



**Tuesday, April 18, 2023**  
**AGENDA NO. 19**

**PLEASANTS COUNTY BOARD OF EDUCATION**  
**Board Meeting Room**  
**1009 Maple Street**  
**St. Marys, WV 26170**

**1. CALL TO ORDER**

---

A. In the Order of Business

**2. DELEGATIONS**

---

A. RECOGNITIONS:

B. West Virginia State HOSA (Health Occupations Students of America) Competition - State 1st Place CPR/First Aid, St. Marys High School Student: BRAYDEN WHITED

C. West Virginia Poetry Out Loud Competition - State Runner-Up - St. Marys High School Student, WILLOW PEYTON

**3. PULLED ITEMS**

---

A. Pulled Items

**4. MINUTES - The Superintendent recommends the approval of the Board Meeting March 23, 2023, Recessed Meeting Minutes and the March 23, 2023 Regular Meeting Minutes. 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_**  
**Approval: \_\_\_\_\_**

---

A. MINUTES - March 23, 2023 - RECESSED Meeting

B. MINUTES - March 23, 2023 - REGULAR Meeting

**5. TRANSPORTATION - The Superintendent recommends the approval of the following TRANSPORTATION requests: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Approval: \_\_\_\_\_**

---

A. TRANSPORTATION REQUESTS for 2022-2023 School Year:

B. St. Marys High School Band Transportation Request to Blennerhasset Middle School, Parkersburg, WV, for WVSSAC ratings, Friday, April 14, 2023, to be RETROACTIVE TO MARCH 23, 2023.

C. St. Marys High School Band Transportation Request by PRIVATE VEHICLE to Blennerhasset Middle School, Parkersburg, WV, for Region II Honor Band, Friday, April 21, 2023 and Saturday, April 22, 2023

D. St. Marys High School Ag Students Transportation Request to Pleasants County Park, Earth Day Activities, Friday, April 21, 2023 and Saturday, April 22, 2023

E. St. Marys High School Senior Class Trip Transportation Request to ACE Adventure Resort, Oak Hill, WV, Wednesday, May 24, 2023

F. St. Marys High School Transportation Request to Broken Timber Outdoor Education Center, Hannibal, Ohio, Tuesday, April 25, 2023

G. Pleasants County Middle School Band Transportation Request by PRIVATE VEHICLE to Blennerhasset Middle School, Parkersburg, WV, for Region II Honor Band Rehearsal, Friday, April 21, 2023.

H. Pleasants County Middle School Band Transportation Request by PRIVATE VEHICLE to Williamstown High School and Blennerhasset Middle School, Region 2 Honor Band Rehearsal and Concert, Saturday, April 22, 2023

I. Pleasants County Middle School STARS Transportation Request to St. Marys High School, Monday, March 27, 2023, RETROACTIVE to March 23, 2023

J. Pleasants County Middle School Transportation Request to the Pleasants County Courthouse, St. Marys, for Elks' Local Youth and Government Day, Monday, May 8, 2023.

K. Pleasants County Middle School Track Transportation Request for additional track meet, Wednesday, April 26, 2023, to St. Marys High School for home meet, and also, an additional meet scheduled to Spencer, WV, Tuesday, May 9, 2023.

- L. Pleasants County Middle School 5th Grade Class Trip to WV State Farm Museum, Point Pleasant, WV, Friday, May 12, 2023
- M. Belmont Elementary School Transportation Request to Pleasants County Park, Friday, April 21, 2023, (192 students and 24 staff to attend Earth Day Program at Park).
- N. Belmont Elementary School Class Trip Transportation Request to the Pleasants County Park, Thursday, May 18, 2023, with a rain date of May 22, 2023, FOR "Camp Grub 'n Buggy" Day.
- O. Belmont Elementary School Transportation Request to Westbrook Strawberry Farm, Newport, Ohio, Thursday, May 11, 2023
- P. Belmont Elementary School Transportation Request to Pleasants County Library, Thursday, May 4, 2023
- Q. St. Marys Elementary School 2nd, 3rd, 4th Grade Class Trip Transportation Request to Stacey Family Farms, Wednesday, May 10, 2023
- R. St. Marys Elementary School Kindergarten Class Transportation Request to Hovatter's Wildlife Zoo, Kingwood, WV, Wednesday, May 3, 2023
- S. St. Marys Elementary School Transportation Request to Anderson Hancock Planetarium/Emerson Bowling Lanes, Marietta, OH and Parkersburg, WV, Wednesday, May 17, 2023

**6. FINANCE - The Superintendent recommends the approval of the following FINANCE ITEMS: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Approval: \_\_\_\_\_**

- A. Invoices (A list of the invoices is available in the Finance Office.)
- B. Budget Transfers and Supplements
- C. MARCH Financial Report
- D. FY22 School Audits
- E. DISCUSSION: FY24 Proposed Budget

**7. EXECUTIVE SESSION PERSONNEL (IF NECESSARY)**

- A. The Board may go into Executive Session per WV Code Section 6 9A-4, for the discussion of Personnel Matters: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Approval: \_\_\_\_\_ Time IN: \_\_\_\_\_; Return Time: \_\_\_\_\_; Action: \_\_\_\_\_

**8. PERSONNEL - The Superintendent recommends the approval of the following PERSONNEL ITEMS, pending certifications and requirements: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Approval: \_\_\_\_\_**

- A. REDUCTION IN FORCE:
- B. Reduction in Force - PROFESSIONAL - Pre-K Teacher at Belmont Elementary School for 2023-2024 School Year
- C. Reduction in Force - SERVICE - Aide/ECCAT at St. Marys Elementary School/Belmont Elementary School for 2023-2024 School Year
- D. TRANSFER LIST:
- E. Transfer - SERVICE - Aide at St. Marys High School for 2023-2024 School Year
- F. Transfer - SERVICE - Aide/ECCAT at Belmont Elementary School for 2023-2024 School Year
- G. RESIGNATIONS:
- H. Approval of Resignation of Interventionist, COUNTY, effective April 14, 2023.
- I. Approval of Resignation of Substitute Custodian, effective March 27, 2023
- J. Approval of Resignation of Head Boys' Basketball Coach, St. Marys High School, effective April 11, 2023
- K. EMPLOYMENT for 2022-2023 SCHOOL YEAR:
- L. Vacancy No. 23-64, Substitute Custodians
- M. Vacancy No. 23-66, Summer Program(s) Summer S.O.L.E. Teachers K-8
- N. Vacancy No. 23-67, Summer Program(s) Summer S.O.L.E. Coordinator/Teacher, Grades K-8
- O. Vacancy No. 23-68, Summer Program(s) Summer S.O.L.E., Teachers 9-12
- P. Vacancy No. 23-69, Summer Program(s) Summer S.O.L.E. Coordinator/Teacher, Grades 9-12

- Q. Vacancy No. 23-70, Summer Program(s) Summer Feeding Head Cook
- R. Vacancy No. 23-71, Summer Program(s) Summer Feeding Head Cook II
- S. Vacancy No. 23-72, Summer Program(s) Summer Feeding Substitute Cook II
- T. Vacancy No. 23-73, Summer Program(s) Bus Operator(s) - 2 Drivers
- U. Vacancy No. 23-74, Substitute Teachers
- V. Vacancy No. 23-75, ESY Bus Operators - 2 Drivers
- W. Vacancy No. 23-76, ESY Teacher Aides
- X. Vacancy No. 23-77, ESY Nurse
- Y. Vacancy No. 23-78, ESY Teacher
- Z. Vacancy No. 23-80, Summer Programs/S.O.L.E. Counselor
- AA. Vacancy No. 23-81, Custodian III, Head, Day Shift, Belmont Elementary
- BB. Vacancy No. 23-82, Extra Curricular Seasonal Work, Groundsman, Mowing, COUNTY, Retroactive to April 1, 2023
- CC. Vacancy No. 23-83, Bus Operator, Bus No. 18, Special Needs Route, TRANSPORTATION
- DD. APPOINTMENT OF TREASURER - 2023-2024 School Year
- EE. OTHER PERSONNEL ITEMS:
- FF. Approval of Requested Leave Without Pay, Secretary, Maintenance, Wednesday, May 10, 2023 through Friday, May 12, 2023, and Monday, June 12, 2023 through Friday, June 16, 2023, TOTAL OF EIGHT (8) DAYS, 2022-2023 School Year.

**9. POLICIES - 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Approval: \_\_\_\_\_**

---

- A. THIRD READING OF POLICY REVIEW - NEW OR TO BE REVISED:
- B. Policy No. 6000 - Employee Code of Conduct
- C. Policy No. 6001 - Service Personnel Evaluations
- D. Policy No. 6002 - Personnel Records
- E. Policy No. 6003 - Summer Employment
- F. Policy No. 6004 - Early Notification of Retirement
- G. Policy No. 6005 - Vacations and Annual Leave
- H. \*Policy No. 6006 - PERSONAL LEAVE AND ABSENCES - Proposed Changes
- I. Policy No. 6007 - Personal Leave Bank Policy
- J. \*Policy No. 6008 - LEAVE DONATION PROGRAM - Proposed Change
- K. Policy No. 6009 - Service Personnel Staff Development
- L. Policy No. 6010 - Travel and Educational Meetings
- M. Policy No. 6011 - Service Personnel Substitute Employment
- N. \* Policy No. 6012 - STUDENT TEACHERS - Proposed Changes
- O. Policy No. 6013 - Volunteers
- P. Policy No. 6014 - School Personnel and Visitor Identification Process
- Q. Policy No. 6015 - National Board Certified Teacher
- R. Policy No. 6016 - Reduction in Force of Administrative Positions (Laterality)
- S. Policy No. 6017 - Safety - Renumbered as Policy No. 8011

T. Policy No. 6018 - Substitutes in Areas of Critical Need and Shortage (Annual Review)

U. Policy No. 6019 - Defining Qualifications for the Purpose of RIF/Transfer of Professional Personnel

**10. MISCELLANEOUS - The Superintendent recommends the approval of the following MISCELLANEOUS ITEMS, 2022-2023 School Year: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Approval: \_\_\_\_\_**

A. The Board may go into Executive Session per WV Code Section 6-9A-4 for the discussion of a Student Discipline Matter. 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_, Approval: \_\_\_\_\_ Time Out: \_\_\_\_\_ Return Time: \_\_\_\_\_  
Action Taken: \_\_\_\_\_

B. The Superintendent recommends the approval of Student Expulsion for St. Marys High School for 365 days pursuant to Pleasants County Policy No. 8000, Safe and Supportive Schools; 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_  
Approval: \_\_\_\_\_

C. Approval of Instructional Resource Adoption Spanish Grades 7-12 - Carnegie Learning

D. Approval of Instructional Resource Adoption - Vocational Agriculture Grades 9-12 - Goodheart-Willcox Company

E. St. Marys High School Senior Information Approval: Last Official Instructional school day is Tuesday, May 16, 2023. Exams for Seniors will be May 8, 9, 10 and 11, 2023, with grades due on May 19, 2023. Traditional School Walkthroughs at SMES, PCMS and BES will be May 16, 2023 (AM).

F. Approval for MOU with WVU Cooperative Extension Service and the County Extension Service Committee, 2023-2024

G. Approval for Kimberly Kehrer, Director of Special Programs, to attend the National Technical Assistance Center on Transition Conference in Charlotte, NC, Monday, May 15, 2023 through Friday, May 19, 2023.

H. DISCUSSION: School Performance, Student Outcome Data and Academics; Goals for Achievement/Well-Being

**11. DIRECTOR REPORTS:**

A. ERIC CROASMUN - Director of Curriculum/Instruction, Personnel

B. KIMBERLY KEHRER - Director of Special Programs

C. GARY BILLS - Director of Technology

**12. COMMITTEE REPORTS**

A. MOVTI - ROBERT KIMBALL \_\_\_\_\_

B. PCDA - HEATHER STRAIGHT - \_\_\_\_\_

C. SAFETY - DANNY DEMOSS - \_\_\_\_\_

D. FAIR - DAVID MEEKS - \_\_\_\_\_

E. EXTENSION OFFICE - BRADLEY VANZILE - \_\_\_\_\_

**13. BOARD MEMBER AND ADMINISTRATOR COMMENTS, QUESTIONS AND CONCERNS**

A. MR. WELLS:

**14. TIME AND DATE OF NEXT MEETING**

A. The next regular meeting will be Thursday, April 27, 2023, at 6:00 p.m., at the Board Room, located at 1009 Maple Street, St. Marys, WV 26170.

**15. ADJOURNMENT - 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Approval: \_\_\_\_\_**

A. Meeting Adjourned at \_\_\_\_\_ P.M.