# Delaware Academy Central School District at Delhi

2 Sheldon Drive Delhi, NY 13753

## **MEETING MINUTES**

Regular Meeting of the Board of Education

**Date:** June 18, 2014

Members Present: Dr. Thomas Flanders, Glenn Nealis, Wayne Oliver, Tammy Neumann, Jay Wilson, Seth Haight and Mark Ackerly

Others Present: Jason D. Thomson, Superintendent, Amy Beveridge, Catskill Mountain Club, Mr. Peter Hannigan, Science Teacher, Ms. Vicki O'Connell, Elementary Teacher, Ms. Julie Mable, Elementary Teacher, and Ms. Susan Temple, District Clerk.

President, Dr. Thomas Flanders called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:05 p.m.	Call to Order
On a motion made by Trustee, Tammy Neumann, seconded by Trustee Seth Haight, the Board of Education entered Executive Session to discuss plans for the Art program for 2014-2015 with no action to be taken. The Board entered Executive Session at 6:07 p.m.	Enter into Executive Session
On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Mark Ackerly, the Board of Education left Executive Session at 7:00 p.m.	Leave Executive Session
President, Dr. Thomas Flanders called the Open Session of the Board of Education meeting to order with the Pledge of Allegiance at 7:07 p.m.	Call to Order with Pledge of Allegiance
Presentations –	Presentations
Ms. Amy Beveridge of the Catskill Mountain Club brought a map of the hiking trail project that the Board of Education approved in February 2014. Ms. Beveridge described the property lines involved and explained where trail heads would be placed to begin the hiking trail experience. She handed out the rules that have been prepared for the trails and noted the rules will be posted at each kiosk. A brief question and answer session was held. Ms. Beveridge requested the Board's approval for the club to clear and maintain the hiking trails on land owned by Delaware Academy. The Board approved a resolution regarding the hiking trail (see below).	Catskill Mountain Club – Hiking Trails
Public Hearing –	Public Hearing
President, Dr. Thomas Flanders opened the floor to public comments on the Internet Protection Policy #24. There were no public comments. The policy will be approved at the next regular Board of Education meeting.	Policy #24
Public Comments –	Public Comments
Ms. Vicki O'Connell addressed the Board as the building representative for the elementary building. She informed the Board that she received several phone calls from	O'Connell
concerned staff. The concerns were about the increase Mr. Thomson is to receive for the	O'Connell continued

second year in a row.

Ms. Julie Mable, Elementary Teacher, stated she received several comments as well. She addressed Mr. Thomson stating he says he's a "team member" but she is concerned about the fall-out from teachers who feel he should receive the same amount of increase as them.

Mable

The Board thanked Ms. O'Connell and Ms. Mable for their comments.

Routine Matters -Routine Matters

On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Jay Wilson, the Board of Education of the Delaware Academy Central School District at Delhi approved the Minutes of the Budget Hearing held on May 8, 2014, Minutes of the Special Board of Education Meeting held on May 12, 2014, Minutes of the Regular Board of Education Meeting held on May 19, 2014, and the Minutes of the Special Board of Education Meeting held on June 2, 2014 as submitted. There were no questions, comments or discussion, and the motion carried unanimously.

Minutes

On a motion made by Trustee, Wayne Oliver, seconded by Vice President, Glenn Nealis, the Board of Education approved the Treasurer's Report and the Smith Barney Report on the A.L. Kellogg Educational Fund Investment for May 2014 as submitted. There were no questions, comments or discussion, and the motion carried unanimously.

Treasurer's Report

On a motion made by Trustee, Jay Wilson, seconded by Trustee, Wayne Oliver, the Board of Education approved the following personnel recommendations from the Superintendent:

Personnel

Personnel Recommendations -

Retirements:

No retirements for June 2014

Resignations:

No resignations for June 2014

**Provisional Appointments:** 

No provisional appointments for June 2014

**Probationary Appointments:** 

McKeegan, Leslie, Speech-Language Pathologist, Certificate: Speech and Hearing Handicapped, effective September 1, 2014 to June 30, 2016, Salary as per DAFA Probationary:

Agreement

Permanent

McKeegan

Permanent Appointments:

DeMeo, Christian, Assistant Building Maintenance Mechanic, 12-month, effective

• Walsh, Jared, Custodial Worker, 12-Month, CSEA, effective July 1, 2014

DeMeo

Walsh

Salary Increases, Effective July 1, 2014

• Alberti, Laurette, 3%

Amundsen, Jennifer, 2%

Salary Increases Alberti Amundsen

- Byam, Judith, 3%
- Chrisman, Marian, 3%
- Hein. Nancv. 2%
- Hoyt, Taylor, 2%
- Huneke, Elizabeth, 2%
- Temple, Susan, 3%

## Substitute Appointments pending Fingerprint Clearance – July 1, 2014 - June 30, 2015

- Arehart, Elizabeth B., Instructional
- Barnhart, Richard, Bus Driver
- Brandenburg, Arletta, Non-Instructional
- Branigan, Patricia, Instructional
- Bray, Janine, Instructional
- Cipperly, Michael, Bus Driver
- Craft, Richard, Non-Instructional Custodial
- Craft Sr., Richard, Cleaner
- Darling, Kaitlin, Instructional
- DelSavio, Gail, Instructional
- DuMond, Fred, Instructional
- Gearhart, Susan, Instructional
- Ghersi, Suzanne, Non-Instructional
- Gorsch, Donna, Non-Instructional
- Goss, Austin, Cleaner
- Grant, Kenneth, Bus Driver
- Haight, Lois, Instructional
- Havens, Dale, Cleaner
- Hoffmann, Cheyanne, Instructional
- Holland, William, Instructional
- Kelly, David, Instructional
- Kiviranna, Barbara, Instructional
- Lodovice, Andrea J., Instructional
- Macaulay, Edward, Instructional
- Marino, Elizabeth, Non-Instructional
- Marshall, Ruth, Non-Instructional
- Maxwell, Amanda, Instructional
- Maxwell, Arthur, Bus Driver
- Merwin, James, Instructional
- Miller, Janice, Bus Driver
- Olechnowicz, Nancy, Instructional
- Rabeler, M. Wylla Non-Instructional
- Sanford, Donald, Bus Driver
- Verspoor, Amy, Instructional
- Weber, John J., Instructional
- Wheatley, David A., Instructional
- Young, Allen, Bus Driver

### Leave of Absence Requests:

 Nichols, Gina, unpaid leave of absence, eight (8) days from October 1, 2014 to October 10, 2014. Byam Chrisman Hein Hoyt Huneke Temple

#### Substitutes

Arehart Barnhart Brandenburg Branigan Bray Cipperly Craft Craft, Sr. Darling DelSavio DuMond Gearhart Ghersi Gorsch Goss Grant Haight Havens Hoffmann Holland Kelly Kiviranna Lodovice Macaulay Marino Marshall Maxwell Maxwell Merwin Miller Olechnowicz Rabeler Sanford Verspoor Weber Wheatley

LOA

Young

**Nichols** 

#### Leave Replacement: No leave replacements for June, 2014 Tenure Appointments: No tenure appointments for June 2014 Summer Worker Student Workers Student Worker - July 1, 2014 - June 30, 2015: Branciforte Hall Branciforte, William, Student Worker/Substitute Custodial Lein Hall, Brittany • Lein, Brandon Co-Curricular Co-Curricular Appointments – 2014-2015, Stipend per DAFA Agreement: Ainsworth • Ainsworth, David, Co-Advisor, Creative Writing Cipperly • Cipperly, Michael, FFA Coleman • Coleman, Jill J., Musical: Assistant Choreographer, and Color Guard (non-paid position) Collison Collison, Kimberly, Musical: Vocal Director Degan Degan, Sean, Musical: Director Graham Graham, Amanda, Co-Advisor, Creative Writing Grav Gray, John, Co-Advisor, MS/HS Yearbook Gray Gray, John, Film Club (unpaid position) Haight Haight, Erin, Class of 2018 Hannigan Hannigan, Peggy, Co-Advisor, MS and HS Honor Society Hannigan Hannigan, Peter, Co-Advisor, Science Club Kline Kline, Mark, Co-Advisor, Science Club and Advisor, Class of 2015 Krick Krick, Diane, Co-Advisor, Marching Band, Co-Advisor, Musical Stage Crew Legg Manager, Co-Advisor, Jazz Band Oliver Legg, Terry, German Club Rabeler • Oliver, Abigail, Co-Advisor, MS/HS Yearbook, and Advisor, HS Student Senate • Rabeler, Jonelle, Co-Advisor, Marching Band, Co-Advisor, Musical Stage Crew Rabeler Manager, Co-Advisor, Jazz Band Rolfe Rabeler, Jonelle, Musical: Instrumental Director Sherman Rolfe. Brian. Art Club. and Class of 2016 Sherman Sherman, Terri, FCCLA Sobers Sherman, Terri, Co-Advisor, MS and HS Honor Society Stanton Sobers, Jessica, MS Student Senate Tucker Stanton, Jennifer, Speech & Debate Club, and Class of 2017 Wheeler Tucker, Brittany, Spanish Club Yando Wheeler, Gayle, Varsity Club Yando, Allison, SADD

## Coaching Appointments - Stipends per DAFA Agreements:

No coaching appointments for June 2014

## **Volunteer Coaching Appointments:**

- Darling, Jeffrey, Football
- Gielskie, Channing, Football and Soccer

Personnel continued

Volunteer Coaching

Darling Gielski Morley, Dale, Soccer

Morley

### Other:

Other Reynolds

That Lindsey Reynolds receives a lump sum of \$550.00 for successfully completing her Master's Degree at an institution of higher learning in accordance with the Delaware Academy Faculty Association Agreement, Article XXIV, E.

There were no questions, comments or discussion, and the motion carried unanimously.

CSE

Recommendations

#### CSE Recommendations -

On a motion made by Trustee, Tammy Neumann, seconded by Vice President, Glenn Nealis, the Board of Education approved the CSE Recommendations as submitted by the CSE Chairperson for May 2014. There were no questions, comments or discussion, and the motion carried unanimously.

Reports

Reports –

Superintendent Report –

Mr. Jason D. Thomson, Superintendent, reported:

- It's been a very busy year; very successful! He is out for the 14<sup>th</sup> consecutive night in a row attending school related events.
- The Budget Vote passed by a 3/1 margin and the bus lease proposition passed by a margin of 3/1 as well.
- Academic Awards were great!
- Mr. Bartlett and Mr. Salatino will begin conducting weekly informal meetings at the Delhi Diner each Friday in an effort to update the community on the building project. Everyone is invited to attend.
- Assessment Committee discussions are easing up as NYSED has begun to do so.
   Teachers worked hard on mid-year exams. Mr. Thomson contributed a lot of the success from the liaison committee.

Ms. Mable commented that everyone is out many nights in a row for their own classes and/or their own children.

• Ms. Mable is putting assessment information together on a thumb drive that will allow teachers to manipulate the tests. It wasn't an easy effort in the past due to exams being from one district and that district had charge. The thumb drive will be complete by the end of the summer. Currently they have three schools in the consortium. Mr. Thomson noted that several schools had the choice to join but chose not to. Once the test questions are in place, they stay in place for the year.

There was a brief question and answer session with the teachers present as the Board was curious as to their opinions on how the testing scores are working. There was also discussion on the Journeys Program.

Superintendent

#### Policy Review -

The Board held the second reading for Policies #21 - #27. These policies will be approved at the next regular Board of Education meeting.

On a motion made by Vice President, Glenn Nealis, seconded by Trustee, Jay Wilson, the Board of Education entered an Executive Session to discuss a contract with no action to

Policy Review

Policies #21-27

Enter into Executive Session

be taken. The Board entered Executive Session at 8:04 p.m.

On a motion made by Vice President, Glenn Nealis, seconded by Trustee, Wayne Oliver, the Board left Executive Session and entered back into Open Session at 8:47 p.m.

Leave Executive Session

New Business –

New Business

## **DCMO BOCES Special Election**

DCMO BOCES Special BOE Member Election

There is one vacancy on the Board of Cooperative Educational Services to be filled by Special Election, to be held on June 18, 2014. The Board of Education of each component school district, by resolution, may cast one vote for the vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time.

RESOLVED, that the Delaware Academy Central School District at Delhi's Board of Education does hereby cast its vote for: (Board please cast one vote) David Cruikshank, Otselic Valley Central School or,

Linda DeAndrea, Franklin Central School

On a motion made by Vice President, Glenn Nealis, seconded by Trustee, Wayne Oliver, the Board of Education cast its vote for Ms. Linda DeAndrea, Franklin Central School District to serve on the DCMO BOCES Board of Education. There were no questions, comments or discussion, and the motion carried unanimously.

On a motion made by Trustee, Seth Haight, seconded by Vice President, Glenn Nealis, the Board approved the following resolution regarding the hiking trails:

Resolution – Hiking Trails

WHEREAS, by letter dated May 6, 2014 the Catskill Mountain Club requested permission to clear and maintain hiking trails on land owned by Delaware Academy Central School District at Delhi, and other lands owned by the Village of Delhi; and WHEREAS Education Law section 414 allows the Board of Education to grant permission to use the grounds of the District for "...holding social, civic and recreational meetings and entertainments, and other uses pertaining to the welfare of the community; but such meetings, entertainment and uses shall be non-exclusive and shall be open to the general public..."

NOW UPON CONSIDERATION the Board of Education hereby grants the Catskill Mountain Club, a non-profit 501 c 3 charitable organization, a revocable license pursuant to Education Law 414 to enter upon and use the District's real property for the purpose of clearing and maintaining hiking trails on the property for use of such trails by the general public.

It is hereby determined that the activities covered by this Resolution constitute a Type I Unlisted Action under SEQRA. The Board has completed and hereby approves a Short Form Environmental Impact Statement and hereby determines that the maintenance, improvement and use of hiking trails on the District's property will not have a significant effect on the environment, and adopts a "Negative Declaration" and thus, as so defined, same will not result in any significant adverse environmental impacts.

There were no questions, comments or discussion and the motion carried unanimously.

On a motion made by Trustee, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board approved the following resolution to enter into cooperative purchasing for the school year 2014-2015:

Resolution – Cooperative Purchasing

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and WHEREAS,

The Delaware Academy Central School District at Delhi is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-0, and WHEREAS.

The Delaware Academy Central School at Delhi wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf:

therefore

BE IT RESOLVED.

That the Board of Education of the Delaware Academy Central School District at Delhi hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED.

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED.

That the Board of Education of the Delaware Academy Central School District at Delhi agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

There were no questions, comments or discussion and the motion carried unanimously.

On a motion made by Trustee, Mark Ackerly, seconded by Trustee, Wayne Oliver, the Board approved the following resolution to enter into generic purchasing for the school year 2014-2015:

Resolution – Generic Purchasing

#### WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

## WHEREAS,

The Delaware Academy Central School District at Delhi is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-0, and

#### WHEREAS.

The Delaware Academy Central School District at Delhi wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

#### BE IT RESOLVED.

That the Board of Education of the Delaware Academy Central School District at Delhi hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and, BE IT FURTHER RESOLVED,

Generic Purchasing continued

That the Board of Education of the Delaware Academy Central School District at Delhi authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and, BE IT FURTHER RESOLVED,

That the Board of Education of the Delaware Academy Central School District at Delhi agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

There were no questions, comments or discussion and the motion carried unanimously.

On a motion made by Trustee, Mark Ackerly, seconded by Trustee, Wayne Oliver, the Board approved the following resolution for food and cafeteria supplies for 2014-2015:

Resolution – Food and Cafeteria Supplies

#### WHEREAS.

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and WHEREAS.

The Delaware Academy Central School District at Delhi is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS.

The Delaware Academy Central School District at Delhi wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore; BE IT RESOLVED,

That the Board of Education of the Delaware Academy Central School District at Delhi hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED,

That the Board of Education of the Delaware Academy Central School District at Delhi authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED,

That the Board of Education of the Delaware Academy Central School District at Delhi agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

There were no questions, comments or discussion and the motion carried unanimously.

On a motion made by Trustee, Mark Ackerly, seconded by Vice President, Glenn Nealis, the Board approved the following request from the Superintendent to use unused vacation days in July 2014:

WHEREAS, the Superintendent, Mr. Jason D. Thomson, has requested permission from the Board of Education of the Delaware Academy Central School District at Delhi to use five (5) unused vacation days available from 2013-2014 in the month of July 2014, RESOLVED, the Board of Education of the Delaware Academy Central School District at Delhi grants permission to Mr. Jason D. Thomson, Superintendent, to carry over and use

Superintendent – Unused Vacation Days five (5) days from 2013-2014 and use the five (5) days vacation time in the month of July 2014.

There were no questions, comments or discussion and the motion carried unanimously.

On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Tammy Neumann, the Board approved the following Addendum to Superintendent's Contract:

WHEREAS the Board and the Superintendent entered into a Contract of Employment on or about June 28, 2012, and an Addendum thereto dated on or about June 18, 2013 (together being referred to herein as "the Superintendent's Contract"), and WHEREAS the parties wish to amend the Superintendent's Contract as follows:

A. The Superintendent's base salary effective July 1, 2014 shall be \$144,122.00

B. In light of the continuing financial pressures and challenges facing School Districts and taxpayers throughout New York State, the Superintendent shall also receive, on or before January 31, 2015 a lump sum stipend of \$2,798.0 on condition that the Superintendent provide proof that he successfully attended and completed a professional education

B. In light of the continuing financial pressures and challenges facing School Districts and taxpayers throughout New York State, the Superintendent shall also receive, on or befor January 31, 2015 a lump sum stipend of \$2,798.0 on condition that the Superintendent provide proof that he successfully attended and completed a professional education program or seminar, on or before December 31, 2014, approved by the Board, which concentrated on school district capital/budgeting/finance challenges and strategies. Such stipend if earned and paid shall also become part of the Superintendent's base salary starting July 1, 2015.

C. The period of the Superintendent's employment under paragraph 1 of the Superintendent's Contract is hereby extended until July 1, 2019.

D. All other terms and conditions of the Superintendent's Contract, including but not limited to either party's right to terminate this agreement for convenience under paragraph 13 (b) thereof, shall remain in full force and effect, provided that if there is otherwise any inconsistency between the terms and conditions of the Superintendent's Contract and this Addendum, the terms and conditions of this Addendum shall prevail.

A roll call vote was taken:

Dr. Thomas Flanders, Yes Wayne Oliver, Yes Tammy Neumann, Yes Jay Wilson, No Seth Haight, Yes Mark Ackerly, Yes, Glenn Nealis, No

The motion carried unanimously.

On a motion made by Trustee, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board approved a request from the Music department to surplus two Yamaha \$3115H speaker cabs, Manufacturer: Yamaha, Serial No. A\$60436/60426 with an estimated value of \$100.00. There were no questions, comments or discussion, and the motion carried unanimously.

On a motion made by Vice President, Glenn Nealis, seconded by Trustee, Wayne Oliver, the Board accepted an Agreement between the Civil Service Employees Association (CSEA) and Delaware Academy Central School District at Delhi, July 1, 2013 through June 30, 2018 as submitted. There were no questions, comments or discussion, and the motion carried unanimously.

Other Discussion /Comments -

Addendum to Superintendent's Contract

Surplus Equipment – Music Dept.

**CSEA** Agreement

Other Discussion

Vice President, Glenn Nealis thanked Mr. Thomson and Ms. Chrisman for the settlement of the CSEA Agreement. Nealis Trustee, Seth Haight thanked Ms. O'Connell and Ms. Mable for their candid thoughts about the programs they discussed tonight. Haight Trustee, Jay Wilson thanked Ms. Sue Morales once again for her service to the district. Wilson He wished her good luck. **Upcoming Board of Education Meeting Dates:** Upcoming Meetings Thursday, July 10, 2014 – Annual Re-organizational Meeting, 7:00 p.m., HS Media Library Center. There will not be an executive session prior to the meeting. A regular Re-Org. 7/10/14 Board meeting will follow the re-organizational meeting. On a motion made by Trustee, Seth Haight, seconded by Trustee, Mark Ackerly, the Board entered Executive Session to discuss a contract with no action to be taken. The Enter Executive Board entered Executive Session at 8:53 p.m. Session On a motion made by Trustee, Jay Wilson, seconded by Vice President, Glenn Nealis, the Board of Education left Executive Session and entered back into Open Session at 10:43 Leave Executive Session p.m. On a motion made by Trustee, Jay Wilson, seconded by Trustee, Wayne Oliver, the Board of Education adjourned the Regular Meeting at 10:46 p.m. Adjournment Respectfully submitted, Susan J. Temple District Clerk