

Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: August 26, 2013

Members Present: Dr. Thomas Flanders, Wayne Oliver, Tammy Neumann, Jay Wilson, Seth Haight, Mark Ackerly, and Glenn Nealis (arrived at 7:53 p.m.)

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney and several members of the community and staff.

<p>President Thomas Flanders called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:10 p.m.</p>	<p>Call to Order</p>
<p>On a motion made by Trustee Wayne Oliver and seconded by Trustee Jay Wilson, the Board of Education entered into Executive Session to hear an Appeal to a Superintendent's Decision.</p>	<p>Enter Executive Session</p>
<p>On a motion made by Trustee Tammy Neumann and seconded by Trustee Wayne Oliver, the Board of Education left Executive Session at 6:59 p.m.</p>	<p>Leave Executive Session</p>
<p>President Thomas Flanders called the Open Session of the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order with the Pledge of Allegiance at 7:02 p.m.</p>	<p>Call to Order with Pledge of Allegiance</p>
<p>Presentations –</p>	<p>Presentations</p>
<p>Mr. Pat Powers from D'Arcangelo and Associates gave a brief presentation of the results of the Financial Audit for the fiscal year ending June 2013. Mr. Powers gave a brief history of audits and how they work. He stated he was pleased to announce that Delaware Academy received a clean audit. He commended the current administration on the difficult decisions they've had to make to keep the budget in place and on track. Mr. Powers thanked the Board of Education for employing his firm to perform the audit.</p>	<p>Audit Report</p>
<p>The Board thanked Mr. Powers for his presentation.</p>	
<p>Routine Matters –</p>	<p>Routine Matters</p>
<p>On a motion made by Trustee Tammy Neumann and seconded by Trustee Mark Ackerly, the Board of Education of the Delaware Academy Central School District at Delhi approved the Minutes of the Annual Re-organization and Regular Board of Education Meeting held on July 15, 2013 as submitted. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approval of Minutes</p>
<p>On a motion made by Trustee Wayne Oliver and seconded by Trustee Jay Wilson, the Board of Education approved the July 2013 Treasurer's Report and the Smith Barney Report on the A.L. Kellogg Educational Fund Investment as submitted. There were no</p>	<p>Approval of Financial Reports</p>

<p>questions, comments or discussion and the motion unanimously carried.</p>	
<p>On a motion made by Trustee Wayne Oliver and seconded by Trustee Jay Wilson, the Board of Education approved the following personnel recommendations by the Superintendent pending fingerprint clearance:</p>	<p>Approval of Personnel</p>
<p>Retirements: <i>No retirements for August, 2013</i></p>	
<p>Resignations: <i>No resignations for August 2013</i></p>	
<p>Provisional Appointments: <i>No provisional appointments for August 2013</i></p>	
<p>Probationary Appointments:</p>	<p>Probationary</p>
<ul style="list-style-type: none"> • <i>Gray, John, High School Special Education Teacher, NYS Certification: SWD 7-12 and Social Studies/Global 7-12, effective September 1, 2013 to June 30, 2016, DAFA Agreement.</i> 	<p>Gray</p>
<ul style="list-style-type: none"> • <i>Hadley, Philip, Bus Driver, effective September 1, 2013 to March 4, 2014, CSEA Agreement.</i> 	<p>Hadley</p>
<ul style="list-style-type: none"> • <i>Jaddis, Sharon, Bus Driver, effective September 1, 2013 to March 4, 2014, CSEA Agreement.</i> 	<p>Jaddis</p>
<ul style="list-style-type: none"> • <i>LaMont, Karen, Elementary Special Education Teacher, Certification: NYS Initial-Early Childhood B-2, Childhood 1-6, SWD 1-6 and Literacy B-6, effective September 1, 2013 – June 30, 2016. DAFA Agreement.</i> 	<p>LaMont</p>
<ul style="list-style-type: none"> • <i>Reinmann, Margaret, Administrative Aide, Civil Service Competitive, DESSA Agreement, effective August 7, 2013 – February 5, 2014.</i> 	<p>Reinmann</p>
<p>Correction to Probationary Appointment:</p>	
<ul style="list-style-type: none"> • <i>Conklin, Heather, Food Service Helper, 3.5 hrs/day, CSEA, effective February 6, 2013 – August 7, 2013.” Probationary period is extended to October 23, 2013 to fulfill the required 26 week probationary period.</i> 	<p>Conklin</p>
<p>Permanent Appointments:</p>	
<ul style="list-style-type: none"> • <i>DeMeo, Christian, Custodial Worker, effective August 26, 2013</i> 	<p>DeMeo</p>
<ul style="list-style-type: none"> • <i>Ingram, James, Custodial Worker, effective August 26, 2013</i> 	<p>Ingram</p>
<p>Substitute Appointments pending Fingerprint Clearance – July 1, 2013 – June 30, 2014</p>	
<ul style="list-style-type: none"> • <i>Luciani, Rita, Instructional</i> 	<p>Luciani</p>
<ul style="list-style-type: none"> • <i>Miner, Karen, Non-Instructional</i> 	<p>Miner</p>
<ul style="list-style-type: none"> • <i>Reeves, Katana, Non-Instructional</i> 	<p>Reeves</p>
<ul style="list-style-type: none"> • <i>Yuzzi, Jacqueline M., Instructional</i> 	<p>Yuzzi</p>
<p>Leave of Absence Request:</p>	
<ul style="list-style-type: none"> • <i>Tucker, Suzanne, Leave of Absence, effective September 1, 2013 to date to be determined.</i> 	<p>Tucker S</p>
<p>Leave Replacements:</p>	
<ul style="list-style-type: none"> • <i>Pringle, Ellen, Elementary Grade 3, Leave Replacement effective September 1, 2013 to June 30, 2014, Certification Area: Elementary K-6, K-12 ELA/Literacy, DAFA Agreement</i> 	<p>Pringle E</p>
<p>Long Term Substitute:</p>	
<ul style="list-style-type: none"> • <i>Reid-Jackson, Wendy, Art, Certification Area, Special Interest – Art, effective</i> 	<p>Reid-Jackson</p>

<p><i>September 3, 2013 to date to be determined, DAFA Agreement.</i></p> <p>Co-Curricular Appointments – 2013-2014, Stipend per DAFA Agreement:</p> <ul style="list-style-type: none"> • <i>Brown, Dawn, Class Advisor Freshman (2017)</i> • <i>Huneke, Elizabeth, Yearbook – MS/HS Kalends</i> <p>Clarification of Varsity Advisor Position <i>The stipend of the Varsity Club Advisor(s) in the amount of \$1852.00 is paid at level IV from the DAFA Agreement, No money will be paid to the Varsity Club Advisor from Varsity Club funds.</i></p> <p>Award Merit Stipend for Varsity Advisor Position 2012-13</p> <ul style="list-style-type: none"> • <i>The Board of Education of the Delaware Academy Central School District at Delhi passed a resolution to issue a one-time merit stipend to Gayle Wheeler in the amount of \$1,034.00 for duties performed as varsity club advisor.</i> <p>Coaching Appointment</p> <ul style="list-style-type: none"> • <i>Simonds, Brandon, Modified Football, Jr. High School, Fall, effective August 26, 2013, Stipend per DAFA Agreement.</i> <p>Volunteer Coaching Appointment:</p> <ul style="list-style-type: none"> • <i>Knight, Jim, Basketball</i> <p>There were no questions, comments or discussion and the motion unanimously carried.</p> <p>On a motion made by Trustee Jay Wilson, seconded by Trustee Tammy Neumann, the Board of Education of the Delaware Academy Central School District at Delhi approves the CSE Recommendations from the CSE Chairperson for August 2013. There were no questions, comments or discussion and the motion unanimously carried.</p> <p>Reports –</p> <p>Principals Monthly Reports:</p> <p>Ms. Judith Byam, Elementary Principal reported:</p> <ul style="list-style-type: none"> • Ms. Ellen Pringle has been hired to fill in for Ms. Katie Albright for 2013-2014 leave of absence • Ms. Karen LaMont is the new Special Education teacher • August was busy with training, refresher courses, and other meetings • She attended a Therapeutic Crisis Intervention (TCI) Workshop • Kindergarten Roundup was held – 60+ are enrolled. The Safety Patrol members helped out as greeters. • Today they had an overview of the Common Core. They will share this with everyone on opening day. • She will be attending Journeys Training on August 27, 2013 • New staff orientation is planned for August 28, 2013 • OLWEUS • On Wednesday, teachers will have the opportunity to meet with teachers that had their incoming students last year and then the elementary is ready to begin the new school year. <p>The Board thanked Ms. Byam for her report.</p> <p>Ms. Laurie Alberti, MS/HS Principal reported:</p>	<p>Brown Huneke</p> <p>Clarification of Pay for Varsity Club Advisor</p> <p>Merit Stipend – Wheeler-Morley</p> <p>Simonds</p> <p>Knight</p> <p>Approval of CSE Recommendations</p> <p>Reports</p> <p>Elementary</p> <p>Elementary continued</p> <p>MS/HS</p>
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- The summer has been busy with her attending IT Training and she attended turnkey training so they can train more staff on effective classroom instruction.
- On July 23, she attended Pre-LINKS.
- On August 12, she attended LINKS at Gilbertsville-Mount Upton (GMU).
- On August 13 GMU was here.
- Attended Recertification Calibration training.
- On August 26 she attended a workshop at Harrold Campus. Mr. Ken Slentz, Deputy Commissioner showed a PowerPoint of comparisons. It was interesting.
- Sixth grade orientation was held – 43 of 50 families attended.
- New Staff Orientation is planned for August 28.
- A meeting with OLWEUS for community will be held in the library.
- Mr. John Gray has been hired as the new HS Special Education teacher.
- Ms. Jackie Dunn has been hired to replace Mr. Matt Neumann who will now be teaching Drivers Education.
- Ms. Maggie Reinmann has been hired to be the new Administrative Aide in the HS office.

The Board thanked Ms. Alberti for her report.

Departmental Reports:

Ms. Marian Chrisman, Business Administrator reported:

- Kellogg funds have increased by \$348,804. The \$1,972,164 balance in Kellogg Capital had been transferred to Delhi Capital. SubSub 4 has been renamed Abraham L. Kellogg Memorial Fund and has a current balance of \$1,293,062. Scholarship checks have been issued and mailed.
- No Cafeteria Fund Profit and Loss during July and August.
- Cooperstown purchased our bus for the same price originally sold on ebay for \$38,000.
- Tax warrant is to be adopted and signed tonight. Passed out some data comparisons for the past 4 years. Even though our levy only increased 2%, the assessed values have changed which dramatically impact tax rates. For instance our full value assessment went from 12.72 to 13.33, a 4% tax increase. The Village and Town of Delhi which has taken a hit in previous years, actually increase only .44% this year. The village and town make up 50% of the tax base.
- Gearing up for the start of tax collection to begin September 3rd. Our cash flow balance consisting of funds in the Fund Balance tide us over in July and August. Since 50% of our income comes from taxes we typically do not have to borrow to cover our first few months of expenses until State Aid starts to flow.

The Board thanked Ms. Chrisman for her report.

Mr. Luke Potrzeba, Technology Supervisor reported:

- BoardDocs was implemented today,
- Classrooms are ready for the start of school,
- iPads arrived for grades 6-8. It is hoped they will be deployed by the end of September,
- Working on grades 3-5 iPads to be delivered to classrooms the first week of school,
- Working on wireless communication updates.

Departmental
Business Office

Technology

<p>The Board thanked Mr. Potrzeba for his report.</p> <p>Ms. June Barriger, Attendance Registrar reported:</p> <ul style="list-style-type: none"> • Attendance report handed out to Board for the start up of 2013-2014 academic school year, • The graduation rate in 2013 was 88.24%, up from 87.32% in 2012. • On Wednesday, five employees will be attending a Greeter Training at DCMO BOCES. • A brief question and answer session was held for clarification of the report. 	<p>Attendance</p>												
<p>The Board thanked Ms. Barriger for her report.</p> <p>New Business –</p> <p>On a motion made by Trustee Wayne Oliver and seconded by Trustee Tammy Neumann, the Board of Education of the Delaware Academy Central School District at Delhi rescinded the appointment of the Superintendent as Equal Rights Officer (Title IX) for the fiscal year 2013-2014 and appointed the Business Administrator the Equal Rights Officer (Title IX) for the fiscal year 2013-2014 through the Re-organizational meeting of the Board of Education in July 2014. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>New Business</p> <p>Rescind July Appointment of Title IX Officer/Appointment of New Officer</p>												
<p>On a motion made by Trustee Jay Wilson, seconded by Vice President Glenn Nealis, the Board of Education of the Delaware Academy Central School District at Delhi approves the Elementary and MS/HS Student Handbooks for 2013-2014 as submitted. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approve Student Handbooks</p>												
<p>On a motion made by Trustee Wayne Oliver, seconded by Vice President Glenn Nealis, the Board of Education approved the following resolution:</p> <p><i>WHEREAS, the Board of Education of Delaware Academy Central School District at Delhi authorizes that a sum of \$8,868,840.00 for school taxes be raised in Real Property Taxes,</i></p> <p><i>THEREFORE BE IT RESOLVED, that the Board of education fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax rolls</i></p> <p><i>AND IT IS HEREBY DIRECTED THAT the Tax Warrant of the Board duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 3, 2013 and end November 7, 2013 giving the warrant an effective period of 63 days at the expiration of which time the Tax Collector shall make an accounting in writing to the Board of Education:</i></p> <p><i>AND IT IS FURTHER DIRECTED that the delinquent tax penalties shall be fixed as follows:</i></p> <p><i>September 03 – October 01, 2013 – no penalty, October 02 – October 31, 2013 – 2% penalty added, November 1 – November 7, 2013 – 3% penalty added”</i></p> <p><i>Roll Call Vote:</i></p> <table data-bbox="519 1722 974 1911"> <tr> <td><i>Dr. Thomas Flanders</i></td> <td><i>VOTING</i></td> <td><i>Yes</i></td> </tr> <tr> <td><i>Glenn Nealis</i></td> <td><i>VOTING</i></td> <td><i>Yes</i></td> </tr> <tr> <td><i>Wayne Oliver</i></td> <td><i>VOTING</i></td> <td><i>Yes</i></td> </tr> <tr> <td><i>Tammy Neumann</i></td> <td><i>VOTING</i></td> <td><i>Yes</i></td> </tr> </table>	<i>Dr. Thomas Flanders</i>	<i>VOTING</i>	<i>Yes</i>	<i>Glenn Nealis</i>	<i>VOTING</i>	<i>Yes</i>	<i>Wayne Oliver</i>	<i>VOTING</i>	<i>Yes</i>	<i>Tammy Neumann</i>	<i>VOTING</i>	<i>Yes</i>	<p>Approve Tax Warrant</p> <p>Tax Warrant continued</p>
<i>Dr. Thomas Flanders</i>	<i>VOTING</i>	<i>Yes</i>											
<i>Glenn Nealis</i>	<i>VOTING</i>	<i>Yes</i>											
<i>Wayne Oliver</i>	<i>VOTING</i>	<i>Yes</i>											
<i>Tammy Neumann</i>	<i>VOTING</i>	<i>Yes</i>											

Jay Wilson VOTING Yes
 Seth Haight VOTING Yes
 Mark Ackerly VOTING Yes

Approval SEQRA
 Resolution – Sap
 House

The motion carried by unanimous vote of 7, yes, 0, no.

On a motion made by Trustee Tammy Neumann, seconded by Trustee Wayne Oliver, the Board approved the following SEQRA Resolution:

A RESOLUTION MAKING CERTAIN DETERMINATIONS PURSUANT TO 6 NYCRR PART 617 WITH RESPECT TO A CAPITAL PROJECT PROPOSED TO BE UNDERTAKEN BY THE DELAWARE ACADEMY CENTRAL SCHOOL DISTRICT AT DELHI.

WHEREAS, the Board of Education of the Delaware Academy Central School District at Delhi, Delaware County, New York, has under consideration a fully functional 6030 watt grid tied photovoltaic system at the Sap House. Installed system to include 18-335 watt Sunpower modules, Z-DPW top of pole mount, 1-Sunpower 7000 watt inverter, 1-Sunpower monitoring system and all accessories. Total cost of equipment and installation is \$28,250.00. NYSEEDA Rebate is \$8,442.00 so total cost to owner is \$19,808.00 as further described in the proposed scope of project attached hereto and hereby made a part hereof; and

WHEREAS, the work and financing proposed to be undertaken with respect to each element of the Capital Project constitutes a Type I Unlisted Action as defined under the State Environmental Quality Review Act and the regulations promulgated thereunder (“SEQRA”); and

WHEREAS, the Board of Education of said School District now proposes to proceed with the Capital Project and wishes to take all actions necessary in connection therewith in order to comply with SEQRA; NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of Delaware Academy Central School District at Delhi, Delaware County, New York, as follows:

Section 1. Pursuant to 6 NYCRR Part 617, the Board of Education hereby determines itself to be Lead Agency for the purposes of determining the environmental impact of the Capital Project.

Section 2. It is hereby determined that the Capital Project constitutes a Type I Unlisted Action under SEQRA.

Section 3. The Board has completed and hereby approves a Short Form Environmental Impact Statement and hereby determines that the work and financing with respect to each element of the Capital Project will not have a significant effect on the environment, and adopts a “Negative Declaration” and thus, as so defined, said work and financing will not result in any significant adverse environmental impacts.

Section 4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Roll Call Vote: Dr. Thomas Flanders VOTING Yes

SEQRA continued

<i>Glenn Nealis</i>	<i>VOTING <u>Yes</u></i>
<i>Wayne Oliver</i>	<i>VOTING <u>Yes</u></i>
<i>Tammy Neumann</i>	<i>VOTING <u>Yes</u></i>
<i>Jay Wilson</i>	<i>VOTING <u>Yes</u></i>
<i>Seth Haight</i>	<i>VOTING <u>Yes</u></i>
<i>Mark Ackerly</i>	<i>VOTING <u>Yes</u></i>

The motion carried by unanimous vote of 7, yes, 0, no.

Approval
Independent Audit

On a motion made by Trustee Wayne Oliver, seconded by Trustee Jay Wilson, the Board of Education approved the following resolution:

*Whereas, the Audit for the fiscal year ending June 2013 for the Delaware Academy Central School District at Delhi, has been performed by the district's independent auditing firm, D'Arcangelo & Company;
and*

Whereas, the firm, D'Arcangelo & Company has presented the audit to the Delaware Academy Central School District's Finance Committee;

Therefore, be it RESOLVED, that the Delaware Academy Central School District at Delhi accepts the Audit for the fiscal year ending June 2013 as presented by the district's independent auditing firm, D'Arcangelo & Company."

<i>Roll Call Vote:</i>	<i>Dr. Thomas Flanders</i>	<i>VOTING <u>Yes</u></i>
	<i>Glenn Nealis</i>	<i>VOTING <u>Yes</u></i>
	<i>Wayne Oliver</i>	<i>VOTING <u>Yes</u></i>
	<i>Tammy Neumann</i>	<i>VOTING <u>Yes</u></i>
	<i>Jay Wilson</i>	<i>VOTING <u>Yes</u></i>
	<i>Seth Haight</i>	<i>VOTING <u>Yes</u></i>
	<i>Mark Ackerly</i>	<i>VOTING <u>Yes</u></i>

Other Discussion
Neumann

The motion carried by unanimous vote of 7, yes, 0, no.

Other Discussion –

Trustee Tammy Neumann commented that she continues to hear positive comments from the public regarding the stone wall in front of the high school building.

Trustee Seth Haight commented that the Board took a "walk through" of the building and grounds and he commended the department on how nice the building looked inside and outside.

Haight

Public Comments –

President Thomas Flanders opened the floor to public comments. There were no public comments.

Next Meeting Date

Next meeting date – The next Regular Meeting of the Board of Education will be rescheduled from September 23, 2013 to September 30, 2013, 6:00 p.m. (Executive Session if necessary), 7:00 p.m. Open Meeting in the High School Library Media Center.

Enter Executive
Session

