

**Hardy County Schools  
Regular School Board Meeting  
East Hardy Elementary School  
September 19, 2022**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President – Absent  
Nancy Hahn  
Janet Rose  
Douglas Hines

**Administrators Present:**

Sheena Van Meter, Superintendent  
Sarah Earle, Treasurer/Director of Finance  
Rebecca Lewis, Director of Child Nutrition

**Others Present:**

Shawn Cullers  
Henry Hodges  
Teresa Crites  
Emily Morris  
Maggie Delawder  
Rachel Schetrom  
Eli Schetrom  
Michael Brill

**Public Comments:**

**I. Call to Order – President**

Melvin Shook, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Nancy Hahn opened the meeting with prayer.

**III. Pledge of Allegiance**

Nancy Hahn led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Douglas Hines, seconded by Nancy Hahn, to approve the agenda with updated personnel actions.

4-0 motion carried

## VI. Presentation

### A. Student Achievement Update and/or Recognition

- AP Teachers/Students Recognition

Ms. Van Meter recognized East Hardy High School's AP students for passing the AP exam and the teacher for their outstanding performance.

Mr. Henry Hodges, US History Instructor  
Isaac Atkinson  
Bryan Flynn  
Emma Heishman  
Mason Miller  
Eli Schetrom  
Gage Sherman  
Trevor Smith  
Easton Snapp

Mr. Keith Miller, English Literature Instructor  
Isaac Atkinson  
Autumn Crites  
Bryan Flynn  
Emma Heishman  
Mason Miller  
Eli Schetrom  
Rachel Shirk

Ms. Angela Mathias, Biology  
Mason Miller

- Instructional Updates – Sheena Van Meter

Ms. Van Meter gave an update on the instructional initiative and expectations for Hardy County. The following programs are being used and implemented at this time: Language Essentials for Teachers of Reading and Spelling – K-5, Language Essentials for Teachers of Reading and Spelling Early Childhood-Pre-K, Self-regulated Strategy Development – K12, Math4life, Mathematical Habits of Mind – 6-12, Mountaineer Mathematics Master Teachers – 6-12, APL, Engagement Strategies/Thinking Skills trainings, PLC/Learning Teams, June Harless/1<sup>st</sup> Grade Reading, EL Strategies – All Teachers, Social Emotional – Camp Timber, Embrace, BARR, Leader in Me.

Ms. Van Meter provided the Board with the WV Balance Scorecard, the 2022 Comprehensive Support and Improvement Schools list, and the WV Standards for Effective School.

Ms. Van Meter shared a PowerPoint on the WV Balance Scorecard and where Hardy County was scored. She also shared the county comparison to surrounding counties. Hardy County has shown growth in all areas.

### B. Child Nutrition Updates – Rebecca Lewis

Ms. Rebecca Lewis, Child Nutrition Director, provided the Board with an update. She stated that as of July 1, 2022, all meal patterns must meet state requirements, and no waivers will be issued. The sodium level requirements will be decreased yearly to meet the target level by 2024-2025.

WVEIS 2.0 issues have affected Child Nutrition taking numbers by finger scanning. The systems are not communicating together. This may have caused some meal count issues in the beginning.

Breakfast strategies have been implemented at Moorefield Elementary School and East Hardy Elementary School instead of the traditional breakfast. This should help with meals and also increase meal counts.

Some new ordering is taking place using local businesses for hamburger, sausage, produce, and even Pizza Hut delivering to the Moorefield schools. Ms. Lewis is working with the Pro-Start program for the East Hardy schools due to no delivery option from Pizza Hut.

August's reimbursement for meals was \$79,000. A Child Nutrition audit was conducted with no findings or technical assistance.

Ms. Lewis spoke to the Board about a recent concern about using Shenandoah Refrigeration. The Board discussed using maintenance personnel when possible to lower the cost of travel from outside vendors. Ms. Lewis also had concerns regarding the work orders and alarms not working with refrigerators/freezers. Ms. Sheena Van Meter stated she would look into the alarms to see if they were working and implement a plan.

## **VII. Public Comments**

No Public Comments

## **VIII. Consent Items**

- A. Board Minutes – September 6, 2022
- B. Bank Reconciliation – August 31, 2022
- C. Treasurer's Report – August 31, 2022
- D. Invoices to be Approved

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved Consent Items.

4-0 motion carried

## **IX. Unfinished Business**

- A. Budget Update

Ms. Sarah Earle, Director of Finance, provided the Board with an update on the budget. Ms. Earle reviewed the budget with the Board by object codes.

## **X. New Business**

- A. Approval of Fiscal Year Ending 2022 Financial Statements

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the fiscal year ending 2022 financial statements as presented.

4-0 motion carried

- B. Approval of EHHS Middle School Wrestling Program

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved EHHS Middle School Wrestling Program.

4-0 motion carried

- C. Approval of MHS and EHHS Archery Programs

On the motion of Douglas Hines, seconded by Nancy Hahn, the Board approved MHS and EHHS Archery Programs.

4-0 motion carried

#### **D. Approval of In-County/Out-of-County Transfers**

On the motion of Douglas Hines, seconded by Nancy Hahn, the Board approved upholding the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- D. D. from Hampshire County to Hardy County
- M. D. from Hampshire County to Hardy County

4-0 motion carried

#### **XI. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Sheena Van Meter updated the Board on the Associate Degree Program for service personnel. There are 18 current employees interested in completing the program, but 4 do not qualify as they already hold an Associate Degree. Once a price is agreed upon with Eastern, it will be brought to the Board in the near future.

Ms. Van Meter shared information on the WV Standards, which are provided to the principals monthly with modifications to meet Hardy County School's standards.

Mr. Melvin Shook discussed with the Board modifications that need made to the agenda from the information received at the recent WVSBA meeting. The agenda does not need to be approved once it is posted; it is the agenda. Also, personnel hirings must be put on the agenda with as many names as possible when the agenda is posted. Mr. Shook also asked that student achievement/recognition be placed on the agenda for each meeting.

Ms. Janet Rose asked if the staff at Moorefield High School was trained on how to teach bell-to-bell for block scheduling. Ms. Van Meter stated she was not aware of any training that took place.

Mr. Melvin Shook stated that the Board had not received any LSIC meeting schedules for this year, and this was one of the items discussed at the WVSBA meeting to attend. Ms. Van Meter stated that the first meeting has to be held by October 1, 2022, and the meeting schedule would be set for the year.

Ms. Janet Rose asked for more time visiting the schools when staff is present during the Board visits. Ms. Van Meter will work with the Board to schedule their preferred time. Ms. Nancy Hahn asked if they could do an introduction of new employees at a meeting or when the Board visits the schools. Ms. Van Meter will work on getting it set up.

Ms. Janet Rose thanked Ms. Emily Morris for always inviting the Board to meetings/events in her building.

#### **XII. Future Agenda Items**

- HVAC Updates – Loy Kesner – October 3, 2022
- Special Education Updates – Beth Barr – October 3, 2022
- Service Contracts – Budget Retreat
- MES – Gym Building Update – October 17, 2022 – Wade Armentrout, Andrew Kesner
- ESSERF Funding Update on After-School Programs

#### **XIII. Announcements**

- October 3, 2022 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.
- November 14, 2022 – Budget Retreat – Kesner Cabin, Warden Lake – 9:00 a.m.

#### **XIV. Mission Statements/Accomplishments**

- The Board commended Ms. Emily Heishman and Holly Snyder for receiving their FFA State Degree.
- The Board commended all students who passed their AP exams and all those who passed more than one exam.
- The Board commended Moorefield Intermediate School and Moorefield Middle School for outstanding growth on the WV Balance Scorecard.

#### **XV. Personnel**

On the motion of Douglas Hines, seconded by Nancy Hahn, the Board went into Executive Session at 6:13 p.m. Policy BDE, Item 2, Authorization A.

4-0 motion carried

On the motion of Nancy Hahn, seconded by Janet Rose, the Board reconvened into regular session at 6:39 p.m. with no action taken.

4-0 motion carried

On the motion of Douglas Hines, seconded by Janet Rose, the Board approved the following:

Leave of Absences:

- Melinda Judy: September 1, 2022, through June 15, 2022 – Intermittently
- Rachel Baker-Thompson: September 12, 2022, through January 4, 2023
- Ashleigh Spaid: October 10, 2022, through January 2, 2023

4-0 motion carried

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the Superintendent's Goals for the 2022-2023 SY as presented.

4-0 motion carried

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hiring:

- Anita Vance: Cook II, MIS/MMS, effective September 20, 2022

Service Personnel Extra-Curricular Hirings:

- Anthony Smith: Extra-Curricular Bus Run #4, effective 2022-2023 SY only
- Amy Ketterman: Aide, Crazy 8's, Extended Day, MES, effective 2022-2023 SY only
- Kimberly Mongold: Aide, Crazy 8's, Extended Day, MES, effective 2022-2023 SY only

Professional Personnel Hirings:

- Katlyn Tilley: Long-Term Substitute 1<sup>st</sup> Grade Teacher, EHES, effective September 20, 2022, only
- James Dye: Long-Term Substitute Special Education Teacher, Multi-categorical with Autism, EHHS, effective September 21, 2022, for the 2022-2023 SY only

- James Dye: Substitute Teacher, Countywide, effective 2022-2023 SY
- Samantha Keplinger: Restricted Short-Term Substitute Teacher, Countywide, effective 2022-2023 SY only

#### Professional Personnel Extra-Curricular Hirings:

- Shanda Walker: Crazy 8's Facilitator, Extended Day, MES, effective 2022-2023 SY only
- Robin Williams: Crazy 8's Facilitator, Extended Day, MES, effective 2022-2023 SY only
- Dawnell Leininger: Book Club Facilitator, Extended Day, MES, effective 2022-2023 SY only
- Alicen Adkins: Science Fair Advisor, MMS, effective 2022-2023 SY only
- Erin Everson: Academic Support, Extended Day, MMS, effective 2022-2023 SY only
- Stephanie Simmons: Academic Support, Extended Day, MMS, effective 2022-2023 SY only
- Sara Orndorff: Alternative Education, After School, MHS, effective 2022-2023 SY only
- Justin Campbell: Discipline Data Analyst, MHS, effective 2022-2023 SY only
- Jacklyn See: Graduation Advisory, MHS, effective 2022-2023 SY only
- Melody Leatherman: After School Detention, EHES, effective 2022-2023 SY only

#### Athletic Hirings:

- Kellan Snyder: Volleyball Assistant Coach, MHS, effective 2022-2023 SY

#### Extra Pay as Supervisory Aide:

- Ashley Bailey: MIS, effective 2022-2023 SY only

#### Letters of Agreement:

- Karen Borrer: Custodian, MES-Change work hours from the current assignment of 5:00 a.m. to 1:00 p.m. to the new assignment of 5:30 a.m. to 1:30 p.m., effective September 9, 2022
- Tina Snyder: Instructional Aide, MES- Change work hours from the current assignment of 7:30 a.m. to 10:59 a.m. to the new assignment of 8:00 a.m. to 11:29 p.m., effective September 14, 2022
- Rebecca Propst: Instructional Aide, MES- Change work hours from the current assignment of 7:30 a.m. to 10:59 a.m. to the new assignment of 8:00 a.m. to 11:29 p.m., effective September 14, 2022
- Elvira Sparks: Instructional Aide, MES- Change work hours from the current assignment of 7:30 a.m. to 10:59 a.m. to the new assignment of 8:00 a.m. to 11:29 p.m., effective September 14, 2022
- Stacey Howell: Instructional Aide, MES- Change work hours from the current assignment of 7:30 a.m. to 10:59 a.m. to the new assignment of 8:00 a.m. to 11:29 p.m., effective September 14, 2022

#### Volunteers:

- Beverly Mathias: Volunteer, MES, effective 2022-2023
- Christopher Kesner: Volunteer, EHHS, effective 2022-2023 SY

#### Resignations:

- Eric Linville: Authorized Certified Coach without Pay, Boys' Basketball, MMS, effective September 6, 2022
- Joseph Bloom: Substitute Custodian, Countywide, effective September 9, 2022

- Juliana Rafferty: English as a Second Language Teacher, Itinerant, MHS, effective September 30, 2022
- Amy Eye: Custodian II, MIS, effective September 23, 2022

4-0 motion carried

## **XVI. Adjournment**

On the motion of Janet Rose, seconded by Douglas Hines, the meeting adjourned at 6:41 p.m.

4-0 motion carried

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools  
Executive Session  
September 19, 2022**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President – Absent  
Nancy Hahn  
Janet Rose  
Douglas Hines

**Others Present:**

Sheena Van Meter, Superintendent

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4-0 motion carried

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4-0 motion carried

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**



**Student Transfers – Students Transferring into/within Hardy County  
2022-2023**

<b>Student Name</b>	<b>Grade</b>	<b>County Resident</b>	<b>School Attending</b>	<b>Board Approval Date</b>	<b>Recurring Application</b>
A. C.	5	Hampshire	EHES	8.15.22	
A. C.	6	Hampshire	EHES	8.15.22	X
A. C.	Pre-K	Hampshire	EHES	8.15.22	
A. C.	3	Hampshire	EHES	8.15.22	X
B. J.	11	Hampshire	EHHS	8.15.22	X
J. K	4	Hampshire	MIS	8.15.22	X
A. M	8	Moorefield	EHHS	8.15.22	X
N. M.	6	Moorefield	EHES	8.15.22	X
J. P.	9	East Hardy	MHS	8.15.22	
H. S.	10	Grant	MHS	8.15.22	
K. S.	3	Hampshire	MIS	8.15.22	
A. S.	10	Hampshire	MHS	8.15.22	