

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
Board Minutes
Wednesday, January 26, 2022
Linwood Campus - 7:00 p.m.

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Board President, Mr. Duran Harris, called the Regular Public Meeting of North Brunswick Board of Education to order at 7:02 p.m. The meeting was held at the Board Office, Linwood Campus. This meeting of the North Brunswick Township Board of Education is being recorded and broadcast via YouTube.

On a Roll call, the following members were present: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen and Ms. Zulick.
Absent: Ms. James, Ms. Toth

Present: Acting Superintendent, Ms. Ciarrocca, Assistant Superintendent, Ms. Kita, Business Administrator/Board Secretary, Ms. Hock, Board Attorney, Mr. Busch.

4. Board President's Statement:
The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. on Tuesday, December 21, 2021 in the following manner:
 - a. Posted on the Bulletin Board reserved announcements in the Board Office, 25 Linwood Place, North Brunswick.
 - b. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township Of North Brunswick.
 - c. Delivered to the nine (9) duly elected board members.

5. **PRESENTATIONS:**

- A. Austin Shulas, NBTHS sophomore student, presented his community service project, Water Bottle Cap Project. Austin collected over 250K plastic bottle caps that will be recycled into prosthetic limbs for young children. Mr. Duran Harris presented Austin with a proclamation,

BE IT RESOLVED by the Board of Education that the following resolution be approved:
WHEREAS, the Board of Education recognizes the efforts of all students and wishes to acknowledge its appreciation for a commitment to excellence, dedication, and extraordinary efforts representing their families, the school, and themselves in an exemplary manner;
NOW, THEREFORE BE IT RESOLVED that this public acclaim be given to *Austin Shulas* for his community service in *The Water Bottle Cap Project*. The bottle caps are recycled and used to make prosthetic limbs.
BE IT FURTHER RESOLVED that *Austin Shulas* shall be recognized appropriately and that a copy of this resolution be spread upon the permanent minutes of this Board.

6. **Meeting Minutes:**

A motion was made by Ms. Keefe and seconded by Mr. Brockman to approve the following Board Minutes:

Conference/Regular Public Meeting - December 15, 2021
Executive Meeting - December 15, 2021
Reorganization Meeting - January 5, 2022
Reorganization Executive Minutes - January 5, 2022

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth

7. **Communications:** None

8. **Reports:**

Old Business: None

New Business: None

Administrative Report by Ms. Ciarrocca:

It is wonderful to have our students back in our buildings again after our two weeks of virtual learning. Although it was not our ideal choice, staffing shortages and unprecedented COVID cases led to two weeks of virtual learning. I have to express how proud I was of our staff and students for the smooth transition to online learning.

Our district continues to be committed to student and staff safety in this era of uncertainty with the Omicron variant of Covid-19. Our Covid positive cases have been dramatically going down, following the statewide trends. We currently have 13 Covid positive students and 6 Covid + staff. Please continue to use our COVID dashboard on our district website to track cases on a school by school basis. The district continues to use layered mitigation strategies of regular cleaning, mask wearing, vaccination, social distancing and encouraging staff and students to stay home when they exhibit any covid compatible symptoms. Please continue to follow our news updates about changes to quarantine and close contact guidance from the NJ Department of Health.

As such, tomorrow, January 27, 2022, we will once again host a vaccine clinic, in partnership with Walmart, at the North Brunswick Township Middle School from 4:00 - 8:00 pm. There are limited spots still available for any families wanting to obtain a vaccine or booster for their child. Additionally, our special services department has developed a separate "special needs friendly" space at our clinic tomorrow. We are working on a plan to register our special education students and create a separate space in the NBTMS Health Office away from the busy gym, along with social stories and a teaching plan to assist in creating an appropriate environment for some of our special needs students to obtain their vaccines.

Finally, I would like to bring to everyone's attention that January is School Board Recognition month. School Board Recognition Month is an important way to thank current and former school board members for their dedication and service on behalf of their communities. Our nine North Brunswick Township school board members, just like all school board members in New Jersey,

receive no pay for their service. Although elected, these dedicated school board members provide countless hours of volunteer service to our school district and community in order to help make North Brunswick Township Schools the best they can be. Thank you all for your service to the students, families and staff in North Brunswick.

Student Reports:

The report was read by SGO Representative, Gerard Monteiro. SGO President, Javian Rojas was absent.

This month the Alchemist Theater Company presented three successful performances of Theater Revue 2022. They are looking forward to beginning preparations for the Spring Musical. This week at NBTHS is Pep Week. Students are participating in theme days: Pajama Day, Character Day, Decades Day, Class Color Day and Blue and Gold Day. On Friday, there will be a Virtual Pep Rally to highlight our winter athletes and see which class will win the Spirit Cup. This Friday evening, Painted Words will host their annual Coffee House event at 6:00 pm. SGO will be sponsoring two events in the next few weeks. Our Talent Show will be February 4 and our first Cake Decorating contest will take place on February 11. Students can look at their grade level google classrooms for information on entering the cake decorating contest. SGO continues to raise money for St. Jude's Children Hospital this year. Students are participating in Penny Wars during Pep Week and also selling yellow ribbons to create a bulletin board of support for St. Jude's.

Committee Reports:

Human Resources Committee-

- Committee met on January 12, 2022.
- Ms. Toth chaired the meeting.
- Ms. Keefe read the report in Ms. Toth's absence.
- The following items were discussed:
 - Retirements
 - Resignations
 - 2021-22 New Hires: Certificated & Non-Certificated
 - Long-Term Substitutes
 - Reassignments
 - Substitutes and the new substitute teacher rates that are on this agenda for approval
 - Leaves of Absences
 - 4 upcoming job fairs
 - Non-Tenure Review Meetings
 - Monthly Newsletter - The Compass
 - COVID Communications from the NJDOH
 - District website COVID Dashboard
 - Strategic Planning to kick off in late February/early March

Negotiations Committee-

- Committee met on January 18, 2022.
- Ms. Keefe chaired the meeting.

- The Committee met separately with representatives of the North Brunswick Township Educational Association and the North Brunswick Township Buildings & Ground Management Association to begin the negotiation process. We look forward to a collaborative effort.

Education Committee-

- Committee met on January 12, 2022.
- Ms. James chaired the meeting.
- Dr. Patel read the report in Ms. James absence
- Items discussed included:
 - Assessments as it relates to the NJSLA for High School Seniors
 - Benchmark Assessments with LinkIt!
 - Start Strong Assessments
 - Other Assessments
 - Language Arts curriculum update including the success of the pilot program Membean, a vocabulary development support program
 - The district's successful pivot to virtual/remote instruction, January 3 to January 15, due to due to the rise in Omicron cases and the impact it had on staffing.
 - "Let's Talk" is a district website enhancement that allows for parents, students, community members, and stakeholders to access district staff.
 - Mental health and its impact on students as a result of the pandemic including the district's plan to acknowledge the issue and support students.

Business Operations Committee-

- Committee met on January 12, 2022.
- Mr. Liguori chaired the meeting.
- Linwood Campus - two biggest outstanding items almost resolved
 - ECC Playground - parts on-premises & to be assembled soon
 - ECC building signage installed
- NBTHS
 - Auxiliary Gym Floor: January motion to approve leveling of floor 1 ¼" = \$70k
 - Roof - two sections: some insulation has arrived - finalizing best time for roofing based on the availability of materials
 - Transformers and CHP and Gear Maintenance: working with the Township Inspector and Schneider to acquire all approvals
- Facilities - Projects & Purchases: In progress
 - District Radios - tentative delivery date 2/26, for trucks/maintenance staff & 15 for RPOs
 - Avigilon Cameras NBTHS & Linwood- installation by end of February.
 - Avigilon Access Controls district-wide- readers have started to arrive. Installation TBD.
 - 2 trucks on order Ford 250 Trucks & Caps 2 already delivered- the third truck arrived 1/12, last one expected within next 3 weeks.
 - F-450 with spreader ordered - TBD, more arriving into the dealership.
 - 2 John Deere Snow Gators, blades & spreaders - Both were delivered on Monday 1/10.
- Elementary School HVAC Upgrade
 - Hanna's Mechanical Contractor, Milltown, was the lowest bid, \$1,059,000, under our estimates.
 - The project will be awarded at the January 26 BOE meeting.
- Audits
 - Audit Summary (AUDSUM) was submitted on January 5, 2022
 - Reserves Increased
 - Annual Comprehensive Financial Report (ACFR) is due February 5, 2022
- B&G
 - First snow removal 1-7-2022 - snow plow training conducted with Ray Kuehner, teams assembled, all went well.

- FY23 Budget
 - Development in progress - ongoing work being completed - tentative date of Wednesday, March 9 @ 7 pm for our annual budget meeting.

9. A motion was made by Dr. Patel and seconded by Mr. Liguori to approve the Administrative and Committee Reports.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth

10. Review of Agenda January 26, 2022

11. Public Session on Agenda Items Only: None

12. A motion was made by Mr. Brockman and seconded by Mr. Liguori to close the public portion of the agenda meeting.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth

13. **Consent Agenda:**

A motion was made by Mr. Brockman and seconded by Mr. Liguori to approve the following consent agenda items: Personnel, Curriculum, Miscellaneous, Finance items 1 through 3, and Transportation.

On Roll Call the results of the motion were:

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth

PERSONNEL:

1. Action relative to personnel, for the 2021-2022 school year, as recommended by the Acting Superintendent of Schools:

- a. amend the motion from August 25, 2021 to approve a sixth-period teaching assignment for the following certified personnel through end of assignment (prorated):

Last Name, First Name	Location	Subject	FROM: Effective Dates	TO: Effective Dates	Reason:
Cramer, Christine	NBTHS	English	August 30, 2021 through end of assignment	August 30, 2021 through January 26, 2022	Reassignment: K. Ayala

- b. amend the motion from August 25, 2021 to approve a partial sixth-period teaching assignment for the following certified personnel for the 2021-2022 school year (dates to be determined) (prorated):

Last Name, First Name	Location	Position/ Subject	Grant	FROM: Partial 6th Period (2/3) Prorated	TO: Partial 6th Period (2/3) Prorated	Reason:
Hanna, Mary	NBTMS	ELA R&R Strategies	Title IA	\$7,211	\$7,489	Degree Level Change

c. accept, with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	School	Years of Service	Effective Date
Kilmurray, Sherry	Instructional Aide	NBTHS	22 Years, 6 Months	January 31, 2022
Ulaky, James	Instructional Aide	NBTHS	4 Years	January 31, 2022

d. accept the resignation of the following personnel :

Last Name, First Name	Position	School	Effective Date
Hassan, Eman	English Teacher	NBTHS	February 2, 2022
Riddick, Janice	Custodian	NBTMS	December 31, 2021
Speller, Jarron	Custodian	NBTMS	January 21, 2022

e. accept the resignation of the following personnel related to stipended positions:

Last Name, First Name	Position	School	Effective Date
Briggs, Alison	Yearbook Advisor	NBTHS	March 16, 2022
Cyckwoski, Daniel	National Junior Honor Society Advisor	NBTMS	February 11, 2022
Cyckwoski, Daniel	PBIS Advisor	NBTMS	February 11, 2022
Cyckwoski, Daniel	Yearbook Advisor	NBTMS	February 11, 2022
Davis, Danielle	JV Softball Coach	NBTHS	January 14, 2022
Petrillo, Dean	Assistant Varsity Baseball Coach	NBTHS	January 4, 2022
Pierre-Hinson, Wendy	Black Cultural Alliance Advisor	NBTHS	January 18, 2022
Pineiro, Melissa	Class of 2024 Co-Advisor	NBTHS	February 16, 2022
Sigle, Mary	Softball Head Coach	NBTHS	January 3, 2022
Singh, Preeti	Technology Ambassador	LP	January 7, 2022

Tutko, Mary Catherine	ELA Strategies Partial 6th Period	NBTMS	December 17, 2021
Wright, Margaret	Class of 2024 Co-Advisor	NBTHS	February 16, 2022

- f. approve the following leaves of absence, without pay, for the following personnel:
(tentative dates)

Employee I.D.	Effective Dates	Reason
#5161	December 15, 2021 through May 10, 2022	Intermittent FMLA
#7443	January 10, 2022 through February 7, 2022	FMLA
#6885	January 10, 2022 through February 4, 2022	FMLA
#6813	January 13, 2022 through April 7, 2022	FMLA
#6415	January 20, 2022 through June 30, 2022	Intermittent FMLA
#6672	January 24, 202 through April 14, 2022	FMLA
#7202	January 24, 2022 through June 30, 2022	Intermittent FMLA
#7480	January 24, 2022 through June 30, 2022	Intermittent FMLA
#7646	January 26, 2022 through February 25, 2022	FMLA
#7991	January 26, 2022 through April 27, 2022	FMLA

- g. approve the following leaves of absence (tentative dates), without pay or benefits, for the following personnel:

Employee I.D.	Effective Dates	Reason
#5520	January 1, 2022 through January 31, 2022	LOA
#5031	January 22, 2021 through June 30, 2022	CCLOA
#6819	February 7, 2022 through June 30, 2022	CCLOA
#6188	February 17, 2022 through June 30, 2022	CCLOA
#6672	April 25, 2022 through June 30, 2022	CCLOA

- h. approve the appointment of the following personnel pending state mandated certification and background check:

1. Certified staff (salary includes \$297 Professional Development stipend):

Last Name, First Name	Position	Location	Total Annual Salary	Step/Level	Stipend(s)	Effective Date	Reason
Escalona, Gabriel	Art Teacher	NBTHS	\$58,937	C/ BA	NA	March 27, 2022 or sooner as determined by the Acting Superintendent	Resignation: G. Molina
Zanatta-Perdomo, Gabriela	Spanish Teacher	Linwood	\$71,287	H/ MA	NA	March 27, 2022 or sooner as determined by the Acting Superintendent	Resignation: E. Oliver

2. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	Total Annual Salary	Step/Level	Stipend(s)	Effective Date	Reason
Kaminski, Carl	Grounds Person	District	\$44,595	I	Grounds \$3,566	January 27, 2022 or sooner to be determined by the Acting Superintendent	Retirement: J. Neary
Witynski, Malgorzata	Custodian (Evenings)	District	\$36,320	E	N/A	January 27, 2022 or sooner to be determined by the Acting Superintendent	New Budgeted

- i. approve the following interim administrator pending state mandated approval and background check:

Last Name, First Name	Position	Location	Rate	Effective Dates	Reason
Cave, Kathleen	Director of Elementary Instruction	Parsons	\$600 per diem	March 14, 2022 through end of assignment	FMLA

- j. approve the appointment of the following long-term substitutes at the rate of \$290.20 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

Last Name, First Name	Position	Location	Effective Date(s)	Reason
Hill, Jennifer	English Teacher	NBTHS	January 24, 2022 through May 15, 2022	FMLA
Murphy, Neil	Social Studies	NBTHS	February 22, 2022 through June 30, 2022	FMLA

- k. approve the reassignment of the following Certificated personnel (salary includes \$297 Professional Development stipend) (tentative dates):

Last Name, First Name	From:	To:	Total Annual Salary	Step/ Level	Effective Date(s)	Reason
Smith, Judith	Nurse Clerk /NBTMS	Nurse John Adams	\$75,187	L/BA	March 1, 2022	Retirement: R. Frugoni

- l. approve the reassignment of the following non-certified personnel:

Last Name, First Name	From	To	Step/Salary	Stipend	Effective Date	Reason
O'Connor, Edward	Custodian NBTHS	Maintenance District	K / \$51,370	Maintenance (unlicensed) \$7,271 Boiler License \$851	January 1, 2022	Resignation: G. Geier

- m. approve the reassignment of the following non-certified personnel, not to exceed 8 hours per day:

Last Name, First Name	From	To	Step/ Salary	Stipend	Effective Date	Reason
Camacho, Nancy	Lunchroom/ Playground Aide - John Adams	Lunchroom/ Playground Aide and Bus Aide	Step G	Lunchroom/ Playground Aide \$179 Bus Aide \$288 Longevity \$350	January 1, 2022	Student Needs - Partial PEA Funded
Hoyte, Natalie	Instructional Aide NBTECC	Instructional Aide and Bus Aide	Step H	Classroom Support \$494 Classroom Support Substitute \$2,430 Custodial \$1,494 Bus Aide \$288	January 1, 2022	Student Needs - Partial PEA Funded
Neder, Michelle	Lunchroom/ Playground Aide Parsons	Lunchroom/ Playground Aide And Bus Aide	Step G	Lunchroom/ Playground Aide \$179 Bus Aide \$288	January 1, 2022	Student Needs - Partial PEA Funded

- n. approve all Instructional and Lunchroom Playground Aides to be bus aides for the 2021-2022 school year at their hourly rate, effective February 1, 2022.
- o. approve the following substitutes, pending state-mandated approval and background check:

Last Name, First Name	Substitute	Effective Date
Angloher, Zinaida	Custodian	January 27, 2022 or sooner to be determined by the Acting Superintendent
Awad, Alaa	Instructional Aide	January 27, 2022 or sooner to be determined by the Acting Superintendent
Cohen, Amy	Custodian	January 27, 2022 or sooner to be determined by the Acting Superintendent
Dallas, Robert	Custodian	January 27, 2022 or sooner to be determined by the Acting Superintendent
Gouda, Lamiaa	Teacher	January 27, 2022
Kazmi, Anum	Teacher	January 27, 2022
Murphy, Neil	Teacher	January 27, 2022
Ortiz, Genesis	Teacher	January 27, 2022
Proctor, Grace	Teacher	January 27, 2022
Riddick, Janice	Custodian	January 3, 2022
Truesdale, Gina	Teacher	January 27, 2022

- p. approve the additional Classroom Support Substitute stipend for the following personnel:

Last Name, First Name	Stipend	Effective Date
Farkas, Michele	\$2 Per Hour Classroom Support	February 1, 2022

- q. approve the additional stipends for the following personnel at the NBTEA contractual rate (prorated):

Last Name, First Name	Position	Location	Stipend	Effective Date:
Dwyer, Monica	Speech Therapist	NBTECC	CST	August 30, 2021
George, Kimberly	Elementary Teacher	LP	Technology Ambassador	January 10, 2022
Keegan, Megan	Language Arts Teacher	NBTMS	National Board Certified	January 3, 2022

r. approve the following club advisors at the NBTEA contractual rate (prorated):

Last Name, First Name	Position	School	Effective Date
Beyer, Staci	National Junior Honor Society	NBTMS	February 14, 2022
Carroll, Megan	Yearbook	NBTMS	February 14, 2022
Johnson, Emily	Class of 2024 Co-Advisor	NBTHS	February 17, 2022
Kirsten, Gwendolyn	Student Council Co-Advisor	Judd	January 24, 2022
Oliveri, Stacie	Student Council Co-Advisor	Judd	January 24, 2022
Petersen, Deanna	PBIS	NBTMS	February 14, 2022
Williams, Frank	Black Cultural Alliance	NBTHS	January 19, 2022
Williams, Frank	Class of 2024 Co-Advisor	NBTHS	February 17, 2022

s. approve the following coaches at the NBTEA stipend contractual rate:

Last Name, First Name	Position	School
Davis, Danielle	Head Softball Coach	NBTHS
Petrillo, Dean	Summer Weight Room	NBTHS
Petrillo, Dean	Spring Strength Coach	NBTHS

t. approve a sixth-period teaching assignment for the following certified personnel through end of assignment (tentative dates) prorated:

Last Name, First Name	Location	Subject	Stipend	Effective Date(s)	Reason
Burgess, George	NBTHS	English	\$12,152	January 27, 2022 through end of assignment	Reassignment: K. Ayala

u. approve the following grant-funded partial sixth-period teaching assignments for the 2021-2022 school year (prorated):

Last Name, First Name	Location	Position/Subject	Grant	Partial (⅓) Stipend	Reason
Lynes, Nicole	NBTMS	ELA R&R Strategies	Title I-A	\$7,154	Resignation: M. Tutko

v. approve the following grant-funded sixth-period teaching assignments for the 2021-2022 school year (prorated):

Last Name, First Name	Location	Position/Subject	Grant	Stipend	Reason
Beyer, Staci	NBTMS	DREAMS Social Studies Teacher	ESSER	\$10,399	New Budgeted - Grant Funded
Davis, Danielle	NBTMS	DREAMS Science Teacher	ESSER	\$9,334	New Budgeted - Grant Funded

- w. approve the following hourly and daily rates, effective February 1, 2022:

Description	Hourly/Daily Rates
Substitute Teacher Rate (Non-Certificated)	\$ 130.00 daily
Substitute Teacher Rate (Certificated)	\$ 150.00 daily

- x. approve to convert the following absences to Worker's Compensation days:

Employee I.D.	Days	Dates
#6635	.5	December 15, 2021

- y. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10).

Last Name, First Name	Position	Location	Attachment
Kilmurray, Sherry	Instructional Aide	NBTHS	1

CURRICULUM and INSTRUCTION:

1. **Approve the following actions relative to Curriculum and Instruction items for the 2021-2022 school year:**

- a. approve home instruction for the following student:

Student #	Placement	Effective Date
37071	Home instruction	January 3, 2022 through June 17, 2022
2260336	Home instruction	December 21, 2021 through January 5, 2022
2260382	Home instruction	December 7, 2021 through January 5, 2022
2290786	Home instruction	November 22, 2021 through June 17, 2022
2355470	Home instruction	January 3, 2022 through January 31, 2022
2440849	Home instruction	January 3, 2022 through January 31, 2022
2455552	Home instruction	December 1, 2021 through January 20, 2022

2470654	Home instruction	December 3, 2021 through December 10, 2021
2470666	Home instruction	December 21, 2021 through February 21, 2022
2560339	Home instruction	October 25, 2021 through November 12, 2021
2560834	Home instruction	December 8, 2021 through January 31, 2022
2970374	Home instruction	December 12, 2021 through January 31, 2022
2970559	Home instruction	January 5, 2022 through February 11, 2022
2995075	Home instruction	January 5, 2022 through February 11, 2022
3195092	Home instruction	January 3, 2022 through June 17, 2022
24040149	Home instruction	January 18, 2022 through February 28, 2022
33551427	Home instruction	December 14, 2021 through June 17, 2022
34551462	Home instruction	November 1, 2021 through February 4, 2022

- b. approve Behavior Therapy Associates to provide report writing on consultation services for student #189169 at a cost of \$840.
- c. approve Future Foundation-ESCNJ to provide 1:1 Aide for student #24040135 effective November 11, 2021 through June 30, 2022 at a prorate of \$50,856.
- d. approve placement for student #2560034 at East Mountain, effective January 18, 2022 through June 30, 2022 at a prorated cost of \$33,006.18.
- e. approve attendance for the following professional workshops:

Last Name, First Name	Workshop Title	Registration	Dates	Travel Expenses Hotel/Meals/Mileage
Famiglietti, Karen	Breakfast & Workshop AENJ Annual Event, Virtual	\$20.00	2/5/2022	
Giglio, Deborah	Anxiety, ADHD and Anger in the Classroom, Virtual	\$219.00	3/10/2022	
Gunther, Kevin	NJMEA State Conference. Atlantic City, NJ	\$180.00	2/24/2022 through 2/26/2022	\$411.00
Habib, Paula	NJASBO, Purchasing, Mt. Laurel, NJ	\$150.00	3/22/2022	\$37.45
Kaminski, Carl	Snowplow Training, Virtual	\$79.00	2/1/2022	
Knopf, Shannon	NJASBO, Purchasing, Mt. Laurel, NJ	\$150.00	3/22/2022	

Morrison, Jacqueline	2022 ATSNJ Conference and Business Meeting, Somerset, NJ	\$140.00	2/27/2022 and 2/28/2022	\$18.20
O'Connor, Edward	Snowplow Training, Virtual	\$79.00	2/1/2022	
Samant, Nilima	Neuroplasticity and Development, East Brunswick, NJ	\$299.00	3/9/2022	
Schneider, Martin	Techspo 22, Atlantic City, NJ	\$490.00	1/26/2022 through 1/28/2022	\$410.50
Sklar, Laurie	School Based Occupational Therapist- Powerful Practices to Improve Student Outcomes in Unprecedented Times, Virtual	\$489.00	3/16/2022 and 3/17/2022	
Sterner, Carolyn	Practical Functional Assessment and Skill-Based Treatment, Virtual	\$240.00	2/18/2022	

f. approve the following personnel for the student fieldwork/observations/student teachers:

Last Name, First Name	School	Subject Area	Location Phase 2	Date
Dunham, Katelyn	Rutgers	Grade 3-8	John Adams	Spring
Laccarino, Onella	Rutgers	ESL Grade 1&2	Livingston Park	Spring
Little, Katharine	Rutgers	Grade 6-12	NBTHS	Spring
Rowe, Jessica	Kean	Counselor	NBTHS	Spring
Tabassum, Humayra	Rutgers	Grade 3-5	John Adams	Spring

g. approve the following contract items:

NAME	RATIONALE	NOT TO EXCEED	DATE
Advanced Assessment Systems, Inc. *	Professional Development for NJTSS	\$26,700.00	11/1/2021 through 6/30/2022
Leadership in Science, LLC*	Professional Development for NGSS	\$16,000.00	2/1/2022 through 6/30/2022

* ESSER III funded

- h. approve the contract with Volt Athletics Performance Program for personalized physical fitness and wellness, not to exceed \$6,800.00, effective March 20, 2022 through March 19, 2023 (Grant Funded Title IV).
- i. approve the contract with PLYOGA Fitness and North Brunswick Township Schools for a power wellness workout series on March 3, 2022, not to exceed \$399.00.
- j. approve payment of tuition for 20 NBTHS students to attend the VIRTUAL Middlesex County Arts High Program at a per-pupil cost of \$675.00, for a total of \$ 13,500.00. The program begins

on Tuesday, January 25, 2022, and ends on Tuesday, May 3, 2022. All classes are 100% virtual on Tuesdays, 3:30pm until 6:30pm. The following students have been invited to attend:

Student ID	Course	Grade
2560917	Visual Arts-Anime	9
2370430	Visual Arts-3D	11
2340688	Acting II	11
215115	Art of Photography	11
2355494	Drawing and Painting	11
2470427	Drawing and Painting	10
2360713	Visual Arts-Anime	11
2460241	Drawing and Painting	10
2360483	Creative Writing	11
2465548	Visual Arts-Anime	10
23040101	Art of Photography	11
2260685	Vocal Music - Broadway	12
2560629	Vocal Broadway	9
24040122	Visual Arts-Anime	10
2190128	Creative Writing	12
2590904	Vocal Broadway	9
25601236	Creative Writing	9
2555738	Acting I	9
25901005	Art of Photography	9
22040039	Visual Arts-Anime	12

MISCELLANEOUS:

1. Approve the following Miscellaneous items for the 2021-2022 school year:
 - a. approve the disposal of a damaged/obsolete binding machine, serial number 1382, located at Parsons Elementary School.

- b. approve the Harassment, Intimidation, and Bullying Report for the month of January 2022.
- c. approve the School Year 2021-2022 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance pursuant to 6A:26-6.1 and 6A:26-8.1.
- d. In accordance with the Open Public Meetings Act, chapter 231, PL 1975, the North Brunswick Township Board of Education at its Regular Meeting on January 26, 2022 will approve the following schedule of regular monthly action meetings. Conference Meetings will commence at 7:00 pm at the location designated. Action may be taken. Regular Public Meetings will commence at 7:00 p.m. at the Board of Education Office, 25 Linwood Place. Action will be taken. If the Regular Board of Education meeting cannot be broadcast live, it will be taped.

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
BOARD MEETING CALENDAR- February 2022 through December 2022

DAY	DATE	TYPE OF MEETING	TIME
Wednesday	February 16, 2022	Conference Meeting at NBTMS	7:00 p.m.
Wednesday	February 23, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	March 9, 2022	Special Budget Meeting	7:00 p.m.
Wednesday	March 23, 2022	Conference Meeting at John Adams	7:00 p.m.
Wednesday	March 30, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	April 13, 2022	Conference Meeting at Judd	7:00 p.m.
Wednesday	April 27, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	May 18, 2022	Conference Meeting at Parsons	7:00 p.m.
Wednesday	May 25, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	June 8, 2022	Conference Meeting at NBTHS	7:00 p.m.
Wednesday	June 22, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	July 27, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	August 24, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	September 28, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	October 19, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	November 16, 2022	Regular Public Meeting	7:00 p.m.
Wednesday	December 7, 2022	Conference Meeting at Livingston Park	7:00 p.m.
Wednesday	December 21, 2022	Regular Public Meeting	7:00 p.m.

Meetings will be held at the Board Office, 25 Linwood Place unless otherwise noted.

FINANCE:

1. Approve the following bill list dated January 26, 2022:

General Funds	\$3,786,565.15
Supplementary	\$8,117,982.98
Capital Projects	\$75.86

2. Approve the following financial reports:

- a. Board Secretary’s and Treasurer’s Reports dated December 31, 2021 which are in agreement.
- b. Budget Status Report dated December 31, 2021 which includes budget transfers and certifies that there has not been an over-expenditure of a budget line item.
- c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of December 31, 2021 the members of the North Brunswick Township Board of Education, after reviewing the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of the members of the North Brunswick Township Board of Education, after review of the Board Secretary’s and Treasurer’s monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. Approve the following Finance Items for the 2021-2022 school year:

- a. approve a contract with DocuSign, Inc. to provide electronic document signing services effective December 14, 2021 through December 13, 2022 for \$7,024.
- b. approve the proposal by The Gillespie Group to level and prime the flooring of the NBTHS auxiliary gym in the amount not to exceed \$69,387.50 under ESCNJ Co-op Contract #65MCESCCPS 19/20-05.
- c. approve payment to the Educational Services Commission of New Jersey for the revised 2021-2022 funding statement for services under Chapter 192/193 for Supplementary Instruction for (1) additional pupil in the amount of \$661.
- d. accept the following Elementary and Secondary Education Act (ESEA) grant allocation adjustment for the FY 2021-22:

Title IA	\$572.00
Title III Immigrant	\$1,045.00

- e. Approve the revision of the IDEA grant carryover amendment for the FY 2021-2022:

Title	From: Amount	To: Amount
IDEA	\$ 179,642	\$178,746

- f. award Bid# 21-08 for HVAC upgrades at John Adams, Judd, Livingston Park, and Parsons School gymnasiums in the amount not to exceed \$1,059,000, as follows:

WHEREAS, the North Brunswick Township School Board of Education (The “Board”) solicited the bid proposals for all work related to HVAC upgrades within the District (hereinafter “the Work”): and

WHEREAS, on December 22, 2021, bid proposals were received and publicly read; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is Hanna's Mechanical Contractors, 44 North Main Street, Milltown, NJ. The cost of the Bid is one million fifty-nine thousand dollars (\$1,059,000), and;

That the School Business Administrator or Superintendent, and the board Attorney as applicable, are hereby authorized to undertake all related actions necessary in connection with this service.

BE IT FURTHER RESOLVED that the District professional staff takes any and all action necessary to effectuate the purpose of this resolution.

- g. approve the Master Collaborative Educational Services Agreement with North Brunswick Township Schools and Educational Services Commission of New Jersey, July 1, 2020 through June 30, 2025.

WHEREAS, the Board wishes to utilize the services of ESCNJ for Collaborative Educational Services; and

WHEREAS, ESCNJ is willing to provide Collaborative Educational Services to the Board; and

WHEREAS, the Board and ESCNJ believe that ESCNJ can provide comprehensive Collaborative Educational Services; and

WHEREAS, there is a need to reduce to writing the understanding and agreement that exists between the Board and ESCNJ.

NOW, THEREFORE, in consideration of mutual promises, it is agreed by and between the Board and ESCNJ as follows:

1. The ESCNJ hereby agrees to provide Collaborative Educational Services to the Board from July 1, 2020 through June 30, 2025 in accordance with state laws and regulations.
2. It is hereby understood and agreed by ESCNJ that this Agreement may be terminated by the Board upon one hundred twenty (120) days prior written notice to ESCNJ. ESCNJ may also terminate this Agreement in accordance with paragraph 14 herein.
3. ESCNJ shall assign such administrative supervision as necessary to oversee the Collaborative Educational Services. ESCNJ shall coordinate the services provided pursuant to this Agreement with the Business Administrator.
4. The Collaborative Educational Services provided by ESCNJ shall comply with the applicable provisions of Title 18A Education and New Jersey Administrative Code, Title 6A, Education.

5. ESCNJ, through its personnel or subcontractor, shall provide Collaborative Educational Services. ESCNJ shall provide the Board with periodic updates and written reports as necessary. When services, other than those listed on the Collaborative Service Rates schedule are required, the expense of these additional services will be the responsibility of the Board.
6. ESCNJ shall have sole and exclusive control over the Collaborative Educational Services to be provided with consultation with the Board.
7. All materials will be provided by ESCNJ unless otherwise agreed to prior to the provision of service.
8. ESCNJ shall provide services during regular business hours. If services for after school hours are needed, a special arrangement must be made in consultation, with and consent of the Board and ESCNJ. After school hours that are arranged with the consent of ESCNJ for completion of assignments shall be billed at a rate agreed upon when approved.
9. ESCNJ shall provide reports as necessary to the District Administration.
10. All professional personnel employed by ESCNJ who perform services pursuant to this Agreement shall complete fingerprinting and background checks and possess appropriate New Jersey Certification and must provide the Board with copies of said certificates and NJDOE approvals prior to the provision of services.
11. It is understood that the Board will not offer employment to any ESCNJ staff member employed to work in the Program for at least two (2) years after the employee ceases to work for ESCNJ or contract with any consultant employed to work in the Program for at least sixty (60) days after the consultant ceases work for ESCNJ.
12. The parties shall each maintain worker's compensation insurance for their employees at the locations covered by this agreement and provide proof of such insurance to the other. The parties shall each name the other as additional insureds on their general liability insurance policies for the locations covered by this agreement and shall provide proof thereof to the other party.
13. ESCNJ shall provide all necessary professional and clerical services needed to fulfill its obligation to the Board. The professional and clerical staff will be employees of the ESCNJ and are entitled to benefits per their ESCNJ contract. The professional and clerical staff will be under the supervision of the ESCNJ. The Business Administrator will act as a liaison between ESCNJ and the Board.
14. The Board agrees to make payments within thirty (30) days of being billed by the ESCNJ pursuant to this Agreement. Payments shall be made based on actual services rendered.

In the event the Board shall fail to make such payments when due, ESCNJ shall have the right to terminate this Agreement upon thirty (30) days notice to the Board and to discontinue all services. In such event, ESCNJ shall be entitled to the value of services provided up to the date of termination and thereafter shall have no further obligation to provide services under the agreement.
15. In the event any provision of this Agreement shall be held invalid or unenforceable by any Court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision hereof.

- 16. This Agreement shall be governed by and construed in accordance with laws of the State of New Jersey.
- 17. This Agreement, including the Collaborative Service Rates schedule, constitutes the entire agreement between the Board and ESCNJ and may not be amended or modified except by written instruments signed by the Board and ESCNJ. Collaborative Service Rates shall be recalculated annually for the term of this Agreement and posted on ESCNJ's website www.escnj.us.
- 18. Any notice to the parties under this Agreement shall be sent certified mail, returned receipt requested, addressed as follows:

To the Board:

To the ESCNJ: Educational Services Commission of New Jersey
1660 Stelton Road
Piscataway, New Jersey 08854
Attn: Business Administrator/Board Secretary
- 19. This Agreement shall become effective upon the adoption of a resolution by the Board and execution of this Agreement by all parties.
- h. approve the 2021-2022 (FY22) Educational Services Commission of New Jersey Collaborative Service Rates Public/Non-Public School Member Rate for Examination & Classification Fees, Medical Examinations, Occupational/Physical Therapy Services, Speech Services, Program Consulting Services, Professional Development Services, and Other Services (Attachment 2).

TRANSPORTATION:

1. Approve the following Transportation items for the 2021-2022 school year:

- a. approve the 2021-2022 90 day TEMPORARY To & From transportation routes, contracted through Educational Services of New Jersey.

Account # 11-000-270-514-53-60

Route #	Destination	Student Id	Effective Date	90 Day Temporary Total Cost
T-256	South Amboy to LP & ECC	30070123 036073	1/18/2022	\$26,600.00

14. PUBLIC SESSION on Any Matter:

Ms. Passner, NBTEA President, welcomed the new Board Members and also indicated that the Association is looking forward to a collaborative effort on the negotiation of the new contract. She also expressed satisfaction on the new increased substitute teacher pay rate.

A motion was made by Mr. Brockman and seconded by Ms. Keefe to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth

15. **MOTION TO GO INTO CLOSED SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presented exist;
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

1. Personnel Matters
2. Legal Matters

It is anticipated at this time that the above stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Mr. Liguori and seconded by Mr. Brockman to go into closed session at 7:26 p.m.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth

16. **OPEN SESSION:**

A motion was made by Mr. Brockman and seconded by Mr. Liguori that the meeting be returned to open session at 8:00 p.m.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth

17. **ADJOURNMENT:**

A motion was made by Mr. Brockman and seconded by Ms. Keefe that the meeting be adjourned at 8:02 p.m.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. James, Ms. Toth



Rosa Hock, Business Administrator/Board Secretary