

## ONLINE ENROLLMENT 2018-2019

Welcome to the USD 210 online enrollment for returning students. Our goal is to make the enrollment process as quick and easy as possible. **This process is for returning students only.** If you have a new student to our district, or if you have a returning student and would like help enrolling your child, we have set aside August 3rd and August 6th as days we will have extra staff on hand to enroll in person. This will be held at Hugoton High School's cafeteria from 8:00 am - 5:00 pm.

As you start this process, we encourage you to read through all of the directions as they include the various links you will need to re enroll your child. There are 3 simple modules (one model is **required** and two modules are **optional**) to complete the enrollment process: EZSchoolEnroll, EZMealApp, and EZSchoolPay. To get started, you will need to know the email address (username) that the GoEDU system has on file. If you cannot remember this, or the system does not recognize your account, please contact either Kathy Purcell at [kathy.purcell@usd210.org](mailto:kathy.purcell@usd210.org) or call Central Office at 620-544-4397, or if you are enrolling after August 1st, you can call your child's building office. We will be able to help you access your information on file. **Please do not recreate a new account.**

### **The first step to enroll is: EZSchoolEnroll**

Please click the <https://www.ezschoolenroll.com/Login.aspx> link. Input your username and password. Once you are in the module, please fill out all of the enrollment forms.

### **The second step is: EZMealApp (optional)**

The EZMealApp is an online free and reduced food application. You are not required to fill this out. If you would prefer to fill out a paper application for free or reduced meal, these will be available in each school office.

The Benefits of using EZMealApp for students and parents:

- Secure data input
- Automatically generates eligibility notification letters
- Provides immediate eligibility to students once qualification is approved

To fill out the application, click on the <https://secure.ezmealapp.com/> link. You will not need a username or password. Simply select the state and Hugoton USD 210 from the drop down menu. Then click next and follow the instructions to complete the form.

**The third and final step is: EZSchoolPay (optional)**

This is the district's online payment program for your child's meal account and student fees. You are not required to make payments using this system. If you would prefer paying for meals and fees via cash or if you wish to pay online, please click on the <https://www.ezschoollpay.com/Login.aspx> link. If you have used this system before, your username and password will be the same as in the past. If you have not used this module and wish to begin, you will need to register a new account. To link your account with your child, you will need their date of birth (DOB).

**For high school student fees only**, please check your child's schedule before accessing the EZSchoolPay module. Certain classes in the high school have additional fee attached.

**Enrollment fees are as follows:**

**Early Childhood Development Center**

**(Preschool, Kinder Prep & Kdg)**

Classroom Resource Fee \$30

Technology Fee - \$15 – Kindergarten Only

### **Hugoton Elementary School**

**Primary School (1<sup>st</sup> -2<sup>nd</sup>)** Classroom Resource Fee \$30 Technology Fee - \$15

**Intermediate School (3<sup>rd</sup> -6<sup>th</sup>)** Classroom Resource Fee \$30 Technology Fee - \$15

### **Hugoton Middle School** iPad Insurance Fee \$25

Classroom Resource Fee \$15 Activity Fee \$10

### **Hugoton High School** Laptop Air Insurance Fee \$50 Classroom Resource Fee \$15 Activity Fee \$10

**Additional Classroom Fees** Art Classroom Fee \$15

Health Science Classroom Fee (CPR) \$15 Agricultural Classroom Fee \$25

Woods Classroom Fee \$25