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## ANDERSON SCHOOL DISTRICT THREE

## GRANTS/AFTER SCHOOL PROGRAMS/SATURDAY PROGRAMS/SUMMER SCHOOL

## PAYROLL TRANSMITTAL

IT IS THE RESPONSBILITY OF THE COORDINATOR/ORIGINATOR/EMPLOYEE TO TURN THIS INFORMATION IN TO PAYROLL AT THE END OF THE PAYROLL PERIOD. IF THE INFORMATION IS NOT TURNED IN ON THE APPROPRIATE DATES, IT WILL BE ADDED TO THE NEXT PAYROLL. THE EMPLOYEE AND THE COORDINATOR/ORIGINATOR SHOULD SIGN THE MONTHLY LOG SHEET.

PAYROLL PERIOD BEGINNING		ENDING	
TITLE OF PROGRAM	SCE	oor	
EMPLOYEE NAME			
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	TOTAL		
EMPLOYEE			
SIGNATURE	M. A. C.	DATE	
COORDINATOR/ORIGINATOR/PRINCI	PAL	· ·	