



## ***Madison School District #321***

### ***Special Services***

***60 West Main St. • Rexburg, Idaho 83440***

***Telephone (208) 359-3315 • FAX (208) 359-3370***

### **HOMEBOUND and HOSPITAL INSTRUCTION PROCEDURES**

1. Students who are unable to attend school due to illness, accidents, or an unusual disabling condition relating to health may be enrolled in the program.
2. The Homebound Program does not take the place of the classroom or the school's responsibility; rather it serves as a bridge to aid the student's return to the school setting.
3. In order to qualify for Homebound Services, the following requirements must be met:
  - a. The student must have a medical condition which will cause an absence from school of **ten (10) or more consecutive days, or a physician statement must certify that the absences will exceed this period of time.**
  - b. The student must reside within District boundaries.
  - c. The student must be registered in a District school.
  - d. The following must have been received by the School/Homebound Services:
    - 1) A completed Parent request for Homebound Services form.
    - 2) A completed Homebound Services request form, from a licensed medical Physician.
4. In all cases, Homebound services will be provided based upon individual needs and must be approved by the Principal, Director of Special Services, and his/her designee (the Homebound Supervisor).
5. Because the Homebound Supervisor waits until teachers have issued homework assignments before scheduling an appointment, there may be a delay between the time the homebound paperwork is submitted and the actual time the Homebound Supervisor contacts the student.
6. While on Homebound status, the student may **NOT attend, or participate in, any extracurricular school functions** (dances, sports, parties, productions, etc.) except when special permission is given from both the School Principal and the Homebound Supervisor.

**HOMEBOUND SERVICES WILL NOT BE PROVIDED UNDER THE FOLLOWING CONDITIONS:**

1. As a means for completing graduation requirements for students not desiring to attend school;
2. If it is determined that the student is engaged in employment or is in other ways exhibiting capabilities of attending school; or
3. If the estimated time frame for Homebound Service expires, and a "Time Extension Form" has not been resubmitted by the Medical Physician, and returned to the Homebound Supervisor.