

Lemoore Union Elementary School District
UNIFORM COMPLAINT PROCEDURES

Please complete all information. If you need help filling out the form please call 924-6800

_____	_____	_____	
Date	Name of Complainant	School	
_____	_____	_____	_____
Address	City	State	Zip
_____	_____	_____	_____
Phone (Day)	Phone (Evening)	Phone (Cell)	
_____	_____	_____	
Name of Parent if Not Complainant		Email Address (optional)	

Please check appropriate box and circle specific descriptor in the complaint description of the box you checked:

A. I am filing a complaint alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, in district programs and activities against any person based on the person's actual or perceived characteristics of race, ethnicity, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical and/or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristics identified in Education Code 200 or 220, Penal Code 422.55 or Government Code 11135 or based on his/her association with a person or group with one or more of these actual or perceived characteristics. (5 CCR 4610)

B. I am filing a complaint alleging the district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities. (5 CCR 4610)

Name of activity: _____ Amount of fee, deposit, or charge \$: _____

School: _____ Name of person receiving fee: _____

C. I am filing a complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs (5 CCR 4610). Please specify the program(s).

Name of Program: _____

Alleged violation: _____

D. I am filing a complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student. (Education Code 222)

E. I am filing a complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan (LCAP). (Education Code 52075)

F. I am filing a complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements. (Education Code 48853, 48853.5, 49069.5, 51225.4, 51225.2)

Exhibit
Human Resources Department
Uniform Complaint Procedures

E 1312.3 (a)

G. [] I am filing a complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements. (Education Code 51225.1, 51225.2)

H. [] I am filing a complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions. (Education Code 51228.3)

I. [] I am filing a complaint alleging district noncompliance with the physical education instructional minutes requirement for student in elementary school. (Education Code 51210, 51223)

J. [] I am filing a complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy.

****Note: For each box that you checked, please use the following continuation page to specifically describe the nature of your complaint. Be as factual and specific as possible. A student fee complaint shall not be filed later than one year from the date of the alleged violation. Complaints alleging unlawful discrimination, discriminatory harassment, intimidation, or bullying must be initiated no later than six months from the date when the alleged discrimination, discriminatory harassment, intimidation and/or bullying occurred, or six months from the date when the complainant first obtained knowledge of the alleged discrimination, discriminatory harassment, intimidation and/or bullying. Therefore, you must at least indicate the approximate date of the alleged violation. If the violation has occurred over a period of time or is continuing, please indicate the time period in question.****

Please describe your complaint providing specific examples. Be as specific as possible, giving date of incident, names and time.

REMEDY REQUESTED: What is the outcome you are seeking as the result of this complaint?

File this form with, Human Resources Department, 100 Vine Street, Lemoore, CA 93245 or fax to (559) 924-6809.

Within 60 calendar days following the receipt of the complaint a written report of the district's investigation shall be completed.

Signature of Complainant: _____

.....
(For Office Use Only)

Date Received: _____

Date Complainant Was Contacted: _____

Expected Response Date: _____

- The complainant is open to an informal resolution of this complaint.
 The complainant is not open to an informal resolution of this complaint.