



HARDY COUNTY SCHOOLS

510 Ashby Street
Moorefield, WV 26836

JOB DESCRIPTION

JOB TITLE: Social Worker

QUALIFICATIONS:

- Bachelor's degree in Social work required
- Knowledge of community resources
- Knowledge regarding the correlation between mental and behavioral health on student achievement

JOB GOAL:

Collaborate with school leadership and staff to connect students and families with community resources and develop strategies that help address both academic and nonacademic needs to promote student success through implementation of the CIS model of integrated student support.

PERFORMANCE RESPONSIBILITIES

- Lead a school support team of school administrators, teachers and support staff to collaborate in the implementation of the Communities in Schools model
- Analyze data sources to assess and identify the key needs of the school and individual students
- Develop a plan to prioritize supports that address academic and nonacademic needs
- Deliver tiers of support to the school, students and their families
- Develop strategies to improve attendance, reduce behavior incidents, address issues relevant to the students they are serving and promote family engagement
- Build partnerships with community resources including but not limited to physical, mental and behavioral health, family supports and career readiness
- Establish rapport with student caseload to provide and coordinate wrap around services
- Advocate for students and families

- Monitor student and school progress and adjust supports to optimize results
- Collect, maintain and analyze data
- Provide reports to stakeholders
- Other related duties as assigned

PERFORMANCE STANDARDS

- Demonstrates behavior that reflects established professional responsibilities i.e. attendance, punctuality, dress
- Communicates with others in a professional manner
- Adheres to established laws, policies, rules and regulations
- Interacts appropriately with students, parents, school and community members
- Performs assigned duties promptly, efficiently and effectively
- Participates in activities that foster professional growth

IMMEDIATE SUPERVISOR: School principal(s)

TERMS OF EMPLOYMENT: 200-day contract

EVALUATION: Performance evaluation in accordance with West Virginia Board of Education Policy 5310

I have received and reviewed my job description: Social Worker

Employee Name: _____

Employee Signature: _____

Date: _____