

# Volunteering at The Imagination Lab

## Frequently Asked Questions

### **1. Who can volunteer?**

Parents, grandparents, family members, community members, retirees...anyone with an interest in helping students learn at The Imagination Lab.

### **2. How do I volunteer?**

[Sign up!](#) We will have one semester of Odyssey dates available on the form attached to our website (<https://www.painfield.k12.in.us/o/the-imagination-lab>).

The form will ask for your name, email address, phone number, and choice for morning or afternoon (or both!) sessions on each Odyssey date. You can complete the form as many times as you like.

### **3. What times of the day are volunteers needed?**

[Start and end times](#) for Odysseys vary by school and grade level. The schedule for Odysseys are found on [The Imagination Lab website](#).

We have two Odyssey sessions per day. We ask our volunteers to arrive 15 minutes before a session and to plan to stay for 10 minutes after students leave.

### **4. How often can I volunteer?**

You are able to volunteer as often as you would like. You might prefer once a month, once a semester, weekly, twice a week -- it is up to you and your schedule. We are thankful for your time and willingness to contribute to student learning at The Imagination Lab.

### **5. Can I volunteer when my child attends an Odyssey in The Lab?**

Of course you can volunteer when your child attends an Odyssey in The Lab! Use the sign up form to indicate the name of the student. We'll do our best to ensure that you get to spend your volunteer time with them.

## **6. What types of jobs are available as a volunteer?**

- Assist with student learning during an Odyssey:
  - You'll be a Lead Learner, meaning that you'll be learning alongside students.
  - No prior experience or knowledge is needed.
  - You'll stay with one class for the full Odyssey.
  - The teacher will be leading the activity.
- Help prepare materials for students to use during an Odyssey:
  - Pick up materials from The Imagination Lab.
  - Prepare the materials according to instructions provided.
  - Return the completed materials to The Imagination Lab.

## **7. Why do I have to complete a background check?**

The Imagination Lab is a student-centered learning environment. Students will be strategically placed throughout The Lab during Odysseys. It is required that all adults in The Lab have completed the [volunteer background check application](#).

## **8. Can I travel with my child from their school to The Imagination Lab on a day when I am volunteering?**

No, we need volunteers in place and ready to go before students arrive for the day. Also, the bus space is limited for transportation from Central, Guilford, and Van Buren Elementary (and Brentwood Elementary when weather requires).

## **9. What do I do on the day I signed up to volunteer?**

Enter our parking lot Park off of Michael Dr and enter through Door 7, which is on the northeast corner of Clarks Creek Elementary School.

The secretary will check you in through Safe Visitor when you arrive.

## **10. Do I need to bring anything?**

Just a willingness to learn and a desire to help bring joy to learning for students!