

**Hardy County Schools**  
**Regular School Board Meeting**  
**Hardy County Board of Education Office**  
**August 1, 2022**

**Members Present:**

Melvin Shook Jr., President  
Dixie Bean, Vice President  
Nancy Hahn – Absent  
Janet Rose  
Douglas Hines

**Administrators Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Josh See, Director of Transportation/Facilities

**Others Present:**

Shawn Cullers  
Ken Bustin

**Public Comments:**

**I. Call to Order – President**

Melvin Shook, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Sheena Van Meter opened the meeting with prayer.

**III. Pledge of Allegiance**

Douglas Hines led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Douglas Hines, seconded by Dixie Bean, to approve the agenda with updated personnel actions.

4-0 motion carried

**VI. Presentation**

No Presentations

**VII. Public Comments**

No Public Comments

## **VIII. Consent Items**

### **A. Board Minutes – July 18, 2022**

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved Consent Items.

4-0 motion carried

## **IX. Unfinished Business**

### **A. Discussion of Work Orders**

Mr. Josh See, Director of Transportation/Facilities, provided the Board with a copy of the work orders from each school.

Mr. See provided the Board with a document showing the replacement cost of the lights at Moorefield Elementary School's cafeteria with LED lighting and the cost analysis of the savings it would provide to the county. Currently, the cafeteria has 146 bulbs out, which would be an excellent time to transition from current to LED lighting.

Mr. See provided the Board with the estimate for the new Blue Bird buses for the Board to review for the next meeting to approve. The buses currently ordered will be 2023 with a full warranty when they arrive.

Mr. See advised the Board the freezers for Child Nutrition are here, and the concrete pads are ready. One is set and needs to be hooked up, and one arrived today.

Mr. See gave an update on the gym at Moorefield Elementary School. The boxes are marked, and maintenance is waiting on the volunteers to pull the wire.

Mr. See stated he had contacted a gentleman from TKE regarding the elevators and lifts in the county. He did get them running and will continue to come back to fix them. If this does not happen, he will move to Shenandoah company to repair and maintain the elevators and lifts for the county.

Mr. Melvin Shook asked about the work order that the door would not lock and if all doors would be checked before students started. Mr. See stated someone was unlocking it with a key, and it had to be locked back with a key, and it was not. Ms. Sheena Van Meter said all doors would be checked before school began.

Ms. Sheena Van Meter advised the Board all the HVAC systems were turned on and working. The only issues so far that were found were with the EHES broiler and Moorefield High School's weight room. The weight room part was ordered and had not come in. Mr. Melvin Shook asked if the HVAC for the gym at Moorefield Elementary School had arrived. Ms. Van Meter stated it was here.

Mr. Melvin Shook asked why the bus inspections report had no previous dates for Preventative Maintenance available and stated it was essential to have all of them dated and kept for accident purposes. Mr. See will check and let them know.

### **B. Approval of Employment Policy – GBA**

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved Employment Policy – GBA as presented.

4-0 motion carried

**X. New Business**

**A. Review of Policy Use of Facilities – KBE**

The Board reviewed the policy and decided to bring it back with revisions, sent to Ms. Van Meter, from their recommendation to be approved for the first reading at the next meeting. Ms. Rose asked if they could review the liability coverage and have a stipulation for groups/organizations in the policy.

**B. Approval of In-County/Out-of-County Transfers**

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved to uphold the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- See Attached List for 2022-2023 School Year

4-0 motion carried

**XI. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Sheena Van Meter handed out and reviewed the Grow Your Own Teacher Initiative requirements. Ms. Van Meter stated the county was working with Eastern and WVU Parkersburg to obtain the college classes. The county has 16 students currently interested in completing the program requirements.

Ms. Dixie Bean asked how many current long-term substitutes we have employed in the county. Ms. Sheena Van Meter wasn't sure of the total number.

Ms. Sheena Van Meter handed out important dates and required trainings per WV policy to the Board.

**XII. Future Agenda Items**

- Board Office Exterior & Signs – August 15, 2022
- Board Office Meeting Locations
- Oil Changes and State Inspections

**XIII. Announcements**

- August 15, 2022 – Hardy County Board of Education Meeting – HCBOE – 5:00 p.m.

**XIV. Mission Statements/Accomplishments**

- The Board commended Mr. Ricky Robinson for being an Academic All-American for the 3<sup>rd</sup> time for Shepherd Alumni.
- The Board commended Mr. Roy Harper for being recognized by Southern States for all he does in teaching students and helping with 4-H.
- The Board commended Mr. Cody Dent on receiving the American Farmer Award.
- The Board sent condolences to the Mary Elaine Southerly family.
- The Board sent condolences to the Dotty Lou Constable family.

## **XV. Personnel**

On the motion of Douglas Hines, seconded by Janet Rose, the Board approved the following:

### **Service Personnel Hirings:**

- Stacy Redmon: Instructional Aide, MES, effective 2022-2023 SY
- Amanda N. Brill: Instructional Aide, EHES, effective 2022-2023 SY
- Melinda Biser: Autism Mentor/Aide, Special Education, Itinerant, EHES, effective 2022-2023 SY
- James Robert Miller: Substitute Bus Operator, Countywide, effective 2022-2023 SY
- Randall Shipe: Substitute Bus Operator, Countywide, effective August 19, 2022, for completion of Bus Operator Training Requirements
- Randall Shipe: Substitute Bus Operator, Countywide, effective upon receipt of Bus Operator License verifying completion of Bus Operator certification requirements

### **Service Personnel Extra-Curricular Hirings:**

- Lisa Walker: School Bus Operator for Extra-Curricular Run #1, effective 2022-2023 SY only
- Ralph Rinker: School Bus Operator for Extra-Curricular Run #2, effective 2022-2023 SY
- Deborah Phares: School Bus Operator for Extra-Curricular Run #3, effective 2022-2023 SY

### **Professional Personnel Hirings:**

- Beverly Mathias: Part-time/Temporary Academic Support Co-Instructor, MES, effective 2022-2023 SY only
- Donna Simmons: Part-time/Temporary Academic Support Co-Instructor, MES, effective 2022-2023 SY only
- Susan Garrett: Part-time/Temporary Academic Interventionist, MIS, effective 2022-2023 SY only
- Chasity Taylor: Part-time/Temporary Academic Interventionist, MIS, effective 2022-2023 SY only
- Madalene Vance: Part-time/Temporary Academic Support Co-Instructor, MMS, effective 2022-2023 SY only
- Jennifer Butts: Part-time/Temporary Academic Interventionist, MHS, effective 2022-2023 SY only
- Angela Taylor: Part-time/Temporary Academic Interventionist, MHS, effective 2022-2023 SY only
- Tamara Kesner: Part-time/Temporary Academic Interventionist, EHES, effective 2022-2023 SY only
- Debra Hubbard: Part-time/Temporary Academic Support Co-Instructor, EHHS, effective 2022-2023 SY only
- Dennis Hill: Part-time/Temporary EL Facilitator, Countywide, effective 2022-2023 SY only
- Meghan Mace: Part-time/Temporary English as a Second Language Interventionist, Countywide, effective 2022-2023 SY only
- Morgan See: Part-time/Temporary Parent Liaison for Title I and Title III, Countywide, effective 2022-2023 SY only
- RaeAnn Orndorff: 1<sup>st</sup> Grade Teacher, MES, effective 2023-2024 SY
- Angela Funk: Long Term Substitute 1<sup>st</sup> Grade Teacher, MES, effective 2022-2023 SY
- Megan Phares: School Counselor, MMS, effective 2022-2023 SY

- Edna “Beth” See: Long Term Substitute Spanish Teacher, MHS/MMS, effective 2022-2023 SY
- Ashleigh Spaid: Special Education Teacher, Multi-categorical with Autism, Itinerant, EHES, effective 2022-2023 SY
- Jennifer Reid: 2<sup>nd</sup> Grade Teacher, EHES, effective 2022-2023 SY
- Angela Funk: Substitute Teacher, Countywide, effective 2022-2023 SY
- Jennifer Butts: Substitute Teacher, Countywide, effective 2022-2023 SY

#### Professional Personnel Extra-Curricular Hirings:

- Jennifer Rush: National Junior Honor Society Advisor, MMS, effective 2022-2023 SY only
- Paul Keplinger: Safety Committee Chair, Pet Control Chair, Facility/Maintenance Monitor and Crisis Team Member, MMS, effective 2022-2023 SY only
- Bonnie Crites: WVEIS Coordinator, MMS, effective 2022-2023 SY only
- Brooklyn Reel: Team Leader, 6<sup>th</sup> Grade, MMS, effective 2022-2023 SY only
- Deanna Shirk: Team Leader 8<sup>th</sup> Grade, MMS, effective 2022-2023 SY only
- DiAnna Liller: Yearbook Coordinator, MHS, effective 2022-2023 SY
- Jaclyn See: National Honor Society, MHS, effective 2022-2023 SY only
- Michelle Wolfe: National Honor Society, EHHS, effective 2022-2023 SY only
- Lisa Funkhouser: National Junior Honor Society, EHHS, effective 2022-2023 SY only
- Julie Barb: Student Council Co-Advisor, MHS, effective 2022-2023 SY only
- Gretchen Cremann: Student Council Co-Advisor, MHS, effective 2022-2023 SY only

#### Athletic Hirings:

- Jared Wratchford: Athletic Director, MHS, effective 2022-2023 SY
- James Matthew Teets: Golf Coach, EHHS, effective 2022-2023 SY

#### Planning Period Buy-out:

- Rachel Williams: To teach Health/Wellness during planning period at MMS for the 2022-2023 SY only
- Stephanie Simmons: To teach History during planning period at MMS for the 2022-2023 SY only
- Heather Simmons: To teach Health/Wellness during planning period 1<sup>st</sup> & 3<sup>rd</sup> 9 weeks only at MMS each semester for the 2022-2023 SY only
- Chessie Vetter: To teach Health/Wellness during planning period 2<sup>nd</sup> & 4<sup>th</sup> 9 weeks only at MMS each semester for the 2022-2023 SY

#### Letter of Agreement

- Kevin Miller: Current Route-River Road, Mikes Rock Trailer Park, Rohrbaugh Lane, MIS, MMS. Route changes beginning the 2022-2023 SY – River Road, Mikes Rock Trailer Park, Rohrbaugh Lane, MIS, MMS Portions of Winchester Avenue, Portions of South Main Street.

#### Volunteers:

- Ashley Crites: Volunteer, Team Support Personnel, Football, MMS, effective 2022-2023 SY only
- Juawana Titus: Volunteer, Team Support Personnel, Girls’ Basketball, MMS, effective 2022-2023 SY only

Resignations:

- Terra Bowen: Substitute Teacher, Countywide, effective July 19, 2022
- Tonya Nau: Cook, MIS, effective August 12, 2022
- Angela Funk: Substitute Secretary, Countywide, effective July 30, 2022

4-0 motion carried

**XVI. Adjournment**

On the motion of Janet Rose, seconded by Douglas Hines, the meeting adjourned at 5:31 p.m.

4-0 motion carried

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**Melvin Shook Jr., President**

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**Sheena Van Meter, Secretary**

**Out of County Transfers – Students Transferring into Hardy County  
2022-2023**

<b>Student Name</b>	<b>Grade</b>	<b>County Resident</b>	<b>School Attending</b>	<b>Board Approval Date</b>	<b>Recurring Application</b>
A. A.	5	Grant	MIS	8.1.22	
M. B.	6	Grant	MMS	8.1.22	X
A. K.	2	Hampshire	MES	8.1.22	X
C. M.	4	Hampshire	EHES	8.1.22	X
R. R.	11	Grant	MHS	8.1.22	
G. S.	1	Hampshire	MES	8.1.22	X
N. S.	11	Hampshire	MHS	8.1.22	X
Z. S.	9	Hampshire	MHS	8.1.22	X
R. S.	K	Grant	MES	8.1.22	
K. W.	4	Grant	MIS	8.1.22	X