

Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: April 28, 2015

Members Present: Glenn Nealis, Wayne Oliver, Seth Haight, and Jay Wilson

Members Absent: Dr. Thomas Flanders, and Tammy Neumann

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney, and several members of the community and staff.

<p>Vice President, Glenn Nealis called the Regular Meeting of the Board of Education to order at 6:30 p.m.</p>	<p>Call to Order</p>
<p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board of Education entered Executive Session to discuss a contract for the Business Manager, with no action to be taken. The Board entered Executive Session at 6:31 p.m.</p>	<p>Enter Executive Session</p>
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Wayne Oliver, the Board of Education left Executive Session at 7:00 p.m.</p>	<p>Leave Executive Session</p>
<p>Vice President, Glenn Nealis called the Open Session of the Regular Meeting of the Board of Education to order with the Pledge of Allegiance at 7:04 p.m.</p>	<p>Call to Order with Pledge of Allegiance</p>
<p>Presentations –</p>	<p>Presentations</p>
<p>Project Summary – Mr. Paul Klinko, LeChase Construction Company</p>	<p>Project Summary</p>
<p>Mr. Klinko gave a brief summary of items still necessary to complete the building project. He reported that they have been continuing to work on the clock tower box drains and painting some doors. There are some changes that were required; chimney liner changed in Elementary building, and acoustical panels in the gym. The scoreboard is not finalized yet.</p>	
<p>There was a brief question and answer session. The Board thanked Mr. Klinko for his presentation.</p>	
<p>Update on Common Core Language – Ms. Erin Haight, English Teacher</p>	<p>Update on Common Core Language</p>
<p>Ms. Haight updated the Board of Education on the progress of looking at consistent language for use by all teachers when preparing assessments. The team has met with teachers in all disciplines and has compiled a list for colleagues to use when preparing assessments. A common language will be used for consistency across the board.</p>	
<p>Ms. Haight reported on the strategies and methods for reading. They went through different grade level rubrics; different content areas, and gave teachers in different</p>	<p>Update continued,</p>

<p>content areas tools to incorporate into assessments; grammar and literacy. She reported that all students sign an Academic Integrity Contract stating they will not plagiarize as well as, taught students how to cite their work properly.</p>	
<p>The team will revisit with teachers at a faculty meeting in June, 2015 to see how the information is working for everyone.</p>	
<p>There was a brief question and answer session, and the Board thanked Ms. Haight for her report.</p>	
<p>Public Comments –</p>	<p>Public Comments</p>
<p>Vice President, Glenn Nealis opened the floor to public comments. There were no public comments.</p>	
<p>Routine Matters –</p>	<p>Routine Matters</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education approved the Minutes of the Regular Board of Education Meeting held on March 23, 2015 as submitted. There were no questions, comments or discussion, and the motion carried unanimously.</p>	<p>Approval of Minutes</p>
<p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board of Education approved the Treasurer’s Report and the Morgan Stanley Report on the AL Kellogg Education Fund Investment for March 2015 as submitted. There were no questions, comments or discussion, and the motion carried unanimously.</p>	<p>Approval of Financial Reports</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education approved the following personnel recommendations as submitted by the Superintendent, pending fingerprint clearance, except for the recommendation for Ms. Abigail Oliver. Ms. Oliver’s appointment recommendation was carried over to the May 2015 Board of Education meeting.</p>	<p>Approval of Personnel</p>
<p>Retirements:</p> <ul style="list-style-type: none"> • <i>Tucker, Suzanne, Art Teacher, Elementary, with regrets from the Board, effective June 30, 2015.</i> 	<p>Retirements</p> <p>Tucker, S.</p>
<p>Provisional Appointments:</p> <ul style="list-style-type: none"> • <i>Shultz, Carey W., Business Manager, Competitive, Provisional pending civil service exam, FT 12 month, Confidential Working Conditions, effective July 1, 2015 with a Salary of \$94,000.00.</i> 	<p>Provisional Appointment</p> <p>Shultz</p>
<p>Probationary Appointments:</p> <ul style="list-style-type: none"> • <i>Bobrik, Kristen, Special Education Teacher - Elementary, Certification: Special Education (B-6), Initial, and Childhood and Early Childhood (B-6), Initial, Tenure Area: Elementary Special Education, probationary period: September 1, 2015 through September 1, 2018, salary as per DAFA Agreement.</i> • <i>Reid-Jackson, Wendy, Art Teacher - Elementary and Middle School, Certification: Art, Permanent, Tenure Area: Art, probationary period: September 1, 2015 through September 1, 2016 with two years of service applied toward probationary period, salary as per DAFA Agreement.</i> 	<p>Probationary Appointments:</p> <p>Bobrik</p> <p>Reid-Jackson</p>

<ul style="list-style-type: none"> • <i>White, Melissa, Elementary Teacher, Grade 4, Certification: Early Childhood Ed (B-2), Initial, and Childhood Ed (1-6), Initial, Tenure Area: Elementary (re-assignment of tenure area from Elementary Special Education), probationary period: September 1, 2015 through September 1, 2018, Salary per DAFA Agreement.</i> <p>Note: There was an Art teacher on the Preferred Eligible List to return. The teacher was offered the Art Position and declined.</p> <p>Permanent Appointments:</p> <ul style="list-style-type: none"> • <i>Wilcox, Jillyn, Aide, permanent appointment effective May 4, 2015.</i> <p>Change in Position: <i>No change in positions for April 2015.</i></p> <p>Substitute Appointments Pending Fingerprint Clearance - April 29, 2015 - June 30, 2015:</p> <ul style="list-style-type: none"> • <i>Eubanks, Charles, Instructional</i> • <i>Hadley, Kayla, Non-Instructional, and Transportation</i> • <i>Huneke, Elizabeth, Non-Instructional, Per-Diem, \$18.73 per hour, to assist in payroll clerk transition.</i> <p>Leave of Absence Request:</p> <ul style="list-style-type: none"> • <i>Tucker, Brittany, Anticipated Maternity Leave of Absence, paid, September 1, 2015 to September 15, 2015 if necessary.</i> • <i>Yando, Allison P., Request to Extend Paid Leave of Absence to June, 16, 2015.</i> <p>Tenure Appointments: <i>No tenure appointments for April 2015.</i></p> <p>Co-Curricular Appointments: <i>No co-curricular appointments for April 2015.</i></p> <p>Coaching Appointments - Winter 2016 - Stipend as per DAFA Agreement:</p> <ul style="list-style-type: none"> • <i>Abts, Micaiah, Weight Room Instructor, Step IV</i> • <i>Boerner, Ron, Modified Wrestling, Step IV</i> • <i>Branigan, Michael, Boys Modified Basketball, Step IV</i> • <i>Bruce, Todd, Girls Varsity Basketball, Step IB</i> • <i>Darling, Jaclyn, Modified Basketball, Step IV</i> • <i>Kelly, David, JV Basketball, Step IIA</i> • <i>Kelly, Warren, Varsity Boys Basketball, Step IB</i> • <i>Laing, Jessica, Modified Girls Basketball, Step IV</i> • <i>Legg, Terry, Varsity Indoor Track and Field, Step IIA</i> • <i>Pecori, Jon, Varsity Wrestling, Step IB</i> • <i>Sackett, Michael, Girls JV Basketball, Step IIA</i> <p>Other:</p> <ul style="list-style-type: none"> • <i>BE IT RESOLVED, that Lindsey Reynolds be paid \$550.00 for receiving a Professional Certificate as per Article XXIV - Salary Schedule, Section E, 3 of the</i> 	<p>White</p> <p>Permanent Appointment Wilcox</p> <p>Change in Position</p> <p>Substitutes</p> <p>Eubanks Hadley Huneke</p> <p>LOA Approvals</p> <p>Tucker, B. Yando</p> <p>Tenure</p> <p>Co-Curricular</p> <p>Coaching Appointments</p> <p>Abts Boerner Branigan Bruce Darling Kelly, D Kelly, W Laing Legg Pecori Sackett</p> <p>Other</p> <p>Reynolds, L.</p>
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DAFA Agreement.

There were no questions, comments, or discussion, and the motion carried unanimously.

On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education approved CSE Recommendations as submitted by the CSE Chairperson for March 2015. There were no questions, comments, or discussion, and the motion carried unanimously.

Reports –

Ms. Judith Byam, Elementary Principal reported:

- Teachers are once again in the process of preparing packets to send home with students at the end of the school year. Included in the packets are activities and resources for parents.
- The students in grades 3, 4, and 5 have completed the NYS ELA and Math assessments. As expected, we have seen an increase in the number of students that parents have refused to have their children participate in the assessments.

The breakdown is as follows:

ELA State Assessments- Day 3

Grade level	# in grade	# refused	% refuse
3rd	60	9	15 %
4th	62	6	10%
5th	53	10	18%

Total # of refusals=25/175 or 14%

DISTRICT NAME: Delaware Academy

Grades 3-8 Math Assessment – April 22-24, 2015

District	Grade Level	Total Students Eligible	Number of Refusals	Percent of Refusal
	Grade 3	60	12	20%
	Grade 4	62	9	14%
	Grade 5	53	11	21%

Total # 32/175 or 18%

- Teachers are finishing administering make up Math test; they have begun scoring the ELA tests.
- Many special events in DES - Thursday is the annual 4th grade Colonial Days, 1:30 in cafeteria. May 13, 4th grade will be visiting SUNY Delhi - activity fair, May 15th 1st grade classes are going to tour O'Connor Hospital, May 21st, the K-5 students are going on a field trip to the Ross Park Zoo. Additional activities are in the process of being planned.

The Board thanked Ms. Byam for her report.

Ms. Laurie Alberti, 6-12 Principal reported:

Approve **CSE** Recommendations

Reports

Elementary

Elementary continued,

<p>The Board thanked Mr. Thomson for his report.</p> <p>Policy Review –</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board adopted Policy #57, Independent Educational Evaluation with revisions, as submitted. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>The Board held its second reading of Policy #69, Concussion Management, and will vote to adopt the policy at its regular meeting in May 2015.</p> <p>New Business –</p> <p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Jay Wilson, the Board adopted the revised school calendar for the 2015-2016 academic school year as submitted. The revision reflects March 28 as a full day out due to contractual obligation. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Jay Wilson, the Board resolved to approve the following proposition, retroactive to April 7, 2015, to be put before the voters on May 19, 2015:</p> <p>RESOLVED, that the Board of Education of the Delaware Academy Central School District at Delhi, Delaware County, New York, is hereby authorized to purchase one (1) van including incidental expenses in connection therewith, at a maximum cost not to exceed \$23,000.00 or so much thereof as may be necessary, shall be paid with available funds, or shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued.</p> <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Jay Wilson, the Board resolved to approve an agreement of lease by and between the Delaware Academy Central School District at Delhi and Delaware Opportunities Inc., to lease a room for the purpose of providing Head Start programming to members of the community. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board voted on the following resolution to approve/vote down the DCMO BOCES Administrative Budget:</p> <p>RESOLVED, that the Delaware Academy Central School District at Delhi Board of Education does hereby (approve/vote down) the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2015-2016 school year in the amount of \$2,168,698.</p> <p>Roll Call Vote: Dr. Flanders, Absent, Wayne Oliver, Nay, Glenn Nealis, Nay, Seth Haight, Nay, Jay Wilson, Nay, and Tammy Neumann, Absent. Vote Results: 4, Nay, 2 Absent, and the motion is defeated.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board resolved to cast one vote each for the following DCMO Candidates for Board of Education: One vote cast for Jermaine Bagnall-Graham of Sherburne-</p>	<p>Policy Review</p> <p>Adopt #57, Independent Education Evaluation</p> <p>2nd Reading - #69 Concussion Mgmt</p> <p>New Business</p> <p>Adoption of Revised 2015-16 School Calendar</p> <p>Approval to Purchase Van</p> <p>Approval of Lease – Delaware Opportunities Head Start Program</p> <p>Vote for DCMO BOCES Administrative Budget</p> <p>Vote for DCMO</p>
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<p>Earlville Central School, one vote cast for Vanessa Warren of Afton Central School, and one vote cast for David Cruikshank of Otselic Valley Central School District. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>Mr. John Gray, Speech and Debate Club Advisor, and Students Emily Kollig, Jesilyn Gopurathingal, Declan Kottmeier, Donna-Jo Rodriguez, and Courtney Hasbrouck addressed the Board to give them a brief update on the activities and accomplishments of the club throughout the school year.</p> <p>The Club also asked for the Board's support in their request to attend an NCFL tournament that will be held in Fort Lauderdale, Florida on May 23 – May 24, 2015. The Club is requesting the Board approve the use of a school bus for the transportation to and from the airport. All other fees and expenses will be covered by the Speech and Debate team.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Jay Wilson, the Board resolved to approve a request from the Speech and Debate Club to travel to Fort Lauderdale, Florida to participate in the NCFL tournament on May 22, 2015 to May 25, 2015, and that the Board approved the use of a school bus for transportation to and from the airport. All other fees and expenses will be covered by the Speech and Debate team. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>The Board thanked the group for their presentation and wished them a safe trip and good luck in the tournament.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee Seth Haight, the Board resolved to rescind a request from the Class of 2015 to participate in a class trip to Virginia Beach, Virginia, June 6, 2015 - June 7, 2015, via charter motor coach, at no cost to the district, approved in November 2014;</p> <p>BE IT FURTHER RESOLVED, that the Board approves a request from the Class of 2015 to change the senior trip to go on an overnight trip to Boston, Massachusetts on June 6, and June 7, 2015; and</p> <p>BE IT FURTHER RESOLVED, that the Board approves the use of a D.A. school bus and driver to provide transportation for the trip. The class will pay the expenses, such as fuel and driver, related to the use of the bus.</p> <p>A brief discussion was held regarding concerns about such a small amount of interest from the senior class. Mr. Kline, Class of 2015 Advisor, commented that he is a bit disappointed in the small turnout of students interested as well. Plans for chaperone arrangements were discussed, security measures to be taken, etc. These are minor plans that will be worked out prior to the trip to assure the students stay safe, but have fun during their trip.</p> <p>There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Jay Wilson, the Board approved the following resolution to sell five buses that have been previously deemed as surplus by the transportation department. Proceeds from the sales of the school buses will be placed in the fund to cover costs for the lease of buses.</p> <p>WHEREAS the Board of Education previously determined buses 199, 200, 201, 202, and 203, no longer in service, to be surplus property; and</p>	<p>BOCES BOE Candidates</p> <p>Speech & Debate Club Update</p> <p>Approval of Speech & Debate Club to attend NCFL Tournament in Florida</p> <p>Rescind Class of 2015 Trip to Virginia</p> <p>Approve Class of 2015 Trip to Boston MA</p> <p>Class of 2015 Trip continued</p> <p>Approve Sales of Buses</p>
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<p>WHEREAS IN MARCH 2015, after the District finalized its lease of new buses the Transportation Department solicited proposals for the sale of the surplus buses directly from used bus dealers; and</p> <p>WHEREAS the Transportation Director received at least three bids, with one vendor, Quality Bus Service, LLC submitting the highest and most attractive offer.</p> <p>Now therefore the Board of Education does hereby resolve to accept the offer of Quality Bus Service, LLC to purchase the five above mentioned surplus buses for the following prices, for immediate delivery in "as is" condition: Bus #199, \$19,500.00, #200, \$25,800.00, #201, \$28,000.00, #202, \$26,300.00, and #203, \$25,800.00.</p> <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board resolved to accept the 2015 Utica National School Safety Excellence Award in the amount of \$500.00 and a plaque for its commitment to safety. The Board thanked Mr. Bartlett and the staff for their dedication to the continuation of efforts on safety for the District. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Jay Wilson, the Board resolved to accept a request from the technology department to deem the attached list of equipment surplus as the items have no value. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Jay Wilson, the Board resolved to approve a request from Ms. Byam, Elementary Principal, to deem 14 wall maps, no tags, as surplus items as they are in poor condition, and one Wurlitzer Piano, tag #5050 as surplus as it is in fair to poor condition and no longer used. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Jay Wilson, the Board approved a request from Ms. Byam, Elementary Principal to remove books from use as submitted (see attached list). There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Jay Wilson, the Board resolved to accept a donation from Tractor Supply for tools as per the attached list with a follow up letter to Tractor Supply to acknowledge the Board's appreciation. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board resolved to accept a donation of five custom-made bookcases with an estimated value of \$1,000.00 each from Ms. Stephanie Carter Halberian with a letter to follow to acknowledge the Board's appreciation. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>Board Comments –</p> <p>Trustee, Seth Haight welcomed Mr. Carey Shultz and Ms. Kristen Bobrik to the District. He also expressed appreciation to the staff for all the work they do.</p> <p>Public Comments –</p> <p>Mr. Will Outsen, Delhi, New York inquired about the GAP Elimination that Senator Seward commented about recently. Did the District receive 60% this year and do they</p>	<p>Accept Safety Award from Utica National Insurance Co.</p> <p>Approve Surplus Equipment – Technology</p> <p>Approve Surplus – Elementary</p> <p>Approve Removal of Books from Use – Elementary</p> <p>Accept Donation – Tractor Supply</p> <p>Accept Donation – Halberian</p> <p>BOE Comments</p> <p>Haight</p> <p>Public Comments</p>
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<p>expect to receive 40% next year?</p> <p>Mr. Thomson replied to Mr. Outsen that the District received about half of the amount of money projected from the state.</p> <p>Mr. Will Outsen, Delhi, New York inquired if this information will be included in the budget hearing presentation that will be made on May 7, 2015.</p> <p>Mr. Thomson replied to Mr. Outsen, yes, the information will be updated in the presentation when it is presented to the public on May 7, 2015.</p> <p>Mr. Peter Hannigan, Delhi, New York inquired about the revised school calendar. He was under the understanding that the day after Easter would be a full day. Has there been a change to that?</p> <p>Mr. Thomson replied, no, there were no changes since he met with Mr. Hannigan; Mr. Thomson just stated the wrong date when noting the change.</p> <p>Upcoming Board of Education Meetings –</p> <p>May 7, 2015 – Budget Hearing at 7:00 p.m. in the High School Auditorium May 18, 2015 – Regular Board of Education meeting at 7:00 p.m. in the High School Library Media Center May 19, 2015 – Annual Budget Vote and Board of Education Elections, Noon to 8:00 p.m. in the Middle School Lobby.</p> <p>On a motion made by Trustee, Wayne Oliver, seconded by Trustee, Seth Haight, the Board of Education entered Executive Session to discuss personnel items, with no action to be taken, at 8:12 p.m.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education left Executive Session at 9:45 p.m. The Board entered back into Open Session at 9:46 p.m.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education adjourned the Regular Meeting of the Board of Education at 9:47 p.m.</p> <p>Respectfully submitted,</p> <p>Susan J. Temple District Clerk</p> <p>Attachments (3)</p>	<p>Outsen</p> <p>Hannigan</p> <p>Meeting Dates</p> <p>May 7, 2015 May 18, 2015 May 19, 2015</p> <p>Enter Executive Session</p> <p>Leave Executive Session and Enter back into Open Session Adjournment</p>
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