

Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: September 21, 2015

Members Present: Glenn Nealis, Tammy Neumann, Dr. Thomas Flanders, Jay Wilson, Elizabeth Huneke, and Lucy Kelly

Absent: Seth Haight

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney and several members of the community and staff.

<p>President, Glenn Nealis called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:00 p.m.</p>	<p>Call to Order</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Lucy Kelly, the Board of Education entered Executive Session to discuss the Board of Education vision and goals, a pending property tax reduction case, and a possible real estate venture for the District with no action to be taken at 6:01 p.m.</p>	<p>Enter Executive Session</p>
<p>On a motion made by Trustee, Lucy Kelly, seconded by Trustee, Elizabeth Huneke, the Board of Education left Executive Session at 6:59 p.m.</p>	<p>Leave Executive Session</p>
<p>President, Glenn Nealis called the Public Session of the Regular Meeting of the Board of Education to order with the Pledge of Allegiance at 7:03 p.m.</p>	<p>Call to Order with Pledge of Allegiance</p>
<p>Presentations -</p>	<p>Presentations</p>
<p>Audit Report - D’Arcangelo & Company, LLP - Mr. Patrick Powers and Mr. Roy Miller from D’Arcangelo & Company, LLP gave a brief overview of the fiscal audit prepared for the District for the year ending June 2015. In the opinion of D’Arcangelo & Company, LLP, the financial statements presented fairly in all material respects; the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Delaware Academy Central School District at Delhi, as of June 30, 2015, and the respective changes in financial position, for the year then ended, in accordance with accounting principles generally accepted in the United States of America.</p>	<p>Audit Report</p>
<p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Trustee, Elizabeth Huneke, the Board of Education accepted the fiscal audit report from D’Arcangelo & Company, LLP for the fiscal year ending June 30, 2015.</p>	<p>Accept Audit Report</p>
<p>A brief discussion was held with questions and answers. The Board thanked Mr. Powers and Mr. Miller for their presentation.</p>	
<p>Delaware Academy Student Electives - Ms. Cleveland listed a total of 48 college credit courses offered to students at Delaware</p>	<p>Presentation - Student Electives</p>

<p>Academy. Ms. Cleveland informed the Board of Education that students begin looking at electives in 6th grade with Mr. Matthew Albright, Middle School Guidance Counselor. The student electives are reviewed each year and reevaluated for their value by student feedback, and a meeting with the Superintendent is held to discuss the electives to be offered the following year. The decisions are made to accommodate students, but still meet contractual needs. Currently, Delaware Academy coordinates with SUNY Delhi, SUNY Oswego, and Tompkins-Cortland Community College. College courses are offered to students at a discounted cost to them and the credits are usually transferable to the college they choose to attend.</p>	
<p>The Board asked Ms. Cleveland to explain how the process works for students to take Advanced Placement courses. The process for a student to apply for Advanced Placement (AP) courses is that the student must hold a 90% or above average in their subjects, have a reference letter from a teacher supporting them; student completes the AP application; student submits an essay, and if required by the teacher, the student has an interview. The requirements are listed in the student handbook.</p>	
<p>A brief discussion was held regarding cost to the students and perhaps how the District can offset this in the future. A question and answer session was held.</p>	
<p>The Board thanked Ms. Alberti and Ms. Cleveland for the presentation.</p>	
<p>Public Comments -</p>	<p>Public Comments</p>
<p>Mr. Thomas Philion, Delside Drive, Delhi, New York thanked the Board of Education for looking into the student electives. His concern was that the current electives offered are antiquated, and he was hoping the Board would look into providing more computer courses. He was hoping that by addressing the Board directly, the process might be expedited.</p>	<p>Philion, T.</p>
<p>Mr. Thomson replied to Mr. Philion's comment by informing Mr. Philion that the District is investigating options with ONC BOCES, and they are looking at this as a goal for the District. Mr. Thomson commented that he too is interested in moving toward this phase but asked that Mr. and Mrs. Philion not disregard the classic electives that are tried and true.</p>	<p>Thomson</p>
<p>Ms. Sarah Philion, Delside Drive, Delhi, New York stated she doesn't agree about the electives. How do the students know what their choices are and how do the parents know as well? She commented that once the students meet with Mr. Albright, the students <i>and</i> parents need to know every step of the process all the way with the student.</p>	<p>Philion, S.</p>
<p>Ms. Alberti responded to Ms. Philion that there is a catalog of courses Delaware Academy offers. She stated that Mr. Albright and Ms. Cleveland start meeting with the students in 6th grade, but the difficulty comes with scheduling issues. The course catalog is handed out to each student.</p>	<p>Alberti</p>
<p>The Board thanked Mr. and Mrs. Philion for their comments.</p>	
<p>Routine Matters -</p>	<p>Routine Matters</p>
<p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Vice President, Tammy Neumann, the Board of Education approved the Minutes of the Regular Board</p>	<p>Approve Minutes</p>

<p>of Education meeting held on August 31, 2015 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	
<p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Trustee, Elizabeth Huneke, the Board of Education accepted the ALK Morgan Stanley Financial reports dated August 31, 2015 and approved the Treasurer's Reports for June 2015, and July 2015 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	Financial Reports
<p>On a motion made Trustee, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education approved the following personnel recommendations by the Superintendent pending fingerprint clearance:</p>	Personnel
<p>Permanent Appointment:</p> <ul style="list-style-type: none"> • <i>Marino, Elizabeth. Payroll Clerk. Effective October 12, 2015.</i> 	Marino
<p>Substitute Appointments -September 22, 2015 through June 30. 2016:</p> <ul style="list-style-type: none"> • <i>Bedient, Devon, Instructional</i> • <i>Branigan. Stacy M., Instructional</i> • <i>Burger, Joan, Nurse</i> • <i>Wheatley Jr. David A., Instructional</i> 	Bedient Branigan Burger Wheatley
<p>Other:</p> <ul style="list-style-type: none"> • <i>Shultz, Carey, Safety Coordinator</i> 	Shultz
<p>There were no questions, comments, or discussion, and the motion carried unanimously.</p>	
<p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Trustee, Jay Wilson, the Board of Education approves the CSE recommendations for September 2015 submitted by the CSE Chairperson. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	CSE Recommendations
<p>Reports:</p>	Reports
<p>Ms. Julie Mable, Elementary Principal reported:</p> <ul style="list-style-type: none"> • The Elementary Building held the OLWEUS Carnival. Ms. Mable thanked the guidance department and others who worked tirelessly to make the event take place - they did an awesome job! A few of the games in the carnival were PLINKO and a dunking booth. A majority of the elementary staff volunteered to help with the event. The event was free to families and the families could purchase tickets to play games, etc. The event was well attended and everyone had a great time. • Assessments for APPR started in ELA and Math. They will be done by October 1; • Kathleen Taylor started working with fourth and fifth graders - she has a Poet working with the students. They will be working on strong verbs, strong adjectives, etc. and Ms. Mable believes it will help on many fronts; • K-2 Open House is Thursday, October 1, and Grades 3-5 Open House is October 8; • Officer Phil will be here on October 20; • Bus Safety and Fire Safety Week is the week of October 8; • SUNY Delhi has placements in the elementary building for student observations; • Ms. Mable read a statement from the AIS teachers regarding how they've implemented changes with additional staff available to them. The changes have been successful. The staff has more L TA time. The team stated it is exciting and they really appreciate the Board's support. 	Elementary
	Elementary continued

<p>The Board thanked Ms. Mable for her report.</p> <p>Ms. Laurie Alberti, 6-12 Principal reported:</p> <ul style="list-style-type: none"> • Administered benchmarks. Looking at the best way to <i>give</i> the results; • All Juniors are taking the Common Core State Standards in English; • Math is full - grades 6-12 start Tuesday; • She will start observations in the ELA department next week; • She has checked in with teachers assigned to different grade <i>levels</i>· they are doing well; • Three student observers from SUNY Delhi are in the middle / high school; • They are working on the Veteran's Day Program; • 6-12 Open House is on September 30th - they have 12 groups that <i>have</i> requested space to set up tables in addition to the clubs; • Jo Boring was here today to spend time with students during lunch· resource awareness· CASSC; • She will host a New Student Lunch (part of the OLWEUS program) on September 23rd; • She will be attending the first Principal's meeting in Norwich on Friday, September 25th 	<p>MS/HS</p>
<p>The Board thanked Ms. Alberti for her report.</p> <p>Mr. Carey Shultz, Business Manager reported:</p> <ul style="list-style-type: none"> • Tax collection is in full swing - no issues to report; • The first 10 month payroll went well; • He's getting acclimated to the staff; • He held the first Finance Committee meeting - Minutes are included in the Board packet. • Mr. Thomson, Mr. Bartlett and Mr. Shultz met with Ashley McGraw to discuss the manhole cover issues; • To-date, the District has under spent on the building project; • Reviewing long-term debt analysis and gearing up for budget development; • Mr. Carey will review the tax base and provide those numbers for the Board. 	<p>Business Office</p>
<p>The Board thanked Mr. Shultz for his report.</p> <p>Ms. Christine Miller, Food Service Supervisor reported:</p> <ul style="list-style-type: none"> • It has been a smooth transition for the start of school; • Her department is helping with special events - both kitchens are open for the Open House with fundraisers; • Wednesday is the kick-off for the Head Start Program. 	<p>Food Service</p>
<p>There was a brief discussion on the status of free and reduce lunch numbers and reimbursement.</p> <p>The Board thanked Ms. Miller for her report.</p> <p>Mr. Luke Potrzeba, Technology Supervisor reported:</p> <ul style="list-style-type: none"> • iPads were distributed to grades 7-8; • Chrome books have been distributed to grades 9-12; • His new staff member, Nick, is working out well. He has lots of learning opportunities; • There is another student that is interested in doing independent study with the Technology department; • He is looking into providing new teacher training and new opportunities what Chrome books; 	<p>Technology</p>

<ul style="list-style-type: none"> • There will be more offerings for internal training for the DESSA staff and teachers this year: • He is looking to the future plans for technology by looking at where the District is with planning and going forward. He will include discussion of Smart School money in the plans: • The Carnival held at the elementary building was a great event! <p>The Board thanked Mr. Potrzeba for his report.</p> <p>Mr. Jason D. Thomson, Superintendent reported:</p> <ul style="list-style-type: none"> • He hosted a meeting with Cornell Cooperative Extension on a Climate Change Summit meeting. The summit focuses on STEM education incorporated with climate change. Last year’s summit was primarily for teachers where this year’s summit will be focused on our students as well as surrounding area schools and students. • Last Wednesday he attended his monthly Chief School Administrator Meeting for DCMO BOCES. The main discussion was around the APPR, the new APPR law, regulations and the waiver process. He has done his due diligence in regards to the negotiation process with the teacher’s union (5 documented meetings since June) in order to apply for the NYSED APPR Waiver. Delaware Academy will be seeking a waiver as they don’t feel there is enough information out there - no parameters are <i>set</i>. The portal for the waiver opens on October 1. • The new sheds were delivered at the Legion and the new Peewee shed should be delivered soon: • Kudos to the elementary staff for a very successful carnival: • Chrome books were distributed by technology: • On October 2 and October 3, Delaware Academy will host football and soccer under the lights with night games. The football team will be honoring different groups throughout the games. All proceeds will go to the Wounded Warriors. 	<p>Superintendent</p>
<p>The Board thanked Mr. Thomson for his report.</p> <p>New Business -</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Lucy Kelly, the Board of Education approved the following resolution for the Affordable Care Act (ACA) Monitoring:</p> <p>WHEREAS, the ONC BOCES maintains a group health plan for its employees ("health plan"); and</p> <p>WHEREAS, the ONC BOCES is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act ("ACA") effective in 2015; and</p> <p>WHEREAS, the ONC BOCES employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA beginning on July 1, 2015.</p> <p>NOW THEREFORE BE IT RESOLVED that the ONC BOCES hereby is, authorized and directed to establish and maintain procedures for the purpose of compliance with the ACA, including but not limited to the following:</p> <ol style="list-style-type: none"> 1. For variable hour employees, the ONC BOCES shall establish a 12-month standard measurement period beginning May 1 and ending the following April 30; 2. The initial measurement period for new variable hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof; 3. The administrative period following the standard measurement period is the period beginning May 1 and ending June 30; 4. The administrative period for new variable hour employees shall be the 60 day period 	<p>New Business</p> <p>Affordable Care Act</p> <p>Affordable Care Act Continued</p>

following the anniversary date; and
5. The stability period, during which time a variable hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning July 1 and ending June 30.

There were no questions, comments, or discussion and the motion carried unanimously.

On a motion made by Trustee, Dr. Thomas Flanders, seconded by Trustee, Lucy Kelly, the Board of Education approved the following Fund Surplus Resolution Agreement and Release:

This Fund Surplus Resolution Agreement And Release ("Agreement") is by and between the Delaware Academy CSD at Delhi, formerly Delhi CSD ("District"), 2 Sheldon Drive, Delhi, NY 13753, and the Board of Cooperative Educational Services Rensselaer - Columbia - Greene Counties ("Questar III", which shall be defined to include Questar III's Board members, administrators, officers, employees, attorneys, agents, representatives, successors and assigns), 10 Empire State Boulevard, Castleton, NY 12033. The District and Questar III may be referred to collectively herein as the "Parties."

WHEREAS, Questar III retained D'Arcangelo & Co, LLP (D'Arcangelo") to conduct an independent audit of the funds that Questar III has accrued for purposes of satisfying future liabilities for post-retirement and other post-employment benefits ("OPEB"); and WHEREAS, D'Arcangelo issued an Agreed-Upon Procedures Report on July 21, 2014 (the "Report") which, among other things, confirmed the total balance of funds accrued by Questar III for OPEB purposes as of June 30, 2013 and, of that balance, amounts that could be returned to the component and non-component school districts who participated in the relevant programs conducted by Questar III ("Accrual Amount"); and WHEREAS, the Questar III Board has adopted a plan by which the OPEB Accrual Amount will be returned to such component and non-component school districts (the "Plan"), utilizing the basis for return set forth in the Report, and WHEREAS, the Plan has received approval from the State Education Department; and WHEREAS, the Parties hereto wish to memorialize the terms by which the District will participate in the Plan;

NOW, THEREFORE, THE PARTIES HEREBY AGREED AS FOLLOWS:

1. Questar III will return to the District a total of \$499.13 (the "Payment Amount"), which by this Agreement shall be deemed to constitute the District's full and complete entitlement to its share of the OPEB Accrual Amount. The Payment Amount shall be returned over a period not to exceed five years as follows:

District: Delhi CSD

Year ending June 30, OPEB Accruals Return to be Credited to Administrative Levy % of Total Return to District 2016 \$499.13 - 100%

Total Return of OPEB Accruals to District \$499.13 -100%

The Payment Amount as set forth above shall be returned in the form of a credit against the amount that the District otherwise is required to contribute to Questar III for non-component district CoSer charges in each of the school years set forth in the Payment Schedule above. If the portion of the Payment Amount to be returned in any school year exceeds the amount that the District must otherwise remit to Questar III, the excess balance shall be added to the portion of the Payment Amount to be returned in the next subsequent school year pursuant to the above Payment Schedule. If any such excess balance remains after the final year of the Payment Schedule, the excess balance shall be credited against the District's required contribution to Questar III in the next subsequent school year, and any additional school years as may be necessary to fully return the Payment Amount to the District. In no case shall Questar III be required to return any portion of the Payment Amount in the form of a cash payment to the District, or in any other manner except as set forth herein.

2. The District hereby accepts the return of the Payment Amount as set forth herein as

Fund Surplus
Resolution Agreement

Fund Surplus
Resolution Agreement
Continued

<p>full and complete satisfaction of any claim or entitlement the District would otherwise have, by law, contract, equity or otherwise, to return of any portion of the Accrual Amount.</p> <p>3. In consideration for the return of the Payment Amount as set forth herein. the District hereby releases and discharges Questar III from any and all obligations. claims or liabilities. of any nature, that relate to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement. and the District hereby agrees that it will not commence, maintain or cooperate with any action. proceeding or claim in law or equity, of any nature or in any forum, against Questar III in relation to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement. which shall include but not be limited to any action, proceeding or claim in law or equity. seeking to recover (a) any portion of the Accrual Amount beyond that which is set forth in this Agreement. or (b) any other payment or relief that relates in any way to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement.</p> <p>4. The District agrees that presentation of this Agreement shall serve as the District's unqualified and irrevocable consent to discontinue with prejudice any action, proceeding or claim in law or equity, commenced or maintained by or on behalf of the District and/or its officers in violation of the terms of this Agreement.</p> <p>5. The Parties affirm that this Agreement fully and completely sets forth the agreed upon resolution of any rights, entitlements or claims that the District may have in relation to the Accrual Amount. and that no other promises or agreements have been made or would be effective in relation to the Accrual Amount.</p> <p>6. The District and Questar III hereby each respectively affirm that the execution of this Agreement has been authorized by action of its Board of Education.</p>	
<p>There were no questions. comments. or discussion and the motion carried unanimously.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Tammy Neumann. the Board of Education approved a request from the Elementary Principal to remove the following books from use as they are not aligned to Common Core State Standards:</p> <ul style="list-style-type: none"> • 20 New York Mathematics, Scott Foresmann. ISBN#0-328-11918-0. Copyright date: 2005 • 20 Mathematics, Addison-Wesley, ISBN#0-201-86503-3, Copyright date: 1995 	Surplus - Books
<p>There were no questions. comments. or discussion and the motion carried unanimously.</p> <p>On a motion made by Trustee, Elizabeth Huneke. seconded by Trustee, Tammy Neumann, the Board approved a request from the 6-12 Principal to surplus books (see attached) for reasons that the books are not aligned to the Common Core State Standards or there is no longer a program for which to use the books.</p>	Surplus - Books
<p>There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education accepted an anonymous donation in the amount of \$3 ,000.00 to be used for the Junior Varsity Basketball program to purchase JV uniforms, and that the Board of Education publically acknowledges this donation with its deepest gratitude. There were no questions, comments, or discussion. and the motion carried unanimously.</p>	Anonymous Donation
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Tammy Neumann, the Board of Education approved a request from the Buildings and Grounds department to deem one 2005 1 Ton Chevy Silverado pickup truck, Condition: good, VIN#1GCHK24U05E332505, Mileage: 36594, Reason: Scheduled replacement of the</p>	Surplus - 2005 Chevy Silverado

<p>unit.</p> <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>Other Discussion - Trustee, Dr. Thomas Flanders thanked Ms. Mable for sharing the letter from the AIS Teachers. He really appreciates hearing reports as it helps the Board with the budget process. Trustee, Dr. Thomas Flanders also commented that he's received positive comments on this year's "professional team work" as Board of Education member. He said this is very rewarding and appreciates everyone's participation in making it happen.</p> <p>Trustee, Lucy Kelly commented that she finds the signs directing the public to the taxpayer very helpful. She feels we are off to a good year. She thanked Ms. Alberti and Ms. Cleveland for the instant feedback and good dialog from their presentation.</p> <p>Public Comments - President, Glenn Nealis opened the floor to public comments. There were no public comments.</p> <p>On a motion made by Trustee, Thomas Flanders, seconded by Trustee, Elizabeth Huneke, the Board entered Executive Session to discuss a personnel item, with no action to be taken. The Board entered Executive Session at 8:55 p.m.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board left Executive Session and entered into Public Session at 10:06 p.m.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board of Education adjourned the meeting at 10:07 p.m.</p> <p>Respectfully submitted,</p> <p>Susan J. Temple District Clerk</p> <p>Attachment: Surplus Books</p>	<p>Other Discussion Flanders</p> <p>Kelly</p> <p>Public Comments</p> <p>Enter Executive Session</p> <p>Leave Executive Session</p> <p>Adjournment</p>
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Delaware Academy Central School District at Delhi

Request to Remove Books from Use /Discard

RECEIVED

SEP 14 2015

Please complete the following information and submit this form electronically to the District Clerk to place on the next Board of Education Meeting Agenda.

Person Requesting Action: Yvonne Bowker Date: 9-10-15

Location of Books: DES Room 310 (2 boxes)

Title	# Books to Discard	ISBN #	Copyright Date	Reason for Discard
New York Mathematics <i>Scott Foresman</i>	20	0-328-1918-0	2005	not aligned to Common Core State Standards
Addison-Wesley Mathematics	20	0-201-86503-3	1995	not aligned to CCSS

Approved by: Juni A. Mable Date: 9/11/15
Signature of Principal/Administrator

Delaware Academy Central School District at Delhi

Request to Remove Books from Use /Discard

RECEIVED
SEP 15 2015

Please complete the following information and submit this form electronically to the District Clerk to place on the next Board of Education Meeting Agenda.

Person Requesting Action: Kevin Bedient Date: 9/15/15

Location of Books: Back room in HS 202

Title	# Books to Discard	ISBN #	Copyright Date	Reason for Discard
New York Integrated Algebra	70	0-13-365787-6	2008	Not common core (obsolete)
Introduction to Business	63	0-07-825859-6	2003	No business program
Law for Business	43	0-324-06053-X	2002	No Business program
Sports and Entertainment Marketing	16	0-07-861401-5	2005	No Business program
Mean Jeans Manufacturing Co.	25	0-538-43204-7	2002	No Business program
Business and Personal Finance	24	0-07-861488-0	2005	No Business program
Basic Business Communication	15	0-07-296657-1	2005	No Business program
Pre-Algebra an Integrated transition to Algebra and Geometry	33	0-02-825031-1	1997	Obsolete

Approved by: 
Signature of Principal/Administrator

Date: 9/17/15