



PLEASANTS COUNTY SCHOOLS

is an equal opportunity provider and employer.

Service Personnel Full-Time Vacancy Filling Process

Vacancies for service personnel positions for Pleasants County Schools are filled according to WV Code Section 18A-4-8b (a) on the basis of selecting the most qualified applicant considering the factors of **seniority**, **qualifications** and **evaluation of past service**.

For service personnel, we must consider applicants for hiring in this order:

1. applicants within the classification category of the vacancy,
 2. preferred recall list applicants with seniority in the classification category of the vacancy,
 3. regular employees outside the classification category of the vacancy,
 4. preferred recall list applicants with no seniority in the classification category of the vacancy,
 5. substitutes within the classification category of the vacancy,
 6. substitutes outside the classification category of the vacancy, and
 7. **lastly applicants with no current employment status with the Board of Education.**
- (Also, those employees who may be on a transfer list must be given consideration as automatic applicants.)