive Board members may serve one or two years depending on the bylaws of their own organization.~~

**Section 1. AFFILIATES**

1. To be a recognized affiliate of NMCEL, an application for affiliate recognition must be made to the NMCEL ~~Executive~~ Board. The NMCEL ~~Executive~~ Board reserves the right to approve or to deny an application for affiliate recognition. The NMCEL ~~Executive~~ Board also reserves the right to decertify any recognized affiliate.
2. Each affiliate shall enjoy complete autonomy to conduct activities and services as are consistent with the purposes and activities of NMCEL. ~~The President of each of the affiliates or an appointed / elected designee who is an active member of NMCEL shall serve as a representative on the NMCEL Executive Board.~~

**3. Recognized Affiliates**

1. Albuquerque Public Schools Principals Association – APSPA
2. Alliance for the Advancement of Teaching and Learning – Educators Rising (NMSU)
3. Coalition of State Supported Educational Programs – COSSEP
4. Cooperative Educational Services – CES
5. Eastern New Mexico Educational Resource Center – ENMERC
6. New Mexico Activities Association – NMAA
7. New Mexico Association of Bilingual Educators – NMABE
8. New Mexico Association of Educational Retirees – NMAER
9. New Mexico Association of Elementary School Principals – NMAESP
10. New Mexico Association of School Business Officials – NMASBO
11. New Mexico Association of Secondary School Principals – NMASSP
12. New Mexico Council of Administrators of Special Education – NMCASE
13. New Mexico Public Facilities Management Association – NMPFMA
14. New Mexico School Personnel Association – NMSPA
15. New Mexico School Superintendents Association – NMSSA
16. New Mexico Society of Technology Educators – NMSTE
17. Regional Education Cooperative Association – RECA
18. Southeastern New Mexico Educational Resource Center – SNMERC

**Section 2. MEMBERSHIP**

1. **Membership**
2. To become a member of NMCEL, a potential affiliate must petition the NMCEL ~~Executive~~ Board in writing for membership and provide a copy of the affiliate organization’s bylaws. ~~The affiliate must have at least twenty (20) administrators to be considered for membership. The affiliate must maintain this number of members to remain an active member of NMCEL.~~
3. **Inactive Membership**.
4. If an affiliate fails to be represented at two consecutive ~~Executive~~ NMCEL Board meetings, the affiliate will be notified that it will be placed on “Inactive” status, if it fails to be represented at the next ~~Executive~~ NMCEL Board meeting the organization could be suspended.
5. An affiliate organization that is placed on “Inactive” status will not have a vote on the ~~Executive~~ NMCEL Board until it has been represented at two consecutive meetings**.**
6. ~~If the affiliate’s membership of administrators drops below 20, it will be notified that it will be placed on “Inactive” status.~~

3**. Reinstatement to the Executive Board**

1. Once an organization has been placed on inactive status, the organization will not have a vote until it has been represented at two consecutive meetings. Reinstatement will take place at the next scheduled NMCEL Board meeting upon board approval.
2. ~~Proof of increase to meet the membership requirement must be presented to the Executive Board. Reinstatement will take place at the next scheduled Board meeting.~~

# ARTICLE VI. NMCEL ~~EXECUTIVE~~ BOARD

**Section 1. MEMBERS**

The members of the NMCEL ~~Executive~~ Board shall consist of:

1. One representative from each recognized affiliate unless the NMCEL ~~Executive~~ Board has authorized multiple representatives from an organization such as alternates. No affiliate shall have more than one vote unless authorized by the NMCEL ~~Executive~~ Board.
2. The NMCEL Executive Officers shall also be members of the ~~Executive~~ Board to ensure they continue to have voting rights. These officers include: President**,** President-elect, and the Immediate Past President of NMCEL.

**Section 2. REQUIREMENTS**

1. Each member serving on the NMCEL ~~Executive~~ Board must be an active member in good standing of their affiliate.
2. Each member of the NMCEL ~~Executive~~ Board is expected to attend NMCEL Board meetings and the annual conference.
3. NMCEL ~~Executive~~ Board members will vote on issues brought to the ~~Executive~~ Board. It is the responsibility of the affiliate organization to name and inform a designee if affiliate representative cannot attend a meeting. Designee can vote or abstain from votes for the affiliate. We need to establish parameters/or guidelines for designees to vote on NMCEL matters…. Should a designee should be named/identified prior to a vote taken at Board meetings?
4. NMCEL ~~Executive~~ Board members will serve as advocates for their affiliate organization.
5. NMCEL ~~Executive~~ Board members will support the activities/positions of NMCEL including the legislative priorities and the annual conference.
6. NMCEL ~~Executive~~ Board members ~~may~~ should not publicly oppose the legislative position of the NMCEL ~~Executive~~ Board.
7. NMCEL ~~Executive~~ Board members are expected to support Public Education Department initiatives which are supported by the NMCEL ~~Executive~~ Board.

**Section 3 TERMS OF OFFICE**

1. Membership terms on the NMCEL ~~Executive~~ Board shall commence at the summer conference. The length of the term on the NMCEL ~~Executive~~ Boardis the decision of the affiliate. ~~Two year terms are encouraged~~.

## Section 4. MEETINGS

1. The NMCEL ~~Executive~~ Board shall hold at least four (4) meetings throughout the year and may meet at other times upon the call of the President.
2. The NMCEL ~~Executive~~ Board must have a quorum of ~~member~~ affiliate organizations to conduct an official business meeting. A quorum is defined as 50% + 1 of the affiliate organizations. A quorum must be present in order to take ~~an~~ official ~~position~~ action as the NMCEL ~~Executive~~ Board. ~~Upon satisfaction of a quorum, officers are eligible to vote.~~

## Section 5. AUTHORITY

1. The NMCEL Executive ~~Board~~ Officers shall act on questions of policy for the ~~Association~~ NMCEL Board in the interim between ~~annual~~ meetings and report its actions to the ~~membership~~ NMCEL Board. The NMCEL ~~Executive~~ Board shall carry out the plans and policies adopted by the ~~Association~~ Coalition.
2. The NMCEL ~~Executive~~ Board shall appoint an Executive Director who will not be a voting member. Salaries and duties of the Executive Director shall be fixed by the NMCEL ~~Executive~~ Board.
3. The NMCEL ~~Executive~~ Board shall have the authority to prepare a budget and approve the expenditures of NMCEL ~~the Association.~~
4. The NMCEL ~~Executive~~ Board shall develop work committees as needed i.e. audit, scholarship, legislative and strategic planning committees.

**ARTICLE VII. NMCEL EXECUTIVE OFFICERS**

**Section 1. OFFICERS**

The NMCEL Executive Officers ~~of the association~~ shall be ~~a~~ President, the Immediate Past President, and a ~~Vice~~ President-Elect

* 1. **President-Elect**: The President-elect shall be elected by the NMCEL ~~Executive~~ Board and shall serve a two-year term. No affiliate organization will hold the office of President-elect for successive terms. ~~The President-elect of NMCEL can only be elected from among Executive Board representatives and must have had experience on the board within the previous three years.~~ The President-elect will assume the duties of President during the absence of the President or if the President can no longer serve in that capacity. The President-elect will succeed the President and must be willing to make a ~~four~~ six year commitment to serve as an executive officer of NMCEL.
  2. **President**. The president shall ~~be elected by the NMCEL Executive Board and shall serve a two year term. The president~~ assume the duties of the presidency following their two years of service as the NMCEL president-elect. ~~; no affiliate organization will hold the office of president for successive terms. The President of~~ **~~NMCEL~~** ~~can be elected only from among Executive Board representatives and must have had experience on the Board within the previous three years.~~
  3. **Past President**. The past president shall serve a two year term on the NMCEL Executive Board. These two years commence following the prior two years of service as president, as well as two years serving as president-elect. This fulfills the 6 year commitment outlined in **ARTICLE VII Section 1.**

## Section 2. ELECTION

New officers shall be elected at the ~~July~~ NMCEL ~~Executive~~ Board retreat and shall be presented ~~to the membership~~ at the annual ~~general meeting~~ summer conference ~~and assume office at the conclusion of the summer conference~~.

# ARTICLE VIII. MEMBERSHIP DUES

The membership and fiscal year, or dues year, shall be from July 1 through June 30. The active membership dues shall be as follows based upon individual or institutional membership:

**Section 1. MEMBERSHIP DUES**

## Individual Membership Dues

The dues year is from July 1 through June 30 of the following year. Payments may be paid in full ~~for~~ by payroll deduction through your employer or directly to NMCEL.

Professional dues $100

Emeritus dues $25

Graduate Student Dues $25

## Institutional Membership

A district or educational entity pays membership dues which makes each administrator in that organization a member of NMCEL. The dues structure is as follows:

1. District with 0 - 200 ADM $500
2. District with 201 - 600 ADM $750
3. District with 601 - 1,200 ADM $1,500
4. District with 1,201 - 5,000 ADM $3,000
5. District with 5,001 - 10,000 ADM $5,000
6. District with 10,000+ ADM $7,000

Other educational organizations which desire institutional membership will pay duesbased on the number of members in the organization. (Minimum $250.00)

1. **Affiliate dues \_\_\_\_Still do not know this answer.\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# ~~ARTICLE IX. GENERAL MEMBERSHIP~~ BOARD MEETING Do we need this meeting as a 501C6? Working on finding this information out.

~~The NMCEL Executive Board shall arrange for one joint meeting of the general membership during the annual summer conference. The dates, location and other responsibilities for this meeting shall be determined by the NMCEL Executive Board.~~

# ARTICLE X. AMENDMENTS

## Section 1. PROPOSALS

All proposals for amending this constitution must be presented to and receive a two-thirds ~~majority~~ vote of the NMCEL ~~Executive~~ Board present and voting at any meeting of the NMCEL ~~Executive~~ Board. This can be a regularly scheduled or a special meeting called by the NMCEL President. ~~before being submitted to the general membership. Proposals will be presented during the annual meeting and or posted on the NMCEL website.~~

## Section 2. DEADLINES

Proposed amendments must be posted on the NMCEL website at least two weeks before the amendment is to be voted upon. A copy of the proposed amendments should also be emailed or provided to all ~~members~~ affiliates of the NMCEL ~~Executive~~ Board at least two weeks prior to the scheduled meeting at which a vote will be taken.

## ~~Section 3. PROPOSED AMENDMENTS~~

~~Proposed amendments must have the approval of the majority of those voting at the general meeting of the association.~~

## Section 4. VOTING

The vote may be conducted in person or electronically ~~by e-mail~~ at the direction of the NMCEL Executive ~~Board~~ Officers. ~~A majority of those voting in person or via e-mail will be necessary for approval.~~