

## Independent School District #38 School Board Policies & Procedures Manual

## 432 PAYROLL DATES

For members of Education Minnesota – Red Lake and the Principals Association, payroll will be distributed on the 5<sup>th</sup> and 20<sup>th</sup> of each month, except when the pay date falls on a weekend or School Board approved holiday. Should the pay date fall on a weekend, the payroll will be distributed on the Friday immediately before. Should the pay date fall on a holiday, the payroll will be distributed on the day immediately before the holiday.

For all other District employees, payroll will be distributed bi-weekly Friday according to the District schedule. Should the pay date fall on a holiday, the payroll will be distributed on the day immediately before the holiday.

Adopted: August 18, 2004 Affirmed: February 23, 2022