

## **LAYTONVILLE UNIFIED SCHOOL DISTRICT VAN/DISTRICT VEHICLE DRIVER**

**Definition:** Under the general supervision of the Director of Maintenance, Grounds and Transportation or designee, transports students to and from school, using a district van carrying seven passengers or less.

### **Examples of Duties:**

- Perform daily pre-trip inspection of vehicle. **E**
- Transport children to and from school. **E**
- Sweep and clean interior of vehicle. **E**
- Wash exterior of vehicles as needed **E**
- Wash and fuel vehicle as needed. **E**
- Maintain records of mileage and vehicle condition. **E**
- May transport children on field trips, athletic events, and to other school sponsored events when applicable. **E**
- Provide a positive and welcoming school transportation environment (greetings and farewell).
- Complete all required paper work such as incident reports, repair needs, etc. **E**
- Other related duties as assigned. **E**

### **Minimum Qualifications:**

- Education equivalent to graduation from high school.
- Must have a valid class C motor vehicle license.

### **Desirable Qualifications:**

- Experience working with children in a group setting.
- Formal education or training in child behavior or psychology.

### **Licenses and Certificates Required:**

- Valid Class C motor vehicle license.
- Current first aid and CPR certification.

### **Physical Abilities Required:**

- Ability to drive for up to 8 hours per day.
- Sufficient flexibility to bend and stretch while cleaning vehicles.
- Participate in pre-employment drug test and random drug/alcohol pull program