

**Hardy County Schools  
Regular School Board Meeting  
Hardy County Board of Education Office  
February 6, 2023**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President  
Nancy Hahn  
Janet Rose  
Douglas Hines

**Administrators Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Josh See, Director of Transportation/Facilities

**Others Present:**

Shawn Cullers  
Robert Thompson  
Naomi Humbertson  
Hannah Bennett  
Loretta Humbertson

**Public Comments:**

**I. Call to Order – President**

Melvin Shook, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Janet Rose opened the meeting with prayer.

**III. Pledge of Allegiance**

Douglas Hines led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Presentation**

**A. Maintenance and Transportation Updates – Josh See**

Mr. Josh See provided the Board with a copy of the most recent work orders and major project updates.

Mr. Melvin Shook asked what the status was on the Moorefield Elementary School building. Mr. See stated that the HVAC was being installed, and the ductwork was run. However, they still need one unit installed and some flex installed. Mr. Shook asked if the metal was here and if it would be installed next. Mr. See stated that they needed insulation. Mr. Shook said he thought the insulation was already installed on the walls. Mr. See stated they would need more for the ceiling and maybe the walls. He stated that Mr. Wade Armentrout was obtaining the three quotes required to purchase.

Ms. Nancy Hahn asked if the elevator situation at East Hardy Elementary School was resolved. Mr. See stated that the emergency key to unlock the elevator door is now in Ms. Emily Morris's office.

Mr. Melvin Shook asked what the status was on the new buses. Mr. See stated that three of the buses would be delivered next week and the others should be here shortly after, according to the company, but they had moved the delivery date before. Mr. See also stated that the motor in bus 53 was replaced and should be able to run next week.

Ms. Janet Rose questioned the filters on the major projects update. Ms. Van Meter stated they were still getting quotes from different companies for the filters and the HVAC and would bring it to the Board once all the quotes were obtained.

Ms. Dixie Bean asked about the air purifiers she saw in each room during the walk-throughs. Mr. See stated that they were donated, and the filters are donated every three months for the units. Ms. Bean asked if the filters were dirty when they were being changed. Mr. See stated that they are dirty when it's time to change them. Ms. Bean said that with the air purifiers, they might be able to go longer on the filters in the schools being changed with a high Merv rating.

Ms. Nancy Hahn asked about the number of technology orders. Ms. Sheena Van Meter shared with the board the completed work orders from the processed date. Ms. Van Meter also added that Ms. Markwood and Mr. Robinson are updating all devices in the county and will get the work orders completed once the updates are completed.

Ms. Sheena Van Meter handed out the Night Lock pamphlet for the Board to review. The Board asked about the status of the installation. Mr. See stated that the East Hardy Schools all are installed.

## **VI. Public Comments**

No Public Comments

## **VII. Consent Items**

- A. Board Minutes – January 17, 2023
- B. Special Board Minutes – January 23, 2023

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved Consent Items.

5-0 motion carried

## **VIII. Unfinished Business**

No Unfinished Business

## **IX. New Business**

- A. Approval of In-County/Out-of-County Transfers

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved upholding the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- A. N. from Grant County to Hardy County

5-0 motion carried

**X. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Nancy Hahn had concerns with the holes in the tables at Moorefield Middle School and the cleanliness of the school seen during the walk-throughs. Ms. Van Meter stated she would follow up with Mr. Scott Stutler about the tables, and the cleanliness of the school was already addressed.

Mr. Melvin Shook asked what would be done with the existing tables and chairs at Moorefield High School once the new tables arrived. Ms. Van Meter stated she would follow up and let the Board know.

The Board had safety concerns, with several doors propped open and not locked during the walk-through at Moorefield Middle School.

The Board stated that they thought this year's walk-throughs had been the best in a long time with the extra time and doing them in the mornings. Mr. Melvin Shook stated he had received several messages thanking them for visiting and inviting them back.

**XI. Future Agenda Items**

- PRO Officers – February 20, 2023 – MIS (Rigglemen) – March 6, 2023 – EHES (Shipe)
- Student Expulsion Update

**XII. Announcements**

- February 13, 2023 – East Hardy Elementary School/East Hardy High School Board Visits – 7:45 a.m. Front Office
- February 20, 2023 – Hardy County Board of Education Meeting – MIS – 5:00 p.m.
- March 17, 2023 – Ham, Bacon, and Egg Show – MHS – 4:00 p.m. Reception 5:30 p.m. Auction
- LSIC Meetings
  - MHS – February 8, 2023 – 3:20 p.m.
  - EHHS – February 9, 2023 – 2:30 p.m.
  - MIS – February 17, 2023 – 8:30 a.m.
  - MMS – February 16, 2023 – 2:30 p.m.
  - MES – February 8, 2023 – 2:00 p.m.

**XIII. Mission Statements/Accomplishments**

- The Board sent condolences to the Rebecca Strawderman family.
- The Board thanked the East Hardy Broadcasting students for recording the Board meetings.

**XIV. Personnel**

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved the following:

Leave of Absence:

- Teresa Cook: January 6, 2023, through March 1, 2023

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Days Without Pay:

- Rachel Baker-Thompson: January 5, 2023 (½ Day) and January 6, 2023 (1 Day) – 1 ½ Days
- Ashleigh Spaid: January 9, 2023 (½ Day) and January 19, 2023 (1 Day) – 1 ½ Days
- Charlotte Geisler: January 11, 2023 – 1 Day
- Allison Heflin: February 9, 2023 – 1 Day

5-0 motion carried

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hirings:

- Stephanie Vance: Long-Term Substitute for Leave of Absence, Early Childhood Classroom Assistant Teacher, Pre-K, MES, effective February 7, 2023
- Amanda Smith: Substitute Aide, Countywide, effective 2022-2023 SY

Professional Personnel Hiring:

- Renee Fawley: Certified Occupational therapy Assistant, Countywide, effective 2023-2024 SY
- Susan Halterman: Long-Term Substitute Special Education Teacher, Multi-categorical with Autism, Itinerant, MES, effective 2022-2023 SY
- Tina Snyder: Special Education Teacher, Multi-categorical with Autism, MIS/MMS, effective February 7, 2023
- Grant Keller: Substitute Teacher, Countywide, effective 2022-2023 SY

Professional Extra-Curricular Hiring:

- Erin Everson: Student Council Co-Advisor, MMS, effective 2022-2023 SY only

Athletic Hiring:

- Rachel Schetrom: Authorized Certified Coach Without Pay, Girls' Track, EHHS, effective 2022-2023 SY

3-Step Salary Increase:

- Micheline Williams: Math, MHS, effective January 30, 2023, for the 2022-2023 SY only

Volunteer:

- Eva Sine: Volunteer, EHES, effective 2022-2023 SY only

Resignations:

- Derek Alt: Authorized Certified Coach Without Pay, Football, EHHS, effective January 19, 2023
- Benjamin Shirk: Substitute Teacher, Countywide, effective February 1, 2023

5-0 motion carried

On the motion of Douglas Hines, seconded by Janet Rose, the Board went into Executive Session at 5:21 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

On the motion of Nancy Hahn, seconded by Janet Rose, the Board reconvened into regular session at 5:26 p.m. with no action taken.

5-0 motion carried

**XV. Adjournment**

On the motion of Douglas Hines, seconded by Nancy Hahn, the meeting adjourned at 5:26 p.m.

5-0 motion carried

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools  
Executive Session  
February 6, 2023**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President  
Nancy Hahn  
Janet Rose  
Douglas Hines

**Others Present:**

Sheena Van Meter, Superintendent

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**Sheena Van Meter, Secretary**