

AGENDA

DORA R-III BOARD OF EDUCATION

July 25, 2023

THE REGULAR MONTHLY MEETING OF THE DORA R-III BOARD OF EDUCATION WILL BE HELD AT 6:00PM IN THE FAMILY AND CONSUMER SCIENCE ROOM. THE FOLLOWING IS A TENTATIVE AGENDA.

- I. CALL MEETING TO ORDER**
- II. CERTIFY QUORUM**
- III. APPROVE CONSENT AGENDA**
 - a) Agenda Adoption**
 - b) Minutes**
 - c) Payment of Bills**
- IV. New Business**
 - a) Set Tax Rate Hearing for August 29th 2023 at 5:50 pm.**
 - b) Propane/Gas/Diesel Bids**
 - c) Policy Updates**
- V. Re-Entry Information**
 - a) Open House is August 17th**
 - b) School Starts August 21nd**
 - c) Update On Maintenance And Improvement To Facilities**
 - d) Budget Update**
- VI. ADJOURN**

**DORA R-III SCHOOL DISTRICT
MINUTES OF BOARD MEETINGS**

Regular Dora R-III 6:00 p.m. 06/29/2023

Kind of Meeting	Place	Time	Date
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MEMBERS

Terry Martin	
Dylan Leroy	
Shelby Nold	
Lindsay Sellars	
Cass Martin	
Robert Lee	
Jerry Moritz	
Allen Woods, Superintendent	

I. Terry Martin called meeting to order at 6:00 p.m.

II. Terry Martin certified a quorum was present

- a. Present: Terry Martin, Dylan Leroy, Robert Lee, Lindsay Sellars, Shelby Nold
- b. Absent- Cass Martin, and Jerry Moritz

III. Approve Consent Agenda

- a. Agenda Adoption
- b. Minutes
- c. Payment of Bills

1. Lindsay Sellars made motion to approve Consent agenda. Seconded by Robert Lee-all in favor.

IV. Old Business

A. Window Graphics

1. BSN Sports submitted a bid for window safety graphics to finish the remaining building windows around to cafeteria/gym entrance. Bid for \$18,514.31 less sales tax (see estimate)

1. Terry Martin made motion to approve bid. Seconded by Robert Lee-all in favor.

B. Promethean and Smart Board Quotes

Continuation of Regular Board Meeting Held on 06/29/2023

1. Bids submitted by White River Services & Solutions, \$85,119.23 and KCAV, \$103,207.67 (see estimates)

2

a. Lindsay Sellars made motion to accept bid from White River for 28 activity panel/smart boards purchased with Learning Loss funds. Second by Dylan Leroy-all in favor

V. New Business

A. 2022-2023 Final Budget

1. Dr. Woods provided information to close out the 2022-2023 budget

a. Lindsay Sellars made motion to amend the budget to cause the actual revenues to equal budgeted revenues and actual expenses to equal budgeted expenses. Seconded by Robert Lee-all in favor.

B. 2023-2024 Budget

1. Dr Woods reviewed the upcoming budget for 2023-2024 school year. Reviewed changes in incoming monies, possible property value changes, enrollment receipts, factors that might change state amounts (see budget printouts)

a. Terry Martin made motion to approve the 2023-2024 budget. Seconded by Robert Lee-all in favor.

C. Non-certified pay

1. Dr. Woods provided information regarding non-certified pay scale. Presented numbers of non-certified staff and number of hours involved in the pay scale increase.

a. Terry Martin made motion to approve \$1/hour pay increase for non-certified staff for the 2023-2024 school year. Seconded by Dylan Leroy-all in favor

VI. Information

A. Summer School Information

1. Dr Woods provided information about overall Summer School

VII. Adjourn

A. Robert Lee made motion to adjourn. Seconded by Terry Martin – all in favor

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID 1	Fund Number 10	GENERAL FUND		
10 2154 016	072023	90 DEGREE BENEFITS	07/24/2023	15,573.91
		SHOW ME BENEFIT		15,573.91
Total		90 DEGREE BENEFITS		15,573.91
	91957	ACELLUS EDUCATIONAL SERVICES LLC	07/23/2023	10,500.00
10 2411 6319 000 4020 3 00000		BL PURCHASED SERVICES		10,500.00
Total		ACELLUS EDUCATIONAL SERVICES LLC		10,500.00
	07242023	AMANDA MCKEE	07/24/2023	79.40
10 2214 6319 000 4020 3 00000		PD STAFF		79.40
Total		AMANDA MCKEE		79.40
	JULY 1	AMAZON CAPITAL SERVICES	07/24/2023	4,518.64
10 2221 6411 000 4020 3 00000		LB SUPPLIES		481.39
10 1111 6411 000 4020 3 00000		EL SUPPLIES		22.56
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		50.67
10 1131 6411 000 4020 3 00000		MS SUPPLIES		153.26
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		63.77
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		39.82
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		28.98
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		290.69
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		2,494.11
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		276.04
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		581.39
10 1281 6411 000 4020 1 12810		EC SPEC. ED. SUPPLY		35.96
Total		AMAZON CAPITAL SERVICES		4,518.64
	052023	ARVEST BANK	06/30/2023	13,489.87
10 1151 6411 004 1050 3 00000		ATH HS GIRLS BB		337.50
10 2411 6411 000 4020 3 00000		BL SUPPLIES		29.00
10 2552 6332 000 0000 3 00000		PT BUS REPAIR		1,289.93
10 1111 6411 002 4020 3 00000		SUMMER SCHOOL SUPPLY		840.62
10 1151 6411 000 1050 3 00000		HS SUPPLIES		73.19
10 2321 6343 000 0000 3 00000		EA TRAVEL/DUES		117.46
10 1151 6411 008 1050 3 00000		ATH HS XC/TRACK		3,987.31
10 1151 6411 116 1050 3 00000		ATH VOLLEYBALL		281.59
10 2411 6343 000 4020 3 00000		BL TRAVEL/DUES		513.44
10 1151 6411 007 1050 3 00000		ATH HS SOFTBALL		40.00
10 1111 6411 000 4020 3 00000		EL SUPPLIES		483.68
10 1151 6411 012 1050 3 00000		ATH GOLF EXP		570.54
10 2214 6319 000 4020 3 00000		PD STAFF		2,413.42
10 1151 6411 000 1050 3 00000		HS SUPPLIES		190.99
10 1131 6411 000 4020 3 00000		MS SUPPLIES		780.00
10 1111 6411 005 4020 3 00000		EL PRESCHOOL SUPPLY		416.20
10 3512 6319 000 4020 4 46100		EC PURCHASE SERVICES		1,125.00
Total		ARVEST BANK		13,489.87
	MARCH-JULY	BEAN, JERRY	06/13/2023	1,000.00
10 2541 6319 000 0000 3 00000		OM PROF/TECH SERVICE		1,000.00
Total		BEAN, JERRY		1,000.00
	07242023	BRETT MITCHELL	07/24/2023	22.40
10 2214 6319 000 4020 3 00000		PD STAFF		22.40

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	BRETT MITCHELL			22.40
	1649360840	CAPITAL ONE	07/11/2023	265.35
10 2214 6319 000 4020 3 00000		PD STAFF		193.98
10 1191 6411 000 4020 3 00000		SU SUPPLIES		71.37
Total	CAPITAL ONE			265.35
	20442	CITY OF WILLOW SPRINGS	07/11/2023	300.00
10 1191 6411 000 4020 3 00000		SU SUPPLIES		300.00
Total	CITY OF WILLOW SPRINGS			300.00
	07172023	DECKER, HOLDEN	07/24/2023	27.77
10 2411 6343 000 4020 3 00000		BL TRAVEL/DUES		27.77
Total	DECKER, HOLDEN			27.77
	07242023	DENISE SHIPLEY	07/24/2023	15.20
10 2214 6319 000 4020 3 00000		PD STAFF		15.20
Total	DENISE SHIPLEY			15.20
	07132023	DONNIE BERRY	07/24/2023	36.00
10 2552 6332 000 0000 3 00000		PT BUS REPAIR		36.00
Total	DONNIE BERRY			36.00
	5073	EMS LINQ	07/24/2023	215.85
10 2561 6319 000 0000 3 00000		FO PURCHASED SERVICES		215.85
Total	EMS LINQ			215.85
	23-24	GOCS D	07/24/2023	730.00
10 2321 6343 000 0000 3 00000		EA TRAVEL/DUES		730.00
Total	GOCS D			730.00
	79662	GRENNAN COMMUNICATIONS CO.	07/24/2023	96.00
10 2411 6319 000 4020 3 00000		BL PURCHASED SERVICES		96.00
Total	GRENNAN COMMUNICATIONS CO.			96.00
	2023-01	GRONVOLD, WAYDE	07/24/2023	875.00
10 2541 6319 000 0000 3 00000		OM PROF/TECH SERVICE		875.00
Total	GRONVOLD, WAYDE			875.00
	3532607	HILAND DAIRY	07/10/2023	384.97
10 1191 6471 000 4020 3 00000		SU FOOD SUPPLIES		384.97
Total	HILAND DAIRY			384.97
	256266	HIRSCH FEED	07/24/2023	82.03
10 1311 6411 000 1050 3 00000		AG SUPPLIES		69.34
10 2552 6332 000 0000 3 00000		PT BUS REPAIR		12.69
Total	HIRSCH FEED			82.03
	06302023	HOWELL OREGON ELECTRIC	07/10/2023	5,364.53
10 2541 6481 000 0000 3 00000		OM UTILITIES		5,364.53
Total	HOWELL OREGON ELECTRIC			5,364.53

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		
	S465226	IXL LEARNING	07/30/2023	2,513.00
10 1251 6411 000 4020 4 45100		TI SUPPLIES		2,513.00
Total	IXL LEARNING			2,513.00
	10098	JT TRASH SERVICE	07/10/2023	700.00
10 2541 6336 000 0000 3 00000		OM TRASH REMOVAL		700.00
Total	JT TRASH SERVICE			700.00
	2023-02	KLOTT, GREG	07/24/2023	850.00
10 2541 6319 000 0000 3 00000		OM PROF/TECH SERVICE		850.00
Total	KLOTT, GREG			850.00
	APRIL-JUNE2023	KRISTI WILLIAMS	07/10/2023	200.00
10 2411 6319 000 4020 3 00000		BL PURCHASED SERVICES		200.00
Total	KRISTI WILLIAMS			200.00
	506574	LAKELAND OFFICE SYSTEMS	07/24/2023	99.95
10 2321 6319 000 0000 3 00000		EA PURCHASED SERVICE		99.95
Total	LAKELAND OFFICE SYSTEMS			99.95
	125459	LEARNING ALLY	07/09/2023	2,598.00
10 1251 6411 000 4020 4 45100		TI SUPPLIES		2,598.00
Total	LEARNING ALLY			2,598.00
	732626	MARMIC FIRE & SAFTEY	07/13/2023	209.59
10 2541 6332 000 0000 3 00000		OM MAINTENANCE REPAIR		209.59
Total	MARMIC FIRE & SAFTEY			209.59
	00223490	METALWELD	07/10/2023	54.50
10 1311 6334 000 1050 3 00000		AG RENTALS		27.25
10 2552 6411 000 0000 3 00000		PT SUPPLIES		27.25
Total	METALWELD			54.50
	64265	MICKES OTOOLE LLC	07/10/2023	220.00
10 2311 6317 000 0000 3 00000		SB LEGAL SERVICES		220.00
Total	MICKES OTOOLE LLC			220.00
	C050062066:01	MIDWEST BUS SALES	07/24/2023	112.62
10 2552 6332 000 0000 3 00000		PT BUS REPAIR		112.62
Total	MIDWEST BUS SALES			112.62
	17808	MISSOURI SCHOOL BOARDS ASSOCIATION	07/24/2023	3,175.00
10 2311 6371 000 0000 3 00000		SB MSBA MEMBERSHIP		3,175.00
Total	MISSOURI SCHOOL BOARDS ASSOCIATION			3,175.00
	1000-185	MO TEACHING JOBS	07/24/2023	350.00
10 2321 6343 000 0000 3 00000		EA TRAVEL/DUES		350.00
Total	MO TEACHING JOBS			350.00
	94854	NWEA	07/24/2023	178.20
10 2121 6319 010 4020 3 00000		GU TESTING		178.20
Total	NWEA			178.20

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	0406441308	OREILLY AUTOMOTIVE	07/10/2023	239.22
10 2552 6411 000 0000 3 00000		PT SUPPLIES		239.22
Total	OREILLY AUTOMOTIVE			239.22
	33984	OZARK AWARDS COMPANY	07/10/2023	1,310.25
10 1151 6411 006 1050 3 00000		ATH HS BASEBALL		8.00
10 1151 6411 002 1050 3 00000		ATH HS BOYS BB		114.50
10 1151 6411 006 1050 3 00000		ATH HS BASEBALL		199.00
10 1151 6411 006 1050 3 00000		ATH HS BASEBALL		69.00
10 1151 6411 006 1050 3 00000		ATH HS BASEBALL		32.00
10 1151 6411 004 1050 3 00000		ATH HS GIRLS BB		33.00
10 1151 6411 004 1050 3 00000		ATH HS GIRLS BB		93.00
10 1151 6411 116 1050 3 00000		ATH VOLLEYBALL		88.25
10 1151 6411 116 1050 3 00000		ATH VOLLEYBALL		53.00
10 1151 6411 116 1050 3 00000		ATH VOLLEYBALL		40.00
10 1151 6411 008 1050 3 00000		ATH HS XC/TRACK		22.00
10 1151 6411 008 1050 3 00000		ATH HS XC/TRACK		233.00
10 1151 6411 008 1050 3 00000		ATH HS XC/TRACK		140.00
10 1151 6411 012 1050 3 00000		ATH GOLF EXP		37.00
10 1151 6411 007 1050 3 00000		ATH HS SOFTBALL		148.50
Total	OZARK AWARDS COMPANY			1,310.25
	07092023	OZARKS HEALTHCARE	07/24/2023	1,478.80
10 2152 6319 400 4020 1 12210		SPEECH		1,478.80
Total	OZARKS HEALTHCARE			1,478.80
	07242023	PAM COLLINS	07/24/2023	13.98
10 2214 6319 000 4020 3 00000		PD STAFF		13.98
Total	PAM COLLINS			13.98
	159529	PARENT INSTITUTE, THE	07/24/2023	341.10
10 1251 6411 000 4020 4 45100		TI SUPPLIES		341.10
Total	PARENT INSTITUTE, THE			341.10
	270746	PEERS	06/27/2023	25,878.86
10 2157		N/C RETIREMENT PAYABL		25,878.86
Total	PEERS			25,878.86
	JUNE2023	PITNEY BOWES	06/20/2023	201.00
10 2411 6412 000 4020 3 00000		BL POSTAGE		201.00
Total	PITNEY BOWES			201.00
	10338	READING WITH TLC	07/24/2023	1,404.90
10 1111 6411 000 4020 3 00000		EL SUPPLIES		1,404.90
Total	READING WITH TLC			1,404.90
	07032023	ROYS STORE	07/24/2023	120.93
10 2541 6332 000 0000 3 00000		OM MAINTENANCE REPAIR		30.97
10 2311 6411 100 0000 3 00000		SB SUPPLIES		24.99
10 1111 6411 002 4020 3 00000		SUMMER SCHOOL SUPPLY		14.89
10 2552 6332 000 0000 3 00000		PT BUS REPAIR		27.98
10 2411 6411 000 4020 3 00000		BL SUPPLIES		8.50
10 2541 6332 000 0000 3 00000		OM MAINTENANCE REPAIR		13.60

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	APRIL-JUNE	ROYS STORE	07/11/2023	822.00
10 1111 6411 000 4020 3 00000		EL SUPPLIES		136.00
10 2214 6319 000 4020 3 00000		PD STAFF		38.36
10 2214 6319 000 4020 3 00000		PD STAFF		34.51
10 2214 6319 000 4020 3 00000		PD STAFF		29.25
10 2214 6319 000 4020 3 00000		PD STAFF		39.66
10 2214 6319 000 4020 3 00000		PD STAFF		21.78
10 2561 6411 000 0000 3 00000		FO SUPPLIES		10.45
10 1311 6411 000 1050 3 00000		AG SUPPLIES		2.50
10 1311 6411 000 1050 3 00000		AG SUPPLIES		16.04
10 1151 6411 005 1050 3 00000		ATH MISC ATHLETIC		74.27
10 1111 6411 000 4020 3 00000		EL SUPPLIES		21.98
10 2214 6319 000 4020 3 00000		PD STAFF		25.50
10 2311 6411 100 0000 3 00000		SB SUPPLIES		59.50
10 2552 6411 000 0000 3 00000		PT SUPPLIES		4.80
10 2214 6319 000 4020 3 00000		PD STAFF		20.70
10 1331 6411 000 1050 3 00000		FACS SUPPLIES		11.58
10 2541 6411 000 0000 3 00000		OM SUPPLIES		12.26
10 2214 6319 000 4020 3 00000		PD STAFF		9.87
10 2214 6319 000 4020 3 00000		PD STAFF		20.70
10 1331 6411 000 1050 3 00000		FACS SUPPLIES		18.98
10 2552 6411 000 0000 3 00000		PT SUPPLIES		1.07
10 2214 6319 000 4020 3 00000		PD STAFF		75.00
10 1111 6411 000 4020 3 00000		EL SUPPLIES		6.27
10 2214 6319 000 4020 3 00000		PD STAFF		90.00
10 2552 6411 000 0000 3 00000		PT SUPPLIES		23.98
10 1151 6411 007 1050 3 00000		ATH HS SOFTBALL		13.39
10 1311 6411 000 1050 3 00000		AG SUPPLIES		3.60
Total ROYS STORE				942.93
	208132559092	SCHOOL SPECIALTY LLC	07/24/2023	68.71
10 1111 6411 000 4020 3 00000		EL SUPPLIES		68.71
Total SCHOOL SPECIALTY LLC				68.71
	136806	SHANNON HEATING & COOL.	07/23/2023	493.85
10 2411 6332 000 4020 3 00000		BL EQUIP MAINT		493.85
Total SHANNON HEATING & COOL.				493.85
	1506-8	SHERWIN WILLIAMS	07/10/2023	7.18
10 2541 6411 000 0000 3 00000		OM SUPPLIES		7.18
Total SHERWIN WILLIAMS				7.18
	64322	SHO-ME TECHNOLOGIES	07/24/2023	126.18
10 2541 6319 000 0000 3 00000		OM PROF/TECH SERVICE		126.18
Total SHO-ME TECHNOLOGIES				126.18
	06232023	SWAN, DOUG	07/10/2023	149.00
10 1151 6319 008 1050 3 00000		ATH OFFICIALS		149.00
Total SWAN, DOUG				149.00
	0587583941	U. S. CELLUALR	07/10/2023	462.56
10 2411 6361 000 4020 3 00000		BL TELEPHONE		462.56
Total U. S. CELLUALR				462.56

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	1013097	WEST PLAINS PROPANE	07/10/2023	320.00
	10 2552 6486 000 0000 3 00000	GASOLINE/DIESEL		320.00
Total	WEST PLAINS PROPANE			320.00

Fund Number 10 98,276.30

Checking Account ID	Fund Number	TEACHERS FUND	Amount
1	20		
072023	90 DEGREE BENEFITS	07/24/2023	17,580.09
20 2154 016	SHOW ME BENEFIT		17,580.09
Total	90 DEGREE BENEFITS		17,580.09

072023	ACUITY	07/24/2023	416.67
20 2154 025	FLEX		416.67
Total	ACUITY		416.67

06212023	PUBLIC SCHOOL RETIREMENT	06/20/2023	103,849.72
20 2156	TEA RETIREMENT PAYABL		103,849.72
Total	PUBLIC SCHOOL RETIREMENT		103,849.72

Fund Number 20 121,846.48

Checking Account ID	Fund Number	STUDENT ACTIVITIES FUND	Amount
1	60		
052023	ARVEST BANK	06/30/2023	3,457.55
60 1411 6411 014 1050 1 00000	SA LIB BOOK FAIR EXP		426.45
60 1411 6411 116 1050 1 00000	SA ATHLETICS		1,062.87
60 1411 6411 025 1050 1 00000	SA CLASS OF 2023 12TH		(395.88)
60 1411 6411 120 1050 1 00000	SA STUDENT PAY		1,556.00
60 1411 6411 025 1050 1 00000	SA CLASS OF 2023 12TH		162.99
60 1411 6411 035 1050 1 00000	SA SNACKPACK		66.80
60 1411 6411 039 1050 1 00000	SA NURSE		57.93
60 1411 6411 105 1050 1 00000	SA FFA EXP		520.39
Total	ARVEST BANK		3,457.55

DUAL CREDIT 22- 23	BARTON, JAMES	07/10/2023	270.00
60 1411 6411 120 1050 1 00000	SA STUDENT PAY		210.00
60 1411 6411 120 1050 1 00000	SA STUDENT PAY		60.00
Total	BARTON, JAMES		270.00

0921812746	BSN SPORTS, LLC	07/12/2023	1,527.76
60 1411 6411 120 1050 1 00000	SA STUDENT PAY		1,351.50
60 1411 6411 120 1050 1 00000	SA STUDENT PAY		176.26
Total	BSN SPORTS, LLC		1,527.76

DUAL CREDIT 22- 23	BUNCH, HANNA	07/10/2023	371.00
60 1411 6411 120 1050 1 00000	SA STUDENT PAY		371.00
Total	BUNCH, HANNA		371.00

DUAL CREDIT 22- 23	CARTER, EASTON	07/10/2023	343.00
60 1411 6411 120 1050 1 00000	SA STUDENT PAY		343.00
Total	CARTER, EASTON		343.00

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	ACT 22-23	COLLINS, BRODY	07/10/2023	60.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		60.00
Total	COLLINS, BRODY			60.00
	DUAL CREDIT 22-23	DALLAS, JANEY	07/10/2023	168.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		168.00
Total	DALLAS, JANEY			168.00
	DUAL CREDIT 22-23	DEPRIEST, CALLEN	07/10/2023	903.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		903.00
Total	DEPRIEST, CALLEN			903.00
	07231044	DOLLYWOOD FOUNDATION	07/24/2023	25.32
60 1411 6411 023 1050 1 00000		SA IMAG LIBRARY		25.32
Total	DOLLYWOOD FOUNDATION			25.32
	255108	HIRSCH FEED	07/10/2023	162.11
60 1411 6411 022 1050 1 00000		SA VO RESALE		162.11
	256266	HIRSCH FEED	07/24/2023	186.99
60 1411 6411 022 1050 1 00000		SA VO RESALE		75.77
60 1411 6411 022 1050 1 00000		SA VO RESALE		63.79
60 1411 6411 022 1050 1 00000		SA VO RESALE		47.43
Total	HIRSCH FEED			349.10
	ACT 22-23	HOWARD, CARSON	07/10/2023	60.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		60.00
Total	HOWARD, CARSON			60.00
	DUAL CREDIT 22-23	HOWARD, KENLEY	07/10/2023	963.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		903.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		60.00
Total	HOWARD, KENLEY			963.00
	DUAL CREDIT 22-23	HOWARD, SPENCER	07/10/2023	245.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		245.00
Total	HOWARD, SPENCER			245.00
	DUAL CREDIT 22-23	LAKE, SHAUNA	07/10/2023	1,078.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		1,078.00
Total	LAKE, SHAUNA			1,078.00
	DUAL CREDIT 22-23	LOVAN, KENDALL	06/05/2023	651.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		651.00
Total	LOVAN, KENDALL			651.00
	DUAL CREDIT 22-23	LUNA, CHESNEY	07/10/2023	1,008.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		1,008.00
Total	LUNA, CHESNEY			1,008.00

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	DUAL CREDIT 22-23	MARTIN, LAUREN	07/10/2023	1,218.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		1,218.00
Total	MARTIN, LAUREN			1,218.00
	ACT REIM 22-23	MILLS, MICHAEL	07/10/2023	60.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		60.00
Total	MILLS, MICHAEL			60.00
	DUAL CREDIT 22-23	MORGAN, MAKAYLA	07/10/2023	105.00
60 1411 6411 120 1050 1 00000		SA STUDENT PAY		105.00
Total	MORGAN, MAKAYLA			105.00
	APRIL-JUNE	ROYS STORE	07/11/2023	479.58
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		165.85
60 1411 6411 116 1050 1 00000		SA ATHLETICS		8.97
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		19.77
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		84.30
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		15.96
60 1411 6411 022 1050 1 00000		SA VO RESALE		3.00
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		17.00
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		83.80
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		19.46
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		37.70
60 1411 6411 015 1050 1 00000		SA CARNIVAL - ELEM		23.77
Total	ROYS STORE			479.58
Fund Number	60			13,342.31
Checking Account ID	1			233,465.09

Ledger Report with Fund Totals for Missouri

Chart of Account Number	Account Description	Type	Budget	Year to Date	Encumbrances	Budget Balance	% of Budget	Current Month
Current Assets								
10 1111	CASH IN BANK	1	0.00	1,996,975.69	0.00	(1,996,975.69)	0.00	(63,371.93)
20 1111	CASH IN BANK	1	0.00	1,573,874.88	0.00	(1,573,874.88)	0.00	(29,038.04)
30 1111	CASH IN BANK	1	0.00	20,482.93	0.00	(20,482.93)	0.00	0.00
40 1111	CASH IN BANK	1	0.00	135,460.93	0.00	(135,460.93)	0.00	0.00
60 1111	CASH IN BANK	1	0.00	29,258.75	0.00	(29,258.75)	0.00	(212.31)
Subtotal: 1111			0.00	3,756,053.18	0.00	(3,756,053.18)	0.00	(92,622.28)
30 1151	ESCROWED CASH	1	0.00	50,760.00	0.00	(50,760.00)	0.00	0.00
Subtotal: 1151			0.00	50,760.00	0.00	(50,760.00)	0.00	0.00
10 1262	BAD CHECK RECEIVABLE	1	0.00	1,019.30	0.00	(1,019.30)	0.00	0.00
Subtotal: 1262			0.00	1,019.30	0.00	(1,019.30)	0.00	0.00
Total: Current Assets			0.00	3,807,832.48	0.00	(3,807,832.48)	0.00	(92,622.28)
Current Liabilities								
10 2150 000 000	PAYROLL DEDUCTIONS/AIREVAC	4	0.00	(854.31)	0.00	854.31	0.00	0.00
20 2150 000 000	PAYROLL DEDUCTIONS/WITHHOLDING	4	0.00	930.00	0.00	(930.00)	0.00	0.00
Subtotal: 2150			0.00	75.69	0.00	(75.69)	0.00	0.00
10 2151	FED W/HOLDING PAYABLE	4	0.00	(248.07)	0.00	248.07	0.00	0.00
20 2151	FED W/HOLDING PAYABLE	4	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal: 2151			0.00	(248.07)	0.00	248.07	0.00	0.00
10 2152	SOC SEC PAYABLE	4	0.00	0.00	0.00	0.00	0.00	0.00
20 2152	SOC SEC PAYABLE	4	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal: 2152			0.00	0.00	0.00	0.00	0.00	0.00
10 2153	ST W/HOLDING PAYABLE	4	0.00	937.79	0.00	(937.79)	0.00	0.00
20 2153	ST W/HOLDING PAYABLE	4	0.00	2,736.21	0.00	(2,736.21)	0.00	0.00
Subtotal: 2153			0.00	3,674.00	0.00	(3,674.00)	0.00	0.00
10 2154 006	LIFELOCK	4	0.00	(58.95)	0.00	58.95	0.00	0.00
10 2154 011	MID ATLANTIC	4	0.00	0.00	0.00	0.00	0.00	0.00
10 2154 013	MISC	4	0.00	29,442.39	0.00	(29,442.39)	0.00	0.00
10 2154 015	UNUM	4	0.00	(2,048.23)	0.00	2,048.23	0.00	233.09
10 2154 016	SHOW ME BENEFIT	4	0.00	45,221.98	0.00	(45,221.98)	0.00	(13,309.57)
10 2154 018	HSA	4	0.00	951.15	0.00	(951.15)	0.00	0.00
10 2154 025	FLEX	4	0.00	(30.62)	0.00	30.62	0.00	0.00
20 2154 011	MID ATLANTIC	4	0.00	0.00	0.00	0.00	0.00	0.00
20 2154 013	MISC	4	0.00	(29,343.88)	0.00	29,343.88	0.00	0.00
20 2154 015	UNUM	4	0.00	(5,528.68)	0.00	5,528.68	0.00	3.80
20 2154 016	SHOW ME BENEFIT	4	0.00	28,334.40	0.00	(28,334.40)	0.00	(15,961.15)
20 2154 018	HSA	4	0.00	(396.24)	0.00	396.24	0.00	0.00
20 2154 025	FLEX	4	0.00	251.47	0.00	(251.47)	0.00	(416.67)
Subtotal: 2154			0.00	66,794.79	0.00	(66,794.79)	0.00	(29,450.50)
10 2156	TEA RETIREMENT PAYABL	4	0.00	970.98	0.00	(970.98)	0.00	0.00
20 2156	TEA RETIREMENT PAYABL	4	0.00	3,089.14	0.00	(3,089.14)	0.00	4,220.04
Subtotal: 2156			0.00	4,060.12	0.00	(4,060.12)	0.00	4,220.04
10 2157	N/C RETIREMENT PAYABL	4	0.00	(1,683.45)	0.00	1,683.45	0.00	2,599.04
20 2157	OTHER DUES	4	0.00	2,809.18	0.00	(2,809.18)	0.00	0.00
Subtotal: 2157			0.00	1,125.73	0.00	(1,125.73)	0.00	2,599.04

Ledger Report with Fund Totals for Missouri

Chart of Account Number	Account Description	Type	Budget	Year to Date	Encumbrances	Budget Balance	% of Budget	Current Month
10 2171	MSTA DUES PAYABLE	4	0.00	57.50	0.00	(57.50)	0.00	0.00
20 2171	MSTA DUES PAYABLE	4	0.00	(57.50)	0.00	57.50	0.00	0.00
	Subtotal: 2171		0.00	0.00	0.00	0.00	0.00	0.00
	Total: Current Liabilities		0.00	75,482.26	0.00	(75,482.26)	0.00	(22,631.42)
Fund Balance								
10 3111	FUND BALANCE	7	0.00	1,925,336.83	0.00	(1,925,336.83)	0.00	(52,894.49)
20 3111	FUND BALANCE	7	0.00	1,571,050.78	0.00	(1,571,050.78)	0.00	(16,884.06)
30 3111	FUND BALANCE	7	0.00	71,242.93	0.00	(71,242.93)	0.00	0.00
40 3111	FUND BALANCE	7	0.00	135,460.93	0.00	(135,460.93)	0.00	0.00
60 3111	FUND BALANCE	7	0.00	(536.40)	0.00	536.40	0.00	0.00
60 3111 000 006	SA FCA	7	0.00	1,575.12	0.00	(1,575.12)	0.00	0.00
60 3111 000 011	SA BOYS ATH TRAVEL	7	0.00	(18.96)	0.00	18.96	0.00	0.00
60 3111 000 012	FUND BALANCE	7	0.00	496.72	0.00	(496.72)	0.00	0.00
60 3111 000 013	SA STUDENT COUNCIL	7	0.00	1,905.39	0.00	(1,905.39)	0.00	0.00
60 3111 000 014	SA LIB BOOK FAIR R	7	0.00	1,812.77	0.00	(1,812.77)	0.00	0.00
60 3111 000 015	SA CARNIVAL - ELEM	7	0.00	(14,721.72)	0.00	14,721.72	0.00	0.00
60 3111 000 017	SA MUSIC CLUB	7	0.00	553.82	0.00	(553.82)	0.00	0.00
60 3111 000 018	SA MISC	7	0.00	(2,179.53)	0.00	2,179.53	0.00	0.00
60 3111 000 019	SA SCIENCE CLUB	7	0.00	448.63	0.00	(448.63)	0.00	0.00
60 3111 000 021	SA ART CLUB	7	0.00	339.65	0.00	(339.65)	0.00	0.00
60 3111 000 022	SA VO RESALE	7	0.00	7,959.87	0.00	(7,959.87)	0.00	(186.99)
60 3111 000 023	SA IMAG LIBRARY	7	0.00	(2,488.94)	0.00	2,488.94	0.00	(25.32)
60 3111 000 024	SA CLASS OF 2020 12TH	7	0.00	(245.14)	0.00	245.14	0.00	0.00
60 3111 000 025	SA CLASS OF 2023 12TH	7	0.00	1,108.64	0.00	(1,108.64)	0.00	0.00
60 3111 000 026	SA MOETS	7	0.00	58.50	0.00	(58.50)	0.00	0.00
60 3111 000 027	SA CLASS OF 2024 11TH	7	0.00	19,342.93	0.00	(19,342.93)	0.00	0.00
60 3111 000 028	SA MATH CLUB	7	0.00	6,881.53	0.00	(6,881.53)	0.00	0.00
60 3111 000 029	SA LD	7	0.00	182.19	0.00	(182.19)	0.00	0.00
60 3111 000 031	SA LEAD	7	0.00	189.23	0.00	(189.23)	0.00	0.00
60 3111 000 032	SA WALKING TRAIL	7	0.00	2,000.00	0.00	(2,000.00)	0.00	0.00
60 3111 000 033	SA ELEM ATHLETICS	7	0.00	602.53	0.00	(602.53)	0.00	0.00
60 3111 000 034	SA SHIPLEY SCHOLAR	7	0.00	590.00	0.00	(590.00)	0.00	0.00
60 3111 000 035	SA SNACKPACK	7	0.00	8,731.51	0.00	(8,731.51)	0.00	0.00
60 3111 000 036	SA SPECIAL PROJECTS	7	0.00	6,429.35	0.00	(6,429.35)	0.00	0.00
60 3111 000 037	SA D-CLUB	7	0.00	(660.51)	0.00	660.51	0.00	0.00
60 3111 000 038	SA KINDERGARTEN	7	0.00	450.91	0.00	(450.91)	0.00	0.00
60 3111 000 039	SA NURSE	7	0.00	4,567.99	0.00	(4,567.99)	0.00	0.00
60 3111 000 041	SA CHESS CLUB	7	0.00	115.40	0.00	(115.40)	0.00	0.00
60 3111 000 042	SA SPENCER SCHOLARS	7	0.00	522.99	0.00	(522.99)	0.00	0.00
60 3111 000 043	SA J YATES	7	0.00	40.91	0.00	(40.91)	0.00	0.00
60 3111 000 044	SA FBLA	7	0.00	324.74	0.00	(324.74)	0.00	0.00
60 3111 000 046	SA PRE-SCHOOL	7	0.00	1,093.83	0.00	(1,093.83)	0.00	0.00
60 3111 000 051	SA CLASS OF 2026 9TH	7	0.00	3,130.85	0.00	(3,130.85)	0.00	0.00
60 3111 000 052	SA CLASS OF 2027 8TH	7	0.00	656.83	0.00	(656.83)	0.00	0.00
60 3111 000 061	7TH GRADE	7	0.00	840.00	0.00	(840.00)	0.00	0.00
60 3111 000 101	SA CLASS OF 2022 10TH	7	0.00	0.01	0.00	(0.01)	0.00	0.00
60 3111 000 102	SA SURPLUS PROPERTY	7	0.00	650.00	0.00	(650.00)	0.00	0.00
60 3111 000 103	SA BETA CLUB	7	0.00	5,681.08	0.00	(5,681.08)	0.00	0.00

Ledger Report with Fund Totals for Missouri

Chart of Account Number	Account Description	Type	Budget	Year to Date	Encumbrances	Budget Balance	% of Budget	Current Month
60 3111 000 104	SA YEARBOOK	7	0.00	(6,344.11)	0.00	8,344.11	0.00	0.00
60 3111 000 105	SA FFA	7	0.00	15,812.52	0.00	(15,812.52)	0.00	0.00
60 3111 000 106	SA FCCLA	7	0.00	12,537.43	0.00	(12,537.43)	0.00	0.00
60 3111 000 107	SA CLASS OF 2021 11TH	7	0.00	0.50	0.00	(0.50)	0.00	0.00
60 3111 000 108	SA CHEERLEADERS	7	0.00	(1,051.23)	0.00	1,051.23	0.00	0.00
60 3111 000 109	SA BASEBALL	7	0.00	(220.15)	0.00	220.15	0.00	0.00
60 3111 000 110	SA CLASS OF 2025	7	0.00	4,619.52	0.00	(4,619.52)	0.00	0.00
60 3111 000 116	SA ATHLETICS	7	0.00	(16,150.99)	0.00	16,150.99	0.00	0.00
60 3111 000 120	SA STUDENT PAY	7	0.00	(25,833.46)	0.00	25,833.46	0.00	0.00
60 3111 000 130	SA DISTRICT SERVICES	7	0.00	(1,935.77)	0.00	1,935.77	0.00	0.00
60 3111 000 140	SA SOFTBALL	7	0.00	438.38	0.00	(438.38)	0.00	0.00
60 3111 000 142	SA JAG	7	0.00	(9,046.61)	0.00	9,046.61	0.00	0.00
Subtotal: 3111			0.00	3,732,350.22	0.00	(3,732,350.22)	0.00	(69,990.86)
Total: Fund Balance			0.00	3,732,350.22	0.00	(3,732,350.22)	0.00	(69,990.86)
Expenditure								
Function 1111								
10 1111 6411 000 4020 3 00000	EL SUPPLIES	9	0.00	1,496.17	0.00	(1,496.17)	0.00	1,496.17
10 1111 6411 002 4020 3 00000	SUMMER SCHOOL SUPPLY	9	0.00	14.89	0.00	(14.89)	0.00	14.89
Subtotal: 1111			0.00	1,511.06	0.00	(1,511.06)	0.00	1,511.06
Function 1131								
10 1131 6411 000 4020 3 00000	MS SUPPLIES	9	0.00	153.26	0.00	(153.26)	0.00	153.26
Subtotal: 1131			0.00	153.26	0.00	(153.26)	0.00	153.26
Function 1151								
10 1151 6411 300 1050 3 00000	HS MUSIC SUPPLY	9	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal: 1151			0.00	0.00	0.00	0.00	0.00	0.00
Function 1251								
10 1251 6411 000 4020 4 45100	TI SUPPLIES	9	0.00	5,452.10	0.00	(5,452.10)	0.00	5,452.10
Subtotal: 1251			0.00	5,452.10	0.00	(5,452.10)	0.00	5,452.10
Function 1281								
10 1281 6411 000 4020 1 12810	EC SPEC. ED. SUPPLY	9	0.00	3,861.43	0.00	(3,861.43)	0.00	3,861.43
Subtotal: 1281			0.00	3,861.43	0.00	(3,861.43)	0.00	3,861.43
Function 1311								
10 1311 6411 000 1050 3 00000	AG SUPPLIES	9	0.00	69.34	0.00	(69.34)	0.00	69.34
20 1311 6111 000 1050 3 00000	VO CERT SALARY	9	0.00	4,963.83	0.00	(4,963.83)	0.00	4,963.83
20 1311 6211 000 1050 3 00000	VO TEACHER RETIREMENT	9	0.00	798.64	0.00	(798.64)	0.00	798.64
20 1311 6232 000 1050 3 00000	MEDICARE	9	0.00	71.34	0.00	(71.34)	0.00	71.34
20 1311 6241 000 1050 3 00000	VO MEDICAL INSURANCE	9	0.00	557.65	0.00	(557.65)	0.00	557.65
Subtotal: 1311			0.00	6,460.80	0.00	(6,460.80)	0.00	6,460.80
Function 1411								
60 1411 6411 022 1050 1 00000	SA VO RESALE	9	0.00	186.99	0.00	(186.99)	0.00	186.99
60 1411 6411 023 1050 1 00000	SA IMAG LIBRARY	9	0.00	25.32	0.00	(25.32)	0.00	25.32
60 1411 6411 025 1050 1 00000	SA CLASS OF 2023 12TH	9	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal: 1411			0.00	212.31	0.00	(212.31)	0.00	212.31
Function 2121								
10 2121 6319 010 4020 3 00000	GU TESTING	9	0.00	178.20	0.00	(178.20)	0.00	178.20

Ledger Report with Fund Totals for Missouri

Chart of Account Number	Account Description	Type	Budget	Year to Date	Encumbrances	Budget Balance	% of Budget	Current Month
Subtotal: 2121			0.00	178.20	0.00	(178.20)	0.00	178.20
Function 2152								
10 2152 6319 400 4020 1 12210	SPEECH	9	0.00	1,478.80	0.00	(1,478.80)	0.00	1,478.80
Subtotal: 2152			0.00	1,478.80	0.00	(1,478.80)	0.00	1,478.80
Function 2214								
10 2214 6319 000 4020 3 00000	PD STAFF	9	0.00	130.98	0.00	(130.98)	0.00	130.98
Subtotal: 2214			0.00	130.98	0.00	(130.98)	0.00	130.98
Function 2221								
10 2221 6411 000 4020 3 00000	LB SUPPLIES	9	0.00	481.39	0.00	(481.39)	0.00	481.39
Subtotal: 2221			0.00	481.39	0.00	(481.39)	0.00	481.39
Function 2311								
10 2311 6371 000 0000 3 00000	SB MSBA MEMBERSHIP	9	0.00	3,175.00	0.00	(3,175.00)	0.00	3,175.00
10 2311 6411 100 0000 3 00000	SB SUPPLIES	9	0.00	24.99	0.00	(24.99)	0.00	24.99
Subtotal: 2311			0.00	3,199.99	0.00	(3,199.99)	0.00	3,199.99
Function 2321								
10 2321 6151 000 0000 3 00000	EA NON-CERT SALARY	9	0.00	2,923.33	0.00	(2,923.33)	0.00	2,923.33
10 2321 6221 000 0000 3 00000	EA NON-TEA RETIREMENT	9	0.00	237.86	0.00	(237.86)	0.00	237.86
10 2321 6231 000 0000 3 00000	EA FICA/MEDICARE	9	0.00	181.25	0.00	(181.25)	0.00	181.25
10 2321 6232 000 0000 3 00000	EA MEDICARE	9	0.00	42.39	0.00	(42.39)	0.00	42.39
10 2321 6241 000 0000 3 00000	EA MEDICAL INS	9	0.00	552.58	0.00	(552.58)	0.00	552.58
10 2321 6319 000 0000 3 00000	EA PURCHASED SERVICE	9	0.00	99.95	0.00	(99.95)	0.00	99.95
10 2321 6343 000 0000 3 00000	EA TRAVEL/DUES	9	0.00	1,080.00	0.00	(1,080.00)	0.00	1,080.00
20 2321 6112 000 0000 3 00000	EA CERT SALARY	9	0.00	7,500.00	0.00	(7,500.00)	0.00	7,500.00
20 2321 6211 000 0000 3 00000	EA TEACHER RETIREMENT	9	0.00	1,158.49	0.00	(1,158.49)	0.00	1,158.49
20 2321 6232 000 0000 3 00000	MEDICARE	9	0.00	102.84	0.00	(102.84)	0.00	102.84
20 2321 6241 000 0000 3 00000	EA MEDICAL INSURANCE	9	0.00	508.09	0.00	(508.09)	0.00	508.09
Subtotal: 2321			0.00	14,386.78	0.00	(14,386.78)	0.00	14,386.78
Function 2411								
10 2411 6319 000 4020 3 00000	BL PURCHASED SERVICES	9	0.00	10,596.00	0.00	(10,596.00)	0.00	10,596.00
10 2411 6332 000 4020 3 00000	BL EQUIP MAINT	9	0.00	493.85	0.00	(493.85)	0.00	493.85
10 2411 6343 000 4020 3 00000	BL TRAVEL/DUES	9	0.00	27.77	0.00	(27.77)	0.00	27.77
10 2411 6411 000 4020 3 00000	BL SUPPLIES	9	0.00	8.50	0.00	(8.50)	0.00	8.50
20 2411 6112 000 4020 3 00000	BL CERT SALARY	9	0.00	166.67	0.00	(166.67)	0.00	166.67
20 2411 6211 000 4020 3 00000	BL TEACHER RETIREMENT	9	0.00	24.17	0.00	(24.17)	0.00	24.17
20 2411 6232 000 4020 3 00000	MEDICARE	9	0.00	2.42	0.00	(2.42)	0.00	2.42
Subtotal: 2411			0.00	11,319.38	0.00	(11,319.38)	0.00	11,319.38
Function 2541								
10 2541 6151 000 0000 3 00000	OM NON CERT SALARY	9	0.00	8,755.75	0.00	(8,755.75)	0.00	8,755.75
10 2541 6221 000 0000 3 00000	OM NON-TEA RETIREMENT	9	0.00	675.28	0.00	(675.28)	0.00	675.28
10 2541 6231 000 0000 3 00000	OM FICA/MEDICARE	9	0.00	539.53	0.00	(539.53)	0.00	539.53
10 2541 6232 000 0000 3 00000	OM MEDICARE	9	0.00	126.17	0.00	(126.17)	0.00	126.17
10 2541 6241 000 0000 3 00000	OM MEDICAL INSURANCE	9	0.00	1,112.10	0.00	(1,112.10)	0.00	1,112.10
10 2541 6319 000 0000 3 00000	OM PROF/TECH SERVICE	9	0.00	1,851.18	0.00	(1,851.18)	0.00	1,851.18
10 2541 6332 000 0000 3 00000	OM MAINTENANCE REPAIR	9	0.00	254.16	0.00	(254.16)	0.00	254.16
Subtotal: 2541			0.00	13,314.17	0.00	(13,314.17)	0.00	13,314.17

<u>Chart of Account Number</u>	<u>Account Description</u>	<u>Type</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Encumbrances</u>	<u>Budget Balance</u>	<u>% of Budget</u>	<u>Current Month</u>
Revenues + Expenditures:			0.00	0.00	0.00	0.00		0.00
Budgeted Fund Balance:								
Total Fund Balance:				71,242.93				
Fund Number: 40 CAPITAL PROJECTS FUND								
Total Assets:			Budget	Year to Date	Encumbrances	Budget Balance	% of Budget	Current Month
Total Liabilities:			0.00	135,460.93	0.00	(135,460.93)	0.00	0.00
Total Revenues:			0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures:			0.00	0.00	0.00	0.00	0.00	0.00
Revenues + Expenditures:			0.00	0.00	0.00	0.00	0.00	0.00
Budgeted Fund Balance:								
Total Fund Balance:				135,460.93				
Fund Number: 60 STUDENT ACTIVITIES FUND								
Total Assets:			Budget	Year to Date	Encumbrances	Budget Balance	% of Budget	Current Month
Total Liabilities:			0.00	29,258.75	0.00	(29,258.75)	0.00	(212.31)
Total Revenues:			0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures:			0.00	0.00	0.00	0.00	0.00	0.00
Revenues + Expenditures:			0.00	212.31	0.00	(212.31)	0.00	212.31
Budgeted Fund Balance:				(212.31)		212.31		(212.31)
Total Fund Balance:				29,258.75				
All Funds Combined:			Budget	Year to Date	Encumbrances	Budget Balance	% of Budget	Current Month
Total Assets:			0.00	3,807,832.48	0.00	(3,807,832.48)	0.00	(92,622.28)
Total Liabilities:			0.00	75,482.26	0.00	(75,482.26)	0.00	(22,631.42)
Total Revenues:			0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures:			0.00	69,990.86	0.00	(69,990.86)	0.00	69,990.86
Revenues + Expenditures:			0.00	(69,990.86)	0.00	69,990.86	0.00	(69,990.86)
Budgeted Fund Balance:								
Total Fund Balance:				3,732,350.22				



**School Finance
Payment Transmittal**

The Payment Transmittal Reports are unavailable for October 26th. Any deposits received on October 26th are for the Food & Nutrition programs.

District: 077-103 DORA R-III

Payment Year: 2023-2024 Month: July

Deposit Date: 7/21/2023 Check/EFT Number: EF07192302123
Deposit Amount: \$191,196.77

For questions regarding payments please see the [Payment Contact List](#)

All payments received to date for this fiscal year can be viewed on the [Audit Confirmation](#) report.

Revenue Code	Revenue Name	CFDA Number	Federal Award Identification Number (FAIN)	Monthly Payment	Minus Bond Payment Direct Deposit	Net Monthly Payment
5113	Prop C			\$58,133.91		\$58,133.91
5311	Basic Formula - State Monies			\$110,989.00	\$3,490.00	\$107,499.00
5312	Transportation			\$16,433.00		\$16,433.00
5319	Basic Formula - Classroom Trust Fund			\$9,130.86		\$9,130.86
TOTAL				\$194,686.77	\$3,490.00	\$191,196.77

Missouri Department of Elementary and Secondary Education - Send questions to: finadmgo@dese.mo.gov or call (573) 751-0357.
 Current User: allenwoods



The Payment Transmittal Reports are unavailable for October 26th. Any deposits received on October 26th are for the Food & Nutrition programs.



District: 077-103 DORA R-III

Payment Year: 2022-2023 Month: July

Deposit Date: 7/21/2022 Check/EFT Number: EF07192201955
Deposit Amount: \$166,557.01

For questions regarding payments please see the [Payment Contact List](#)

All payments received to date for this fiscal year can be viewed on the [Audit Confirmation](#) report.

Revenue Code	Revenue Name	CFDA Number	Federal Award Identification Number (FAIN)	Monthly Payment	Minus Bond Payment Direct Deposit	Net Monthly Payment
5113	Prop C			\$43,396.65		\$43,396.65
5311	Basic Formula - State Monies			\$110,460.00	\$3,680.00	\$106,780.00
5312	Transportation			\$6,381.00		\$6,381.00
5319	Basic Formula - Classroom Trust Fund			\$9,999.36		\$9,999.36
TOTAL				\$170,237.01	\$3,680.00	\$166,557.01

Missouri Department of Elementary and Secondary Education - Send questions to: finadmngov@dese.mo.gov or call (573) 751-0357.
 Current User: allenwoods



MSBA Policy Services – District Policy Snapshot

7/24/2023

District: DORA R-III

Below you'll see a list of policies and listed as "pending" with your district. **A document with * after it denotes essential content.** This is a policy, procedure, or form governed by a statute or MSIP requirement by which the district must comply AND have a document. For example, federal law requires a board-adopted procedure for handling claims of illegal discrimination or harassment. Even if the district properly handles such complaints, it will not be in compliance unless written procedures exist.

Some forms are also required by law, but, as all forms are available on the MSBA web site (<https://www.mosba.org/o/msba/page/sample-administrative-forms>), forms are not listed here.

If you need a copy of any pending document, or your district has already adopted or implemented that document, please contact your FM editor at 800-221-MSBA (6722), ext. 371 or pingelton@mosba.org.

Policies	Procedures
EBBC*	/
GCBDA	
GDBDA	
JGA-2*	
JGGA*	

Policies	Procedures
BDDF-1	BDDL-AP1
BDDL	DJF-AP1
DB	DJFA-AP1*
DBB	DJFA-AP2*
DJF-1	IF-AP1
DJFA*	IF-AP1
GBLB*	IGCE-AP1
IF	JHC-AP3*
IGAD	KB-AP1
IGCE	/
JFGA	
JHC*	
JDHF*	
JHG	

Policies	Procedures
BDDB-2	IGCD-AP1*
BDDH-1	/
IGCD*	
IGCDA*	
JECA-1	
KC	

2023B was sent to the district May 2, 2023.

**MSBA FULL MAINTENANCE POLICY SERVICE
2023B UPDATE CHECKLIST**

7/24/2023

District: Dora R-III

In order to best serve your district and to maintain your policies accurately, please indicate below what action your board has taken on the policy reference copies enclosed for your review. We will notify the district when these have been cleaned up in Simbli and are ready for printing.

- Please include a board adoption date for every policy that has been adopted.
- Please mail, e-mail or fax a copy of any revisions made by the district to MSBA.

POLICY CODE	BOARD ACTION	BOARD ADOPTION DATE
IGAB	Instructional Interventions Click here	
IGC	Extended Instructional Programs Click here	
IKE	Promotion, Acceleration and Retention of Students Click here	
IL	Assessment Program Click here	
IND	Ceremonies and Observances Click here	
PROCEDURE CODE	BOARD ACTION	BOARD IMPLEMENTATION DATE
IGAB-API	Instructional Interventions (Reading Interventions) Click here	
IGCE-API	Nontraditional Instruction Options (Dual Credit and Dual Enrollment Tuition Reimbursement) Click here	
IL-API	Assessment Program (State-Mandated Reading Assessment Program) Click here	

Name of district personnel filling out checklist

Date checklist completed

Please return to your MSBA Full Maintenance editor at: pingelton@mosba.org
or mail to: MSBA Policy Services, 2100 I-70 Drive S.W., Columbia, MO 65203

EBBC-This policy was previously considered supplemental. MSBA now recommends that all districts adopt this policy. House Bill 432 requires school districts to adopt written policies to provide accommodations to lactating employees and students to express breast milk, breastfeed a child or address other needs related to breastfeeding

GCBDA-MSBA has added leave for victims of domestic or sexual violence as required by House Bill 432 (2021). This leave is being informally referred to as the Victims' Economic Safety and Security Act (VESSA) leave. Employees who are victims of domestic or sexual violence may use this unpaid leave for court appearances, counseling, medical attention and other services related to being a victim of domestic or sexual violence. Employees may also use this leave if a family member or member of the household has been a victim of domestic or sexual violence.

JGA-EXPLANATION: CORPORAL PUNISHMENT MSBA has revised this policy to reflect changes made to policy JGGA. Districts that are using a custom version of this policy that allows corporal punishment (which MSBA does not recommend) should ensure that this change gets made to the custom policy.

JGGA-Takes our isolation as a part of our seclusion and restraint policy. Our SRO would handle the restraint.

GCBDA-AF2 and GDBDA-AF1--Sections 285.625 - .670, RSMo., require school districts to provide existing employees, and new employees upon commencement of their employment, notice of their right to leave under the Victims' Economic Safety and Security Act (VESSA). MSBA recommends that districts provide that notice using the form created by the Missouri Department of Labor and Industrial Relations (DOLIR) available at <https://labor.mo.gov/posters>. Notification may be made by electronic means. This new MSBA form provides evidence that the employee received the DOLIR notice.

JGGA-AF1--This form was revised to align with the detailed reporting requirements in House Bill 432. The district is required to immediately notify the parents/guardians when seclusion or restraint is used on their student. In addition, the district is required to write a report on the incident and provide a copy to the parent/legal guardian within five school days. A copy of the report must be provided to the Department of Elementary and Secondary Education within 30 days of the incident.

BDDF-1-MSBA has modified this policy based on questions from our member districts about changing a vote, recording abstentions and how many votes are necessary for a motion to pass.

BDDL-MSBA has clarified that the focus of this policy is district records. MSBA has moved the details of complying with a records request to an administrative procedure. The district's staff responds to records requests, and most of this language is simply a recitation of the law. This policy has been revised to clarify that the district's custodian of records will answer these requests as required by law. MSBA has added an optional section addressing school board member access to district records. MSBA commonly receives questions about board member access to district records, so we have taken the opportunity to clarify the issue

DBB-Districts should RESCIND this policy. MSBA has integrated the language of this policy into policy DB, Budget, which is also included in this update.

DB-MSBA has updated this policy to align with the standards and indicators of version 6 of the Missouri School Improvement Program (MSIP 6). See section L4 at <https://dese.mo.gov/media/pdf/msip-6-rule>. MSBA has also moved a section regarding comparability between buildings from DJFA to this policy. The Department of Elementary and Secondary Education (DESE) has clarified that the comparability requirements for Title I apply to the expenditure of local funds, so it is more appropriate in this policy where the overall district budget is examined. MSBA removed the statement requiring a hearing before adopting the budget and tax rate. There is no legal requirement to hold a hearing before budget adoption, although the budget officer should solicit input from patrons. There is a requirement that a hearing be held prior to adopting the tax rate, and that requirement is covered in policy DC. MSBA modified the language under budget expenditures to match the statutory language.

DJFA-In 2020, the Office of Management and Budget (OMB) updated some of its rules for federal programs and made some vocabulary changes. For example, procurement was divided into 1) micro-purchases and small purchases, 2) formal procurements (sealed bids or RFPs), and 3) noncompetitive procurements (sole-source type purchases). The Department of Elementary and Secondary Education (DESE) followed suit with a new edition of the "Fiscal Guidance for Federal Grant Programs" in October 2021. There is no need to repeat the procurement rules in a board policy, but we have made a few adjustments to account for the terminology and the special conflict of interest rules specifically required for this policy. We emphasize in these policy updates that administrators should reference the DESE guidance; however, in any situation like this, where one agency (DESE) is paraphrasing another agency's (OMB) regulations, there is always a chance for errors in translation or further developments in OMB or federal statutory requirements, which the district's attorney may identify as grounds for deviation from the DESE guidance on some matter or another.

DJF-1--MSBA has modified this policy based on changes in the guidance for purchases with federal funds. The changes will allow districts to streamline purchasing procedures for purchases under \$50,000. Details relating to this change are in procedure DJF-AP1, which is also in this update. MSBA has also added an exception to competitive purchasing that allows the district to contract with a representative to make purchases on behalf of the district.

GBLB-MSBA has revised this policy to match changes made to policy JHG. Unfortunately, the term "sexual misconduct" is still not defined in state statute. MSBA has defined the term in this policy and JHG and has decided to add a reference to the crime of sexual contact with a student under § 566.086, RSMo.

IF-This policy was updated to comply with the sixth version of the Missouri School Improvement Program (MSIP 6, AS1) and Senate Bill 681.

IGAD--House Bill 297 amended § 170.029.1, RSMo., to state that "[t]he state board of education shall develop a statewide plan for career and technical education (CTE) that ensures sustainability, viability, and relevance by matching workforce needs with appropriate educational resources." Subsection 4 of

the statute was amended to read: "Each local school district shall determine the curriculum, programs of study, and course offerings based on the needs and interests of the students in the district and meeting the requirements of the statewide plan." MSBA revised this policy to reflect MSIP 6, TL3, which emphasizes the importance of a board-issued statement of commitment to implement high-quality career and technical education, but also holds that the details of meeting this commitment are best left to the CSIP. Districts that accept postsecondary students are subject to the Title IV disclosure and reporting requirements listed in the update.

IGCE-1--State law was amended in 2019 to allow for A+ Scholarship Program funds to be used to pay for dual credit and dual enrollment courses taken while in high school. Previously, use of those funds was limited to paying for classes taken after graduation. The Missouri Department of Higher Education and Workforce Development has now issued regulations on the eligibility requirements to take these courses. The details of the eligibility requirements are included in IGCE-AP1, which is included in this update. More information about these scholarships is available at [https://dhewd.mo.gov/\(https://simbli.eboardsolutions.com/SU/PslshbyDHMJFalmTx9iF2mBslshw==\)](https://dhewd.mo.gov/(https://simbli.eboardsolutions.com/SU/PslshbyDHMJFalmTx9iF2mBslshw==)) . To avoid confusion, the state has decided to continue to reference the postgraduation course program as the A+ Scholarship Program. (See policy JFCL). The Dual Credit/Dual Enrollment Scholarship program references tuition reimbursement for courses taken while students are still in high school. For that reason, MSBA has coded

JFGA-MSBA has revised this policy to clarify that the policy's purpose is to protect students in situations where outside entities seek to interview students at school.

JHC-Senate Bill 681 requires school districts to create health plans for students who have epilepsy or a seizure disorder. MSBA has created a new procedure, included in this update, that contains the mandatory content required by the law.

JHDF--The department shall review this information and may use it to adapt the department's model policy. The changes to this policy are based on information gathered by DESE and other organizations focused on preventing suicide among children. MSBA has also included language to comply with Senate Bill 681 (2022), which, beginning July 1, 2023, requires schools that issue student identification cards to students in grades 7–12 to include the Suicide and Crisis Lifeline number, 988, on both sides of the card. The law allows districts to use any already purchased cards until the supply is exhausted.

JHG-Senate Bill 681 made several changes to the statutes pertaining to school district investigations of child abuse. Now all allegations of child abuse must go through the Children's Division (CD), including allegations of use of corporal punishment. Previously, school districts could investigate corporal punishment complaints. Previously, districts were required to make an immediate report to the CD if a student reported sexual misconduct by a district employee, even if reasonable cause to suspect abuse did not exist. Now the district will instead apply the same standard to all allegations of abuse and report the student's allegation of sexual misconduct by an employee in the same manner as other allegations of abuse. If there is reasonable cause to suspect child abuse of any kind, the district must immediately report the abuse. In most cases, if a student reports abuse there IS reasonable cause to suspect it, and it

must be reported. Remember that the district does not need to be certain that abuse occurred. Child abuse investigations should be conducted by the professionally trained staff at the CD. The term "sexual misconduct" is still not defined in state statute. MSBA has defined the term in this policy and policy GBLB and has decided to add a reference to the crime of sexual contact with a student under § 566.086, RSMo.

JGGA--This policy was revised to meet the specific requirements of House Bill 432, which revised § 160.263, RSMo. Please be advised that most of this policy is lifted directly from the statute, so districts should first seek legal counsel before making changes to this language to ensure compliance with state law

BDDF-1: VOTING METHOD--MSBA has modified this policy based on questions from our member districts about changing a vote, recording abstentions and how many votes are necessary for a motion to pass.

Policy BDDL: RELEASE OF INFORMATION--MSBA has clarified that the focus of this policy is district records. MSBA has moved the details of complying with a records request to an administrative procedure. The district's staff responds to records requests, and most of this language is simply a recitation of the law. This policy has been revised to clarify that the district's custodian of records will answer these requests as required by law. MSBA has added an optional section addressing school board member access to district records. MSBA commonly receives questions about board member access to district records, so we have taken the opportunity to clarify the issue.

Policy DB: ANNUAL BUDGET--MSBA has updated this policy to align with the standards and indicators of version 6 of the Missouri School Improvement Program (MSIP 6). See section L4 at <https://dese.mo.gov/media/pdf/msip-6-rule>. MSBA has also moved a section regarding comparability between buildings from DJFA to this policy. The Department of Elementary and Secondary Education (DESE) has clarified that the comparability requirements for Title I apply to the expenditure of local funds, so it is more appropriate in this policy where the overall district budget is examined. MSBA removed the statement requiring a hearing before adopting the budget and tax rate. There is no legal requirement to hold a hearing before budget adoption, although the budget officer should solicit input from patrons. There is a requirement that a hearing be held prior to adopting the tax rate, and that requirement is covered in policy DC. MSBA modified the language under budget expenditures to match the statutory language.

Policy DJFA: FEDERAL PROGRAMS AND PROJECTS--Office of Management and Budget (OMB) updated some of its rules for federal programs and made some vocabulary changes. For example, procurement was divided into 1) micro-purchases and small purchases, 2) formal procurements (sealed bids or RFPs), and 3) noncompetitive procurements (sole-source type purchases). The Department of Elementary and Secondary Education (DESE) followed suit with a new edition of the "Fiscal Guidance for Federal Grant Programs" in October 2021. There is no need to repeat the procurement rules in a board policy, but we have made a few adjustments to account for the terminology and the special conflict of interest rules specifically required for this policy. We emphasize in these policy updates that administrators should

reference the DESE guidance; however, in any situation like this, where one agency (DESE) is paraphrasing another agency's (OMB) regulations, there is always a chance for errors in translation or further developments in OMB or federal statutory requirements, which the district's attorney may identify as grounds for deviation from the DESE guidance on some matter or another.

Policy DJF-1: PURCHASING--MSBA has modified this policy based on changes in the guidance for purchases with federal funds. The changes will allow districts to streamline purchasing procedures for purchases under \$50,000. Details relating to this change are in procedure DJF-AP1, which is also in this update.

EXPLANATION: LACTATION SUPPORT

This policy was previously considered supplemental. MSBA now recommends that all districts adopt this policy. House Bill 432 (2021) requires school districts to adopt written policies to provide accommodations to lactating employees and students to express breast milk, breastfeed a child or address other needs related to breastfeeding. The district is required to have a policy adopted before July 1, 2022.

According to this new law, the district must:

1. Provide a minimum of three opportunities during a school day, at intervals agreed upon by the district and the individual, to accommodate expressing breast milk or breastfeeding a child.
2. Make accommodations for at least one year after the birth of the child, though districts may provide accommodations for a longer period.
3. Designate a room in each school building—other than a restroom—exclusively for lactation activities such as breastfeeding or expressing milk.
4. Ensure that the designated room is near a sink with running water and a refrigerator for storage.
5. Ensure that the designated room has ventilation, a door that may be locked, a work surface, a chair and convenient electrical outlets.

This policy now addresses members of the public who are nursing as well. Section 191.918, RSMo., allows breastfeeding or expressing milk, with discretion, in any public or private location where the person is otherwise authorized to be.

Please note that the federal Fair Labor Standards Act already requires districts to provide "reasonable" breaks for nonexempt employees to express breast milk. See <https://www.dol.gov/agencies/whd/nursing-mothers>. However, the new state law is more detailed and applies to all employees and students.

FILE: EBBC
Critical

REFERENCE COPY

LACTATION SUPPORT

For the convenience of district staff, students and the public and to support the care of children, the district will provide accommodations as required by law for lactation activities. For the purposes of this policy, "lactation activities" include expressing breast milk, breastfeeding a child or addressing other needs related to lactation. The district will provide employees and students a minimum of three opportunities during a school day, at intervals agreed upon by the district and the individual, to express breast milk or breastfeed a child for at least one year following the child's birth.

Lactation Rooms

In accordance with state law, the district allows breastfeeding or expressing breast milk, with discretion, in any public or private location where the person is otherwise authorized to be. To further accommodate lactation activities, the superintendent or designee will identify at least one room that is not a restroom in each school building to be used exclusively for lactation activities. The room will meet the requirements of state law.

Employees

Employees are encouraged to notify their supervisors in advance if they need accommodations for lactation activities. The supervisor will work with the employee to address arrangements and scheduling to ensure that the employee's duties are covered during the break time and minimize disruptions to the school day.

Providing breaks to classroom teachers and other employees who directly supervise students throughout the day is particularly challenging because students cannot be left unsupervised and student learning cannot be disrupted. The district expects these employees to be particularly flexible and, when possible, to use planning periods, lunch breaks, routine breaks in their class schedule or other free time to meet their lactation-related needs.

This policy does not entitle an employee to bring or keep an infant at work during times when the employee is required to be working.

Students

Lactating students should contact the counselor, who will make arrangements with the student to create a schedule that results in the least amount of missed class time. Students will be allowed to make up work missed due to lactation activities. If it is not possible to make up the missed work, the student will be provided an alternative assignment.

This policy does not entitle a student to bring an infant to school during the school day when the student is required to be in class.

Public

Members of the public are allowed to engage in lactation activities while on district property and may use the district's designated lactation rooms to do so.

Search the index for this section and the cross references to identify related policies, administrative procedures and forms.

Adopted:

Cross Refs: AC, Prohibition Against Illegal Discrimination, Harassment and Retaliation
GBA, Exempt and Nonexempt Employees
JECC, Assignment of Students to Grade Levels/Classes
KK, Visitors to District Property/Events

Legal Refs: §§ 160.995, 191.918, RSMo.
Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681
29 U.S.C. 207
Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e-1 - 2000e-17
Pregnancy Discrimination Act, 42 U.S.C. § 2000e-(k)

Dora R-III School District, Dora, Missouri

EXPLANATION: PROFESSIONAL STAFF SHORT-TERM LEAVES

MSBA has added leave for victims of domestic or sexual violence as required by House Bill 432 (2021). This leave is being informally referred to as the Victims' Economic Safety and Security Act (VESSA) leave. Employees who are victims of domestic or sexual violence may use this unpaid leave for court appearances, counseling, medical attention and other services related to being a victim of domestic or sexual violence. Employees may also use this leave if a family member or member of the household has been a victim of domestic or sexual violence.

While the law does not address the use of paid leave, MSBA assumes the district can allow employees to take accumulated paid leave concurrently with this leave.

The district must provide notice to all current employees and to new employees when they are hired. The Missouri Department of Labor and Industrial Relations (DOLIR) has created a sample notice, and MSBA has created a form that is available on our website. Upon request, DOLIR will provide summaries and rules of the law without charge.

Employees:

- Are entitled to two weeks of unpaid leave unless there are fewer than 50 employees. Districts with at least 20 and no more than 49 employees are required to provide only one week of leave.
- Are required to provide 48 hours' notice before taking the leave unless such notice is not practicable.
- May take leave intermittently or on a reduced work schedule.
- Must provide requested certification of the need to take leave within a reasonable period after the request.
- Are entitled to return to their previous position or a position with equivalent pay, benefits and other terms and conditions of employment upon return from leave.
- Shall not lose any benefit accrued prior to taking leave.
- May request safety accommodations based on the domestic or sexual violence experienced.

Employers:

- Must provide notice to all current employees and new hires.
- May request certification of the need for leave.

- **Must maintain coverage for the employee and any family or household member under any group health plan for the duration of such leave at the level and under the same conditions such coverage would have been provided if the employee had not taken leave.**
- **Must make reasonable safety accommodations in a timely manner.**
- **Must maintain records associated with taking VESSA leave in the strictest confidence.**

PROFESSIONAL STAFF SHORT-TERM LEAVES

Consistent contact with students and staff is important to the learning environment and district operation and therefore is an essential duty of a professional staff member's position. However, the board recognizes that there are circumstances that require an employee to miss work, and the purpose of this policy is to identify situations where paid and unpaid leave from work are appropriate.

The district may require an employee to provide the district verification of illness from a healthcare provider or supply other documentation verifying the absence before the district applies sick leave or other applicable paid leave to the absence. In accordance with law, the district may require an employee to present a certification of fitness to return to work whenever the employee is absent from work due to the employee's health.

The following leaves with pay will be provided to full-time professional staff employees. Regular part-time professional staff employees will receive these leaves on a pro rata basis. This policy does not apply to temporary or substitute staff members unless otherwise noted.

1. **Sick Leave** – Professional staff employees whose assignments call for 12 months of full-time employment will receive 10 days of sick leave. Professional staff employees whose assignments call for full-time employment only during the regular school term will receive 7 days of sick leave. Unused sick leave will be cumulative to 60 sick leave days. An absence of over one through four hours shall be counted as a half-day of sick leave.

Absences may be charged against sick leave for the following reasons:

- a. Illness, injury or incapacity of the employee. The board reserves the right to require a healthcare provider's certification attesting to the illness or incapacity of the claimant and/or inclusive dates of the employee's incapacitation. FMLA health certification procedures apply to FMLA-qualifying absences, even if such absences are paid sick leave.
- b. Illness, injury or incapacity of a member of the immediate family. The board defines "immediate family" to include:
 - The employee's spouse.
 - The following relatives of the employee or the employee's spouse: parents, children, children's spouses, grandparents, grandchildren, siblings and any other family member residing with the employee.
 - Any other person over whom the employee has legal guardianship or for whom the employee has power of attorney and is the primary caregiver.

(Note: "Family" for FMLA purposes is more limited.)

- c. Illness, injury or incapacity of other relatives, with permission granted by the superintendent.
- d. Pregnancy, childbirth and adoption leave in accordance with this policy.

Staff members who are ill are encouraged to stay home to promote healing and reduce the risk of infecting others, especially during a pandemic or other significant health event. In the event of a pandemic or other significant health event, schools may be closed to all staff and students or just students. If schools are closed only to students, staff members are expected to work regular schedules or use appropriate leave.

A district employee may not use sick leave during the period the employee receives Workers' Compensation for time lost to work-related incidents.

Any certificated employee who is a member of a retirement system shall remain a member during any period of leave under sick leave provisions of the district or under Workers' Compensation. The employee shall also receive creditable service credit for such leave time if the employee makes contributions to the system equal to the amount of contributions that he or she would have made had he or she been on active service status.

- 2. **Personal Leave** – A maximum of two days of personal leave will be available per school year. Unused personal leave days do not accumulate.

Absences may be charged against personal leave for the following reasons:

- a. Tax investigation.
- b. Court appearances, unless applicable law or policy provides for paid leave.
- c. Wedding, graduation or funeral.
- d. Observance of a religious holiday.
- e. Conducting personal business of such a nature that it cannot be performed on a Saturday, Sunday or before or after school hours, including parent-teacher conferences.
- f. Absences under leaves authorized by law, policy or the board that would otherwise be unpaid including, but not limited to, leave under the FMLA.
- g. Leave for other purposes as approved by the principal.

Whenever possible, it is expected that requests for leave will be made in writing to the designated administrator at least 48 hours in advance of the time leave is requested.

However, 30 days' notice is required by law if the leave qualifies as FMLA leave and such notice is practical. The administrator will respond promptly to the employee's written request.

A district employee may not use personal leave days during the period the employee receives Workers' Compensation for time lost to work-related incidents.

3. **Vacation** – All professional staff employed on a 12-month basis will receive 2 weeks of vacation per year for staff with 1-10 years of service and 3 weeks of vacation for staff with more than 10 years of service. An employee must submit a written request for vacation to the superintendent or designee and receive written authorization before taking vacation days. If the employee's absence may disrupt district operations, the superintendent or designee has the discretion to deny a request for vacation or to limit the time of year the employee may take his or her vacation.

A district employee may not use vacation days during the period the employee receives Workers' Compensation for time lost to work-related incidents.

4. **Bereavement Leave** – When a death occurs in an employee's immediate family, the employee may take up to five days off with pay to attend the funeral or make funeral arrangements. The district may require verification of the need for the leave. The board defines "immediate family" to include:

- The employee's spouse.
- The following relatives of the employee or the employee's spouse: parents, children, children's spouses, grandparents, grandchildren, siblings and any other family member residing with the employee.
- Any other person over whom the employee has legal guardianship or for whom the employee has power of attorney and is the primary caregiver.

After the exhaustion of the five days of bereavement leave, the employee may use personal leave.

Unless otherwise provided, the following leaves will be provided to full-time and part-time professional employees.

1. **Holidays** – The district will grant paid and unpaid holidays in accordance with the academic calendar adopted by the board. Holidays may be modified or eliminated as needed when the academic calendar is changed due to inclement weather or for other reasons. Holidays may change from year to year.
2. **Professional Leave** – Employees may be granted professional leave to attend classes or conferences, meet with mentors or participate in other approved professional growth

activities. Professional leave must be approved by the superintendent or designee, arranged well in advance and is not considered personal leave.

3. **Military Leave** – The board shall grant military leave as required by law. Members of the National Guard or any reserve component of the U.S. Armed Forces who are engaged in the performance of duty or training will be entitled to a leave of absence of 120 hours in any federal fiscal year (October 1 – September 30) without impairment of efficiency rating or loss of time, pay, regular leave or any other rights or benefits. Employees shall provide the district an official order verifying that they are required to report to duty.
4. **Election Leave** – Any employee who is appointed as an election judge pursuant to state law may be absent on any election day for the period of time required by the election authority. The employee must notify the district at least seven days prior to any election in which the employee will serve as an election judge. No employee will be terminated, disciplined, threatened or otherwise subjected to adverse action based on the employee's service as an election judge.
5. **Leave to Vote** – Employees who do not have three successive hours free from work while the polls are open will be granted a leave period of up to three hours to permit the employees three successive hours while the polls are open for the purpose of voting. Requests for such leave must be made prior to election day, and the employee's supervisors will designate when during the workday the leave should be taken. Any employee who properly requests leave to vote and uses the leave for that purpose will not be subject to discipline, termination or loss of wages or salary.
6. **Jury Duty Leave** – An employee will be granted paid leave for time spent responding to a summons for jury duty, time spent participating in the jury selection process or time spent actually serving on a jury. An employee will not be terminated, disciplined, threatened or otherwise subjected to adverse action because of the employee's receipt of or response to a jury summons.
7. **Leave for Court Subpoena** – If the subpoena is directly related to the employee's school duties, the employee will be released for court appearance without loss of leave. Other court appearances will be deducted from personal leave.
8. **Firefighter Leave** – Employees will be allowed to use personal, vacation and/or unpaid leave for any time taken to respond to an emergency in the course of performing duties as a volunteer firefighter. For the purposes of this section, "volunteer firefighter" includes members of Missouri-1 Disaster Medical Assistance Team, Missouri Task Force One, Urban Search and Rescue Team or those activated by the Federal Emergency Management Agency (FEMA) in times of national disaster. Employees covered under this section shall not be terminated from employment for joining a volunteer fire department or for being absent from or late to work in order to respond to an emergency. Employees shall make every reasonable effort to notify the principal or supervisor if the employee may be absent from or late to work under this section. Employees are required

to provide their supervisors with a written statement from the supervisor or acting supervisor of the volunteer fire department stating that the employee responded to an emergency along with the time and date of the emergency.

9. **Crime Victim Leave** – Any employee who is a crime victim, who witnesses a crime or who has an immediate family member who is a crime victim will not be required to use vacation, personal or sick leave in order to honor a subpoena to testify in a criminal proceeding, attend a criminal proceeding or participate in the preparation of the criminal proceeding.
10. **Civil Air Patrol Leave** – Any employee who is a member of Civil Air Patrol and has qualified for a Civil Air Patrol emergency service specialty or who is certified to fly counternarcotics missions shall be granted unpaid leave to perform Civil Air Patrol emergency service duty or counternarcotics missions without loss of time, regular leave or any other rights or benefits in accordance with law. The leave is limited to 15 working days in any calendar year, but is unlimited when responding to a state- or nationally declared emergency in Missouri. The district may request that the employee be exempted from responding to a specific mission.
11. **Coast Guard Auxiliary Leave** – Employees who are members of the United States Coast Guard Auxiliary will be granted an unpaid leave of absence for periods during which they are engaged in the performance of United States Coast Guard or United States Coast Guard Auxiliary duties, including travel related to such duties, when authorized by the director of auxiliary or other appropriate United States Coast Guard Authority. Such leaves of absence will be given without loss of time, regular leave or any other rights or benefits to which such employees would otherwise be entitled. The leave is limited to 15 working days in any calendar year, but is unlimited when responding to a state- or nationally declared emergency in Missouri or upon any navigable waterway within or adjacent to the state of Missouri. The district may request that an employee be exempted from responding to a specific mission.
- 11.12. **Victims' Economic Safety and Security Act (VESSA) Leave** – Employees may take unpaid leave in accordance with law for absences related to domestic or sexual violence where an employee, an employee's family member or a person residing in the employee's household has been the victim of domestic or sexual violence. Leave may be taken intermittently or on a reduced work schedule. Two workweeks of unpaid leave will be available in a 12-month period, except that employees of districts with fewer than 50 employees but at least 20 employees will be limited to one workweek of unpaid leave. Employees may use accumulated paid leave or compensatory time concurrently with unpaid VESSA leave. VESSA leave does not create a right for employees to take unpaid leave that exceeds the amount of unpaid leave time under FMLA. Employees are required to give 48 hours' notice of the need for leave unless such notice is not practicable. The district may require certification of the need for leave, which may include documentation from an entity aiding the victim, a police or court record, or other corroborating evidence.

Information provided by the employee in conjunction with the use of this leave will be confidential in accordance with law.

Pregnancy, Childbirth and Adoption Leave

This section creates no rights extending beyond the contracted period of employment. FMLA certification and recertification procedures apply to FMLA-eligible employees. An employee must notify the district of the need for and anticipated duration of the leave at least 30 days before leave is to begin, if foreseeable. If 30 days' notice is not practical, the employee must give as much notice as possible. A pregnant employee shall continue in the performance of her duties as long as she is able to do so and as long as her ability to perform her duties is not impaired, based on medical opinion.

Employees eligible for FMLA leave for the birth, first-year care, adoption or foster care of a child will have such leave applied in accordance with the FMLA. The district shall only apply up to six weeks of accrued paid leave to such absences.

Employees who are ineligible for FMLA leave may take up to six weeks of leave for the birth, first-year care, adoption or foster care of a child and may use any combination of accrued sick leave, personal leave, vacation or unpaid leave. Pregnant employees who need more than six weeks of paid or unpaid leave for a pregnancy-related incapacity must provide certification of the medical necessity for such leave.

Search the index for this section and the cross references to identify related policies, administrative procedures and forms.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 09/24/2013

Revised: 12/27/2016;

Cross Refs: DLB, Salary Deductions
HA, Negotiations with Employee Representatives
HPA, Employee Walkouts, Strikes and Other Disruptions

Legal Refs: §§ 41.1000, .1005, 105.270 - .271, 115.102, .639, 168.122, 169.595, 285.625 - .670, 320.200, .330 - .339, 494.460, 595.209, RSMo.
Fair Labor Standards Act, 29 U.S.C. §§ 201 - 218(c)
Family and Medical Leave Act of 1993, 29 U.S.C. §§ 2611 - 2619
Title VII of the Civil Rights Act of 1964 as amended by the Pregnancy Discrimination Act, 42 U.S.C. § 2000e-1 - 2000e-17
29 C.F.R. § 1604.10

REFERENCE COPY

FILE: GCBDA
Critical

Dora R-III School District, Dora, Missouri

REFERENCE COPY

FILE: JGA
Critical

EXPLANATION: CORPORAL PUNISHMENT

MSBA has revised this policy to reflect changes made to policy JGGA. Districts that are using a custom version of this policy that allows corporal punishment (which MSBA does not recommend) should ensure that this change gets made to the custom policy.

FILE: JGA
Critical

REFERENCE COPY

CORPORAL PUNISHMENT

For the purposes of this policy, corporal punishment is the use of physical force as a method of correcting student behavior. No person employed by or volunteering on behalf of the district shall administer corporal punishment or cause corporal punishment to be administered upon a student attending district schools.

A staff member may, however, use reasonable physical force against a student for the protection of the student or other persons or to protect property. Restraint of students in accordance with the district's policy on student seclusion, ~~isolation~~ and restraint is not a violation of this policy.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information. **Search the index for this section and the cross references to identify related policies, administrative procedures and forms.**

Adopted: 09/24/2013

Revised:

Legal Refs: §§ 160.261, .263, 171.011, 563.061, RSMo.

Dora R-III School District, Dora, Missouri

REFERENCE COPY

FILE: JGGA
Critical

EXPLANATION: SECLUSION AND RESTRAINT

This policy was revised to meet the specific requirements of House Bill 432 (2021), which revised § 160.263, RSMo. Please be advised that most of this policy is lifted directly from the statute, so districts should first seek legal counsel before making changes to this language to ensure compliance with state law. Districts must modify their current seclusion and restraint policy to meet the requirements of House Bill 432 by July 1, 2022.

SECLUSION, ISOLATION AND RESTRAINT

Purpose

Through the adoption of this policy, the Board of Education expects to:

1. Promote safety and prevent harm to students, school personnel and visitors in the school district.
2. Approach the use of discipline and behavior management techniques with dignity and respect.
3. Provide school personnel with clear guidelines about the use of seclusion, isolation and restraint on district property or at any district function or event.
4. Provide parents/guardians information about state guidelines and district policies related to the use of discipline, behavior management, behavior interventions and responses to emergency situations.
5. Promote the use of nonaversive behavioral interventions, including positive behavioral support techniques.

Policy Applicability

This policy applies to all district personnel. District personnel assigned to facilities not located on district premises (hospitals, detention centers, juvenile facilities and mental health facilities) will follow the policies and procedures for the facilities or programs where they work.

The terms of any written agreement between the district and any facility that provides services to district students will require that facility to have a policy on the use of seclusion, isolation and restraint that complies with state and federal law.

Parents/Guardians who consent to their child receiving services by facilities not located on district premises also consent to the use of that facility's seclusion, isolation and restraint policy.

Definitions

Assistive Technology Device—Any item, piece of equipment or product system that is used to increase, maintain or improve the functional capacities of a student with a disability.

Aversive Behavioral Intervention or Aversive Intervention—An intervention that is intended to inflict pain or discomfort upon a student for the purpose of eliminating or reducing maladaptive behaviors, including such interventions as: contingent application of noxious, painful or intrusive stimuli or activities; any form of noxious, painful or intrusive spray, inhalant or tastes; or other similar interventions. The term does not include such interventions as voice control limited to loud, firm commands; time-limited ignoring of a specific behavior; token fines as part of a token