

**Hardy County Schools**  
**Regular School Board Meeting**  
**Hardy County Board of Education Office**  
**November 7, 2022**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President  
Nancy Hahn  
Janet Rose  
Douglas Hines

**Administrators Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Josh See, Director of Transportation/Facilities  
Sarah Earle, Treasurer/Director of Finance

**Others Present:**

Shawn Cullers  
Hannah Heishman  
Amanda Rigglesman  
Elizabeth Metheny  
Monica Wilson  
Dr. Thomas Striplin

**Public Comments:**

**I. Call to Order – President**

Melvin Shook, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Sheena Van Meter opened the meeting with prayer.

**III. Pledge of Allegiance**

Douglas Hines led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Presentation**

**A. Student Achievement Updates and/or Recognition**

**AP Teachers/Students Recognition**

Ms. Van Meter recognized Moorfield High School's AP students for passing the AP exam and the teachers for their outstanding performance.

**Biology**

Hunter Hines  
Makenzie Keplinger  
Branson See  
Emily Kuykendall

**Environmental Science**

Jarrett Carr  
Carter Combs  
Emily Kimble  
Chance Richeson

**English Literature**

Abigail Leininger

B. Board of Governors Cohort Presentation – Dr. Striplin

Ms. Sheena Van Meter, along with Dr. Striplin and Ms. Wilson, provided information to the Board regarding the Board of Governors Cohort Presentation. This is an excellent opportunity for service personnel to obtain an Associate Degree, with the majority of classes being held online. The cost will be \$80.00 per credit hour for employees, which will be around \$4,000 per semester. The cohort will start spring of 2023.

C. Personnel Update – Jody Shewbridge

Postponed until the next meeting on December 5, 2022

**VI. Public Comments**

No Public Comments

**VII. Consent Items**

A. Board Minutes – October 17, 2022

On the motion of Janet Rose, seconded by Nancy Hahn, the Board approved Consent Items.

5-0 motion carried

**VIII. Unfinished Business**

A. Discussion of Work Orders

Mr. Josh See, Director of Transportation/Facilities, provided the Board with a copy of the work orders from each school.

Mr. See stated that the East Hardy High School lockers arrived and were installed. The lights at Moorefield Elementary School are installed, but the old ones still need to be removed. Ballast for lights is still an issue to get from suppliers.

Ms. Dixie Bean asked if the outstanding work order for the Special Education room still needed to be fixed. Ms. Van Meter stated she thought it was fixed and the work order had not been closed, but she will check and let the Board know.

Mr. See stated he had advised all principals that if they were unsure who to sign the work order to, assign them to him. He will determine to whom it needs to be assigned and reassign the work orders. He has reassigned all the work orders in the system to the proper person.

Mr. Melvin Shook asked if the water issue at East Hardy Elementary School was fixed. Mr. See stated that they had replaced/checked multiple items, but it still was not working correctly. The PSD will replace the regulator valve going into the building; if that doesn't fix the problem, they will replace the gate valve.

Ms. Dixie Bean asked about the gas leak at East Hardy. Mr. See stated it was the emergency button on the wall stopped working. The gas is turned off in the ceiling and will be fixed once the solenoid is replaced.

Mr. Melvin Shook asked about the status of the middle school cameras. Ms. Van Meter stated they are pulling the wires in the buildings, but no cameras have been mounted at this time.

The Board asked about the work order regarding the door locks at Moorefield Intermediate School. Mr. See stated that the issue is finding replacement locks. He is working with a local

locksmith to obtain the correct locks needed; if not, they will have to replace the locks with a different type of lock, and there will be a hole that needs to be covered in the door, or a new door will have to be installed. The night lock systems also will be installed in the near future on all doors.

Mr. Melvin Shook asked about the issue at East Hardy with no buses. Mr. See stated that spares are limited and there is only one automatic spare bus. Ms. Dixie Bean asked what the issues were with the buses. Mr. See said the causes were problems with the computers and fuses. Preventive maintenance is good. All five new buses should arrive in February.

**B. Approval of Critical Need/Shortage – Substitute Teachers Policy – GCBA**

On the motion of Dixie Bean, seconded by Nancy Hahn, the Board approved Critical Need/Shortage – Substitute Teachers Policy – GCBA as presented.

5-0 motion carried

**IX. New Business**

**A. Approval of Proposal for Hardy County Schools Service Personnel Board of Governors Cohort with Eastern Community and Technical College**

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved the Proposal for Hardy County Schools Service Personnel Board of Governors Cohort with Eastern Community and Technical College as presented.

5-0 motion carried

**B. Approval of Western Governors University Student Teaching Letter of Agreement**

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the Western Governors University Student Teaching Letter of Agreement as presented.

5-0 motion carried

**C. Approval of Hardy County Extension Memorandum of Agreement for United We Can Program**

On the motion of Janet Rose, seconded by Douglas Hines, the Board Hardy County Extension Memorandum of Agreement for the United We Can Program as presented.

5-0 motion carried

**D. Discussion of Overnight Trips**

Ms. Van Meter advised the Board that she would provide a copy of the overnight trips every nine weeks.

Ms. Janet Rose asked if they could be provided a copy of the upcoming trips each nine weeks ahead of the trips. Ms. Rose also said she would like to know how the trip is funded. Ms. Van Meter stated she didn't know if they would have the information prior to two weeks before the trip, but we could develop a live OneDrive document that the Board could view at any time.

**E. Approval of Hardy County Request for Leave of Educational Value**

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved student R. H. for Leave of Educational Value.

5-0 motion carried

**X. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Sheena Van Meter handed out and reviewed with the Board the cost comparison of trips taking a bus vs. vans or county vehicles.

Ms. Van Meter handed out a rough draft of the Elementary Behavioral Crisis Plan to the Board and asked them if they had any suggestions or feedback to let her know.

Ms. Van Meter asked the Board if they had any questions about the county concerns document she had sent out. Ms. Janet Rose stated she had asked if they could apply for a waiver asking the WVDE if they could volunteer to substitute. Ms. Van Meter said she would ask. Ms. Van Meter stated that if the board knew of any recruitment fairs for substitute teachers, let her know.

Ms. Nancy Hahn asked how the after-school programs were going. Ms. Van Meter stated that they are going well; several schools have started doing the after-school program.

Ms. Nancy Hahn questioned the amount of technology work orders with minor issues. Ms. Van Meter stated she would have Ms. Jessica Markwood give the Board an update.

Mr. Shook advised the Board to look at the email Ms. Emily Morris sent out regarding the activities happening at East Hardy Elementary School.

**XI. Future Agenda Items**

- Service Contracts – Budget Retreat
- ESSERF Funding Update – Budget Retreat
- Bus Issues/Status – Andy Miller
- Discussion of the Expansion of the Hardy County Dog Therapy Program – After Budget Retreat
- Air Filters – Budget Retreat

**XII. Announcements**

- November 14, 2022 – Budget Retreat – Kesner, Cabin, Warden Lake – 9:00 a.m.
- November 21, 2022 – No Hardy County Board of Education Meeting
- December 5, 2022 – Hardy County Board of Education Meeting – HCBOE – 5:00 p.m.

**XIII. Mission Statements/Accomplishments**

- The Board commended East Hardy High School for the beautiful artwork displayed at the Central Office.
- The Board commended Moorefield High School's football team for their outstanding sportsmanship at the Pendleton game. Mr. Stiles, the referee at the game, sent an email regarding their sportsmanship.
- The Board expressed gratitude for the sign at Moorefield High School that was installed and working.
- The Board commended the hands-on activities in the classrooms that were posted on Facebook.

**XIV. Personnel**

On the motion of Douglas Hines, seconded by Janet Rose, the Board went into Executive Session at 6:10 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

On the motion of Nancy Hahn, seconded by Janet Rose, the Board reconvened into regular session at 6:15 p.m. with no action taken.

5-0 motion carried

On the motion of Douglas Hines, seconded by Nancy Hahn, the Board approved to ratify the employee suspension for the following:

- William Landis

5-0 motion carried

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved the following:

Days Without Pay:

- Allison Heflin – December 7, 2022 – 1 Day

5-0 motion carried

On the motion of Janet Rose, seconded by Nancy Hahn, the Board approved the following:

Service Personnel Hirings:

- Patricia Cackowski.: Substitute Aide, Countywide, effective 2022-2023 SY
- Brenda Mogus: Substitute Cook, Countywide, effective 2022-2023 SY
- Brenda Mogus: Substitute Custodian, Countywide, effective 2022-2023 SY
- Lisa Coby: Substitute Custodian, Countywide, effective 2022-2023 SY

Professional Personnel Hiring:

- Derek Brill: Substitute Teacher, Countywide, effective 2022-2023 SY

Professional Personnel Extra-Curricular Hirings:

- Katelyn Pedder: Academic Support Extended Day, 1-one-hour session per week. Not to exceed 15 sessions, EHES, effective 2022-2023 SY only
- Robin See: Academic Support Extended Day, 1-one-hour session per week. Not to exceed 15 sessions, EHES, effective 2022-2023 SY only
- Keith Miller: Gaming to Bridge the Gap, Extended Day, EHHS, effective 2022-2023 SY only
- Henry Hodges: Social Studies Fair Advisor, EHHS, effective 2022-2023 SY only
- Sherry Brady: Junior Class Sponsor, EHHS, effective 2022-2023 SY only
- Robert Thompson: Junior Class Sponsor, EHHS, effective 2022-2023 SY only
- Sherry Watts: Junior Class Sponsor, EHHS, effective 2022-2023 SY only
- Lacee Kesner: Senior Class Sponsor, EHHS, effective 2022-2023 SY only
- Angela Mathias: Senior Class Sponsor, EHHS, effective 2022-2023 SY only
- Rachel Schetrom: Senior Class Sponsor, EHHS, effective 2022-2023 SY only

Volunteers:

- Tara Aylor: Volunteer, Team Support Personnel, Girls' Basketball, EHHS, Grades 7/8, effective 2022-2023 SY only
- Majorie Vivian Estepp: Volunteer, MES, effective 2022-2023 SY only

Resignations:

- Megan Combs: Communities In Schools Site Coordinator, MMS, effective January 3, 2023
- Alisha Reynolds: Girls' Track Coach, MMS, effective November 1, 2022
- Lisa Walker: School Bus Operator for Extra-Curricular Run #1 only, effective November 18, 2022

5-0 motion carried

**XV. Adjournment**

On the motion of Douglas Hines, seconded by Nancy Hahn, the meeting adjourned at 6:17 p.m.

5-0 motion carried

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools  
Executive Session  
November 7, 2022**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President  
Nancy Hahn  
Janet Rose  
Douglas Hines

**Others Present:**

Sheena Van Meter, Superintendent

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**