

Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: February 22, 2016

Members Present: Glenn Nealis, Tammy Neumann, Dr. Thomas Flanders, Jay Wilson, Elizabeth Huneke, Seth Haight, and Lucy Kelly (arrived at 6:04 p.m.)

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney and several members of the community and staff.

<p>President, Glenn Nealis called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:01 p.m.</p>	<p>Call to Order</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board of Education entered Executive Session at 6:02 p.m. to discuss contractual /negotiation items, with no action to be taken.</p>	<p>Enter Executive Session</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board of Education left Executive Session at 7:02 p.m.</p>	<p>Leave Executive Session</p>
<p>President, Glenn Nealis called the Open Session of the Regular Meeting of the Board of Education to order with the Pledge of Allegiance at 7:05 p.m.</p>	<p>Call to Order with Pledge of Allegiance</p>
<p>Presentations -</p>	<p>Presentations</p>
<p>2016 Summer Training Camp - Mr. Skip Baxter, Cross Country Coach and several student advocates from the Cross Country team, Girls Varsity Soccer team, and Boys Modified Soccer team appeared before the Board of Education to request permission to attend a multi-sport Summer Training Camp to be held at Delta Lake Bible Conference Center located in Rome, New York, from August 21, 2016 through August 23, 2016. The teams asked for permission to attend the summer training camp, and they requested the school district to pay for the transportation costs associated with the trip to and from the event.</p>	<p>2016 Summer Training Camp</p>
<p>There was a brief question and answer session held. The Board inquired about the anticipated number of students that may participate in the program. The anticipated number of students expected to participate is 80 - 100, grades 7-12. The number of chaperones will be 15, and there are two nurses committed to attend as well. There were some questions and concerns about transportation if a student were to become ill during the stay. Mr. Thomson and Mr. Verspoor reported that the district would send a van to pick up the student to return them home. Mr. Steve Clark, an administrator from the Delta Lake Bible Conference Center attended the meeting, and he answered questions regarding the facilities. Delaware Academy students will be the only students on site at the camp during these dates.</p>	
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Elizabeth Huneke, the Board of Education approved a request from the Cross Country, Varsity Girls Soccer, and Modified Boys Soccer teams to attend a 2016 Summer Training Camp to be held at Delta</p>	<p>Approve 2016 Summer Training Camp Participation</p>

<p>Lake Bible Conference Center located in Rome, New York, from August 21, 2016 through August 23, 2016, and the District will provide transportation costs associated with the trip to and from the event. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>The Board of Education thanked Mr. Baxter and the students for their presentation. They also expressed interest in having the students return after the event to present to them about their experiences with the summer training camp. The Board of Education wished the group well for a great experience on their trip.</p> <p>Update on Elementary AIS Math Program - Mrs. Laurie Rolfe, and Mrs. Michele Temming, AIS Teachers, came before the Board of Education to give them a brief update on how the additions have improved the services to the students in need of AIS services for 2015-16. Mrs. Rolfe thanked the Board of Education for adding Mrs. Temming and the additional LTA to the program. She reported that the additional staff has improved the amount of services to students immensely and they are now able to provide tier 3 services to the K-5 students where they were not able to do so last year.</p> <p>Mrs. Rolfe and Mrs. Temming thanked the Board of Education for purchasing the “Do the Math” program. They reported that the program is awesome and the students have a lot of fun with the learning process. Mrs. Temming gave a brief hands-on demonstration on how she works with the students using a deck of cards to make learning math a fun experience. Mrs. Rolfe reported a big increase in progress with the program.</p> <p>A brief question and answer session was held. The Board of Education thanked Mrs. Rolfe and Mrs. Temming for their report.</p> <p>DASH Advocacy Day in Albany, New York - Mrs. Doreen McGrath, Social Studies teacher, reported that she recently took nine students to Albany, New York to lobby for school-based advocacy day to support our school-based health care center or DASH program. The group met with Senator Bonacic’s assistant, Andrew, and Assemblywoman, Claudia Tenney’s assistant, Maria Kelso. She informed the Board of Education that Ms. Kelso has offered to come to the district and her Government class to do a presentation for our students.</p> <p>The group asked for the 24.3 million dollars that was already in the budget at the 2007 funding level, plus an additional \$3.8 thousand to bring Delaware Academy up to the 2008 funding level for the program. The group explained that the DASH program has been a wonderful program for our student health care, including mental health care and every other type of care that students may need.</p> <p>The other item the group asked for is a “card out.” What was being proposed was that the school-based health care was going to be incorporated into the Medicaid billing processing. That would be a loss of returns and funds from the school-based healthcare, and we would be dealing with Medicaid, which is not only time consuming, but you need to have certified individuals doing the work and they cost money.</p> <p>Mrs. McGrath reported that the students did very well; they spoke eloquently to the representatives offering personal experiences, and the District can be proud in the way the students handled themselves.</p> <p>The Board thanked Mrs. McGrath for her report.</p> <p>Public Comments -</p> <p>Mr. Will Outsen, Delhi, New York addressed the Board of Education. He asked if there was an overview of the building project - was there a presentation to the Board, and if</p>	<p>Update on Elementary AIS Math Program</p> <p>DASH Advocacy Day</p> <p>Public Comments</p> <p>Outsen</p>
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<p>so, is the information available from the minutes of that meeting.</p> <p>President, Glenn Nealis replied that there was a brief overview of the building project done in December. The minutes from that meeting can be found online. Mr. Thomson informed Mr. Outsen that he will pull the copies of the handouts the Board received for that meeting and send them to him.</p> <p>Mr. Will Outsen, Delhi, New York addressed the Board of Education regarding the Open Gym program. He commented that the open gym sessions were exciting; however, he walked over to the trophy cases and asked if the District could please pay more attention to the cases as they are in disarray.</p> <p>Mr. Jeff Ferrara, Athletic Director reported to Mr. Outsen that the District will pay more attention to the cases. He also informed Mr. Outsen and the Board of Education that they are in the process of building new shelves to enhance the space for the trophies. Mr. Ferrara assured Mr. Outsen and the Board of Education that they will focus on expediting the process so the showcases can be in top condition.</p> <p>Routine Matters -</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Lucy Kelly, the Board of Education approved the Minutes of the Regular Board of Education meeting held on January 25, 2016 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Seth Haight, the Board of Education accepted the AL Kellogg Morgan Stanley Report for the period December 1-31, 2015, and the December 2015 Treasurer’s Report as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Seth Haight, seconded by Vice President, Tammy Neumann, the Board of Education approved the following personnel recommendations by the Superintendent be made pending fingerprint clearance:</p> <p>Retirements: <i>No retirements for February 2016</i></p> <p>Resignations:</p> <ul style="list-style-type: none"> • <i>Sanford, Lynn, Aide, effective February 9, 2016</i> <p>Provisional Appointments: <i>No provisional appointments for February 2016</i></p> <p>Probationary Appointments: <i>No probationary appointments for February 2016</i></p> <p>Permanent Appointment:</p> <ul style="list-style-type: none"> • <i>Fairbairn, Courtney, CSE Chairperson, Effective February 15, 2016</i> <p>Change in Position: <i>No change in positions for February 2016</i></p> <p>Substitute Appointments Pending Fingerprint Clearance - February 23, 2016 through June 30, 2016:</p>	<p>Nealis</p> <p>Outsen</p> <p>Ferrara</p> <p>Routine Matters</p> <p>Approval of Minutes</p> <p>Accept Financial Reports</p> <p>Personnel</p> <p>Resignations Sanford, Lynn</p> <p>Permanent Fairbairn</p> <p>Substitute</p>
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<p>Mr. Carey Shultz, Business Manager reported:</p> <ul style="list-style-type: none"> • Mr. Shultz reported on budget news from the State of New York, updates on budget requests and review of the requests with department heads, as well as what is left to accomplish before completing the budget • The Finance Committee met last week and reviewed the Building Construction Survey update scheduled for March. The committee also reviewed Catskill Water Shed Grant proposals and the process • There is a CASEBP meeting scheduled this week to speak with Excellus Blue Cross Blue Shield as they are looking to possibly change oversight of the current plan. Lifetime Benefits currently processes all claims. If a change does take place, there will be no effect on current employees and retirees - co-pays stay the same along with employee/retiree contribution. <p>The Board thanked Mr. Shultz for his report.</p>	<p>Business Manager</p>
<p>Mr. Jeff Ferrara, Athletic Director reported:</p> <ul style="list-style-type: none"> • Just finished a week's worth of home sectional basketball games - they were outstanding - great outpouring of community support, and it is much appreciated there • The Boys play tomorrow at 7:30 p.m. at SUCO, the Girls play on Wednesday at 7:30 at SUCO for sectional semi-finals and a chance to play for the championships • The Wrestling team qualified two young men for the state tournament from Walton, we have one Section IV finalist, Michael Bryden, for the first time in a long time • Amelie Legg will be pole vaulting in the championships on March 5th - we wish her luck • Spring sports sign-up numbers look good at this time. <p>The Board thanked Mr. Ferrara for his report.</p>	<p>Athletic Director</p>
<p>Mr. Bill Bartlett, Buildings and Grounds Supervisor reported:</p> <ul style="list-style-type: none"> • The electric power upgrade project to support the new elementary kitchen equipment is complete - delivery of the equipment is scheduled for Friday 3/11 • The abatement work and repair in rooms 214 & 216 is complete – note - at no time were students or staff in danger, no asbestos was released, the room was sealed off as a precaution • Appel Osborne Landscape Architects continues work on the CWC application • The application is being revised to meet the new standards but our campus does not lend itself to the required designs. <p>The Board thanked Mr. Bartlett for his report.</p>	<p>Buildings & Grounds</p>
<p>Mr. Luke Potrzeba, Technology Supervisor reported:</p> <ul style="list-style-type: none"> • His department continues to provide lots of support to teachers and staff • The department rolled 5th grade iPads out for 1:1 distribution • They will continue with providing support. <p>The Board thanked Mr. Potrzeba for his report.</p>	<p>Building & Grounds continued</p> <p>Technology</p>

<p>Mr. Gregg Verspoor, Transportation Supervisor reported:</p> <ul style="list-style-type: none"> • They are winding up with games • His department was audited by the Department of Motor Vehicles last week and the results were good. All bus driver personnel files went through an extensive audit and we were found to be compliant. Mr. Verspoor stated the auditor verbally informed them they should be proud of their filing system. <p>The Board thanked Mr. Verspoor for his report.</p>	<p>Transportation</p>
<p>Mr. Jason D. Thomson, Superintendent reported:</p> <ul style="list-style-type: none"> • Mr. Thomson and Mr. Shultz met with Assemblyman Lopez to discuss concerns and wishes for the 2016 NYS Budget and how it will affect Delaware Academy. They expressed concerns over the lack of full GEA restoration and the frozen Foundation Aid (at the 2007 rates) as well as the fact that we still have \$300,000 (remainder of GEA) sitting in Albany for D.A. They also discussed the 2% tax cap and how it is not a true 2% tax cap, rather it is a .12% which is equivalent to \$12,000 from our local tax base • He met with Maria Kelso, from Claudia Tenney’s Office and shared the same concerns with her • The process has begun for building next year’s student/teacher class schedules for 2016-17 • He attended the National AASA Superintendent’s Conference in Phoenix, Arizona from February 9th to February 12th. Mr. Thomson said the conference was outstanding! He visited several STEM schools, schools of Engineering, Culinary Arts, and Architecture • He is in the process of scheduling interviews with local area industries, Clark, Springfield Specialties, DOMO, Saputo, and Mallinckrodt. The intent of these meetings is to meet to see what skill sets they’re looking for all levels of employment. By knowing what their needs are, it will be very informative and will help shape our curriculum and course offerings for the future • Mid-Year Board Data Retreat will be held this Friday, February 26th from Noon to 4:00 p.m. in the Middle School Library. <p>The Board thanked Mr. Thomson for his report.</p>	<p>Superintendent</p>
<p>New Business -</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Seth Haight, the Board of Education approved the following resolution to accept a loan of art work:</p> <p>WHEREAS, Mr. Barry Townsend, son of Artist Burdette David Townsend, desires to loan artwork created by Artist, Burdette David Townsend, consisting of two original pencil drawings framed in matte frames, of Delaware Academy Central School District at Delhi, and one wood framed color copy painting, of the Delaware Academy Central School District at Delhi, dated 1992, from February 1, 2016 through August 1, 2016;</p> <p>BE IT RESOLVED, that the Board of Education accepts a loan of artwork created by Artist, Burdette David Townsend, consisting of two original pencil drawings framed in matte frames, of Delaware Academy Central School District at Delhi, and one wood framed color copy painting, of the Delaware Academy Central School District at Delhi, dated 1992, from February 1, 2016 through August 1, 2016 to be displayed in the high school lobby from March 1, 2016 through August 1, 2016.</p> <p>President, Glenn Nealis publically acknowledged and thanked Mr. Townsend for this generous loan. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>New Business</p> <p>Accept loan of artwork</p> <p>Artwork continued</p>

<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Seth Haight, the Board of Education approved the following resolution to accept a donation of art work:</p> <p>WHEREAS, Mr. Barry Townsend, son of Delhi Artist, Burdette (Burt) David Townsend desires to donate 150 copies of paintings of the Delaware Academy Central School District at Delhi, dated 1992, unframed, to the Music / Theater club to make available for sale to the public at a price of their choice, and that all proceeds be donated to the Music / Theater club for use as they see appropriate;</p> <p>THEREFORE BE IT RESOLVED, that the Board of Education accepts a donation from Mr. Barry Townsend, son of Delhi Artist, Burdette (Burt) David Townsend 150 copies of paintings of the Delaware Academy Central School District at Delhi, dated 1992, unframed, to the Music / Theater club to make available for sale to the public at a price of their choice, and that all proceeds be donated to the Music / Theater club for use as they see appropriate.</p> <p>The Board acknowledged and thanked Mr. Townsend for his generous donation. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Accept Donation - Townsend</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board of Education approved the following resolution to establish a standard work day:</p> <p>BE IT RESOLVED, that the Delaware Academy Central School District at Delhi, Location code 71213, hereby establishes the following as a standard work day for its employees and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:</p> <p>Superintendent, 8 hours/day Supervisors, 8 hours/day Administrators, 8 hours/day</p> <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Establish Standard Workday</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education approved the following resolution to make a change in the tax assessment roll:</p> <p>WHEREAS, Delaware Academy Central School District at Delhi received notice from the Delaware County Real Property Tax Service, 111 Main Street, Delhi, NY 13753, that parcel 145.-1-6.2 located at 6116 E. Handsome Brook Road, Franklin, New York was erroneously reflected to be within the Franklin Central School District, and</p> <p>WHEREAS, Delaware Academy Central School District at Delhi received a recommendation from the Interim District Superintendent at Delaware-Chenango-Madison-Otsego BOCES to change the tax assessment role to properly reflect that parcel 145.-1-6.2 is within the boundaries of the Delaware Academy Central School District at Delhi, and, both school districts are in agreement to the change;</p> <p>THEREFORE BE IT RESOLVED, that parcel 145.-1-6.2, located at 6116 E. Handsome Brook Road, Franklin, New York, be changed on the tax assessment roles to reflect that it is within the Delaware Academy Central School District at Delhi District.</p> <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Change in Tax Assessment</p> <p>Change in Tax Assessment continued</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Dr. Thomas Flanders, the Board of Education approved the Updated Emergency Response Chart as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Trustee, Seth Haight,</p>	<p>Update Emergency Response Chart</p>

<p>the Board of Education approved the following resolution:</p> <p>WHEREAS, the Board of Education of Delaware Academy Central School District at Delhi desires to give students more opportunities for sports; and WHEREAS, the Board of Education at Charlotte Valley Central School, has agreed to merge a Varsity Tennis team with Delaware Academy Central School District at Delhi; THEREFORE BE IT RESOLVED, that the Board of Education of Delaware Academy Central School District at Delhi approves a sports merger with Charlotte Valley Central School for a Varsity Tennis team.</p>	<p>Approve Sports Merger - Tennis</p>
<p>The Board inquired as to the number of students interested in this sport to-date. Mr. Ferrara reported there are currently nine students signed up for this sport. There were no further questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Trustee, Seth Haight, the Board of Education approved the following resolution:</p>	<p>Approve Sports Merger - Golf</p>
<p>WHEREAS, the Board of Education of Delaware Academy Central School District at Delhi desires to give students more opportunities for sports; and WHEREAS, the Board of Education at Charlotte Valley Central School, has agreed to merge a Varsity Golf team with Delaware Academy Central School District at Delhi; THEREFORE BE IT RESOLVED, that the Board of Education of Delaware Academy Central School District at Delhi approves a sports merger with Charlotte Valley Central School for a Varsity Golf team.</p>	
<p>The Board inquired as to the number of students interested in this sport to-date. Mr. Ferrara reported there are currently 18 students signed up for this sport (all DA students). There were no further questions, comments, or discussion, and the motion carried unanimously.</p>	
<p>On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board approved the following items to be deemed as surplus equipment as they are all no longer used and in poor condition: 10 Wood Rectangle Tables 6 Wood Octagon Tables 9 Wood Round Tables 4 Wood Square Tables 95 Green Plastic Chairs 73 Orange Plastic Chairs 94 Gold Plastic Chairs</p>	<p>Approve Surplus Equipment - Cafeteria</p>
<p>A brief discussion was held on how the District will dispose of the items. There were no further questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Surplus Equipment continued</p>
<p>Other Discussion -</p>	<p>Other Discussion</p>
<p>Trustee, Lucy Kelly informed the Board that her son, Warren, went to the Open Gym and he told her it was well done, and it was nice to see families playing - he really enjoyed it. She commented she is glad the Board gave the village the opportunity for a trial.</p>	<p>Kelly</p>
<p>Trustee, Elizabeth Huneke commented she feels the Math program was a good purchase and she's glad the Board gave the students this opportunity to progress.</p>	<p>Huneke</p>
<p>Trustee, Seth Haight said it was great to see the corresponding report on the Math program. It proved to be a good decision. Also, he attended the 5th grade concert - it</p>	<p>Haight</p>

<p>was great! Trustee Haight also commented that he appreciates all the work that's involved with sports - it is a great environment, and the District does a good job.</p>	
<p>Trustee, Jay Wilson stated that a couple of years ago, the Delhi Telephone Company approached the Board to provide sporting events on the television station - they are interesting to watch. Mr. Gray is covering lots of areas for viewers and he appreciates the collaborative efforts to try to bring things together. Trustee Wilson also commented that it was "cool" to watch the entire team stand during an entire basketball game.</p>	Wilson
<p>Vice President, Tammy Neumann piggybacked on Trustee, Jay Wilson's comments. She said the enthusiasm is fantastic!</p>	Neumann
<p>Trustee, Dr. Thomas Flanders commented that it was good news to hear that a student received a score of 800 on the SAT test - congratulations to the staff. Very exciting!</p>	Flanders
<p>Public Comments -</p>	
<p>There were no public comments.</p>	Public Comments
<p>Upcoming Board of Education Meetings -</p>	
<ul style="list-style-type: none"> • Budget Workshop on Friday, March 18, 2016, at 6:00 p.m. in the High School Media Library Center • Budget Workshop on Monday, March 21, 2016, immediately prior to the Regular Board of Education meeting in the High School Media Library Center • Regular Board of Education Meeting, March 21, 2016, at 7:00 p.m. in the High School Media Library Center 	Upcoming BOE Meeting Dates
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Dr. Thomas Flanders, the Board of Education entered Executive Session to discuss contractual negotiations, with no action to be taken, at 8:35 p.m.</p>	Enter Executive Session
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education left Executive Session and entered into Open Session at 9:38 p.m.</p>	Leave Executive Session
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education adjourned the Regular Meeting at 9:38 p.m.</p>	Adjournment
<p>Respectfully submitted,</p> <p>Susan J. Temple District Clerk</p>	