

**Delaware Academy Central School District at Delhi**  
**2 Sheldon Drive**  
**Delhi, NY 13753**

**MEETING MINUTES**

**Regular Meeting of the Board of Education**

**Date:** January 25, 2016

**Members Present:** Glenn Nealis, Tammy Neumann, Dr. Thomas Flanders, Seth Haight, Elizabeth Huneke, Jay Wilson, and Lucy Kelly

**Others Present:** Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney, and several members of the community and staff.

<p>President, Glenn Nealis called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:01 p.m.</p>	<p>Call to Order</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Lucy Kelly, the Board of Education entered Executive Session to discuss a real property tax map parcel, negotiations, and the possibility of bus purchases, with no action to be taken, at 6:02 p.m.</p>	<p>Enter Executive Session</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education left Executive Session at 6:58 p.m.</p>	<p>Leave Executive Session</p>
<p>President, Glenn Nealis called the Open Session of the Regular Meeting of the Board of Education to order with the Pledge of Allegiance at 7:02 p.m.</p>	<p>Call to Order with Pledge of Allegiance</p>
<p><b>Presentations -</b></p>	<p><b>Presentations</b></p>
<p><b>College Technical Educational Program (CTEP)</b> - Mrs. Abigail Losie, CTEP Teacher, presented to the Board of Education on the pilot CTEP program at SUNY Delhi. Mrs. Losie reported on the progress, challenges, day-to-day schedules of the students, student interest for future programs, and ideas and recommendations for future programs.</p>	<p>CTEP Update</p>
<p>There was a brief question and answer session. The Board thanked Mrs. Losie for her presentation.</p>	
<p><b>Use of Technology in the Classroom</b> - Mrs. Jodi Shaw, Elementary Teacher, presented to the Board of Education on how she incorporates the use of technology in her classroom to keep her students engaged. Technology used in her classroom includes a parent communication reminder app, classroom blogger, Go Noodle, and the use of Sentio clickers. Mrs. Shaw gave a hands-on demonstration to the Board of Education of the use of the Sentio clickers.</p>	<p>Use of Technology in the Elementary Classroom</p>
<p>There was a brief question and answer session. The Board thanked Mrs. Shaw for her presentation.</p>	
<p><b>Public Comments -</b></p>	<p><b>Public Comments</b></p>
<p>Mr. Matthew Krzyston, Delaware Academy Alumni, Class of 1991, Member of the</p>	<p>Krzyston, Matthew</p>

<p>Town Council and Delhi Community Fund, and DC CAN, addressed the Board of Education as a member of the Town Council. Mr. Krzyston last addressed the Board of Education when the Town Council was working on the community trails. He thanked the Board of Education for their cooperation at that time.</p> <p>Mr. Krzyston addressed the Board on this date to request Open Gym to be held at the school district on weekends from 1:00 p.m. to 4:00 p.m. for a four week trial period. Mr. Krzyston asked the Board of Education to 1) Agree to a pilot program. The Town will cover operating costs. Mr. Krzyston stated that he does expect there will be a “few hiccups that will need to be ironed out.” At the end of the four week pilot, if it works, great, if not, they will not proceed. 2) Requested opinions from the Board of Education. February is a bad month to try to entertain children and an open gym period where families can come to play together may be a great alternative for many families.</p> <p>Trustee, Jay Wilson asked if Mr. Krzyston is only requesting open gym. Mr. Krzyston replied they are requesting three open gyms; the auxiliary gym, the middle school gym, and the high school gym. These gyms are all housed in one building. They need to firm up plans for heat, supervision, etc. Mr. Krzyston reported when they opened the skating rink, an insurance rider was issued - they can do this for the use of the gym use as well.</p> <p>President, Glenn Nealis asked the School Attorney, Mr. Bruce McKeegan, what arrangements the district followed for the use of the gym for Pickle Ball. Mr. McKeegan informed the Board of Education a Certificate of Insurance was provided to the district, as well as an agreement stipulating the responsibilities of the sponsor.</p> <p>Trustee, Seth Haight asked Mr. Krzyston what his vision is for the supervision portion of the agreement. Mr. Krzyston replied he envisions at least one person to serve in a chaperone-like position. He also informed the Board of Education that children would not be allowed to attend the open gym without being accompanied by their parents.</p> <p>Mr. Gregg Verspoor asked if Mr. Krzyston thought there might be a “territorial” issue with parents wanting to use particular gyms for specific use. Mr. Krzyston did not feel there would be a problem.</p> <p>Mr. Krzyston informed the Board of Education that he would like to see a three month program running from January through March for the first pilot program. He informed the Board of Education that he spoke briefly with Mr. Thomson earlier today about the cost factors; staff pay for Sunday work (1 ½ rate), and clean up inside and out. Mr. Krzyston suggested the village may be willing to help with the outside cleanup since they will be out cleaning streets if there is inclement weather. He also stated it would be mandatory for every person participating in the program to sign in so they have a record of who is in the building.</p> <p>Mr. Thomson stated he would like to speak with Mr. Bartlett, Buildings and Grounds Supervisor, for his input before giving an answer. Mr. Krzyston stated he would like to push for the program to start in February so he is asking if Mr. Thomson may give authorization for the program to begin prior to the February Board of Education meeting if it is possible for the program to move forward.</p>	<p>Krzyston, Matthew continued</p>
---	------------------------------------

<p>President, Glenn Nealis directed Mr. Krzyston and Mr. Thomson to meet in the near future to discuss and finalize any plans to move forward.</p>	<p>Krzyston, Matthew continued</p>
<p>Mr. Krzyston thanked the Board of Education for their time.</p>	
<p><b>Routine Matters -</b></p>	<p><b>Routine Matters</b></p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board of Education approved the Minutes of the Regular Board of Education Meeting held on December 14, 2015 as submitted. There were no questions, comments or discussion, and the motion carried unanimously.</p>	<p>Minutes</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education accepted the AL Kellogg, Morgan Stanley Report for the period November 1-31, 2015, and the November 2015 Treasurer’s Report as submitted. There were no questions, comments or discussion, and the motion carried unanimously.</p>	<p>Financial Reports</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Seth Haight, the Board of Education approved the following personnel recommendations by the Superintendent pending fingerprint clearance:</p>	<p>Personnel</p>
<p><b>Retirements:</b> <i>No retirements for January 2016.</i></p>	
<p><b>Resignations:</b> <i>No resignations for January 2016.</i></p>	
<p><b>Provisional Appointments:</b> <i>No provisional appointments for January 2016.</i></p>	
<p><b>Probationary Appointments:</b> <i>No probationary appointments for January 2016.</i></p>	
<p><b>Permanent Appointment:</b> <i>No permanent appointments for January 2016.</i></p>	
<p><b>Change in Position:</b> <i>No change in positions for January 2016.</i></p>	
<p><b>Substitute Appointments Pending Fingerprint Clearance - January 26, 2016 through June 30, 2016:</b></p>	<p>Substitutes</p>
<ul style="list-style-type: none"> <li>• <i>Brown, Faith, Non-Instructional</i></li> </ul>	<p>Brown Darling, J.</p>
<ul style="list-style-type: none"> <li>• <i>Darling, Jaclyn, Long Term Substitute, Special Education Teacher, effective January 26, 2016 through June 30, 2016</i></li> </ul>	<p>Darling, K.</p>
<ul style="list-style-type: none"> <li>• <i>Darling, Kaitlin, Long Term Substitute, Physical Education Teacher, effective February 1, 2016 through June 30, 2016</i></li> </ul>	
<ul style="list-style-type: none"> <li>• <i>Warren, Denise, Instructional</i></li> </ul>	<p>Warren Yanis</p>
<ul style="list-style-type: none"> <li>• <i>Yanis, Corinne, Instructional - Elementary</i></li> </ul>	
<p><b>Leave of Absence Request:</b> <i>No Leave requests for January 2016.</i></p>	

<p><b>Co-Curricular Appointments:</b>  <i>No Co-Curricular appointments for January 2016.</i></p> <p><b>Coaching Appointments:</b>  <i>No coaching appointments for January 2016</i></p> <p><b>Athletic Appointments - Clock and Scorebook Workers - Basketball, \$20 per game:</b></p> <ul style="list-style-type: none"> <li>• <i>Rossley, Kevin</i></li> </ul> <p><b>Other:</b></p> <ul style="list-style-type: none"> <li>• <i>BE IT RESOLVED, that Abigail Losie shall receive \$1,080.00 for successfully completing 36 credit hours at an institution of higher learning in accordance with the Delaware Academy Faculty Association Agreement, Article XXIV, G (2).</i></li> <li>• <i>BE IT RESOLVED, that the Board of Education approves Delaware Academy Central School District at Delhi's currently employed teachers as tutors.</i></li> </ul> <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education approved the CSE Recommendations as submitted for January 2016. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p><b>Reports -</b></p> <p>Ms. Julie Mable, Elementary Principal reported:</p> <p>This month has been primarily focused on getting her observations underway. She currently has scheduled the pre-observation and observation for the following:</p> <p>All non tenure teachers (10 total)  All AIS  All Special Education  All 4th  All 5th</p> <p>As a reminder she will be observing all K-5 classroom teachers in the use of the Eureka Math in their math blocks.</p> <p>Mrs. Mable and Mrs. Fairbairn met with the Special Education Teachers in the elementary building to discuss the preliminarily outlook for what next year's programming.</p> <p>Math and Movement night</p> <ul style="list-style-type: none"> <li>• Big success</li> <li>• Many teachers and 4 aides/assistants returned to facilitate the evening</li> <li>• Came from a grant procured by Michele Temming from Lowe's and</li> </ul>	<p>Athletic Appointments  Rossley</p> <p>Other</p> <p>Losie</p> <p>Teachers as Tutors</p> <p>CSE Recommendations</p> <p><b>Reports</b></p> <p>Elementary</p>
---	--

<p>Dryden Mutual</p> <p>Mrs. Mable met with Mr. Thomson for a mid-year discussion of her goals. All are underway and will continue to be on the forefront. Goals include:</p> <ul style="list-style-type: none"> <li>• Work with Mrs. Fairbairn and Mr. Erickson to get an RtI process created and started in the elementary building.</li> <li>• Ensure the successful implementation of the NYS Math Modules K-5 and Eureka Math</li> <li>• Evaluate the ELA program</li> <li>• Observations</li> </ul> <p>Going forward:</p> <ul style="list-style-type: none"> <li>• Mrs. Mable is preparing for the mid-year data retreat</li> <li>• Reaching out to a contact regarding data</li> <li>• Looking at the assessments on the State Approved List to bring back and discuss with APPR team Scheduled visit on February 5<sup>th</sup> in Franklin</li> <li>• Scheduling a visit to Sidney with a group of teachers from the elementary to visit their STEM program.</li> </ul> <p>The Board thanked Ms. Mable for her report.</p>	<p>Elementary continued</p>
<p>Mr. Jeffrey Ferrara, Athletic Director reported:</p> <p>Mr. Ferrara gave a brief overview of the winter season results:</p> <ul style="list-style-type: none"> <li>• Boys Basketball is seventh in the state</li> <li>• Girls Basketball is seventh in the state</li> <li>• Wrestling merger was very successful - everyone is happy.</li> <li>• Upcoming Events - John Wake Dual and MAC mini-tournament.</li> <li>• Sectionals for the boys teams are to be held on February 16<sup>th</sup> and 19<sup>th</sup></li> <li>• Sectionals for the girls' teams are to be held on February 17<sup>th</sup> and 20<sup>th</sup>.</li> </ul> <p>The Board thanked Mr. Ferrara for his report.</p>	<p>Athletic Director</p>
<p>Ms. Christine Miller, Food Services Supervisor reported:</p> <ul style="list-style-type: none"> <li>• She attended mandatory New York State Office of General Services Food Distribution Web-Based Supply Chain Management Training at Broome Tioga BOCES in preparation for the changes that will affect the 2016-2017 school year and future Government Commodity ordering procedures.</li> <li>• The Food Service Department assisted the Math/Music Department in a Math Night Fundraiser Dinner and various clubs with "Varsity club" concessions.</li> <li>• Meal served this month: Breakfast: 2645, Lunch: 6865, 17 serving days.</li> </ul> <p>The Board thanked Ms. Miller for her report.</p>	<p>Food Services</p>
<p>Mr. Luke Potrzeba, Technology Supervisor reported:</p> <ul style="list-style-type: none"> <li>• Elementary School work completed: sound system enhancement DES Cafe, Projection screen on stage</li> <li>• Elementary school, middle school and high school wiring and network</li> </ul>	<p>Technology</p>

<ul style="list-style-type: none"> <li>• upgrades done on January 4<sup>th</sup> - ready for wireless</li> <li>• Server upgrades and updates done over break</li> <li>• Bus garage fiber connection move and testing successful</li> <li>• Digital signage installation, DES, HS OFFICE, GYMS, next are the cafeteria and middle school</li> <li>• Goals reviewed with Mr. Thomson and personnel reviews completed in his department.</li> </ul>	Technology continued
<p>The Board thanked Mr. Potrzeba for his report.</p>	
<p>Mr. Gregg Verspoor, Transportation Supervisor reported:</p> <ul style="list-style-type: none"> <li>• Busy with sports; the weather has been nice</li> <li>• His department attended mandated training / refresher course on January 11<sup>th</sup>. Thank you to Ms. Miller for providing the food</li> <li>• Inspections continue to go well.</li> </ul>	Transportation
<p>The Board thanked Mr. Verspoor for his report.</p>	
<p>Mr. Jason D. Thomson, Superintendent reported:</p> <ul style="list-style-type: none"> <li>• DAFA negotiations - three meetings held to date</li> <li>• Elementary Sing-a-longs went well this year</li> <li>• The first Curriculum Review Team meeting was held. The purpose of the meeting was to brainstorm to get the creative juices started for next year, guidance for summer professional development, evaluate resources, anticipate technology needs, etc. It was a good meeting.</li> <li>• Attended Legislative meetings in Albany with Mr. Shultz, Ms. Avila, and Mr. Hannigan</li> <li>• Elementary Math &amp; Movement Fun Night was a huge success!</li> <li>• Met with Supervisors and administrators to review their individual departmental goals and progress</li> <li>• New APPR Regulations are out. The APPR Team met earlier today. July 1 is the deadline to have the plan in place for the district.</li> </ul>	Superintendent
<p>The Board thanked Mr. Thomson for his report.</p>	
<p><b>Policy Review / Adoption -</b></p>	<b>Policy Review</b>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Elizabeth Huneke, the Board of Education adopted policy #57, Independent Educational Evaluation as submitted with recommended changes. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	Adopt Policy #57
<p><b>New Business -</b></p>	<b>New Business</b>
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Jay Wilson, the Board of Education accepted the minimum wage amount of \$9.00 per hour, effective January 1, 2016. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	Accept Minimum Wage
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Elizabeth Huneke, the Board of Education approved a school tax refund in the amount of \$381.00 to be issued to Joseph Pecora. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	Approve School Tax Refund

<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Tammy Neumann, the Board of Education approved a Shared Services Agreement Between NYSDOT and Delaware Academy Central School District at Delhi for road salt services with an estimated cost to the District of less than \$1,000.00. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Shared Services Agreement</p>
<p>On a motion made by Trustee, Seth Haight, seconded by Vice President, Tammy Neumann, the Board of Education appointed Trustee, Jay Wilson, to represent Delaware Academy Central School District at Delhi as the Advocacy Liaison through June 30, 2016. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Appoint NYSSBA Representative from D.A.</p>
<p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Vice President, Tammy Neumann, the Board approved a request to issue a proof of insurance for the 5<sup>th</sup> and 6<sup>th</sup> grade basketball teams to participate in a tournament to take place on February 6, 2016 at Bainbridge-Guilford Central School District. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Certificate of Insurance</p>
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Jay Wilson, the Board of Education accepted a donation in the amount of \$150.00 from the Bovina United Presbyterian Church to be put toward the District's Rachel's Challenge / OLWEUS program. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Accept Donation - Bovina UPC</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Seth Haight, the Board of Education approved the following resolution to award a bid to provide kitchen electrical upgrades to the Delhi Elementary School:</p>	<p>Award Bid - Kitchen Electrical Upgrades</p>
<p>WHEREAS, the Board of Education, pursuant to General Municipal Law, advertised for sealed bids for Kitchen Electrical Upgrades for the Delhi Elementary School; and WHEREAS, the bids from six companies were opened in the District Office on January 21, 2016 by the District Clerk and three witnesses; and all bids were reviewed by the Board of Education; THEREFORE BE IT RESOLVED, that the Board of Education awards a bid to provide kitchen electrical upgrades to the Delhi Elementary School to Matco Electric Corp, 3913 Gates Road, Vestal, New York 13850.</p>	
<p><b>Note:</b> The Blanding Electrical Inc. bid was opened separately as it was not yet acknowledged at the time of the opening. The Board of Education reviewed all of the bids on January 25, 2016 and the bid was awarded to the lowest bidder.</p>	
<p>There were no questions, comments, or discussion, and the motion carried unanimously.</p>	
<p><b>Other Discussion -</b></p>	<p><b>Other Discussion</b></p>
<p>Trustee, Elizabeth Huneke thanked Mrs. Losie for her presentation and said she's looking forward to seeing the program flourish.</p>	<p>Huneke</p>
<p>Trustee, Seth Haight commented he enjoyed both presentations and thanked Mrs. Losie and Mrs. Shaw.</p>	<p>Haight</p>
<p>Vice President, Tammy Neumann commented both presentations were great! She</p>	<p>Neumann</p>

<p>also commented that she has heard great things regarding the math event. She stated she's hoping to see another similar program in the near future, so people that didn't get the chance to attend may do so.</p> <p><b>Public Comments -</b></p> <p>President, Glenn Nealis opened the floor to public comments. There were no public comments.</p> <p><b>Upcoming Board of Education Meetings -</b></p> <ul style="list-style-type: none"> <li>• February 22, 2016, Regular Board of Education Meeting, 6:00 p.m. (Executive Session), 7:00 p.m. Open Session, HS Media Library Center</li> <li>• February 26, 2016, Mid-Year Board Data Review Retreat, 12:00 p.m. to 4:00 p.m., Middle School Library.</li> </ul> <p>On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board of Education entered Executive Session to discuss personnel, with no action to be taken, at 8:28 p.m.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Dr. Thomas Flanders, the Board of Education left Executive Session and entered into Open Session at 10:00 p.m.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Jay Wilson, the Board of Education adjourned the Regular Meeting at 10:01 p.m.</p> <p>Respectfully submitted,</p> <p>Susan J. Temple District Clerk</p>	<p>Neumann continued</p> <p><b>Public Comments</b></p> <p>None</p> <p>Upcoming BOE Meetings</p> <p>Enter Executive Session</p> <p>Leave Executive Session</p> <p>Adjournment</p>
--	--