

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
East Hanover Middle School
477 Ridgedale Avenue
Public Meeting, 6:30 p.m.
December 12, 2022
MINUTES

Mr. Sullivan commenced the meeting at 6:30pm

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and meeting the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x126).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Ms. Pasquale, Mr. Troise, Mr. Ucci, Ms. Pfund-Olsen, Mr. Sullivan

Absent: Mr. Barisciano, Ms. Mitchell

Also Present: Ms. Natalee Bartlett, Superintendent and Ms. Carol Delsandro, Business Administrator

PUBLIC COMMENTS- None

PRESENTATIONS- None

SUPERINTENDENT'S REPORT

Ms. Bartlett thanked everyone for their support

The OEM at their meeting last week recognized our nurses.

Our winter concerts are coming up; EHMS this Thursday and CES next Monday

East Hanover had its first tree lightening event this past weekend. It was a great day

Ms. Bartlett was in Trenton last week for a NJASA meeting. She has been appointed to their executive committee. She voiced her concern with our students being over tested.

Ms. Quinn and Mr. Calomino held our first Substitute celebration today.

Mr. Sullivan spoke; he informed the public that the BOE has gone back to the April election and vote on the budget. He wanted to remind everyone that they will need to get out and vote in April

HIB Report: There were five (5) HIB reports four (4) of which were determined not to be a HIB and one (1) was determined to be a HIB

November Leaping Learner Award Recipients

K grade - Ariana Serumola

1st grade - Hunter Warnock

2nd grade - Ryan Keane

Central Elementary School Students of the Month

Prek - Madelynn Grasso

3rd grade - Alexandra Capozzi

4th grade - Cole Cohen

5th grade - Jesse Novalis

East Hanover Middle School Students of the Month

6th grade - Patrick Long

7th grade - Franco Furfaro

8th grade - Gianna Schiavone

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Ms. Delsandro informed the BOE that last Friday we met with the Architects to discuss the CES addition. It was a very long and productive meeting. The bid packets for the project are slated to go out in April.

COMMITTEE REPORTS

Personnel

Education

Finance- Ms. Pasquale reported that the Finance committee met on December 7th to start initial discussions for the budget. We have received more than 50 new students this year, with many of them in 1st grade. We made need to explore an additional 2nd grade teacher for 23-24.

Policy

Buildings and Grounds

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes: 1

Personnel: Items 1 through 17

Education Items: 1 through 3

Finance Items: 1 through 14

Policy: Item 1

Buildings and Grounds: Item 1

Ms. Pfund-Olsen moved and Ms. Pasquale seconded the motion to move all items as a consent agenda.

Roll call unanimous 5 ayes on all motions with the exception, Ms. Pasquale abstained on Minutes item 1.

MINUTES

1. Approve the minutes of the November 14, 2022, Regular Public Meeting. (Doc M-1)

PERSONNEL

1. Accept the letter of resignation from Gina Siciliano, Frank J. Smith School, Instructional Aide, effective date December 12, 2022.
2. Accept the letter of resignation from Stephanie Dominguez, EHTASCC Counselor, effective date December 13, 2022.
3. Accept the letter of resignation from Stefania Bonfiglio, EHTASCC Counselor, effective date December 13, 2022.
4. Approve the appointment of Crystal Barone, Frank J. Smith School, K-1 Self-Contained Classroom Teacher, MA15, Step 1, \$64,250.00 prorated on the 2022-2023 Teacher’s Salary Guide, effective date January 1, 2023. TCH FJS SCONT 01, Ms. Barone will replace Ms. Sueskind.
5. Ratify / Approve the appointment of Connie Weakland, Frank J. Smith School, Kindergarten Aide, with an annual salary of \$17,387.28, prorated, effective date December 8, 2022, through June 30, 2023. AIDE FJS KD 06 Ms. Weakland is replacing Ms. DePaolis.
6. Approve the appointment of Gina Siciliano Frank J. Smith School, part-time Cafeteria Aide, with an annual salary of \$6,303.33 prorated, effective date December 13, 2022, through June 30, 2023. AIDE FJS CAFE 04
7. Approve the appointment of Olivia Foti, Frank J. Smith School, Instructional Aide, with an annual salary of \$24,849.91, prorated, effective date on or about January 3, 2023 through June 30, 2023, pending the completion of paperwork. AIDE FJS IA 35
8. Approve an increase in time for Antoinette DePaolis, Frank J. Smith School, Instructional Aide, from 4 hours per day to 4 hours 10 minutes per day, with an annual salary of \$19,349.58, prorated, effective date December 16, 2022, through June 30, 2023.
9. Approve the following stipend appointments, for the 2022-2023 school year:

EHMS	Kevin Herder	Wrestling	Volunteer
EHMS	Cathy Shott	Winter Concert Chaperone	\$40.00 (up to 3 hours)
EHMS	Julie Sullivan	Winter Concert Chaperone	\$40.00 (up to 3 hours)
EHMS	Lisa LoPinto	SAVE Promise Club Supervisor	Volunteer
EHMS	Melissa Natirboff	SAVE Promise Club Supervisor	Volunteer

10. Ratify / Approve the appointment of Karla Hesse, Eagle SOAR Math Academy, at East Hanover Middle School, 3 hours per week for 18 weeks, \$36.00 per hour, for the 2022-2023 school year, funded through Title 1.
11. Ratify / Approve the appointment of Vanessa DeAngelo, EHMS SOAR program, at East Hanover Middle School, 4.5 hours per week for 17 weeks, \$36.00 per hour, for the 2022-2023 school year, funded through Title 1.
12. Approve Maryanne DaCosta, for up to 75 hours, to supervise students during MS Play practice at the substitute aide rate of \$15.00 per hour.
13. Approve the below list of Unpaid Interns:

Intern	University	Cooperating Staff	School	Dates
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Lindsey Fitzgerald	Fairleigh Dickinson University	Francesca Lentini	Frank J. Smith School	60 hours 1/3/23-5/5/23
Amanda Nisbet	Fairleigh Dickinson University	Alexa Madlinger	Central Elementary School	60 hours 1/3/23-5/5/2023
Marissa Finelli	Walden University	Paige Kennedy	Frank J. Smith School	12 weeks 2/20/23-5/19/23
Lexie Pandullo	Montclair State University	Alex Satin	Central Elementary School	300 hours Spring Semester

14. Ratify / Approve the changes in the request for a leave of absence:

Employee ID #	Leave Start Date	Sick Accumulated Sick Days	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)
5045	3/13/23	6	3/21/2023	04/26/2023		9/1/23
4843 (ratify)	10/25/22	from 30 to 40	N/A	N/A		from 12/12/22 to 1/2/23

15. Approve the below course approval application for potential reimbursement:

Staff Member	College	Course	Dates	Credits
Theresa Gebhardt	Montclair State U.	Leadership & Learning Organization	1/18-3/20/23	3
Kasey Kaisershot	Penn State World Campus	Learning Processes in Relation to Educational Practices	1/10-04/29/23	3

16. Approve the appointment of the following as district substitutes for the 2022-2023 school year: (pending the completion of paperwork)

Caitlyn Dougherty
 Isabella Tate
 Christina Pozarycki
 Casey Delsandro

17. Approve the below Teachers for advancement on the Teacher’s 2022-2023 Salary Guide, effective date January 1, 2023, pending the completion of paperwork:

Name	From	To
Brett Leister	BA15	MA
Nicholas Santangelo	BA30	MA

EDUCATION

1. Affirm and approve the Superintendent’s HIB Report for November 2022.
2. Approve the below field trips:

School	Destination	Grade Level	Date
CES	Turtle Back Zoo	3	5/24/23 5/30/23 (rain date)
EHMS	Student Council Winter Convention	6-8	1/11/23

3. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of November 2021:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	11/04/2022	11/09/2022 Shelter in Place
Central Elementary School	11/04/2022	11/21/2022 Shelter in Place
East Hanover Middle School	11/07/2022	11/21/2022 Shelter in Place

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated November 30, 2022, through December 12, 2022, for the 2022-2023 school year. (Doc. F-2)

Fund	Amount
General Fund (10)	\$830,286.55
Special Revenue Fund (20)	\$39,218.64
Capital Project Fund (30)	
Debt Service Fund (40)	

EHTASCC Fund (60)	\$5,615.55
Milk Fund (61)	
Unemployment Fund (81)	
Payroll 11/15/2022	\$720,217.97
Payroll 11/30/2022	\$685,052.48

3. Approve the donation of 96 books to Central School and 187 books to Frank J Smith School from the Caponegro Family.
4. Approve the donation of 500 frog headbands to Frank J Smith School from Brittany Soto.
5. Approve the donation of a balloon photo frame to Central School and Frank J Smith School from Mrs. Nisivoccia.
6. Approve the donation of balloons to the students in 2-1 from Mrs. Nisivoccia.
7. Approve the disposal of the attached items which are at the end of their useful life. (Doc F-7)
8. Approve the agreement with MyMedical Recruiting of Morristown, NJ for Substitute RN services at a rate of \$75 per hour for the 22-23 school year.
9. Approve the submission of the Grant Application for the FY23 Emergent and Capital Maintenance Needs Grant Program in the amount of \$41,120, local funds are available if the projects exceed the grant allowance.
10. WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the East Hanover Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

11. WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the East Hanover Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

12. Approve the submission of the NJ CAP grant in the amount of \$6,358.60.

13. Whereas, upon the recommendation of the Superintendent, the East Hanover Board of Education (District) acknowledges the emergent circumstances requiring the replacement of a boiler and 2 valves at Frank J Smith School for the safety of the students and staff, and

Whereas, emergent circumstances is defined as a circumstance that must be addressed expeditiously to avoid peril to the health and safety of students and/or staff and/or to avert an operating deficient from the required implementation of the thoroughness standards N.J.A.C. 6A:26-1.2, and

Whereas, the county office was notified of the decision made to ensure the health and safety of the students and staff and approved the emergent project, and

Whereas, it was necessary for the District to invoke N.J.S.A 18A: 18A-7 which permits contracts to be negotiated without public advertising for bids and bidding, therefore, notwithstanding that the contract price will exceed the bid threshold when an emergency affecting the health or safety of occupants of school property requires the immediate delivery of goods or the performance of services, and

Whereas, the district received proposals from the following:

Liberty Mechanical \$47,609
DeSesa \$50,195

Whereas, the district will approve the contract with the lowest bid, Liberty Mechanical Contractors Inc., of Newark, NJ in the amount of \$47,609, and

Whereas, the project will be funded by a withdrawal from the capital reserve, and

Now Therefore Be It Resolved, that the District approves the contract with Liberty Mechanical Contractors Inc., in the amount of \$47,609 for the replacement of a boiler and two valves at Frank J Smith School.

14. Approve the replacement of Pump #1 in the Frank J Smith Boiler room with Liberty Mechanical Contractors Inc. of Newark, NJ in the amount of \$6,014. Proposals were requested with Liberty Mechanical providing the lowest quote as follows:

DeSesa \$7,991
Liberty Mechanical \$6,014

POLICY

1. Approve the second reading of the below Policies and Regulations:

P2110	Philosophy of Education / District Mission Statement	<u>Doc. P1-1</u>
P2230	Course Guides	<u>Doc. P1-2</u>
P2415.06	Unsafe School Choice Option	<u>Doc. P1-3</u>
P2431.3	Heat Participation Policy for Student-Athlete Safety	<u>Doc. P1-4</u>
P2610	Educational Program Evaluation	<u>Doc. P1-5</u>
P5600	Student Discipline / Code of Conduct	<u>Doc. P1-6</u>
P5611	Removal of Students for Firearms Offenses	<u>Doc. P1-7</u>
P5612	Assaults on District Board of Education Members or Employees	<u>Doc. P1-8</u>
P5613	Removal of Students for Assaults with Weapons Offenses	<u>Doc. P1-9</u>
P5860	Safety Patrol	<u>Doc. P1-10</u>
P8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offences	<u>Doc. P1-11</u>
P8506	School Lunch Program Biosecurity Plan	<u>Doc. P1-12</u>
P8550	Meal Charges / Outstanding Food Service Bill	<u>Doc. P1-13</u>
R2415.20	Every Student Succeeds Act Complaints	<u>Doc. P1-14</u>
R2431.1	Emergency Procedures for Sports and Other Athletic Activity	<u>Doc. P1-15</u>
R2460.8	Special Education - Free and Appropriate Public Education	<u>Doc. P1-16</u>

R5330.4	Administering an Opioid Antidote	<u>Doc. P1-17</u>
R5331	Management of Life-Threatening Allergies in School	<u>Doc. P1-18</u>
R5600	Student Discipline / Code of Conduct	<u>Doc. P1-19</u>
R5611	Removal of Students for Firearms Offenses	<u>Doc. P1-20</u>
R5612	Assaults on District Board of Education Members or Employees	<u>Doc. P1-21</u>
R5613	Removal of Students for Assaults with Weapons Offenses	<u>Doc. P1-22</u>
R5860	Rules for Safety Patrol Members	<u>Doc. P1-23</u>
R8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offences	<u>Doc. P1-24</u>

BUILDINGS & GROUNDS

1. Approve the applications for building use, as per attached.

(Doc B&G- 1)

OLD BUSINESS- None

NEW BUSINESS- None

PUBLIC COMMENTS- None

EXECUTIVE SESSION- None

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on December 12, 2022.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President ____ reconvenes the meeting at ____ p.m.

ADJOURNMENT

Move to adjourn the meeting at 6:49 p.m.

Moved: Ms. Pasquale

Seconded: Ms. Pfund-Olsen

Next Meeting: Monday, January 9, 2023, 6:30 p.m. - East Hanover Middle School

Respectfully Submitted,

Carol Delsandro
Business Administrator/Board Secretary