

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

February 6, 2023

East Hanover Middle School

477 Ridgedale Avenue

MINUTES

Ms. Pfund-Olsen commenced the meeting at 6:33pm

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x126).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Ms. Pasquale, Ms. Pfund-Olsen, Mr. Troise, Mr. Ucci

Absent: Mr. Barisciano, Ms. Mitchell, Mr. Sullivan

Also Present: Mrs. Natalee Bartlett, Superintendent and Mrs. Carol Delsandro, Business Administrator

PUBLIC COMMENTS - None

PRESENTATIONS

SUPERINTENDENT'S REPORT

Mrs. Bartlett reminded everyone that EHMS will be performing "Frozen" on Friday March 10th and Saturday March 11th.

The Penny Wars started at all of the schools with the proceeds going to the Kinney Family.

This week is National Counselors week. Thank you to all of our counselors who do an amazing job.

On a personal note, she is so proud to live and be a member of this town.

HIB Report: There were three HIB reports of which two were determined to be a HIB and one which was determined not to be a HIB.

January Leaping Learner Award Recipients at FJS:

K Gabriela Alvarado
1 Jeremy Haas
2 Diego Tsai

January Students of the Month for CES:

PS Natalia Brown
3 Paxton Mirabile
4 Gerald Vitale
5 Payton Bassolino

January Students of the Month for EHMS:

- 6 Joseph Dragone
- 7 Genevieve Cavicchia
- 8 Gabriella Conte

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mrs. Delsandro reported that the annual school election and budget vote will be held on Tuesday April 25th. The polling times will be determined soon. The school board candidate packets are available and posted on our website.

We have been meeting with the Architects about the referendum projects. The BOE roof project bid opening will be held on February 28th. The site work is underway for the EHMS fascia project and BOE office project. We have had multiple meetings about the CES addition.

COMMITTEE REPORTS

Personnel

Education- Ms. Pfund-Olsen reported that the Ed/Curr committee met with TALC last week. All the issues brought forth by the TALC were resolved at the meeting.

Finance – Ms. Pasquale reported that the Finance committee met to start preliminary discussion of the budget Policy

Buildings and Grounds

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes: Item 1

Personnel: Items 1 through 15

Education: Items 1 through 6

Finance: Items 1 through 12

Policy: Item 1

Buildings & Grounds: Item 1

Ms. Pfund-Olsen thanked Marra's for their generous donation to the schools.

Ms. Pfund-Olsen asked what kind of training Finance motion 12 was. Dr. Piombino told her it was Dyslexia training for the staff.

Mr. Ucci moved and Ms. Pasquale seconded the motion to move all items as a consent agenda.

Roll call unanimous 4 ayes

MINUTES

1. Approve the minutes for the January 9, 2023, Regular Public Meeting.

(Doc. M-1)

PERSONNEL

1. Approve the appointment of Marissa Ashton, Frank J. Smith, 1st-grade teacher, MA, Step 1, \$62,975.00 prorated on the 2022-2023 Teacher's Salary Guide, effective date on or about February 13, 2023, pending the completion of all required paperwork. Ms. Ashton will replace Mrs. Kennedy. TCH FJS 01 01 (Doc. P-1)
2. Approve the appointment of Traci Wood, Frank J. Smith and Central Elementary School, long term replacement teacher, BA, Step 1, \$59,150.00 prorated on the 2022-2023 Teacher's Salary Guide, effective date March 27, 2023 - June 30, 2023, pending the completion of all required paperwork. (Doc. P-2)
3. Rescind the appointment of Nicholas Santangelo for advancement on the Teacher's 2022-2023 Salary guide, from BA30 to MA, for January 1, 2023..
4. Approve an increase in time for Zobia Shaikh, Frank J. Smith School, Kindergarten Aide, 20 minutes more per day, at an annual salary of \$20,926.70 prorated, effective February 7, 2023.
5. Approve the extra pay appointment for Norma Brzozowski, Frank J. Smith, nurse to attend Kindergarten Parent Information Session, up to 1 hour, \$36.00 per hour.
6. Approve the appointment of Michael Hanly as the East Hanover Middle School Softball Coach for the 2022-2023 school year, at a stipend of \$3,930.00.
7. Approve the appointment of the below as Homework Club teacher at a rate of \$36.00 per hour, for the 2022-2023 school year:

Lisa McDonoughJennifer Doherty
8. Approve the following teachers to attend Curriculum Articulation Meetings at Hanover Park High School, 1:30pm - 2:30pm.

Date	Subject	Teachers
2/7/2023	Grade 8 Math	Vanessa DeAngelo, Christine Hadley, Lisa Treamont, Laurette Barstow, Julie Sullivan
3/13/2023	Grade 8 ELA	Julie Sullivan, Joan Barone, Alexandra Garruto, Vanessa DeAngelo
4/6/2023	Grade 8 World Language	Alyssa Peterkin, Monica Turner, Lisa LoPinto
5/11/2023	Grade 8 Science	Melissa Natirboff, Julie Sullivan, Vanessa DeAngelo

9. Approve Lauren Salvatoriello to attend an intervention planning meeting at Frank J. Smith School, February 8, 2023 for 3 hours, to be paid at the \$36/hour rate.
10. Ratify / Approve Jennifer Doherty, to be a SOAR substitute at East Hanover Middle School, \$36.00 per hour, funded through Title 1.

11. Approve the following individuals as Counselors in the EHTASCC Programs, subject to enrollment, at a salary of \$14.00 per hour, including training, effective date on or about February 7, 2023 through June 30, 2023, pending the completion of paperwork:

Julia DiFulco

Marissa DiFulco

12. Approve the following individuals from ABA S.T.E.P.S. LLC as volunteers in the EHTASCC After-School Program:

Sarabeth Cunningham

Scott Wieschenberg

(Doc. P-12)

13. Approve Daniela Kozlow and Addison Rotchstein, as volunteers for SALAD 2023, Central Elementary School.

14. Approve the below leave of absence:

Employee ID#	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)
4919	5/19/2023	30	9/18/2023	9/18/2023	12/11/2023	9/1/2024

15. Approve the appointment of the following as district substitute for the 2022-2023 school year: (pending completion of paperwork)

Marissa Ashton

Michele Cristiano

Marcia Rigillo

Meliana Harris

EDUCATION

1. Affirm and approve the Superintendent's HIB Report for January 2023.
2. Approve Public Reporting Period 1 for the 2022-2023 school year for the HIB report/SSDS report which includes all acts of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses that occurred. (Doc. E-2)
3. Approve the Summer S.O.A.R. program to run July 11, 2023 - August 3, 2023, Tuesday - Thursday.
4. Approve the below field trips:

School	Destination	Grade Level	Date
CES	Ridgedale Diner	Grades 3-5	4/6/2023
CES	East Hanover Town Library	Grades 3-5	3/16/2023
CES	Chase Bank - East Hanover	Grades 3-5	3/14/2023
CES	EHMS Play	Grade 5	3/9/2023

FJS	Magic School Bus - Solar System MAYO Art Center	Grade 1	5/9/2023
EHMS	Workshop on the Arts Morristown, NJ	Grades 6-8	3/13/2023
EHMS	Workshop on the Arts Morristown, NJ	Grades 6-8	3/14/2023
EHMS	The Margaret Williams Theater - Jersey City, NJ Spanish Class Trip	Grades 6-8	3/28/2023
EHTASCC	The Escape Game 1 American Dream Way, East Rutherford		EHTASCC Summer Camp 2023
EHTASCC	Supercharged Entertainment, Edison, NJ		EHTASCC Summer Camp 2023

5. Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Crs.
Mangione, Lisa	Seton Hall University	Ethical, Legal and Professional Issues in ABA	1/24/-5/16/23	3
Mangione, Lisa	Seton Hall University	Applied Behavior Analysis Principles II	1/18-5/16/23	3
Mangione, Lisa	Seton Hall University	Supervision and Management in ABA	5/30-7/7/23	3

6. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of January 2023:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	1/4/2023	1/4/2023 Shelter in Place

Central Elementary School	1/18/2023	1/30/2023 Bomb Threat
East Hanover Middle School	1/4/2023	1/3/2023 Shelter in Place

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated January 30, 2023, to February 6, 2023, for the 2022-2023 school year. (Doc. F-2)

Fund	Amount
General Fund (10)	\$698,242.76
Special Revenue Fund (20)	\$29,797.60
Capital Project Fund (30)	\$150,514.89
Debt Service Fund (40)	
EHTASCC Fund (60)	\$4,707.31
Milk Fund (61)	
Unemployment Fund (81)	
Payroll 1/13/2023	\$747,242.50
Payroll 1/30/2023	\$690,728.11

3. Approve the report of the Secretary A-148 and the Treasurer's Report for the month ending December 31, 2022. (Doc F-3)
4. Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the East Hanover Township School District has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for December 2022 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
5. Approve the list of transfers dated December 31, 2022. (Doc.F-5)
6. Approve the disposal of a damaged desk , located in the Board of Education office.
7. Approve the disposal of a damaged teacher chair , located at FJS.
8. Approve the Certified Audited Tuition adjustment for P.G. Chambers in Cedar Knolls, NJ for the 2021-2022 school year in the amount of \$5,338.20, in accordance with N.J.A.C. 6A:23A-18.3.
9. Accept the donation from Marra's Uptown LLC of East Hanover, NJ for district needs from the sale of Hornet sandwiches in the amount of \$1,562.00.
10. Approve the 2022-2023 School Year Tuition Agreement with the Windsor Learning Center of Pompton Lakes, NJ for special education student #2024014 at a rate of \$335.00 per day effective February 6, 2023.

11. Approve Grief Speaks of New Providence, NJ to provide a Parent Presentation on February 1, 2023 to East Hanover Parents at a cost of \$500 to be paid with ESSER II funds.
12. Approve the Newgrange School of Princeton, Inc./Ann Robinowitz Education Center to conduct professional development on March 13th, 20th, and 27th 2023 for K-2 teachers at a cost of \$8,250 to be paid with ESSER II and local funds.

POLICY

1. Approve the second reading of the below Policies and Regulations:

P1648.11	The Road Forward COVID-19 - Health and Safety (M) (Abolished)	<u>Doc. PI-1</u>
P1648.13	School Employee Vaccination Requirements (M) (Abolished)	<u>Doc. PI-2</u>
P0152	Board Officers (Revised)	<u>Doc. PI-3</u>
P0161	Call, Adjournment, and Cancellation (Revised)	<u>Doc. PI-4</u>
P0162	Notice of Board Meetings (Revised)	<u>Doc. PI-5</u>
P2423	Bilingual and ESL Education (M) (Revised)	<u>Doc. PI-6</u>
P2425	Emergency Virtual or Remote instruction Program (M) (Revised)	<u>Doc. PI-7</u>
P5200	Attendance (M) (Revised)	<u>Doc. PI-8</u>
P5512	Harassment, Intimidation, or Bullying (M) (Revised)	<u>Doc. PI-9</u>
P8140	Student Enrollments (M) (Revised)	<u>Doc. PI-10</u>
P8330	Student Records (M) (Revised)	<u>Doc PI-11</u>
R2423	Bilingual and ESL Education (M) (Revised)	<u>Doc. PI-12</u>
R2425	Emergency Virtual or Remote Instruction (M) (New)	<u>Doc. PI-13</u>
R5200	Attendance (M) (Revised)	<u>Doc. PI-14</u>
R8140	Enrollment Accounting (M) (Revised)	<u>Doc. PI-15</u>
R8330	Student Records (M) (Revised)	<u>Doc. PI-16</u>
R8420.2	Bomb Threats (M) (Revised)	<u>Doc. PI-17</u>
R8420.7	Lockdown Procedures (M) (Revised)	<u>Doc PI-18</u>
R8420.10	Active Shooter (M) (Revised)	<u>Doc PI-19</u>

BUILDINGS & GROUNDS

1. Approve the applications for building use, as per attached.

(Doc. B&G-1)

OLD BUSINESS- None

NEW BUSINESS - None

PUBLIC COMMENTS – None

Mr. Troise stated that there was a house fire this weekend. He stated that Mr. Barisciano did a great job controlling the situation as the Fire chief.

EXECUTIVE SESSION - None

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on February 6, 2023.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President ____ reconvenes the meeting at ____ p.m.

ADJOURNMENT

Move to adjourn the meeting at 6:48 p.m.

Moved: Mr. Troise Seconded: Ms. Pasquale

Next Meeting: Monday, March 6, 2023, 6:30 p.m.

Respectfully Submitted,



Carol Delsandro

Business Administrator/Board Secretary