

**EAST HANOVER TOWNSHIP BOARD OF EDUCATION**  
**Public Meeting, 6:30 p.m.**  
**October 17, 2022**  
**East Hanover Middle School**  
**477 Ridgedale Avenue**  
**MINUTES**

Mr. Sullivan commenced the meeting at 6:30pm

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x126).

**CALL TO ORDER OPEN PUBLIC MEETING STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Ms. Pasquale, Mr. Troise, Mr. Ucci, Ms. Pfund-Olsen, Mr. Sullivan

Absent: Mr. Barisciano, Ms. Mitchell

Also Present: Ms. Natalee Bartlett, Superintendent and Ms. Carol Delsandro, Business Administrator

**PUBLIC COMMENTS:** None

**PRESENTATION**

Standardized Test Score Reporting: Mr. Calomino shared the NJSLA results

**SUPERINTENDENT'S REPORT**

Ms. Bartlett thanked the community for passing the referendum. The school year is going great. On Thursday October 20<sup>th</sup> there will be a presentation for parents at EHMS, 6:30pm on ALICE. Our QSAC evaluation is starting this week. Karen Dunn the County Business Administrator will be here on Tuesday October 18<sup>th</sup> to do a walk through of the schools.

HIB Report: There were six HIB reports of which none were determined to be HIB.

East Hanover Middle School Students of the Month:

Grade 6 – Olive Yadlovski  
Grade 7 – Matteo Cesaro  
Grade 8 - Jonathan George

**BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

Ms. Delsandro thanked the community for passing the referendum. The unofficial results were 640 yes votes and 388 no votes.

We had a meeting with the Architect to discuss the referendum projects. The largest project is the CES addition. The goal is to have the bids BOE approved by May of 2023. Construction would begin in summer of 2023 with a goal to be out of the ground by August 2023. Construction would continue for the entire 23-24 school year with a substantial completion date of August 2024.

The Buildings and Grounds committee will be having a meeting on Thursday October 27<sup>th</sup> at 4pm

Ms. Delsandro walked through EHMS with the Architect earlier today to go through the punchlist items from the HVAC project.

Tomorrow the County BA will be in district to do the QSAC walkthrough.

The NJSBA convention is next week

Mr. Ucci commented that he would like a dedicated person from the district to monitor the referendum projects.

### **COMMITTEE REPORTS**

#### **Personnel**

Education: Ms. Pfund Olsen informed the BOE that the committee met and went over the NJSLA test results.

#### **Finance**

#### **Policy**

#### **Buildings and Grounds**

### **CONSENT RESOLUTIONS**

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

#### **Minutes Items 1-2**

#### **Personnel Items 1-20**

#### **Education Items 1-7.**

#### **Finance Items 1-24**

#### **Police Items 1-2**

#### **Governance Item 1**

Ms. Pfund-Olsen moved and Ms. Pasquale seconded the motion to move all items as a consent agenda.

Ms. Pasquale asked about the field trip to Avellinos, Dr. Piombino explained the trip was for the self contained class.. Mr. Sullivan mentioned there was a facility in Livingston that ran trips for special education students to learn life skills.

Roll call unanimous 5 ayes on all motions

### **MINUTES**

1. Approve the minutes of the September 12, 2022, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the September 12, 2022, Executive Session.

### **PERSONNEL**

1. Accept the letter of resignation from Jennifer Toto, Instructional Aide, Frank J. Smith School, effective date October 26, 2022.
2. Accept the letter of resignation from Christina Sueskind, K-1 Self-Contained Classroom Teacher, Frank J. Smith School, effective date December 11, 2022.
3. Accept the letter of resignation from Jennie Duffy, Instructional Aide, Frank J. Smith, effective date November 13, 2022.
4. Accept the letter of resignation from Marina Makowski, Cafeteria Aide, Central Elementary School, effective date November 12, 2022.

5. Accept the letter of resignation from Connor DuBeau, EHTASCC Counselor, effective date October 13, 2022.
- 6.. Ratify / Approve the appointment of Crystal Barone, Central Elementary School, Long Term Replacement Teacher, MA, Step 1, \$62,975.00 prorated on the 2022-2023 Teacher's Salary Guide, effective date October 6, 2022, through December 23, 2022. (Doc. P-6)
7. Approve the appointment of Caroline Bogdanski, Central Elementary School, Basic Skill Instructor, part-time 25 hours per week, .71 BA, Step 1, \$41,996.50 prorated on the 2022-2023 Teacher's Salary Guide, effective date November 1, 2022. Ms. Bogdanski will replace Ms. Quagliano. TCH CES BSI MG 01 (Doc. P-7)
8. Ratify / Approve the appointments for the following staff members to provide mentoring for the 2022-2023 school year:

Mentee	Position	Paid/Not Paid	Mentors
Crystal Barone	3rd Grade LTR	Unpaid- Standard	Monica Miranda
Caroline Bogdanski	BSI	Unpaid -Standard	Andrew Newmark
Ratify Alexandra Lombardi	6th Grade Special Education	From Paid to Unpaid	Michelle Scrocco

9. Ratify / Approve the below requests for a leave of absence:

Employee ID#	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)
4843	10/25/22	30	N/A	N/A		12/12/22
5321 (ratify)	revised from 11/11/22 to 9/27/22	0	N/A	N/A		revised from 2/6/23 to 1/1/23

10. Approve the appointment of Agata Gorski, Enrichment Program Teacher in the EHTASCC Enrichment Programs, subject to enrollment, \$36.00 per hour, effective October 18, 2022, through June 30, 2023.
11. Ratify / Approve Michael DiDonato, Central Elementary School, Lunch Aide, to complete annual training, at a rate of \$19.90 per hour, not to exceed 7.5 hours.
12. Approve the appointment of the following individuals as Eagle SOAR Math Academy Teachers at East Hanover Middle School, 3 days a week, 1 hour per day for 23 weeks, \$36.00 per hour, for the 2022 -2023 school year, funded through Title 1.  

George Merrill
Patrick Algieri
13. Approve the appointment of Caroline Bogdanski, as a substitute teacher, to attend 3 days of Wilson Training and 2 days to shadow teacher.
14. Approve the appointment of the following individuals as district substitutes for the 2022-2023 school year, pending approval by the New Jersey Department of Education following a criminal history review:

Connie Weakland  
Jacklyn Maskal

Substitute Teacher  
Substitute Instructional Aide

15. Approve the below list of Unpaid Interns:

Intern	University	Cooperating Staff	School	Dates
Stephanie Krueger	Montclair State University	Preschool - Ms. Lisa Mangione Kindergarten - Mrs. Kathy Fitzsimmons Grade 1 - Mrs. Allyson Dalena Grade 2 - Mrs. Danielle Dyjeczynski Grade 3 - Mrs. Jackie Happich	Central	35 hours 10/18/22- 12/23/22
Jessica Lukasiewicz	Fairleigh Dickinson University	Geraldine Gubitosa	Frank J Smith	60 hours 1/3/23 - 5/5/23

16. Approve the appointment of Kim Neary, as a Site Coordinator, \$36.00 per hour for the 2022-2023 school year.
17. Approve the appointment of George Merrill, East Hanover Middle School, Boys' Basketball Coach, \$3,930.00, for the 2022-2023 school year.
18. Ratify/Approve the appointment of Patrick Algieri, as a substitute coach for the Boys' Soccer team, as needed for the 2022-2023 season at a rate of \$36.00 per hour.
19. Rescind the appointment of Julie Sullivan, East Hanover Middle School, Boys' Soccer Coach, \$3,930.00 for the 2022-2023 school year.
20. Approve the appointment of the below as the East Hanover Middle School Boys' Soccer Coaches for the 2022-2023 school year:

Staff	Amount
George Merrill	\$815.00
Julie Sullivan	\$3,115.00

## EDUCATION

1. Affirm and approve the Superintendent's HIB Report for September 13, 2022, through October 17, 2022.
2. Approve the Nursing Services Healthcare Plan for the 2022-2023 school year, as attached. (Doc. E-2)
3. Approve the updated Dyslexia Screening procedures for the 2022-2023 school year, as attached. (Doc. E-3)
4. Approve the submission /completion of the NJQSAC District Performance Review Self-Assessment.
5. Approve the following course approval application for potential reimbursement:

Staff Member	College	Course	Dates	Credits
Karen Ricciardi	Southern New Hampshire University	A Closer Look at Dyslexia, Dysgraphia, and	9/3-11/15/22	3

		Dyscalculia		
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6. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of September 2022:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	9/8/22	9/15/22 Lockdown
Central Elementary School	9/9/22	9/16/22 Active Shooter
East Hanover Middle School	9/7/22	9/9/22 Lockdown

7. Approve the below field trips:

School	Destination	Grade Level	Date
CES	Avellino's Restaurant		11/3/2022
CES	East Hanover Town Library		11/7/2022
CES	East Hanover Middle School		11/21/2022
CES	Mayo Performing Arts Center		2/14/2023
CES	Mayo Performing Arts Center		2/13/2023
EHMS	East Hanover Town Library		11/7/2022
EHMS	Avellino's Restaurant		11/3/2022

## **FINANCE**

1. Approve the attached travel and related expenses. (Doc.F-1)
2. Approve the following bills list dated September 30, 2022 through October 17, 2022 for the 2022-2023 school year: (Doc. F-2)

Fund	Amount
General Fund (10)	\$485,155.45
Special Revenue Fund (20)	\$96,619.04
Capital Project Fund (30)	

Debt Service Fund (40)	
EHTASCC Fund (60)	\$10,084.56
Milk Fund (61)	
Unemployment Fund (81)	
Payroll 9/15/2022	\$690,301.33
Payroll 9/30/2022	\$684,400.34
Payroll 10/14/2022	\$703,374.51

3. Approve the report of the Secretary A-148 and Treasurer's Report for the month ending August 31, 2022.  
(Doc. F-3)
4. Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the East Hanover Township School District has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for August 2022 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
5. Approve the list of transfers dated August 31, 2022. (Doc. F-5)
6. Approve the disposal of an obsolete Smartboard G012GW3200264, S/N:SBM685
7. Approve the disposal of an obsolete Projector 1019484, SN: B012GE05R0360
8. Approve the disposal of a damaged chair, located in FJS.
9. Approve the disposal of a damaged magazine rack, located in FJS.
10. Approve the disposal of a damaged podium and microphone, located at FJS
11. Approve the disposal of 100 obsolete Chromebook cases.
12. Approve the application of free lunch for students 2023084 and 2024046
13. Approve The Uncommon Thread to provide additional BCBA services, one time per week, at a rate of \$110 per hour not to exceed \$26,180 for the 2022-2023 school year, using ESSER II Mental Health funds and ARP ESSER Mental Health Support Staff funds.
14. Approve the donation of 17 books to the Central Elementary School Library from Sathya Viswanadhan
15. Approve the donation of 20 bags of school supplies to Central Elementary School from Lauren Salvatoriello.
16. Approve the donation of 150 tiles to Frank J. Smith School from Home Depot.
17. Approve the acceptance and submission of the FY23 ESEA Grant amendment application for carryover monies in the amount of \$7,257, as follows.  

Title IIA \$4,467

Title IV \$2,790
18. Ratify/Approve the agreement with LearnWell Education to provide home instruction for student 2024014 for 5 hours per week plus admin/prep time at a rate of \$45 per hour for the 22-23 school year.
19. In accordance with N.J.S.A 18A:34-3 approve the disposal of the following textbooks.

*People We Know*, Social Studies Student Textbook, 2012. 106 Student books, 5 Teacher Editions  
*Our Communities* - Social Studies 2012, 101 student books, 5 Teacher Editions

*New Jersey – Social Studies 2012, 103 student books, 2 Teacher Editions*  
*The United States: Making a New Nation – Social Studies 2012, 111 student books, 5 Teacher Editions*

20. Approve the agreement with Center for Partnership Services of Wayne, NJ to provide Special Paraprofessional services (SPARA) at a rate of \$40 per hour (with district BCBA supervision) for the 22-23 school year.
21. Accept the Play Unified grant for Central Elementary School in the amount of \$1,000.
22. Accept the Play Unified grant for Frank J. Smith School in the amount of \$1,000.
23. Accept the Play Unified grant for East Hanover Middle School in the amount of \$1,000.
24. Approve the submission of the Comprehensive Maintenance Plan and the Annual Maintenance Budget Worksheet (Form M-1) to the Interim Executive County Superintendent for the 2022-2023 school year and submits that the district's required maintenance activities are reasonable to keep the school facilities open and safe for the use or in its original condition and that it maintains the validity of the warranties, as per attached

(Doc. F-24)

## **POLICY**

1. Approve the second reading of the below Policy and Regulations:

P2425	Emergency Virtual or Remote Instruction Program (revised)	<u>Doc. P11-1</u>
R2425	Emergency Virtual or Remote Instruction Program (new)	<u>Doc. P11-2</u>

2. Approve the first reading of the below Policy:

5512	HIB Policy	<u>Doc. P12-1</u>
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## **BUILDINGS AND GROUNDS**

## **TRANSPORTATION**

## **GOVERNANCE**

Approve the Regular Public Meetings of the Board of Education of East Hanover Township, in the County of Morris, New Jersey, be held at the East Hanover Middle School auditorium, 477 Ridgedale Avenue, East Hanover, New Jersey, at 6:30 p.m., prevailing time (unless otherwise noted) according to the following schedule:

### Public Meetings

January 9, 2023

February 27, 2023

March 27, 2023

April 24, 2023

## **OLD BUSINESS: None**

**NEW BUSINESS:** Mr. Sullivan reminded everyone that we are moving back to the April budget vote. He would like to start having public presentations on the budget.

## **PUBLIC COMMENTS: None**

**EXECUTIVE SESSION**

The BOE entered Executive Session at 7:03pm

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on October 17, 2022.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

Ms. Pasquale moved and Ms. Pfund-Olsen seconded to adjourn from Executive Session at 7:27pm

**ADJOURNMENT**

Move to adjourn the meeting at 7:27 p.m.

Moved: Ms. Pasquale

Seconded: Ms. Pfund-Olsen

**Next Meeting:** Monday, November 14, 2022, at 6:30 p.m. – East Hanover Middle School

Respectfully Submitted,



Carol Delsandro  
Business Administrator/Board Secretary