

**Hardy County Schools  
Regular School Board Meeting  
Moorefield Elementary School  
October 17, 2022**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President – Absent  
Nancy Hahn – Absent  
Janet Rose  
Douglas Hines

**Administrators Present:**

Sheena Van Meter, Superintendent  
Sarah Earle, Treasurer/Director of Finance  
Josh See, Director of Transportation/Facilities

**Others Present:**

Shawn Cullers  
Andrew Kesner  
Hannah Heishman

**Public Comments:**

**I. Call to Order – President**

Melvin Shook, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Sheena Van Meter opened the meeting with prayer.

**III. Pledge of Allegiance**

Douglas Hines led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Presentation**

- A. Student Achievement Update and/or Recognition
- Statewide Assessment Update

Ms. Sheena Van Meter provided the Board with an updated copy of the West Virginia Statewide Summative Assessment Results. She advised the Board that the priority standards were updated, and there are links to view the K-5 and 6-8 booklets.

**B. Moorefield Elementary New Gym Updates**

Mr. Andrew Kesner and Mr. Josh See provided the Board with an update on the new gym. Plywood is now up except for a few pieces; electric wiring is run in the roof and the bathrooms are framed in. Next, the HVAC will need to be installed, and once all the electric wiring is installed to the boxes the walls and ceiling will need to be enclosed. The total cost for completion will be around \$200,000. With the donations and the money set aside for completion, there should be enough to cover all materials. A completion date is not determined at this time.

## **VI. Public Comments**

No Public Comments

## **VII. Consent Items**

- A. Special Board Minutes – October 3, 2022
- B. Board Minutes – October 3, 2022
- C. Special Board Minutes – October 10, 2022
- D. Bank Reconciliation – September 30, 2022
- E. Treasurer's Report – September 30, 2022
- F. Budget Journal Entries
- G. Invoices to be Approved

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved Consent Items.

3-0 motion carried

## **VIII. Unfinished Business**

- A. Budget Update

Ms. Sarah Earle, Director of Finance, provided the Board with an update on the budget. Ms. Earle reviewed the budget with the Board by object codes.

## **IX. New Business**

- A. Update on Individual Schools Agreed Upon Procedures from Auditors

Ms. Sarah Earle provided the Board with a breakdown of the school audit findings. Ms. Earle stated there were no significant findings on the audit procedures. The schools have improved on several findings from the previous years.

- B. Approval of Board Amendment 2 Resolution

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved signing the Amendment 2 Resolution as presented.

3-0 motion carried

- C. Approval of Critical Need/Shortage – Substitute Teachers Policy – GCBA

On the motion of Douglas Hines, seconded by Janet Rose, the Board approved Critical Need/Shortage – Substitute Teachers Policy – GCBA for the first reading.

3-0 motion carried

- D. Approval of In-County/Out-of-County Transfers

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved upholding the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- N. G. from Grant County to Hardy County
- A. T. from Grant County to Hardy County

3-0 motion carried

**X. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Sheena Van Meter provided the Board with a copy of the LSIC code. Ms. Van Meter stated she had reviewed the code and what is required with the principals and the assistant principals. Ms. Janet Rose asked about the meetings not being held in person versus virtually. Ms. Van Meter stated there is no requirement to hold the meetings in person, but the link has to be made public on the agenda for anyone to attend virtually.

Mr. Melvin Shook asked about the status of the core drilling at East Hardy High School, where a bill was paid. Ms. Van Meter said they would meet on-site on November 18, 2022, to look at the results and see the next steps.

Mr. Melvin Shook asked if they would receive a report from the state walk-through for HVAC. Ms. Van Meter stated she would send the report once the finalized information was sent to her.

Ms. Janet Rose stated she was glad to see Moorefield High School's sign up and working.

Mr. Melvin Shook stated there was quite a list of fundraisers, but he was glad to see the schools had followed the procedures and had them approved.

**XI. Future Agenda Items**

- Service Contracts – Budget Retreat
- ESSERF Funding Update – Budget Retreat
- Bus Issues/Status – Andy Miller
- Discussion of the Expansion of the Hardy County Dog Therapy Program – After Budget Retreat

**XII. Announcements**

- November 7, 2022 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.
- November 14, 2022 – Budget Retreat – Kesner Cabin, Warden Lake – 9:00 a.m.
- November 21, 2022 – No Hardy County Board of Education Meeting

**XIII. Mission Statements/Accomplishments**

- The Board wished the Moorefield High School drum line good luck in their upcoming competition in Charleston on October 29, 2022.
- The Board commended the EHTV for their videos and the great job they do.

**XIV. Personnel**

On the motion of Douglas Hines, seconded by Janet Rose, the Board went into Executive Session at 5:36 p.m. Policy BDE, Item 2, Authorization A.

3-0 motion carried

On the motion of Douglas Hines, seconded by Janet Rose, the Board reconvened into regular session at 5:43 p.m. with no action taken.

3-0 motion carried

On the motion of Douglas Hines, seconded by Janet Rose, the Board approved ratifying the employee suspensions for the following:

- Samantha Wolfe
- Wendy Branson

3-0 motion carried

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hiring:

- Jason Howard: Custodian II, Half-time, MMS, effective October 18, 2022
- Sandra Rigglesman: Substitute Cook, Countywide, effective 2022-2023 SY

Professional Personnel Hirings:

- Austin Duncan: Long-Term Substitute General Science Teacher, Grades 7-12, EHHS, effective 2022-2023 SY only
- Austin Duncan: Substitute Teacher, Countywide, effective 2022-2023 SY
- Mary Beth Hardy: Substitute Teacher, Countywide, effective 2023-2024 SY

Professional Personnel Extra-Curricular Hirings:

- Jamin Hershberger: Math Field Day Coordinator, EHES, effective 2022-2023 SY only
- Meaghan Mace: EL Support, Extended Day, MHS, effective 2022-2023 SY only
- Victoria Adams Bosley: Social Emotional Craft and Book Club, MHS, effective 2022-2023 SY only
- Mary Catherine Slack: Social Emotional Craft and Book Club, MHS, effective 2022-2023 SY only

Athletic Hirings:

- Eric Linville: Authorized Certified Coach Without Pay, Boys' Basketball, MHS, effective 2022-2023 SY
- Robert Pillus: Wrestling Coach, MHS, effective 2022-2023 SY
- Jared Combs: Boys' Basketball Coach, 7/8, EHHS, effective 2022-2023 SY
- Sara Maphis: Cheer Coach, 7/8, EHHS, effective 2022-2023 SY

Volunteers:

- Nany Taylor: Volunteer, MES, effective 2022-2023 SY only
- Sherri Hinkle: Volunteer, EHES, effective 2022-2023 SY only
- Judith Mathias: Volunteer, EHES, effective 2022-2023 SY only

Resignations:

- Mary Beth Hardy: English/Language Arts Teacher, MMS, effective June 6, 2023, due to retirement
- James Dye: Long-Term Substitute Teacher, Special Education, EHHS, effective October 14, 2022
- Cara Williams Reel: Special Education Teacher, MES, effective November 4, 2022

3-0 motion carried

**XV. Adjournment**

On the motion of Douglas Hines, seconded by Janet Rose, the meeting adjourned at 5:45 p.m.

3-0 motion carried

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools  
Executive Session  
October 17, 2022**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President – Absent  
Nancy Hahn – Absent  
Janet Rose  
Douglas Hines

**Others Present:**

Sheena Van Meter, Superintendent

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**