

The Superintendent will annually designate a 504 Coordinator for student issues. The 504 coordinator will facilitate the program of non-discrimination through technical assistance to the principals and be responsible for quality control of activities.

Identification and Location

The School District will publish annually a non-discrimination statement in a newspaper of general circulation in Fremont County and in student handbooks and materials issued to students and/or parents. Child find activities will be conducted continually to locate students who may be disabled according to the Act.

Students suspected of being disabled will be referred by the parent/guardian, student or school official to the Building Intervention Team. The Building Intervention Team will determine if a referral is made to the Building 504 Committee.

Evaluation

Building 504 Committees will determine the individual evaluations of suspected areas of concern. Evaluations will be completed by persons knowledgeable in the area(s) of requested evaluation.

Decisions regarding eligibility of students under 504 and reasonable accommodation of the educational program will be made by the Building 504 committee. The committee will be comprised of persons knowledgeable about the student, evaluation data and placement options. Each eligible student will be based upon the student's individual needs and assures equal educational opportunity.

Due Process

Parents will be provided notice and a notification of their rights when the school makes a referral for evaluation, identification and placement.

Hearing, grievance and complaint procedures will be followed as provided in Board Policy #1625.

Parents will be notified that they may file complaints alleging a violation of Section 504 directly with the Office of Civil Rights, U.S. Department of Education, Federal Bldg., Suite 310, 1244 Speer Boulevard, Denver, Colorado, 80204-3582