

Spur Independent School District Acceptable Use Policy

The District's network allows staff and students to communicate with each other and other networks via the Internet. Additionally, the network provides staff and students access to a multitude of electronic instructional resources from both local and remote servers.

The District wide-area network is used by staff and students to communicate with others in a manner that is consistent with the District goals. E-mail, chat rooms, and other forms of direct electronic communication shall be accessed by students only under the direction and supervision of school staff.

Students will be allowed access to Internet resources with the understanding that some material that can be accessed on the Internet is inaccurate; additionally, some resources contain material that is deemed contrary to prevailing community standards and is inappropriate for classroom use, and that access of such resources will not be permitted.

The District will provide network access to Internet services that staff and students should use in accessing instructional and reference material on the Internet. The network is designed so that objectionable materials are filtered and are not easily available; however, the Internet is designed in such a manner that all materials contained within it are accessible using various search and retrieval tools. Students and parents must be informed that inappropriate materials could be encountered during students' research required to achieve valid instructional objectives, and that if such inappropriate material is inadvertently encountered, it shall be disengaged from immediately. Students and teachers will be instructed in the necessary procedures of evaluation in information and resources as part of their ongoing education for life in modern society.

The following practices using the District wide-area network shall be prohibited:

1. Unauthorized use of copyrighted material, including violating District software licensing agreements or installing any personal software on district equipment without approval of the Technology Director.
2. Posting or distribution of messages that are obscene, vulgar, profane, sexually oriented, pornographic, highly offensive to others, highly threatening to others, or illegal, because a significant part of the District's educational mission is to inculcate the habits and manners of civility and to teach students the boundaries of socially appropriate behavior.
3. Personal political use to advocate for or against a candidate, officeholder, political party, or political position. Research or electronic communications regarding political issues or candidates is not a violation when the activity is to fulfill an assignment for course credit.
4. Participating in chat rooms other than those sponsored and overseen by the District.
5. Tampering with anyone else's computer, files, or e-mail.
6. "Hacking," i.e., attempting unauthorized access to any computer whether within the district's network or outside it.
7. Attempting to change, disable, or destroy District equipment, files, or data or any other user's files, including introducing computer viruses into the District's system by any means.
8. Any use that would be unlawful under state or federal law.
9. Unauthorized disclosure, use, or distribution of personal identification information regarding students or employees.
10. Forgery of electronic mail messages or transmission of unsolicited junk e-mail chain messages.
11. Use that violates the student code of conduct.
12. Use related to commercial activities or for commercial gain.

13. Advertisement for purchase or sale of a product.

- i. Any use of a District account by anyone but the authorized owner of the account.
- ii. Use that disrupts the educational and administrative goals of the District.

Privacy - Network storage areas, including e-mail, shall not be considered private. Designated District staff and network administrators may review files and communications to maintain integrity system-wide and ensure that staff and students are using the system responsibly.

Illegal copying - Students should never download or install any commercial software, shareware, or Torrents onto network drives or disks, unless they have written permission from the Network Administrator; nor should students copy other people's work or intrude into other people's files.

Inappropriate materials or language - No materials or language not in line with the rules of school behavior should be accessed or communicated electronically: specifically, no profane, abusive, obscene, sexually oriented, threatening, harassing, illegal or impolite materials or language or that which is damaging to another's reputation. Should students encounter such materials or language by accident, they should report it to their teacher immediately.

Any of the above inappropriate material shall not to be stored in student files on the Spur ISD server nor any Spur ISD computer.

Consequences of Violations of Acceptable Use Policy

Violation of any of the provisions of this policy may result in loss of computer access as well as other disciplinary or legal action. Staff and students are subject to all local, state, and federal laws.

Staff misuse of the network is subject to the District personnel policies.

Student misuse of the network is a Level IV disciplinary issue.

A copy of this is to be distributed to every student and every teacher.

Acceptance of Policy - Students

2018-2019

Student Section

I have read the Acceptable Use Policy, including the Consequences for Violations, and agree to follow the rules contained in the Policy. I understand that if I violate the rules, my account can be terminated and I may face other disciplinary measures.

User Name (please print): _____ Grade: _____

User Signature: _____ Date: _____

Parent Permission Form and Agreement

As a parent or guardian of a student at School, I have read the above information about the appropriate use of computers at the school and I understand this agreement will be kept on file at the school. (Questions should be directed to the principal for clarification.)

I understand that the District's resources are designed for educational purposes. I also understand that it is impossible for Spur Independent School District to restrict access to all controversial materials, and I will not hold the District responsible for materials acquired on the network. I understand that individuals and families may be liable for violations. Furthermore, I accept full responsibility for supervision if and when my child's use is not in a school setting.

Parent Name (please print): _____

Home Address: _____, _____, Texas
(street address) (city)

Phone: _____

Parent Signature: _____ Date: _____

Parent Permission for Publication of Student Work/Pictures

I understand that from time-to-time the school may wish to publish examples of student projects, photographs of students, and other work on the Internet.

Please check **ONE** of the following statements:

My child's work and photographs of my child **CAN** be published on the Internet. _____

I would prefer that my child's work and picture **NOT** be published on the Internet. _____

Parent Signature: _____ Date: _____

This space reserved for System Administrator

Assigned User Name: _____

Assigned Temporary Password: _____