



**Tuesday, March 7, 2023  
AGENDA NO. 16**

**PLEASANTS COUNTY BOARD OF EDUCATION  
Board Meeting Room  
1009 Maple Street  
St. Marys, WV 26170**

**1. CALL TO ORDER**

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- A. Pledge of Allegiance
- B. In the Order of Business

**2. DELEGATIONS**

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- A. SECOND NOTICE: Public Hearing for the 2023-2024 School Calendar

**3. PULLED ITEMS**

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- A. Pulled Items

**4. MINUTES - The Superintendent recommends the approval of the February 23, 2023, regular board meeting MINUTES. 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_**

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- A. MINUTES - February 23, 2023

**5. TRANSPORTATION - The Superintendent recommends the approval of the following TRANSPORTATION requests: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_**

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- A. TRANSPORTATION REQUESTS for 2022-2023 School Year:

- B. St. Marys High School & Pleasants County Middle School Transportation Request for Pep Busses to Charleston Civic Center, Charleston, WV, for Girls' Basketball State Tournaments, beginning Wednesday, March 8, 2023 through Saturday, March 11, 2023, IF NEEDED.
- C. St. Marys High School & Pleasants County Middle School Transportation Request for Pep Busses to Charleston Civic Center, Charleston, WV, for Boys' Basketball State Tournaments, beginning Wednesday, March 15, 2023, through Saturday, March 18, 2023, IF NEEDED.
- D. St. Marys High School and Pleasants County Middle School STARS Group Transportation Request to WVU-P, Parkersburg, WV, for STARS Annual Luncheon, April 13, 2023
- E. St. Marys High School Leo Club Transportation Request to StoneRise Nursing Home, Belmont, WV, Community Service Project, March 17, 2023
- F. Pleasants County Middle School Transportation Request for 8th grade field trip to Valley Gem, Marietta, Ohio, May 12, 2023
- G. Pleasants County Middle School Track and Field Schedule Transportation Request
- H. Pleasants County Middle School Students Transportation Request to attend The Very Spectacular Arts Festival at the Discovery World on Market, Parkersburg, WV, on March 14, 2023

**6. FINANCE - The Superintendent recommends the approval of the following FINANCE ITEMS: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_**

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- A. Invoices (A list of the invoices is available in the Finance Office.)
- B. Budget Transfers and Supplements
- C. February Financial Report
- D. DISCUSSION - FY24 Budget Calendar
- E. DISCUSSION - Assessed Valuation

**7. EXECUTIVE SESSION PERSONNEL (IF NECESSARY)**

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A. The Board may go into Executive Session per WV Code Section 6 9A-4, for the discussion of Personnel Matters: 1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_ Time IN: \_\_\_\_\_; Return Time: \_\_\_\_\_; Action: \_\_\_\_\_

**8. PERSONNEL - The Superintendent recommends the approval of the following PERSONNEL ITEMS, pending certifications and requirements, 2022-2023 School Year:1st Motion: \_\_\_\_\_ 2nd Motion: \_\_\_\_\_**

A. RESIGNATIONS/TERMINATIONS:

- B. Resignation due to Retirement, Bus Driver, Transportation, effective end of 2022-2023 School Year
- C. Resignation of Substitute Teacher, COUNTY, effective February 20, 2023
- D. Resignation of Substitute Teacher, COUNTY, effective February 28, 2023
- E. Termination of Contract for Substitute Custodian, per Superintendent's Recommendation effective February 28, 2023

F. EMPLOYMENT:

- G. Vacancy No. 23-57 - Substitute Teacher Aides, COUNTY
- H. Vacancy No. 23-58 - Substitute Custodians, COUNTY
- I. Vacancy No. 23-59 - Substitute Teacher, COUNTY
- J. Vacancy No. 23-60 - General Maintenance - MAINTENANCE
- K. Vacancy No. 23-61 - Custodian III, Head, St. Marys Elementary School

L. OTHER PERSONNEL ITEMS:

- M. Approval of Volunteer Commitment Agreements, 2022-2023 School Year

**9. POLICIES**

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A. FIRST READING OF POLICY REVIEW - NEW OR TO BE REVISED:

- B. Policy No. 6000 - Employee Code of Conduct
- C. Policy No. 6001 - Service Personnel Evaluations
- D. Policy No. 6002 - Personnel Records
- E. Policy No. 6003 - Summer Employment
- F. Policy No. 6004 - Early Notification of Retirement
- G. Policy No. 6005 - Vacations and Annual Leave
- H. Policy No. 6006 - Personal Leave and Absences
- I. Policy No. 6007 - Personal Leave Bank Policy
- J. \*Policy No. 6008 - LEAVE DONATION PROGRAM - Proposed Change
- K. Policy No. 6009 - Service Personnel Staff Development
- L. Policy No. 6010 - Travel and Educational Meetings
- M. Policy No. 6011 - Service Personnel Substitute Employment
- N. \* Policy No. 6012 - STUDENT TEACHERS - Proposed Changes
- O. Policy No. 6013 - Volunteers
- P. Policy No. 6014 - School Personnel and Visitor Identification Process
- Q. Policy No. 6015 - National Board Certified Teacher
- R. Policy No. 6016 - Reduction in Force of Administrative Positions (Laterality)
- S. Policy No. 6017 - Safety
- T. Policy No. 6018 - Substitutes in Areas of Critical Need and Shortage (Annual Review)

**10. MISCELLANEOUS - The Superintendent recommends the approval of the following MISCELLANEOUS ITEMS, 2022-2023**

**School Year: 1st Motion:** \_\_\_\_\_ **2nd Motion:** \_\_\_\_\_:

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- A. St. Marys High School Request for Approval for Elective Class, Gaming Concepts, beginning 2023-2024 School Year.
- B. Request for Approval of SMARTBOARD Surplus Sale
- C. Approval of Bid for HVAC Project at St. Marys High School
- D. Approval for Wireless AP Upgrade - Advantage Technology
- E. DISCUSSION: School Performance, Student Outcome Data and Academics; Goals for Achievement/Well-Being

**11. DIRECTORS' REPORTS**

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- A. Amanda Mote, Director of Child Nutrition/Attendance/Social Services
- B. Lew Maze, Director of Transportation
- C. Tim Shultz, Director of Maintenance/Facilities/Safety

**12. COMMITTEE REPORTS**

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- A. MOVTI - ROBERT KIMBALL \_\_\_\_\_
- B. PCDA - HEATHER STRAIGHT - \_\_\_\_\_
- C. SAFETY - DANNY DEMOSS - \_\_\_\_\_
- D. FAIR - DAVID MEEKS - \_\_\_\_\_
- E. EXTENSION OFFICE - BRADLEY VANZILE - \_\_\_\_\_

**13. BOARD MEMBER AND ADMINISTRATOR COMMENTS, QUESTIONS AND CONCERNS**

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- A. MR. WELLS:
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**14. TIME AND DATE OF NEXT MEETING**

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- A. The next regular meeting will be Thursday, March 23, 2023, at 6:00 p.m., at the Board Room, located at 1009 Maple Street, St. Marys, WV 26170.

**15. ADJOURNMENT - 1st Motion:** \_\_\_\_\_ **2nd Motion:** \_\_\_\_\_

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- A. Meeting Adjourned at \_\_\_\_\_ P.M.