

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
October 3, 2022**

Members Present:

Melvin Shook Jr., President
Dixie Bean, Vice President
Nancy Hahn
Janet Rose
Douglas Hines

Administrators Present:

Sheena Van Meter, Superintendent
Jennifer Strawderman, Assistant Superintendent
Josh See, Director of Transportation/Facilities
Beth Barr, Director of Student Support Services

Others Present:

Shawn Cullers
Milda Mullins
Loy Kesner

Public Comments:

I. Call to Order – President

Melvin Shook, President, called the meeting to order at 5:00 p.m.

II. Prayer

Janet Rose opened the meeting with prayer.

III. Pledge of Allegiance

Douglas Hines led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Presentation

A. HVAC Updates – Loy Kesner

Mr. Loy Kesner provided the Board with an update on the HVAC systems. A walk-through took place with specialists from the state department. They recommended water tower treatment which was done in the past but has not been completed in many years. HVAC systems' life spans are around 15 years, and some current systems are over 30 years old. Mr. Kesner advised the Board to look at replacing old units a few each year until they are entirely replaced. Mr. Kesner also stated it was recommended by the specialists that all set points be set the same year-round at 71 degrees. The Board asked Mr. Kesner to obtain quotes to replace units for the budget retreat.

B. Special Education Updates – Beth Barr

Ms. Beth Barr provided the Board with an update on Special Education. Nationally, Special Education numbers are trending upward. Ms. Barr discussed the rationale for the increase in Special Education enrollment and the breakdown of Hardy County's student enrollment by school. Ms. Barr expressed concern about needing more staffing as the enrollment of students rises.

C. Student Achievement Update and Recognition

➤ **County Initial Benchmark Data**

Ms. Sheena Van Meter provided the Board with a handout of the 1st benchmark completed. Ms. Van Meter discussed the performance distribution with the Board.

VI. Public Comments

No Public Comments

VII. Consent Items

A. Board Minutes – September 19, 2022

B. Special Board Minutes – September 26, 2022

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved Consent Items.

5-0 motion carried

VIII. Unfinished Business

A. Discussion of Work Orders

Mr. Josh See, Director of Transportation/Facilities, provided the Board with a copy of the work orders from each school.

Ms. Janet Rose asked why Shenandoah Refrigeration was called. There is no work order to correlate with the bill. Mr. See said he was unaware of them being called. Ms. Rose asked why they would need to be called to set the defrost, and Mr. Kesner wasn't used. Mr. See stated that Ms. Rebecca Lewis had called them.

Ms. Nancy Hahn asked why the report had some unassigned work orders. Mr. See stated that the administrators were not assigning it to a person at the school level when they were creating the work order.

Mr. Josh See advised the Board that the work order on securing the ceiling tile has not been completed. He said it could be done, but it will also create more problems in the future if they would need in the ceiling to do work.

Mr. Josh See also advised the Board that the work order on the ice machine is on hold at this time. They are waiting to see the repair cost to see if replacing the unit would be more cost-efficient than repairing it.

Ms. Dixie Bean had concerns with the work order on the sparking popcorn machine. Mr. See stated that it is currently not being used. It is a second machine, and Mr. Kesner is seeing if it can be fixed; if not, it will be disposed of.

Mr. Josh See stated that the handicap door is working but is not unlocking with the fob. The door was not set up to unlock. Ms. Van Meter asked Mr. See to look into whether it can be opened with a fob due to being ADA compliant.

Mr. Douglas Hines asked what is the protocol for the freezers. Mr. See and Ms. Van Meter stated that the alarms other than one go to Mr. Kesner. He works with Mr. See to see if it is something he can fix; if not, they call an outside vendor. If it is not fixable at the time, they work with Ms. Lewis to get the product moved until it can be fixed.

Mr. Melvin Shook asked what is the status of the East Hardy High School lockers. Mr. See said they are supposed to arrive on Monday, October 10, 2022. Everything is ready for them to be installed as soon as they come.

Ms. Janet Rose asked what the status was on the building at Moorefield Elementary School. Mr. See stated that they did work on the building when maintenance had time. However, it would take Mr. Kesner several days to wire the entire building. The HVAC system is here and is onsite but not installed. The Board asked what the status was of the volunteers Mr. Armentrout had to help complete the building. Ms. Van Meter advised the Board that Mr. Armentrout would be at the next meeting.

Mr. See handed out the external bid for the Central Office for the Board to review. Ms. Van Meter asked if anyone saw anything that needed changed or added to let her know.

IX. New Business

A. Approval of Hardy County Commission Pro Officer Contracts

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved Hardy County Commission Pro Officer Contracts as presented.

5-0 motion carried

B. Approval of Memorandum of Understanding between Eastern West Virginia Community & Technical College and Hardy County Board of Education

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved a Memorandum of Understanding between Eastern West Virginia Community & Technical College and Hardy County Board of Education as presented.

5-0 motion carried

C. Approval of Contract on Early Entrance students between Eastern West Virginia Community & Technical College and Hardy County Board of Education

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the Contract on Early Entrance students between Eastern West Virginia Community & Technical College and Hardy County Board of Education as presented.

5-0 motion carried

D. Approval of In-County/Out-of-County Transfers

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved upholding the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- A. L. from Hampshire County to Hardy County
- O. L. from Hampshire County to Hardy County

5-0 motion carried

X. Board Members/Superintendent Discussion – No Action May Be Taken

Ms. Sheena Van Meter handed out South Branch Career and Technical enrollment numbers to the Board and reviewed the program enrollment count.

Ms. Sheena Van Meter shared a copy of the Kanawa County letter for the board regarding Amendment 2. Ms. Van Meter asked the Board to read the letter and see if this was something they wanted to be added to the agenda. Ms. Van Meter also advised the Board of a town hall meeting to be held on October 13, 2022, at 6:30 p.m. to discuss Amendment 2. Ms. Van Meter also stated that if Amendment 2 passes, the promoted plan is not a guarantee of what will happen; it's just a proposal.

Ms. Sheena Van Meter advised the Board about the job fairs that would be attended to recruit employees regarding the substitute teacher shortage. One will be at Eastern West Virginia Technical College on October 7, 2022, and the other will be in Martinsburg, WV, on October 20, 2022.

Ms. Sheena Van Meter advised the Board that six students are currently enrolled in the Grow Your Own program.

Ms. Sheena Van Meter stated she would be meeting with Eastern this week to discuss the Associate's Degree for current employees to obtain a cost.

Ms. Sheena Van Meter reported that there are 202 homeschooled students in Hardy County.

Ms. Jennifer Strawderman updated the Board on EL. Student numbers are up for EL. Moorefield Middle School and Moorefield Intermediate School are both in the blue in testing, which is great. They are doing a great job serving the students. Pilgrim's is sponsoring the purchase of the EL program curriculum.

Mr. Melvin Shook asked about the Pre-K fence and swings being out of compliance which was indicated at the East Hardy Elementary School's LSIC meeting. Ms. Strawderman stated that both Pre-K fences needed to be extended, and they are waiting on Ms. Morris to send over the quotes.

Mr. Melvin Shook asked if someone could come and demonstrate the Leader In Me for the Board. Ms. Van Meter will add it to an agenda.

Ms. Janet Rose stated she had heard a lot of positive comments about Shadow. She hopes that somehow it can be expanded to East Hardy Elementary School.

Ms. Janet Rose asked if anyone was attending the Kagan workshop for administrators to boost student achievement. Ms. Van Meter stated that if funding is available, administrators could attend.

XI. Future Agenda Items

- Service Contracts – Budget Retreat
- ESSERF Funding Update – Budget Retreat
- MES – Gym Building Update – With an estimate of what it will cost to finish – October 17, 2022 – Wade Armentrout, Andrew Kesner
- Bus Issues/Status – Andy Miller

XII. Announcements

- October 17, 2022 – Hardy County Board of Education Meeting – MES – 5:00 p.m.
- November 14, 2022 – Budget Retreat – Kesner, Cabin, Warden Lake – 9:00 a.m.
- November 21, 2022 – No Hardy County Board of Education Meeting

XIII. Mission Statements/Accomplishments

- The Board congratulated the golf teams for going to state.
- The Board thanked East Hardy Elementary School for the invite to their LSIC meeting.

XIV. Personnel

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved the following:

Leave of Absences:

- Regena Whetzel: September 19, 2022, through June 30, 2023, intermittently

5-0 motion carried

On the motion of Douglas Hines, seconded by Janet Rose, the Board approved the following:

Service Personnel Hiring:

- David Howell Jr.: Custodian II, MIS, effective October 5, 2022

Professional Personnel Hirings:

- Ashia Combs: Speech Language Pathologist, Countywide, effective November 16, 2022
- Timothy Crites: EL Teacher, Countywide, effective 2023-2024 SY
- Michelle Sites: Long Term Substitute EL Teacher, Countywide, effective November 1, 2022, for the 2022-2023 SY only
- Mary Petry: Long Term Substitute Teacher for Leave of Absence, 5th Grade, MIS, effective October 4, 2022, with an anticipated end date of December 22, 2022
- Charlotte Geisler: 1st Grade Teacher, EHES, effective October 4, 2022
- Crystal Atkinson: 2nd Grade Teacher, EHES, effective 2023-2024 SY

Professional Personnel Extra-Curricular Hirings:

- Jamin Hershberger: County Math Field Day Advisor, effective 2022-2023 SY only
- Sharon Auville: Math Field Day Coordinator, MIS, effective 2022-2023 SY only
- Donna Baker: Young Writers Coordinator, MIS, effective 2022-2023 SY only
- Tanya McGregor: PE/Wellness, Extended Day, MHS, effective 2022-2023 SY only

Athletic Hiring:

- John A. Simmons: 7/8 Girls' Track Coach, EHHS, effective 2022-2023 SY

Volunteers:

- Loyette Mathias: Volunteer, MES, effective 2022-2023 SY only
- Ronnette Pope: Volunteer, MES, effective 2022-2023 SY only
- Celia Good: Volunteer, EHES, effective 2022-2023 SY only
- Amy Vicki Johnson: Volunteer, EHES, effective 2022-2023 SY only
- Rebecca Haines: Volunteer, EHES, effective 2022-2023 SY only
- Annette Chaney: Volunteer, EHES, effective 2022-2023 SY only
- Julie Lofton: Volunteer, MES, effective 2022-2023 SY only

Resignations:

- Diane Miller: Authorized Certified Coach Without Pay, Girls' Basketball, 7/8, effective September 20, 2022
- Melissa Hose: Substitute Custodian, Countywide, effective September 26, 2022
- Austin Duncan: Science/Biology Teacher, EHHS, effective October 17, 2022
- Shelia Kelican: Substitute Teacher, Countywide, effective October 3, 2022

5-0 motion carried

XV. Adjournment

On the motion of Nancy Hahn, seconded by Douglas Hines, the meeting adjourned at 6:47 p.m.

5-0 motion carried

Melvin Shook Jr., President

Sheena Van Meter, Secretary