

Delaware Academy Central School District at Delhi
 2 Sheldon Drive
 Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: September 30, 2013

Members Present: Dr. Thomas Flanders, Tammy Neumann, Jay Wilson, Seth Haight, Mark Ackerly, and Glenn Nealis (arrived at 7:00 p.m.)

Absent: Wayne Oliver

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney and several members of the community and staff.

<p>President Thomas Flanders called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:02 p.m.</p>	Call to Order
<p>On motion made by Trustee Seth Haight and seconded by Trustee Jay Wilson, the Board entered Executive Session to discuss coaching appointments with no action to be taken at 6:03 p.m.</p>	Enter Executive Session
<p>On motion made by Trustee Tammy Neumann and seconded by Trustee Seth Haight, the Board left Executive Session at 6:56 p.m.</p>	Leave Executive Session
<p>President Thomas Flanders called the Open Session of the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 7:00 p.m. with the pledge of allegiance.</p>	Call to Order with Pledge of Allegiance
<p>Presentations –</p>	Presentations
<p>Class of 2014 Senior Class Trip – Student’s from the Class of 2014, Katie Aikens, Michaela Mills, and Christina Erickson, presented a proposal for their Senior Class Trip to the Board of Education for approval. The Class of 2014 plans to go to Atlantic City, New Jersey this year for their trip.</p>	Class of 2014 Sr. Trip Proposal
<p>On a motion made by Trustee Tammy Neumann, seconded by Vice President Glenn Nealis, the Senior Class Trip for the Class of 2014 was approved. There were no questions, comments or discussion and the motion unanimously carried.</p>	Approve Class Trip
<p>LINKS Plan 2013-2014 – Ms. Jessica Sobers, Teacher, gave a brief overview of the LINKS Plan for the 2013-2014 academic school year.</p>	LINKS 2013-14
<p>On a motion made by Trustee Tammy Neumann, seconded by Trustee Mark Ackerly, the Board of Education of the Delaware Academy Central School District at Delhi approved the LINKS Plan as submitted. There were no questions, comments or discussion and the motion was approved unanimously.</p>	Approve LINKS 2013-14 Plan
<p>Public Comments – President Thomas Flanders opened the floor to public comments. There were no public comments.</p>	Public Comments

<p>Routine Matters –</p> <p>On a motion made by Trustee Jay Wilson, seconded by Vice President Glenn Nealis, the Board of Education approved the Board of Education Meeting Minutes from August 26, 2013 as submitted. There were no questions, comments or discussion and the motion was approved unanimously.</p> <p>On a motion made by Vice President Glenn Nealis, seconded by Trustee Tammy Neumann, the Board of Education of the Delaware Academy Central School District at Delhi approved the Treasurer’s Report and the Smith Barney Report on the A.L. Kellogg Educational Fund Investment for August 2013 as submitted. There were no questions, comments or discussion and the motion was approved unanimously.</p> <p>On a motion made by Trustee Jay Wilson, seconded by Trustee Seth Haight, the following personnel recommendations were approved pending fingerprint clearance, with exception of the coaching appointments which were postponed to the October 28, 2013 Board of Education meeting:</p> <p>Retirements: <i>No retirements for September 2013.</i></p> <p>Resignations: <i>No resignations for September 2013.</i></p> <p>Provisional Appointments: <i>No provisional appointments for September 2013.</i></p> <p>Probationary Appointments:</p> <ul style="list-style-type: none"> • <i>Oliver, Abigail, Licensed Teaching Assistant, High School, effective October 1, 2013 – April 1, 2014, salary as per Delhi Educational Support Staff Association (DESSA)</i> <p>Permanent Appointments: <i>No permanent appointments for September 2013.</i></p> <p>Substitute Appointments – July 1, 2013-June 30, 2014:</p> <ul style="list-style-type: none"> • <i>DeGuisto, Diane, Instructional</i> • <i>Kelly David, Instructional</i> • <i>Liberatore, Catherine, Instructional</i> • <i>Nydam, Leanne, Non-Instructional</i> • <i>Sloan, Jeffrey, Instructional</i> <p>Student Worker Appointment:</p> <ul style="list-style-type: none"> • <i>Dean, Messiah</i> <p>Leave of Absence Request: <i>No requests for Leave of Absence for September 2013.</i></p> <p>Leave Replacements: <i>No Leave Replacement appointments for September 2013.</i></p> <p>Co-Curricular Appointments – 2013-14, Stipend per DAFA Agreement:</p> <ul style="list-style-type: none"> • <i>Wheeler-Morley, Gayle, Varsity Club Advisor</i> <p>Volunteer Appointments:</p>	<p>Routine Matters</p> <p>Approve BOE Minutes 8/26/13</p> <p>Approve Financial Reports</p> <p>Approve Personnel Recommendations</p> <p>Probationary Oliver</p> <p>Substitutes DeGuisto Kelly Liberatore Nydam Sloan</p> <p>Student Worker Dean</p> <p>Co-Curricular Wheeler-Morley</p> <p>Volunteers</p>
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<ul style="list-style-type: none"> • <i>Ballenger, Samantha, Any assignment</i> • <i>Bernard, Allison, Any assignment</i> • <i>Davis, Alexandra, Any assignment</i> • <i>Foster, Willie, Judging Speech & Debate</i> • <i>Haddad, Sara, Any assignment</i> • <i>Johnson, Rosalie, Any assignment</i> • <i>Kasper, Michaela, Any assignment</i> • <i>LePore, Tyler, Any assignment</i> • <i>McSweeney, Sean, Work with Speech & Debate Club</i> • <i>Morley, Kristan Kiely, Cafeteria help in elementary building, effective September 5, 2013</i> • <i>Palmatier, Kimberly, Any assignment</i> • <i>Pippins, Janasia, Any assignment</i> • <i>Senti, Andriana, Work with Speech & Debate Club</i> • <i>Torruella, Megan, Any assignment</i> • <i>Vaccaro, Zach R., Any assignment</i> <p>There were no questions, comments or discussion and the motion unanimously carried.</p> <p>On motion made by Trustee Mark Ackerly, seconded by Trustee Tammy Neumann, the Board of Education of the Delaware Academy Central School District at Delhi approved the CSE recommendations as submitted. There were no questions, comments or discussion and the motion unanimously carried.</p> <p>Reports –</p> <p>Ms. Laurie Alberti, Principal 6-12, reported:</p> <p><u>Students</u></p> <ul style="list-style-type: none"> • Leaving for Spain on 10/9 and returning on 10/20 • Classes are busy with fund raisers • Clubs set up tables at open house and sold food • Clubs and classes worked at the Delhi v. Walton football game this past Sat. • Students took the regional pre-assessments various days in Sept. <p><u>Teachers</u></p> <ul style="list-style-type: none"> • Administered the regional assessments • Will come together to score the assessments • Will travel to GMU on 10/25 to analyze the data and align curriculum • Attended their first FM and informed me of their needs • Participated in the Flash mob dance • The new homework club (Mr. Gray) is up and running <p><u>Principal</u></p> <ul style="list-style-type: none"> • I have met with teachers regarding the regents and state tests scores to put plans in place • I have met with special education teachers to put plans in place for student success • I met with Pauline from Journeys for information and guidance on how to best implement Journeys with our schedule in the ms • We have had four fire drills thus far • We will have lock down drills • Open house was the 25th and we had over 150 parents sign in (could not catch everyone). A lot of positive feedback • My daughter and I modeled for the DWC fashion show yesterday. DWC awards our students with scholarships and this is one of the biggest fundraisers 	<p>Ballenger</p> <p>Bernard</p> <p>Davis</p> <p>Foster</p> <p>Haddad</p> <p>Johnson</p> <p>Kasper</p> <p>LePore</p> <p>McSweeney</p> <p>Morley</p> <p>Palmatier</p> <p>Pippins</p> <p>Senti</p> <p>Torruella</p> <p>Vaccaro</p> <p>Approval CSE Recommendations</p> <p>Reports</p> <p>MS/HS Report</p> <p>MS/HS Report continued</p>
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<ul style="list-style-type: none"> • I will be starting observations in the next two weeks • I have contacted the local papers for donated copies for our learning lab. This will help with the balanced reading requirements under the new CCLS (authentic reading material) <p>The Board thanked Ms. Alberti for her report.</p> <p>Ms. Marian Chrisman, Business Administrator reported:</p> <ul style="list-style-type: none"> • Kellogg funds have decreased by \$298,228. The balance in Kellogg Capital has been completely transferred to Delhi Capital. • No Cafeteria Fund Profit and Loss during July and August. • Taxes collected to date are \$3,898,472 or 49% after 19 days of collection. Needless to say our cash flow is very stable. • The transfers for approval reflect activity for the first quarter of the year. The funds I am transferring from have typically not been used until June to offset the costs of new buses and programs not budgeted for but we would like. For instance Journeys. We are losing the luxury of having those funds available. Some of the reasons for the shortages are: we added a special Ed classroom needing another Special Ed teacher, an aide and a LTA. This was all decided after the budget passed in hopes of saving money in the long run rather than sending the students to various other settings. We also needed to add a full time Bus Aide for transportation of two special needs students out-of-district. With curriculum changes we needed new textbooks for a number of subjects, and professional development remains a top priority. The sequestration reduced our Title 1 and Title 2 monies by approximately \$15,000. This reduction required General Fund to assume some of the burden for the three reading teachers. • At the Finance Committee, we were asked to reach out to Mable Insurance and get their opinion on liability issues for the new drainage work down by the river. Kurt Mable, Rick Shaw, Bill Bartlett and I met at the site and discussed our options. Both Kurt and Rick feel we should just plant some natural vegetation to protect the opening. There is a natural prickly bush that would deter climbing the rocks. However; we should not see any change in our liability and no other work was recommended. 	<p>Business Administrator</p>
<p>The Board thanked Ms. Chrisman for her report.</p> <p>Ms. Christine Miller, Food Service Supervisor reported:</p> <ul style="list-style-type: none"> • The Gardens are doing extremely well. The garden committee and students have harvested from 8/12 to 9/12: 201 lbs Zucchini, 23 lbs Yellow Squash, 3 lbs Cherry Tomatoes and 2lbs of Tomatoes, 51 lbs Cucumbers donated to the Emergency Food Bank, 25 lbs Broccoli, 3 lbs Peppers, 2 lbs Kale. Many of the items have been used fresh on the High School salad bar. • The Elementary Raised beds are being harvested by Mark Kline's school garden class in collaboration with the 4th and 5th grade classes. These classes planted last spring as 3rd and 4th graders. They have been eagerly awaiting the harvest of radishes, potatoes, carrots and kale. • The Food Service Department will be offering many new items this year. The Elementary school is currently featuring Chef Salads as a lunch choice and soon Yogurt Parfaits. The High School this year will feature special menu items throughout the month as well as collaborating with SUNY Delhi for a Chef of the Month. October will feature Sliders, Catfish, Fish Taco's, Fajita's and Homemade Soups. • The Food Service Department will be open this year during the High School/Middle School and both Elementary Open Houses. Clubs will be using 	<p>Food Service</p> <p>Food Service continued</p>

<p>this opportunity as a fundraiser during the events.</p> <ul style="list-style-type: none"> • The Food Service Department has started a pilot healthy snack program for students in Mrs. Bennett’s Kindergarten, Mrs. McAteer’s 3rd grade and Mrs. Mable’s 5th grade classes. The pilot snack program offers parents the opportunity to allow the Food Service Department to provide the students snack of the day. The program coincides with the existing Snack Milk program. Some of the items offered include Celery and Peanut Butter, Baby Carrots and Dressing, Yogurt and Cheese Sticks. 	
<p>The Board thanked Ms. Miller for her report.</p>	
<p>Mr. Luke Potrzeba, Technology Supervisor reported:</p> <ul style="list-style-type: none"> • His department is working on iPads policy and planning updates, • Grades 3-5 iPads have been distributed – grades 6-8 distribution will be soon as they are waiting for a policy to be adopted, • Working on regional assessments – rolling data from last year’s evaluations and preparing for 2013-14. • IOS7 Updates. 	Technology
<p>A brief discussion was held regarding incidents that have occurred in other school districts with iPads.</p>	
<p>The Board thanked Mr. Potrzeba for his report.</p>	
<p>Mr. Gregg Verspoor, Transportation Supervisor reported:</p> <ul style="list-style-type: none"> • His department is off to a good start. They have started Elm Street bus service and they are gearing up for bus safety training. They will target the entire school this year. • Kudos to the technology department who were instrumental in getting “touch-down” software installed. They now have wireless surveillance. There is GPS and camera information on the software. The information has proven to work well. 	Transportation
<p>The Board thanked Mr. Verspoor for his report.</p>	
<p>Mr. Jason D. Thomson, Superintendent reported:</p> <ul style="list-style-type: none"> • On September 3, we received notice from NYSED that a “grant-in-aid” of \$40,000.00 has been apportioned to our district to be used for general purposes. • September 16 and 17, I attended a State Aid Planning Meeting in Albany. • September 21-24, I attended the bi-annual Superintendent Conference in Saratoga Springs. • New this year – “new student” lunch orientation 6-12 to welcome new students. The “welcome team” included Ms. Alberti, the guidance team, several teachers and me. • Students from Mr. Cipperly’s FFA class and Mr. Kline’s college level alternative energy class, erected photovoltaic units at the DA sap house. Several classes visited to experience the construction. 	Superintendent’s Report
<p>The Board thanked Mr. Thomson for his report.</p>	
<p>Policy Review:</p> <p>An addendum to policy #24 was submitted for first reading.</p>	<p>Policy Review</p> <p>Policy #24 Addendum</p>

New Business –	New Business
<p>An agreement Between Delaware Academy and Ashley McGraw Architects was postponed to October 28, 2013 to give the district’s legal counsel time to review the agreement.</p>	<p>Agreement postponed to 10/28/13</p>
<p>On motion made by Trustee Mark Ackerly, seconded by Trustee Seth Haight, the Board of Education of Delaware Academy Central School District at Delhi approved an Agreement Between the Delaware Academy CSD at Delhi and Delaware-Chenango-Madison-Otsego (DCMO) BOCES for special education classrooms rent for the school year 2013-2014. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approval of Agreement Between DA and DCMO BOCES</p>
<p>On motion made by Vice President Glenn Nealis, seconded by Trustee Jay Wilson, the Board of Education approved an Agreement Between Delaware Academy CSD at Delhi and the Oneonta City Schools for Oneonta City Schools to provide high school equivalency instruction effective September 3, 2013 to June 30, 2014. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approval of Agreement Between DA and Oneonta City School District</p>
<p>On motion made by Trustee Tammy Neumann, seconded by Vice President Glenn Nealis, the Board of Education of the Delaware Academy Central School District at Delhi approved a request from the science department to surplus equipment. The equipment is old, could possibly be a health hazard, and will be discarded during a “clean sweep” of hazardous materials. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approval of Surplus Equipment – Science department</p>
<p>On motion made by Trustee Jay Wilson, seconded by Trustee Mark Ackerly, the Board of Education of the Delaware Academy CSD at Delhi approved an Activity Request for the Speech and Debate Club to attend district tournaments during the 2013-14 schedule (dates listed on Activity Request Form). There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approval Activity Request – Speech & Debate Club</p>
<p>On motion made by Vice President Glenn Nealis, seconded by Trustee Jay Wilson, the Board of Education of the Delaware Academy CSD at Delhi approved a budget transfer in the amount of \$208,138.11 submitted by the business administrator. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approval Budget Transfer</p>
<p>On motion made by Vice President Glenn Nealis, seconded by Trustee Tammy Neumann, the Board of Education of the Delaware Academy CSD at Delhi accepted 75 pair of royal blue wristbands from an anonymous donor worth \$225.00 for use in the Bullying Kickoff September 28, 2013. There were no questions, comments or discussion and the motion unanimously carried.</p>	<p>Approval of Donation</p>
<p>Other Discussion –</p>	<p>Other Discussion –</p>
<p>Trustee Tammy Neumann commented that the anti-bullying “event was fabulous!” She also commented that she was recently able to visit the district’s sap house where students were installing photovoltaic alternative energy source to the sap house. She stated the student’s explained the process very well.</p>	<p>Neumann</p>
<p>Trustee Jay Wilson commented that Saturday’s event was great! A lot of businesses did great as well, and the community was very involved. He reiterated the anti-bullying kickoff was a great community event.</p>	<p>Wilson</p>
<p>Trustee Seth Haight commented that the football game was great, but the number of</p>	<p>Haight</p>

<p>students that got involved was also great. He gave compliments to teachers and everyone in the district for making the event happen.</p> <p>Trustee Mark Ackerly commented he agrees with the other Board members in that the event was great! He commended everyone on the day being held in a respectful manner and there was no activity held that would cause concern</p> <p>Public Comments – President Thomas Flanders opened the floor to public comments. There were no public comments.</p> <p>Next Board of Education Meeting Date – Monday, October 28, 2013 at 6:00 p.m. (Executive session if necessary) and 7:00 p.m. open meeting in the high school media library center.</p> <p>On motion made by Trustee Jay Wilson, seconded by Trustee Mark Ackerly, the Board entered Executive Session to discuss coaching appointments that were postponed with no action to be taken at 8:17 p.m.</p> <p>On motion made by Trustee Jay Wilson, seconded by Trustee Tammy Neumann, the Board left Executive Session and entered back into Open Session at 9:15 p.m.</p> <p>On a Motion made by Trustee Jay Wilson, seconded by Trustee Seth Haight, the Board of Education of the Delaware Academy Central School District at Delhi adjourned the Regular Meeting of the Board of Education at 9:17 p.m.</p> <p>Respectfully submitted,</p> <p>Susan J. Temple District Clerk</p>	<p>Ackerly</p> <p>Public Comments</p> <p>Next BOE Meeting Date</p> <p>Enter Executive Session</p> <p>Leave Executive Session/Enter Open Session</p> <p>Adjournment</p>
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