

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
July 5, 2022**

Members Present:

Melvin Shook Jr., President
Dixie Bean, Vice President
Nancy Hahn
Janet Rose
Douglas Hines

Administrators Present:

Sheena Van Meter, Superintendent
Jennifer Strawderman, Assistant Superintendent
Josh See, Director of Transportation/Facilities & CTE

Others Present:

Shawn Cullers
Ken Bustin

Public Comments:

I. Call to Order – President

Melvin Shook, President, called the meeting to order at 5:00 p.m.

Swearing in of New Board Members

The newly elected board members read the oath of office to the public. Notary Public, Shawn Cullers, administered the Oath of Office to Board Members Melvin Shook, Douglas Hines, and Dixie Bean before the meeting as per West Virginia Code § 6-1-5 and §18-5-3.

Election of Officers: Douglas Hines made a motion to retain Melvin Shook as President and Dixie Bean as Vice President, Janet Rose seconded the motion.

5-0 motion carried – Melvin Shook, President, and Dixie Bean, Vice President

Appointment of Committees: The Board appointed representatives to serve on the following committees:

- | | |
|---|---------------|
| • West Virginia School Board Association | Melvin Shook |
| • EPIC | Nancy Hahn |
| • South Branch Career and Technical Center | Melvin Shook |
| • Hardy County Extension Service Board and 4-H Camp Association | Janet Rose |
| • Hardy County Local Emergency Planning Council and Community Development | Douglas Hines |
| • Hardy County Parks and Recreation | Melvin Shook |
| • Hardy County Child Care Center | Dixie Bean |
| • Moorefield High School Scholarship Fund | Dixie Bean |

II. Prayer

Sheena Van Meter opened the meeting with prayer.

III. Pledge of Allegiance

Douglas Hines led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Douglas Hines, seconded by Janet Rose, to approve the agenda with updated personnel actions.

5-0 motion carried

VI. Presentation

No Presentations

VII. Public Comments

No Public Comments

VIII. Consent Items

A. Board Minutes – June 13, 2022

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved Consent Items.

5-0 motion carried

IX. Unfinished Business

A. Discussion of Work Orders

Mr. Josh See, Director of Transportation/Facilities & CTE, provided the Board with a copy of the work orders from each school.

Mr. See provided an update on the summer projects. Moorefield Intermediate School's floor in the office and computer/library is now complete. The deck was completed on the Café at the EPIC site, but the building must be completely replumbed due to leaks. They are working on moving content from 7th and 8th grade from East Hardy Elementary to East Hardy High School with the new merger. East Hardy Elementary need 75 desks removed and a conference table, but there is no place to relocate them. The lockers at East Hardy High will be installed as soon as they arrive, estimated arrival will be August.

Ms. Sheena Van Meter advised the Board of the outstanding HVAC work orders for Moorefield Elementary School; new units were ordered because the parts to fix them are unavailable.

Ms. Nancy Hahn asked about the status of the elevator at East Hardy Elementary School. Mr. See stated he and Ms. Van Meter had called and emailed the company with no response. Ms. Van Meter contacted the attorney to draft a letter stating they wished to terminate the contract. Mr. See also said he found a company in Winchester to service the elevator; they are licensed in West Virginia. The Board asked Mr. See to go ahead and have them repair the elevator.

Mr. Melvin Shook asked what the status is of the camera bids at the middle schools. Ms. Van Meter stated they have the bids but are asking for more information on one and questioned the price of some of the items on the second bid. Once all the information is completed, she will bring it to the Board for approval. Ms. Van Meter also stated the grant was extended to August 2023.

Ms. Janet Rose asked if the closet at Moorefield High School was completed. Mr. See stated the rail was in and will be completed once it is installed.

Ms. Sheena Van Meter asked if the Board would like to visit the gym at Moorefield Elementary School on July 8, 2022, at 8:30 a.m., as they had requested. The Board agreed to visit the gym.

Mr. Douglas Hines asked if the state inspections for buses and oil changes could be completed at different locations. Ms. Van Meter said she would have Mr. See look into doing them at different businesses.

B. Approval of Home/Hospital/Out-of-School Environment Instruction Policy – JBF

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved Home/Hospital/Out-of-School Environment Instruction Policy – JBF as presented.
5-0 motion carried

C. Approval of Personal Leave/Leave of Absence Policy – GBQ

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the Personal Leave/Leave of Absence Policy – GBQ as presented.

5-0 motion carried

X. New Business

No New Business

XI. Board Members/Superintendent Discussion – No Action May Be Taken

No Board Member/Superintendent Discussion

XII. Future Agenda Items

- Review of Policy Use of School Facilities – KBE

XIII. Announcements

- July 18, 2022 – Hardy County Board of Education Meeting – HCBOE – 5:00 p.m.

XIV. Mission Statements/Accomplishments

- The Board welcomed Mr. Douglas Hines back to the Board.
- The Board commended Mr. Henry Hodges for his exceptional job with the AP classes and congratulated him and the eight students who passed the AP exam.

XV. Personnel

On the motion of Douglas Hines, seconded by Janet Rose, the Board went into Executive Session at 5:33 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

On the motion of Dixie Bean seconded by Douglas Hines, the Board reconvened into regular session at 6:13 p.m. with no action taken.

5-0 motion carried

On the motion of Dixie Bean, seconded by Nancy Hahn, the Board approved the following:

Professional Personnel Hirings:

- Amber Shockey: Beginning Teacher Mentor/ Academic Coach & Truancy Diversion Specialist, Countywide, effective 2022-2023 SY (210-day contract)
- Jordan Mongold: Restricted Short Term Substitute Teacher, Countywide, effective 2022-2023 SY only

4-0 motion carried

1 abstain

On the motion of Janet Rose, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hirings:

- Shayn Hose: Bus Operator, Countywide, Old Route 55 to Wardensville, Furnace Rod, Sandfield Road, Warden Lake, and Portions of Pine Ride, effective 2022-2023 SY
- Candace Shockey: Substitute Secretary, Countywide, effective 2022-2023 SY

Professional Personnel Hirings:

- LaShonna Mowery: 2nd Grade Teacher, MES, effective 2022-2023 SY
- Jared Wartchford: Alternative Education Teacher, MMS, effective 2022-2023 SY
- DiAnna Liller: Business Education Teacher, MHS, effective 2022-2023 SY
- Nikki Wolfe: Kindergarten Teacher, EHES, effective 2022-2023 SY
- Jodie A. Witmer: Substitute Teacher, Countywide, effective 2022-2023 SY

Professional Personnel Extra-Curricular Hirings:

- Kendra Weese: Team Leaders, MIS, effective 2022-2023 SY only
- Alisha Reynolds: Team Leaders, MIS, effective 2022-2023 SY only
- Alexandra Wells: Team Leaders, MIS, effective 2022-2023 SY only
- Jennifer See: SAT Leadership, MIS, effective 2022-2023 SY only
- Kendra Weese: Yearbook Coordinator, MIS, effective 2022-2023 SY only
- Jamin Hershberger: Social Media Coordinator, EHES, effective 2022-2023 SY only
- Jamin Hershberger: WVEIS Coordinator, EHES, effective 2022-2023 SY only

Athletic Hirings:

- Megan Phares: Authorized Certified Coach Without Pay, Girls' Basketball, MHS, effective 2022-2023 SY
- Joseph Strosnider: Assistant Coach, Softball, EHHS, effective 2022-2023 SY
- Kevin Price: Assistant Coach, Football, EHHS, effective 2022-2023 SY

Volunteers:

- Wendy Branson: Volunteer, Team Support Personnel, Cheer, MMS, effective 2022-2023 SY only
- Christopher M. Miller: Volunteer, EHHS, effective 2022-2023 SY only

Removal from Substitute List for not Fulfilling One or More of the Substitute Requirements per Hardy County Policy:

- Randall Riggelman: Substitute Bus Operator

Resignations:

- Jessica Lamb Markwood: Yearbook Coordinator, MHS, effective June 30, 2022
- Mariluz Santiago Conner: Spanish Teacher, MHS/MMS, effective June 30, 2022
- Candice Link: Special Education Teacher, Multi-Categorical with Autism, EHHS, effective June 13, 2022
- Chessie Vetter: Co-Game Manager, MMS, effective June 28, 2022

5-0 motion carried

XVI. Adjournment

On the motion of Douglas Hines, seconded by Nancy Hahn, the meeting adjourned at 6:14 p.m.

5-0 motion carried

Melvin Shook Jr., President

Sheena Van Meter, Secretary

**Hardy County Schools
Executive Session
July 5, 2022**

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Dixie Bean, Vice President
Nancy Hahn
Janet Rose
Douglas Hines

Others Present:

Sheena Van Meter, Superintendent

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5-0 motion carried

Melvin Shook Jr., President

Sheena Van Meter, Secretary