

Delaware Academy Central School District at Delhi
 2 Sheldon Drive
 Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: January 27, 2014

Members Present: Dr. Thomas Flanders, Glenn Nealis, Tammy Neumann, Jay Wilson, Seth Haight, and Mark Ackerly

Absent: Wayne Oliver

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney and several members of the community and staff.

<p>President Thomas Flanders called the Regular Meeting of the Board of Education of the Delaware Academy Central School District to order at 6:03 p.m.</p>	<p>Call to Order</p>
<p>On motion made by Trustee Jay Wilson, seconded by Tammy Neumann, the Board entered Executive Session to hear two separate appeals to Superintendent Hearing decisions. The Board entered Executive Session at 6:04 p.m.</p>	<p>Enter Executive Session</p>
<p>On motion made by Trustee Jay Wilson and seconded by Vice President Glenn Nealis, the Board left Executive Session at 8:15 p.m.</p>	<p>Leave Executive Session</p>
<p>The Board entered Open Session at 8:20 p.m.</p>	
<p>Presentations</p>	<p>Presentations</p>
<p>Mr. Ed Chytalo, Delhi, New York, addressed the Board of Education with a proposition to grow a giant pumpkin for the students at Delaware Academy. Mr. Chytalo has worked with over 3000 students from Delaware Academy over the past ten to twelve years. Mr. Chytalo explained that he lost the last site he had to grow pumpkins and he was impressed with the school gardens so he approached Mr. Thomson, Superintendent with the idea of growing a giant pumpkin. Mr. Thomson set up a "Pumpkin Committee" which included Mr. Thomson, Mr. Chytalo, Mr. Kline, Mr. Cipperly, Ms. Miller, Ms. Davino, Ms. Alberti, Ms. Byam, and Mr. Bartlett. He commented that he walked an area prior to the meeting and he would like this project to be a joint venture. He said he donated a pumpkin to the FFA two years ago and they earned \$500.00 which bought them new piping for the sap house and maple syrup program. Mr. Chytalo asked for the Board's permission to grow a giant pumpkin to take to Cooperstown to enter in a contest. He informed the Board that the cost runs about \$1800.00. He has already purchased the seeds which he is donating to the district. Mr. Chytalo explained the process can be highly technical but simple in life aspect. The goal is to grow a 500 pound pumpkin. The process will be documented throughout the growing process. This project will tie into several subjects (math, science, gardening program, etc.) for the students.</p>	<p>Ed Chytalo – Permission to Grow Giant Pumpkins in a School Garden</p>

<p>A brief question and answer session followed. The Board approved Mr. Chytalo's request to grow a giant pumpkin. Mr. Chytalo commented that he is honored to work with the district once again.</p> <p>Mr. Matt Kryston, Delhi Town Board Member, and Ms. Amy Beveredge from the Catskill Mountain Club addressed the Board to ask permission to make hiking trails on school property. Ms. Beveredge informed the Board that there are 225 acres of existing logging trails on three tax properties. The club would use existing trails. They would like to look for view points from the trails. They have thought about making an easy loop, and a more difficult loop. There are rock ledges on the trails that show great views of the village and areas toward Walton. There would be some clearing of trees, but at most 5-10 trees would be involved. The club has sources for funding the trails. They asked the Board's permission to move forward.</p> <p>A brief question and answer session was held. The Board appointed Mr. Jason D. Thomson, Superintendent, as contact person for the hiking trail program. They also requested Mr. Thomson work with School Attorney, Mr. Bruce McKeegan, with any legal arrangements.</p> <p>Ms. Beveredge thanked the Board for their approval and suggested the club come back to present to the Board in the future when they have more information on where trail heads will be, etc. The Board thanked Mr. Kryston and Ms. Beveredge for attending the Board meeting and their interest in bringing more activities to the community.</p> <p>Mr. Kryston reported that materials for an ice rink for the community arrived today. The Town will be working on setting the ice rink up in the next few days.</p> <p>Routine Matters</p> <p>On a motion made by Trustee Jay Wilson, seconded by Trustee Mark Ackerly, the Board of Education of the Delaware Academy Central School District at Delhi approved the Minutes of the Regular Board of Education Meeting held on December 16, 2013 as submitted. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>On a motion made by Vice President Glenn Nealis, seconded by Trustee Jay Wilson, the Board approved the Treasurer's Report and the Smith Barney Report on the A.L. Kellogg Educational Fund Investment for December 2013 as submitted. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>Personnel Recommendations</p> <p>On a motion made by Trustee Mark Ackerly, seconded by Vice President Glenn Nealis, the following personnel recommendations were approved pending fingerprint clearance:</p> <p>Retirements: No retirements for January 2014</p> <p>Resignations: No resignations for January 2014</p> <p>Provisional Appointments: No provisional appointments for January 2014</p>	<p>Matt Kryston, Delhi Town Board – Permission to Make Hiking Trails on School Property</p> <p>Routine Matters</p> <p>Approval of Board Minutes</p> <p>Approval of Financial Reports</p> <p>Personnel</p>
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<p>Probationary Appointments:</p> <ul style="list-style-type: none"> Abts, Micaiah, Licensed Teaching Assistant (LTA), 10 month, Delhi Educational Support Staff Association (DESSA), probationary period retroactive from January 13, 2014 thru July 7, 2014, salary per DESSA Agreement. <p>Permanent Appointments:</p> <ul style="list-style-type: none"> Dunn, Jaclyn, Licensed Teaching Assistant (LTA), 10 month, Delhi Educational Support Staff Association (DESSA), permanent effective February 21, 2014. Reinmann, Margaret, Administrative Assistant, 12 month, Delhi Educational Support Staff Association (DESSA), permanent effective February 5, 2014. <p>Substitute Appointments Effective January 28, 2014-June 30, 2014:</p> <ul style="list-style-type: none"> Burns, Gary Luke, Non-Instructional McGee, Lauren B., Instructional Sackett, Joseph, Non-Instructional – Cleaner Trelease, Michele, Instructional / Non-Instructional Tuthill, David J., Instructional Tyler, Elisabeth P., Instructional <p>Leave of Absence Requests: No leave requests for January 2014</p> <p>Leave Replacements: No leave replacements for January 2014</p> <p>Tenure Appointments: No tenure appointments for January 2014</p> <p>Co-Curricular Appointments: No Co-Curricular appointments for January 2014</p> <p>Coaching Appointments – Spring 2014:</p> <ul style="list-style-type: none"> Albright, Matt, Varsity Track and Field Brown, Dawn, Girls Modified Softball Burns, Luke, Varsity Baseball Cairns, Ben, Modified Baseball Darling, Katie, Modified Track and Field Legg, Terry, Assistant Varsity Track and Field McGee, Lauren, Girls JV Softball Mills, Devin, Golf <p>There were no questions, comments or discussion and the motion carried unanimously.</p> <p>On a motion made by Vice President Glenn Nealis, seconded by Trustee Seth Haight, the following volunteer appointments were approved:</p> <p>Volunteer Appointments:</p> <ul style="list-style-type: none"> Aitken, Kendall E., Library Kottmeier, Lorenz, Speech and Debate Club Neumann, Phil, Varsity Baseball Stanton, Jason, Boys Modified Soccer 	<p>Probationary Abts</p> <p>Permanent Dunn Reinmann</p> <p>Substitutes Burns McGee Sackett Trelease Tuthill Tyler</p> <p>Coaching Albright Brown Burns Cairns Darling Legg McGee Mills</p> <p>Volunteer Aitken Kottmeier Neumann Stanton</p>
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<p>There were no questions, comments or discussion and the motion carried with a vote of 5, Aye, 0 Nays, Trustee Tammy Neumann abstained.</p> <p>CSE Recommendations – On a motion made by Vice President Glenn Nealis, seconded by Trustee Jay Wilson, the Board approved the CSE Recommendations from the CSE Chairperson for January 2014 as submitted. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>Reports –</p> <p>Ms. Laurie Alberti, MS/HS Principal reported: MS/HS Building</p> <ul style="list-style-type: none"> • January 7, 2014 we had our 2nd annual safety assembly for grades 6-12 • Regional assessments (Jan. benchmark) were administered as follows: January 15 6-8 ELA/SS/Science and 9-12 SS/Science with ELA done in class rooms • Regents exams are going on this week so the bells are off <p>Principal</p> <ul style="list-style-type: none"> • She will be finishing the last three observations from December and will start the informal observations sometime next month • Last month she reported that our teachers were working very hard on the development of the regional assessments. Delhi was responsible for 6-8 grade ELA/SS/Science, 6, 7, 8th grade Math, 9-10 ELA and 11-12 ELA. • Ms. Temple is scheduling our teacher check-in meeting with those teachers who developed a plan for improving test scores (as I reported at the data retreat and the Fall BOE) • Graduation plans are being finalized • Senior trip assembly for students will take place in the next month in which she will also address senior pranks, etc. • She attended the Dr. Daggett Conference on Friday so she could remain in district Thursday. <p>Students</p> <ul style="list-style-type: none"> • DA middle school students in Mr. Sanford’s class won the “writers in the mountains” taking first, second, and third place. They were invited to attend an Award Ceremony and received a monetary award • We have four students out with a tutor as of today • Since our last BOE meeting we had there was one 6th grade student enroll and one 7th and one 11th move out of state • Student Senate is partnering with Delhi College in “What will you do for others?” campaign which started with Martin Luther King Day. There is a food drive attached to the student activity and the food is being delivered to the college today. Elizabeth Sova from Delhi runs the student activities for the college. <p>The Board thanked Ms. Alberti for her report.</p> <p>Ms. Judith Byam, Elementary Principal reported:</p> <ul style="list-style-type: none"> • This month they have administered the regionally developed Math and ELA assessments to students in grades K-5. The teachers have been working on scoring the tests and will be using the Staff Development Day on Friday, to discuss student data and the next steps in instruction. • Safety patrol hosted “Kids Zone” on Friday, Jan 10th. The proceeds will help cover the cost of the trip they will be taking in the spring. • On Thursday, January 16, the LINKS team and members of the Assessment committee attended a presentation by Dr. Bill Daggett at BOCES. The team 	<p>Approve CSE Recommendations</p> <p>Reports</p> <p>MS/HS</p> <p>Elementary</p>
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<p>members met after the morning presentation to discuss how the information from the morning session will impact our LINKS plan that we create this summer</p> <ul style="list-style-type: none"> • In the Elementary building, we have a team of teachers, parents, and paraprofessionals meeting with consultants from CARD, Center for Autism and Related Disabilities, which is part of SUNY Albany. The team is meeting 5 days, with the consultants. The team is working together to support students in the classroom. They will be here on January 31st to train all of the LTAs and aides on Autism and interventions to use when working with a student. Mrs. Stahl completed the application for our training, which is at no cost to the district. • We continue meeting to monitor student progress, meeting with the RTI team to discuss strategies for student support. • Friday, January 31st is a Staff Development Day. The teachers will use the day to discuss regional test results, plan instruction and work in grade level teams. 	<p>Elementary continued</p>
<p>The Board thanked Ms. Byam for her report.</p>	
<p>Departmental Reports –</p>	
<p>Ms. Marian Chrisman, Business Administrator reported:</p>	<p>Departmental Reports</p>
<ul style="list-style-type: none"> • Kellogg funds have increased by \$218,463. Scholarship income at the six month mark is \$42,956. last year at this point we were at \$41,249. The Memorial Fund is at \$15,464. • Our School Lunch Fund profit stands at \$13,974. compared to last year for same time period of \$9,621. The cafeteria has been helping a lot with extra class fundraisers and the results are starting to show. December only had 15 serving days and we still had a substantial profit margin for the month. • Working diligently on budget preparation for 2014-2015. Next month we'll have the initial budget binders to hand out to be used during the March budget workshops. • As you know our state aid showed a decrease of \$363,000. but we do have some offsetting debt payments being retired to offset that amount. Our biggest increases continue to be in Benefits. Health is forecast to be 8.75%; TRS is at 17.75%, a 1.5% increase; and ERS is at 20.8% up from 18.4%. We are also planning on an anticipated increase in the number of children with special needs. Those three items alone increase the budget by \$296,000. Our tax cap will most likely be at 1.46 % which is roughly \$122,000. • Our fuel requirements have been submitted for bid through the DCMO cooperative bidding program and will be finalized by February's meeting. • This year we've seen a huge increase in the cost of our electric usage. Bill and I researched the reasons and he discovered during those times of severe cold our cost per megawatt unit has increased 10 to 11 times the usage during normal temp days. We've spent approximately \$45,000. more this year today then the same time frame as last year. 	<p>Business Office</p>
<p>Power point presentation on State Aid Valuation followed.</p>	
<p>The Board thanked Ms. Chrisman for her report.</p>	
<p>Mr. Jeff Ferrara, Athletic Director reported:</p>	
<ul style="list-style-type: none"> • Friday night there will be a "Coaches vs. Cancer" game here at the high school. We are asking that everyone wear pink for the occasion. The game starts at 4:30 	<p>Athletic Director</p>

<p>p.m.</p> <ul style="list-style-type: none"> • Girl's basketball team is currently 7 of 7 with two games left. Varsity girls are 13-1, Modified is 14-1. Every team is progressing nicely. • Last week a committee interviewed applicants for spring coaching positions. We are moving in a positive direction. <p>The Board thanked Mr. Ferrara for his report.</p>	Athletic Director continued
<p>Mr. Bill Bartlett, Building & Grounds Supervisor reported:</p> <ul style="list-style-type: none"> • On Thursday, C & S provided him with an update on the building project. We are on schedule and he will forward the information to the Board. There were a few changes that were not right, but they'll go back and make the changes and we anticipate they will be done right. • He is pleased that with the cold weather, the equipment is working well. <p>The Board thanked Mr. Bartlett for his report.</p>	Building & Grounds
<p>Mr. Gregg Verspoor, Transportation Supervisor reported:</p> <ul style="list-style-type: none"> • On January 9, the transportation staff attended a mandatory training. • The department received one bus back that was out for repair. The repair is now complete. One bus is expected back from warranty work that was done. • DOT inspections continue to go well. <p>The Board thanked Mr. Verspoor for his report.</p>	Transportation
<p>Superintendent's Report</p> <ul style="list-style-type: none"> • December break – returned January 6 – refreshed and in full swing for 2nd half of year. • Review of Cuomo's State of the State address • Safety assemblies held for grades 6-12. • Toured Thomas Bus Factory with Mr. Verspoor. • Held first K-5 Parent Teacher Organization (PTO) meeting. The PTO has been dormant for quite some time and at the request of some parents, we are bringing it back to D.A. The next meeting is scheduled for Monday, February 10 at 6:00 p.m. Website presentation. • Interviews were held for the spring sports coaching positions. We had a committee of four; recommendations were on tonight's agenda. • The Board Policy Review committee met on January 22. Policies #7- 20 were reviewed. Ms. Neumann who represents the Board of Education will give a brief report later this evening. • "Great pumpkin Committee" met. • Ipad deployment – 6th grade pod. • Coaches vs. Cancer fundraising event – Friday's quad. There will be a free will donation for admission, sales of "Shoot for the Cure" t-shirts, a half court shooting contest, a donation card "wall of hope" as well as a raffle of a football signed by Section IV Hall of Fame Coach, Dave Kelly. This event will be a "Pink Out" meaning we're asking fans to wear pink to the game. <p>The Board thanked Mr. Thomson for his report.</p> <p>Policy Review –</p>	Superintendent's Report

<p>The Board held its second reading of Board policies #1-6. If there are no changes, these policies will be adopted with any necessary changes at the February 24, 2014 Board of Education meeting.</p> <p>Old Business –</p> <p>On a motion made by Trustee Seth Haight, seconded by Vice President Glenn Nealis, the Board approved a Soccer Program at Hartwick College where students from Delaware Academy, grades four through ninth grades, have the opportunity to play with Hartwick College’s star players. There is no cost to the district. An employee of the district will volunteer to attend each session at Hartwick College to assist in supervision of the students. No transportation will be provided by the district. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>New Business –</p> <p>On a motion made by Trustee Tammy Neumann, seconded by Trustee Jay Wilson, the Board of Education accepted a donation from the Chrysler Drive for the Kids Program in the amount of \$870.00 to be deposited in the Delaware Academy Elementary Activity account.</p> <p>On a motion made by Vice President Glenn Nealis, seconded by Trustee Tammy Neumann, the Board accepted a donation from the Bovina United Presbyterian Church in the amount of \$250.00 to be deposited and used for the anti-bullying program. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>President Thomas Flanders requested the District Clerk to write a thank you letter on behalf of the Board to show the Board’s appreciation of the donation.</p> <p>On a motion made by Vice President Glenn Nealis, and seconded by Trustee Jay Wilson, the Board approved the regular meeting date to be changed from April 21, 2014 to April 10, 2014 to coincide with the Delaware-Chenango-Madison-Otsego (DCMO) BOCES Annual meeting. President Thomas Flanders informed the group that the Delaware Academy Central School District at Delhi, as well as all the other component districts, need to hold their meetings the same date as DCMO BOCES as the component districts are required to vote on the DCMO BOCES Administrative Budget at that time. There were no further questions, comments or discussion and the motion carried unanimously.</p> <p>On a motion made by Trustee Jay Wilson, seconded by Trustee Mark Ackerly, the Board approved a request from the Spanish Club to travel to New York City to watch a play in Spanish which highlights Hispanic culture and the district will provide transportation to and from the event on February 28, 2014. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>On a motion made by Trustee Mark Ackerly, seconded by Trustee Seth Haight, the Board approved a letter of intent to purchase three 2015 model 66 passenger Thomas Saf-T Liner C2 school buses at a total cost not to exceed \$362,826.03 (based on quotes obtained on 12/09/13), contingent upon voter approval on May 20, 2014 and in no way obligates the district should the Board of Education or the voters fail to approve the purchase of said buses. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>On a motion made by Trustee Jay Wilson, seconded by Vice President Glenn Nealis, the</p>	<p>Policy Review</p> <p>2nd Reading of Policies #1-7</p> <p>Old Business</p> <p>Approve Soccer Program</p> <p>New Business</p> <p>Approve Donation – Chrysler Drive for the Kids</p> <p>Approve Donation – Bovina United Presbyterian Church</p> <p>Approve BOE Meeting Date Change – April 2014</p> <p>Approve Request from Spanish Club</p> <p>Approve Letter of Intent to Purchase Buses</p>
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<p>Board entered Executive Session to discuss the need for a consultant. The Board entered Executive Session at 9:45 p.m. On a motion made by Trustee Jay Wilson, and seconded by Trustee Tammy Neumann, the Board entered back into Open Session at 9:52 p.m.</p> <p>On a motion made by Trustee Tammy Neumann, seconded by Trustee Mark Ackerly, the Board approved a request to hire a local assessment consultant for the academic school year 2013-2014 to provide the District guidance in developing local assessments aligned with the Common Core State Standards, work with the Districts' teachers to develop, review and analyze regional assessment testing and resulting data. Mentor administrators and teacher leaders for on-going regional assessment adjustments to testing and data AND That Dr. Donald Wheeler be appointed retroactive to July 1, 2013 as said consultant, total payment for services not to exceed \$4,000.00. There were no questions, comments or discussion and the motion carried with a vote of 5, Aye, 1 Nay.</p> <p>On a motion made by Trustee Mark Ackerly, seconded by Trustee Jay Wilson, the Board approved an Agreement to Modify Use Restriction Covenants by a Deed dated April 25, 1950 and made by the Central School District No. 1 of the Towns of Delhi, Bovina, Kortright, Meredith, Franklin and Hamden, Delaware County, New York to Henry E. Little and Edward McCandlish and recorded in Delaware County Clerk's Office in Liber 299 of Deeds at page 369 on April 26, 1950, where certain restrictive covenants were imposed upon the property AND That the President of the Board of Education is authorized to sign the agreement. There were no questions, comments or discussion and the motion carried unanimously.</p> <p>Public Comments –</p> <p>Mr. Bill Bartlett commented that he is looking forward to working with the "Great Pumpkin Committee." He said he thinks it will be fun for everyone involved.</p> <p>Other Discussion –</p> <p>Trustee Tammy Neumann reported the Board Liaison Committee continues to meet on a monthly basis. The committee has proven to be valuable and has had some positive outcomes that are admirable.</p> <p>The next Regular Board of Education Meeting is scheduled for February 24, 2014 at 6:00 p.m. It is anticipated the Board will act upon a resolution to convene an executive session with no action to be taken, and will return to open session at 7:00 p.m.</p> <p>On a motion made by Trustee Jay Wilson, seconded by Trustee Seth Haight, the Board entered into Executive Session to discuss the Appeals to the Superintendent's Hearing Decision. There were no questions, comments or discussion and the motion carried unanimously. The Board entered Executive Session at 9:57 p.m.</p> <p>Board of Education Decision on Appeal to a Superintendent's Hearing Decision -</p> <p>Case #1 - The Board having met in Executive Session in relation to an appeal from the decision of the Superintendent regarding the suspension of a student, and after hearing representatives of the student, the Superintendent and each Board member having reviewed the record, including the transcript, and after deliberation, which was without</p>	<p>Enter Executive Session</p> <p>Leave Executive Session</p> <p>Approve Hire of Consultant - Wheeler</p> <p>Approve Agreement to Modify Use Restriction Covenants – O'Connor Hospital</p> <p>Public Comments</p> <p>Bartlett</p> <p>Other Discussion</p> <p>Neumann</p> <p>Next Meeting Date</p> <p>Enter Executive Session</p>
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