

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

January 9, 2023

East Hanover Middle School

477 Ridgedale Avenue

MINUTES

Mr. Sullivan commenced the meeting at 6:30pm

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and meeting the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x126).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Ms. Mitchell, Mr. Troise, Mr. Ucci, Ms. Pfund-Olsen, Mr. Sullivan

Absent: Ms. Pasquale

Also Present: Mrs. Natalee Bartlett, Superintendent and Mrs. Carol Delsandro, Business Administrator

PUBLIC COMMENTS - None

PRESENTATIONS

Start Strong 2022 Test Results

SUPERINTENDENT'S REPORT

Mrs. Bartlett informed the BOE that today is National Police Appreciation Day. We are so blessed to have an officer in each of our schools. She is thankful for the wonderful relationship the district has with the EH police department.

She thanked the BOE for all that they do, this is BOE appreciation month.

She congratulated Mr. Barisciano on his new appointment as Chief of Fire in East Hanover Township.

The Middle School play will be held in March and the performance is "Frozen"

She congratulated the Girls Basketball team for today's win.

HIB Report – There were no HIB reports

December Leaping Learner Award Recipients at FJS:

- K Giuseppe Varella
- 1 Darius Noori
- 2 Daniele Ciudaraite

December Students of the Month for CES:

- PS Riley Ho
- 3 Sadie Bassolino
- 4 Rebecca Estok

5 Adriana Laurenza

December Students of the Month for EHMS:

6 Jaclyn Liggeri

7 Emilia Dymnicki

8 Annabella Romeo

Gianna Schiavone (November)

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mrs. Delsandro informed the BOE that the Roof project at the BOE office is scheduled to start the week of April 10th. The bids packet will be available at the end of January. We expect to award the project at the March 6th meeting.

Mrs. Delsandro went over the timeline for the 23-24 budget and April election.

RESOLUTION IN HONOR OF NEW JERSEY SCHOOL BOARD RECOGNITION MONTH

- WHEREAS,** The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and
- WHEREAS,** The East Hanover Township School District Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and
- WHEREAS,** The East Hanover Township School District Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
- WHEREAS,** New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and
- WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
- WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
- WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
- WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it
- RESOLVED,** That the East Hanover Township School District Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further
- RESOLVED,** That the East Hanover Township School District Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

COMMITTEE REPORTS

Personnel
Education
Finance
Policy
Buildings and Grounds

Mrs. Pfund-Olsen reported that the Education Committee met this week and the following was discussed.

- Reviewed the Start Strong Results
- Benchmark assessments; that is what we use to test the students. They are more accurate and timely.
- On January 17th there will be a NJSLA training. Mike Calomino and Dana Aagaard will be attending.
- We instituted a Robotics class at FJS
- She thanked Ms. Mitchell for her work on the 8th graders introduction program at Hanover Park HS. Ms. Mitchell has made it a more robust and informative program for our students.
- There will be a TALC meeting on February 2nd.

Mr. Sullivan requested a Finance committee meeting. Mrs. Delsandro will schedule it for the week of January 30th after the state aid numbers are released.

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes: Item 1

Personnel: Items 1-7

Education: Items: 1- 7

Finance Items: Items 1-15

Policy: Item 1

Buildings and Grounds: Item 1

Governance: Item 1

Mrs. Pfund-Olsen moved and Mr. Ucci seconded the motion to move all items as a consent agenda.

Roll call unanimous 6 ayes with the exception; Ms. Mitchell and Mr. Barisciano abstained on Minutes item 1 and Mr. Sullivan abstained on Education Item 5.

MINUTES

1. Approve the minutes of the December 12, 2022 regular public meeting. (Doc. M-1)

PERSONNEL

1. Accept the letter of resignation from Paige Kennedy, Frank J. Smith School, Grade One Teacher, effective date February 10, 2023.
2. Accept the letter of resignation from Briana Barillari, EHTASCC Substitute Counselor, effective date January 10, 2023.
3. Ratify/ Approve the appointment of Crystal Barone, Central Elementary School, Long Term Replacement Teacher, MA, Step 1, \$62,975.00 prorated on the 2022-2023 Teacher's Salary Guide, effective date October 6, 2022, through December 31, 2022. (change of end date)

4. Ratify/ Approve Lisa Borgo-Monticello as a substitute teacher for the SOAR Program at Central Elementary School at a rate of \$36/hr. Paid via Title I funding.
5. Ratify/ Approve the below list of Unpaid Interns:

Intern	University	Cooperating Staff	School	Dates
Marissa Finelli	Walden University	Megan Hannis	Frank J. Smith School	12 weeks 2/20/23 - 5/19/23

6. Ratify/ Approve the below staff members to attend medical training for 15 minutes at a rate of \$19.90/hr:
Nicole DePinho Ana Franco Mary Ann Ripa Gina Siciliano Geraldine Zecchino
7. Approve the appointment of the below as substitutes for the district for the 2022-2023 school year, pending approval by the NJ Department of Education, criminal history review, and/or completion of paperwork:
Angelina Calomino Eve Roumantzas

EDUCATION

1. Affirm and approve the Superintendent's HIB Report for December 2022.
2. Approve the Start Strong standardized test score reporting for Fall 2022.
3. Approve the 2023-2024 district calendar, as attached. (Doc. E-3)
4. Approve the below field trips:

School	Destination	Grade Level	Date
EHMS	FJS (Lunchtime Visits)	6-8	1/26/2023, 2/23/2023, 3/23/2023, 4/20/2023
EHMS	Millstone Township Black Bear Lake (8th Grade Trip)	8	5/31/2023
EHMS	Edison, NJ Junior Achievement Finance Park	8	1/30/2023
EHMS	Edison, NJ Biztown	6	5/17/2023

5. Approve the Newgrange School of Princeton, Inc./ Ann Robinowitz Education Center to conduct professional development on February 13, 2022, for two hours at a cost of \$917.00.
6. Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Credits
Kasey Kaisershot	Penn State University World Campus	Nonfiction Literature for Children and Adolescents	1/9/2023 - 4/28/2023	3

Brett Leister	Emporia State University	Research Problems in Health Phys Ed and Recreation	08/22/2022 - 12/17/2022	3
Teresa Gebhardt	Montclair State University	Testing and Evaluation	2/27/23 - 4/23/23	3

7. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of December 2022:

School	Fire Drill	Security Drill Evacuation
Frank J. Smith School	12/22/22	12/14/22 Bomb Threat
Central Elementary School	12/20/22	12/22/22 Lock Down
East Hanover Middle School	12/21/22	12/15/22 Lock Down

FINANCE

1. Approve the attached travel and related expenses. (Doc F-1)
2. Approve the following bills list dated December 13, 2022, through January 9, 2023, for the 2022-2023 school year.

Fund	Amount
General Fund (10)	\$449,485.24
Special Revenue Fund (20)	\$32,410.73
Capital Project Fund (30)	
Debt Service Fund (40)	\$563,325.00
EHTASCC Fund (60)	\$3,818.83
Milk Fund (61)	\$3,063.00
Unemployment Fund (81)	\$20,469.06
Payroll 12/15/2022	\$685,256.35
Payroll 12/23/2022	\$842,052.02

(Doc F-2)

3. Approve the report of the Secretary A-148 and the Treasurer's Report for the month ending November 30, 2022. (Doc F-3)
4. Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the East Hanover Township School District has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for November 2022 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

5. Approve the list of transfers dated November 30, 2022.

(Doc F-5)

6. Approve the receipt of additional ESEA 2021-2022 carryover funds:

Title IA- \$ 2,000

be it further resolved to approve the submission of an amendment to the 2023 ESEA application to request reimbursement for the 2021-2022 carryover funds.

7. Approve Parette Somjen Architects for professional services in the amount of \$4,000.00, for the East Hanover Township School District EHMS Generator project,

RESOLVED, upon the recommendation of the Superintendent, that the East Hanover Township Board of Education authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Generator at East Hanover Middle School to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District's Capital Reserve Account.

8. Approve Parette Somjen Architects for professional services in the amount of \$1,038,800 (\$966,000 project costs and \$72,800 reimbursable expenses), for the projects as approved by voters in a Referendum on October 6, 2022, for East Hanover Township Board of Education.
9. Approve the disposal of a broken toilet at FJS room 33A.
10. Approve a reasonable and customary rate for independent educational evaluation assessments as follows:
- Speech, Occupational, and Therapy not to exceed \$600 per evaluation
 - Educational, Psychological, and Social History, not to exceed \$600 per evaluation
 - Neurological/Developmental Pediatrician Evaluation, not to exceed \$900 per evaluation
 - Neuropsychological Evaluation, not to exceed \$5,000
11. Approve Dr. Tina H. Snider to conduct Neuropsychological evaluations at a rate of \$4,850 for the 22-23 school year.
12. Approve Livingston Educational Center to conduct Neuropsychological evaluations at a rate of \$4,500 for the 22-23 school year.
13. Approve P.G. Chambers School to conduct Physical, Speech, and Occupational evaluations at a rate of \$545 per evaluation for the 22-23 school year.
14. Approve the amended 2022-2023 School Year Tuition Agreement with Reed Academy of Oakland, NJ for special education student #10680 with a per diem rate of \$643.50 effective January 3, 2023.
15. Approve the amended 2022-2023 School Year Tuition Agreement with Reed Academy of Oakland, NJ for special education student #10920 with a per diem rate of \$643.50 effective January 3, 2023.

POLICY

1. Approve the first reading of the below Policies and Regulations:

P1648.11	The Road Forward COVID-19 - Health and Safety (M) (Abolished)	<u>Doc. P1-1</u>
P1648.13	School Employee Vaccination Requirements (M) (Abolished)	<u>Doc. P1-2</u>
P0152	Board Officers (Revised)	<u>Doc. P1-3</u>
P0161	Call, Adjournment, and Cancellation (Revised)	<u>Doc. P1-4</u>

P0162	Notice of Board Meetings (Revised)	<u>Doc. PI-5</u>
P2423	Bilingual and ESL Education (M) (Revised)	<u>Doc. PI-6</u>
P2425	Emergency Virtual or Remote instruction Program (M) (Revised)	<u>Doc. PI-7</u>
P5200	Attendance (M) (Revised)	<u>Doc. PI-8</u>
P5512	Harassment, Intimidation, or Bullying (M) (Revised)	<u>Doc. PI-9</u>
P8140	Student Enrollments (M) (Revised)	<u>Doc. PI-10</u>
P8330	Student Records (M) (Revised)	<u>Doc PI-11</u>
R2423	Bilingual and ESL Education (M) (Revised)	<u>Doc. PI-12</u>
R2425	Emergency Virtual or Remote Instruction (M) (New)	<u>Doc. PI-13</u>
R5200	Attendance (M) (Revised)	<u>Doc. PI-14</u>
R8140	Enrollment Accounting (M) (Revised)	<u>Doc. PI-15</u>
R8330	Student Records (M) (Revised)	<u>Doc. PI-16</u>
R8420.2	Bomb Threats (M) (Revised)	<u>Doc. PI-17</u>
R8420.7	Lockdown Procedures (M) (Revised)	<u>Doc PI-18</u>
R8420.10	Active Shooter (M) (Revised)	<u>Doc PI-19</u>

BUILDINGS & GROUNDS

1. Approve the applications for building use, as per attached.

(Doc B&G-1)

TRANSPORTATION

GOVERNANCE

Approve the Regular Public Meetings of the Board of Education of East Hanover Township, in the County of Morris, New Jersey, be held at the East Hanover Middle School auditorium, 477 Ridgedale Avenue, East Hanover, New Jersey, at 6:30 p.m., prevailing time (unless otherwise noted) according to the following schedule:

Public Meetings
February 6, 2023
March 6, 2023
March 27, 2023 (Budget Hearing)
April 17, 2023
May 8, 2023 (Reorganization Meeting)

OLD BUSINESS

NEW BUSINESS -Mr. Barisciano requested that the BOE meet with Edward Castelli from Donnelly Energy. Mrs. Delsandro will schedule a Buildings and Grounds meeting that Mr. Castelli can attend.

PUBLIC COMMENTS- None

EXECUTIVE SESSION- None

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on January 9, 2023.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President ____ reconvenes the meeting at ____ p.m.

ADJOURNMENT

Move to adjourn the meeting at 6:54 p.m.

Moved: Ms. Mitchell Seconded: Ms. Pfund-Olsen

Next Meeting: Monday, February 6, 2023, 6:30 p.m.

Respectfully Submitted,



Carol Delsandro

Business Administrator/Board Secretary