

*Board of Education Meeting  
July 11, 2022  
Meeting Time: 6:30 p.m.*

- I. Appoint the Board Clerk**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. CIPA Hearing**
- V. Consent Agenda**
  - A. Approval of Minutes of Previous Meeting
  - B. Report and Action on Bills Submitted
  - C. Approval of Treasurer's Statement
  - D. Appointment of School Attorney
  - E. Official Newspaper for 2022-2023
  - F. Official Depository for 2022-2023
  - G. G.A.A.P. Waiver
  - H. Board Meeting Schedule for 2022-2023
  - I. 2022-2023 Official School Year
  - J. Destruction of Financial Records for 2016-2017
  - K. 2022-2023 Board Policies
  - L. Resolution Establishing Activity Funds for 2022-2023
  - M. Adoption of Petty Cash Limits
  - N. Adoption of Early Payment Request Policy
  - O. 2022-2023 Designated Snow Days

**(All Consent Agenda Items may be approved as "one item" with one motion. If the Board desires to discuss individual items on the Consent Agenda they may pull those items out separately.)**

- VI. Reports and Comments of Principals, Committees, Visitors**
- VII. Report of Superintendent**
- VIII. Old Business**
  - A. Budget Close Out Update
  - B. Minneapolis Jr-Sr High School Handbook
  - C. Minneapolis Grade School Handbook
- IX. New Business**
  - A. 2022-2023 District Representatives
  - B. Governmental Relations Representative
  - C. 2022-2023 Board of Education Committees
  - D. Home Rule Resolution
  - E. 2022-2023 Budget Update
  - F. Board Policy Changes 1<sup>st</sup> Reading
  - G. Substitute Pay
  - H. Executive Session-Negotiations
  - I. Executive Session-Non-Elected Personnel
  - J. Employee Resignation(s)
  - K. Employee Confirmation(s)
  - L. August 2022 Board Meeting Agenda Items

**X. Adjournment**

- Citizens may address the board on agenda or non-agenda items only during the "Visitor" portion of the meeting. Although comments may be made on almost any matter related to the operation of schools, comments will not be allowed concerning individual students or staff members. School board meetings are private meetings held in a public setting. All patrons are welcome and all are welcome to comment during this time. Please keep in mind that the board will listen, and then if there is a concern that needs addressed the board president will have the building administrator or superintendent reach out to you.



USD 239 North Ottawa County

Regular Meeting of the Board of Education  
Monday, July 11, 2022, 6:30 pm

Justin Abell called the meeting to order at 6:30 pm.

1. APPOINTMENT OF BOARD CLERK

**Motion to approve the appointment of Keri Ymballa to serve as Clerk of the Board.**

Moved by Tyrell Owens, second by Richard Shupe

Final Resolution: Motion carries 5-0

Yea, by show of hands: J. Abell, B. Sauers, B. Pickrell, R. Shupe, T. Owens

Nay, same sign: None

2. ROLL CALL

Members Present: Justin Abell, Richard Shupe, Tyrel Owens, Brandon Sauers, and Brooke Pickrell

Members Absent: Brigitte Nelson and Tara Sanchez

Others Present: Superintendent, Chris Vignery; Board Clerk; Keri Ymballa

Principals: Terry Moeckel and Ryan Mortimer

Patrons: Candice Sauers, Margie Christensen, Tabi Russell, Karissa Koelling, Megan Clark, Ted Clark, Kathy Scharplaz, and Amanda Rensink.

Vice President Abell led the group in the Pledge of Allegiance

3. APPROVAL OF AGENDA

**Motion to approve the Agenda as presented.**

Moved by Justin Abell, second by Tyrell Owens

Final Resolution: Motion carries 5-0

Yea, by show of hands: J. Abell, B. Nelson, T. Owens, T. Sanchez, B. Pickrell

Nay, same sign: None

4. CIPA HEARING

Short summary from Superintendent Vignery of notice provided to patrons of the Child Internet Protection Act (CIPA) protocols. No patrons presented questions.

3. CONSENT AGENDA

**Motion to approve the Consent Agenda.**

Moved by Richard Shupe, second by Brandon Sauers

Final Resolution: Motion carries 5-0

Yea, by show of hands: J. Abell, B. Sauers, T. Owens, R. Shupe, B. Pickrell

Nay, same sign: None

In the Consent Agenda, the Board:

- Approved the Minutes of Previous Meeting
- Approved Report and Action on Bills Submitted
- Approved of Treasurer's Statement
- Approved Clark, Mize, and Linville as School Attorney
- Designated the Minneapolis Messenger as the Official Newspaper for 2022-2023
- Designated Bennington State Bank and Citizen's National Bank as the Official Depositories for 2022-2023
- Adopted a resolution to Waive the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting for the 2022-2023 school year- the signed Resolution is provided as an attachment to the minutes.

- Adopted a Resolution establishing the 2022-2023 board meeting schedule to January 9, 2023 - the signed Resolution is provided as an attachment to the minutes.
- Adopted the 1, 1116 hour system for the 2022-2023 school year
- Adopted a Resolution for the destruction of financial records for 2016-2017 – the signed Resolution is provided as an attachment to the minutes
- Adopted a Resolution Rescinding Policy Statement Found in Board Minutes prior to July 11, 2022, be rescinded, and a Resolution Adopting New Board Policies and the Policy Manual as presented and recommended by the superintendent of schools to govern this school district during the 2022-2023 school year subject to periodic review, amendment and revision by the board of education effective July 11, 2022 - the signed Resolutions are provided as an attachment to the minutes.
- Adopted Resolutions Establishing Activity Funds for 2022-2023 – the signed Resolutions are provided as an attachment to the minutes.
- Adopted Resolutions establishing Petty Cash Limits – the signed Resolutions are provided as an attachment to the minutes
- Approved the early payment request policy pursuant to KSA 72-1138
- Designated snow days for 2022-2023: March 13, 2023, March 14, 2023, and March 15, 2023

#### 4. REPORT AND COMMENTS OF PRINCIPALS, COMMITTEES AND VISITORS

Vice President, Justin Abell asked if there were any comments from visitors.

Margie Christensen – Margie wanted to again show her support for the changes in the handbooks. The incidents happening are not isolated. We have to have strong policies and make sure they are implemented. She thanked Mr. Vignery, Mr. Mortimer, and Mr. Moeckel for their help and support with these changes. She also thanked the board as well.

Pat Anderson had submitted her written report online.

Terry Moeckel reported the following:

- They have been working on the schedule and trying to fit in the new additional requirements.
- Intervention teachers have been selected for English and Math.

Ryan Mortimer reported the following:

- Summer activities are winding down.
- Summer weights continue through July. The coaches created teams this year to try to encourage players to participate.

#### 5. REPORT OF SUPERINTENDENT

- Superintendent Vignery reviewed the legislative updates including the requirement to offer a computer science course, allow grades 6-12 to earn course credits through alternative means, establish a non-transfer requirement, a needs assessment requirement for the budget, allow part-time enrollment, new rules regarding administering non-academic surveys to student and parent notification, suicide risk assessment and screening updates which are already implemented.
- The district health insurance cost went down 3.4%
- Aptegy-great tool for communication for parents. Need to advertise and market it more. Parents can check grades, assignments, and communicate with teachers. All conversations are archived.
- New black top at the grade school – Two bids have been received to replace the black top in the playground area at the grade school. Both bids were \$60,000.00. This is to remove two inches and then put two inches back. Hopefully this can be a project for next summer.

#### 6. OLD BUSINESS

a. Budget Close Out Update: Discussed final budget figures for 21-22

b. Minneapolis Junior Senior High Handbook:

- A discussion ensued regarding calling any witnesses' to incidents parents, requiring a discipline report presented monthly to board, determining what constitutes assault vs battery, incidents outside of school and completing a complaint form, and the timeframe for earning points back.

**Motion to approve leaving contacting witness parents up to administration, monthly discipline reports to board, change for battery vs fighting, leave complaint form in, change timeframe to earn points back to 60 school days.**

Moved by Justin Abell, second by Richard Shupe

Final Resolution: Motion carries 4-1

Yea, by show of hands: J.Abell, T.Owens, R. Shupe, B. Pickrell

Nay, same sign: B. Sauers

c. Minneapolis Grade School Handbook:

The changes are the same as last board meeting. This includes parents being called and emailed on incidents and adding board policy pages.

**Motion to approve the changes to the MGS Handbook.**

Moved by Tyrell Owens, second by Richard Shupe

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Sauers, T.Owens, R. Shupe, B. Pickrell

Nay, same sign: None

7. NEW BUSINESS

a. 2022-2023 District Representatives

• Board Clerk	Keri Ymballa
• Deputy Board Clerk	Ilene Mullen
• Food Service Rep.	Ilene Mullen
• Treasurer	Holly Nelson
• Hearing Officer for Free/Reduced Meal Applications	Chris Vignery
• Vocational Ed. Rep.	Terry Moeckel
• Title Coordinator	Pat Anderson
• Title IX Coordinator	Chris Vignery
• KPERS Representative	Holly Nelson
• Truancy Reporting Officers	Pat Anderson, Terry Moeckel
• Homeless Children Coordinator	Pat Anderson
• Point of Contact for Child Welfare (Foster Care Students)	Chris Vignery
• Federal Anti-Discrimination Laws Compliance Coordinator	Chris Vignery

**Motion to approve the 2022-2023 district representatives as presented.**

Moved by Justin Abell, second by Richard Shupe

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Sauers, T.Owens, R. Shupe, B. Pickrell,

Nay, same sign: None

b. Governmental Relations Representative

**Motion to appoint Tyrel Owens as the 2022-2023 Governmental Representative.**

Moved by Justin Abell, second by Brandon Sauers

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Sauers, T.Owens, R. Shupe, B. Pickrell,

Nay, same sign: None

c. 2022-2023 Board of Education Committees

**Motion to appoint Richard Shupe and Brigitte Nelson to the 2022-2023 negotiations committee, and Justin Abell as alternate.**

Moved by Tyrell Owens, second by Justin Abell

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Sauers, T.Owens, R. Shupe, B. Pickrell,

Nay, same sign: None

d. Home Rule Resolution

**Motion to adopt the Home Rule Resolution.**

Moved by Justin Abell, second by Richard Shupe

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Sauers, T.Owens, R. Shupe, B. Pickrell

Nay, same sign: None

e. 2022-2023 Budget Update

- The budget hearing will be in September. This will be published in the paper and sent to the county clerk.

f. Board Policy Changes 1<sup>st</sup> Reading

- Superintendent Vignery reviewed all of the recommended policy changes from KASB. The final reading and approval will be at the August meeting.
- The following policies have changes: BBE, BDA, BG, CEC, CM, CMA (deleted), DB, DC, DFAB, DFAC, DJFAB, EBA, ED, EDAA, FC, GAA, GBRJ, GCIA, GCRG, IB, IDAE, IF, IIA, IIBGB, ING, JA, JBC, JBE, JCAC, JGCD, JGFF, JGG, JHC, KB, KBA, KGA, KGC, and GAAF
- The policies DFAB and DFAC are going to be added to USD 239 policies.

g. Substitute Pay:

- Superintendent Vignery recommends to increase the substitute pay from \$115.00 a day to \$125.00 a day.

**Motion to adopt the Home Rule Resolution.**

Moved by Tyrell Owens, second by Justin Abell

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Sauers, T.Owens, R. Shupe, B. Pickrell

Nay, same sign: None

h. Executive Session-Non-Elected Personnel.

i. Employee Resignation(s).

j. Employee Confirmation(s).

Kylie Fuller as High School Assistant Volleyball Coach

**Motion to adopt the Home Rule Resolution.**

Moved by Justin Abell, second by Brandon Sauers

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Sauers, T.Owens, R. Shupe, B. Pickrell

Nay, same sign: None

k. August 8, 2022, Board Meeting Agenda Items

- Second reading of policy changes

8. ADJOURNMENT

**Motion to adjourn the meeting at 8:40 pm.**

Moved by Tyrell Owens, second by Richard Shupe

Final Resolution: Motion carries 5-0

Yea, by show of hands: J.Abell, B. Nelson, T.Owens, B.Pickrell, T.Sanchez

Nay, same signs: None

ATTEST:



Clerk, Board of Education  
Unified School District No. 239  
Ottawa County, State of Kansas

APPROVED:



President, Board of Education  
Unified School District No. 239  
Ottawa County, State of Kansas