

LITTLE FERRY BOARD OF EDUCATION, 130 Liberty Street, Little Ferry, NJ 07643

**Official Minutes of the
Special Public Meeting
June 21, 2022**

A G E N D A

I. Flag Salute

II. Sunshine Statement/Call to Order

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice of this meeting in Borough Hall and the Superintendent’s Office. I hereby call to order the Public Meeting of the Little Ferry Board of Education, Tuesday, June 21, 2022, at 7:29 pm.

III. Roll Call

Board Member	Present	Absent
Mrs. Brattoli (Michelle)	X	
Mr. Fytros (Nick)		X
Mrs. Gottlieb (Leslie)	X	
Mr. Mele (Frank)		X
Mrs. Patel (Purna)	X	
Mrs. Villasuso (Lourdes)		X
Mr. Vorisek (Raymond)		X
Mr. Bonelli (Brian) Vice President	X	
Mrs. Bradley (Victoria) President	X	

Attendance:

Mr. Frank Scarafilo, Superintendent of Schools
 Mr. Alessandro Verace, Assistant Business Administrator/Board Secretary
 Mr. Steven DiGeronimo, Interim Business Administrator

IV. Approval of Minutes

Be It Resolved, that the Little Ferry Board of Education, approves the minutes of the Regular Public meeting held on June 16, 2022.

Motion: Mrs. Patel	Second: Mrs. Brattoli			
Member	Yes	No	Abstain	Absent
Mrs. Brattoli (Michelle)	X			
Mr. Fytros (Nick)				X
Mrs. Gottlieb (Leslie)	X			
Mr. Mele (Frank)				X
Mrs. Patel (Purna)	X			
Mrs. Villasuso (Lourdes)				X

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Mr. Vorisek (Raymond)				X
Mr. Bonelli (Brian) Vice President	X			
Mrs. Bradley (Victoria) President	X			

V. Superintendent’s Report – Mr. Scarafile to give an update.

- 8th Grade Graduation was earlier this evening

VI. Business Administrator’s Report - Mr. DiGeronimo to give an update.

- End of year operations and how remaining funds that are leftover go to the fund balance
- Resolution for anticipated revenues
- Fire alarm system bid opening; all in order and under budget
- Upgrade all existing security cameras

VII. Committee Reports

- A. Education – Ms. Gottlieb to provide update – **no report**
- B. Finance - Ms. Brattoli to provide update – **no report**
- C. Personnel – Mr. Bonelli to provide update – **no report**
- D. Policy – Mr. Mele to provide update – **no report**
- E. School Meals – Mrs. Patel to provide update – **no report**
- F. Regionalization – Mrs. Bradley to provide update – **no report**

VIII. Communications

- A. Borough Liaison Report – Mr. Vorisek to provide update – **no report**
- B. Ridgefield Park Liaison Report – Mr. Fytros to provide update – **no report**
- C. NJSBA Delegate Report – Ms. Villasuso to provide update – **no report**

IX. Public Comment (Agenda ONLY)

- Donna Duran; question about P76 and the percentage increase

X. Business Agenda – Resolution Items

Resolutions:

A. Finance

F24 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the certification of funds, pursuant to N.J.A.C. 6A:23-2.11, that sufficient funds are available to meet the district’s financial obligations of the 2021/2022 and 2022/2023 school year; and

Be It Further Resolved that the Board of Education approves the payroll and the payment of bills and claims (*Attachment #F1*), as follows:

Bills and Claims, 6/16/22–6/21/22 (#F1)	\$292,112.51
Bills and Claims 7/1/22 (#F2)	\$134,954.47

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Payroll 6/22/22	\$355,805.25
Total	\$782,872.23

F25 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following financial reports (*Unaudited*):

May 1, 2022 – May 30, 2022 - A148 Board Secretary's Report and A149 Treasurer's Report for 2021/22 school year.

F26 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the Budget Transfers for May 2022 (#F3).

F27 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, certify that the Corrective Action Plan for the 2020-2021 CAFR have been implemented.

B. District Operations

DO117 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, to transfer an amount not to exceed \$275,000 into a tuition reserve account as of June 30, 2022 as allowed by statute. The transfer shall come out of unexpended funds from the 2021/2022 budget.

DO118 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, to transfer an amount not to exceed \$400,000 to the maintenance reserve account as of June 30, 2022 as allowed by statute. The transfer shall come out of unexpended funds from the 2021/2022 budget.

DO119 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, to transfer an amount not to exceed \$1,500,000 to the capital reserve account as of June 30, 2022 as allowed by statute. The transfer shall come out of unexpended funds from the 2021/2022 budget

DO120 WHEREAS, The Board of Education authorized a withdrawal of \$200,000 from Capital Reserve Fund to be used in the 2021-2022 school year, and;

WHEREAS, those funds were not used due to the fact the anticipated projects were not completed due to a change in District priorities and these funds remain unspent;

THEREFORE, BE IT RESOLVED, the Board authorizes a return of the unspent Capital Reserve money back into the Capital Reserve Fund in an amount not to exceed \$200,000 at the end of the school year.

DO121 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the Summer Contracted Services 1:1 Aide for SID#6152758782 in the amount of \$2,750 – July 5, 2022 thru July 29, 2022.

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DO122 Be It Resolved that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following tuition contracts, for the 2022/23 ESY school year:

1. Bergen County Special Services, SID#8215134309 (JT), tuition ESY – July 5, 2022 to August 12, 2022 \$8,225. Additional services such as One-to-One Assistants and Nurses for ESY \$6,400.
2. Bergen County Special Services, SID#15474305 (KL), tuition ESY – July 5, 2022 to July 29, 2022 \$5,550. Additional services such as One-to-One Assistants and Nurses for ESY \$4,250.
3. Bergen County Special Services, SID#6860065347 (AC), tuition ESY - July 5, 2022 to July 29, 2022 School Year \$5,550.00. Additional services such as One-to-One Assistants and Nurses for ESY \$4,250.00.
4. Bergen County Special Services, SID#5827473970 (BG), tuition ESY - July 5, 2022 to July 29, 2022 \$5,550.00. Additional services such as One-to-One Assistants and Nurses for ESY \$4,250.00.
5. Bergen County Special Services, SID#7859453739 (AR), tuition ESY - July 5, 2022 to August 12, 2022 \$8,225. Additional services such as One-to-One Assistants and Nurses for ESY \$6,400.
6. Bergen County Special Services, SID#9056675311 (AL), tuition ESY - July 5, 2022 to August 12, 2022 \$8, 225. Additional services such as One-to-One Assistants and Nurses for ESY \$6,400.

DO123 Be It Resolved that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following tuition contract, for the 2022/23 school year:

1. Holmstead School - SID# 2730132463 (MG), tuition from September 1, 2022 thru June 30, 2023, tuition \$64,620.
2. Passaic Valley Regional High School – SID# 7454564931 – (MB) – from September 1, 2022 thru June 30, 2023, tuition \$67,599.45.

DO124 Be It Resolved that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following contract with Educational Leadership Educational Leadership and Learning Center for Consulting & ELA Professional Development commencing July 1, 2022 through August 31, 2022, not to exceed \$20,500.

DO125 Be it Resolved that the Little Ferry Board of Education, on the recommendation of the Superintendent of Schools, approves the purchase of professional services for Meadowlands Environmental Center Summer Academy for Stem Sessions during Extended School Year at a cost not to exceed \$13,000.

Funding Source: ESSER III funds.

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DO126 WHEREAS, the Little Ferry Board of Education needs to upgrade the Fire Alarm System and advertised a legal notice of an invitation for bids on June 6, 2022, and;

WHEREAS, the Little Ferry Board of Education opened all bids received for this project on June 16, 2022, and;

WHEREAS, 5 bidders responded to the invitation for bids, the responses were as follows:

ALARM & COMMUNICATIONS TECHNOLOGIES	----	\$555,616
USA SECURITY SERVICES, INC	-----	\$388,071
OPEN SYSTEMS INTEGRATORS, INC	-----	\$347,000
UNITED FEDERATED SYSTEMS, INC (d.b.a. TFS)	-----	\$319,815

WHEREAS, the low bidder submitted a bid package in accordance with all legal requirements and the cost was below the allotted budget;

THEREFORE, BE IT RESOLVED to award a contract to UNITED FEDERATED SYSTEMS, INC (d.b.a. TFS) TO complete the Fire Alarm Project in the amount of \$ 319,815;

BE IT FURTHER RESOLVED, the District has sufficient funds for this project in line 12-000-400-450-00-000

DO127 WHEREAS, the Little Ferry Board of Education needs to upgrade all existing security cameras as well as add additional cameras in order to support the new security system upgrade previously approved and;

WHEREAS, Turn-key Technologies of Sayreville, NJ has the most cost-effective solution to the District needs and is an approved vendor of the Educational Services Commission of NJ purchasing consortium for this project;

THEREFORE, BE IT RESOLVED, the Little Ferry Board of Education award a contract to Turn-key Technologies to complete the camera replacement/additional camera project in an amount not-to-exceed \$96,210.38, and;

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BE IT FURTHER RESOLVED, this project was procured through the District participation in the Educational Services Commission of NJ purchasing consortium, and;

BE IT FURTHER RESOLVED, sufficient funds exist in line 12-000-252-730-TE-000 in the 2021-22 year.

C. Personnel

P69 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools Employee #61886917 will be taking an unpaid medical leave commencing May 31, 2022 through June 27, 2022. The employee will make EBCs for the time out on medical leave.

P70 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools Employee #19399286 will be taking a paid medical leave commencing June 13, 2022 through June 30, 2022, using sick day bank.

P71 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools approves the following individual be hired as a consultant to the Business Office at the rate of \$100 p/hr. up to 10 hrs. per week not to exceed 300 hours July 1, 2022 through June 30, 2023.

J. Steven DiGeronimo

P72 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools approves the following individuals as a bus aide commencing July 1, 2022 through August 31, 2022 at the rate of \$16.50 p/hr.

Margaret Fink Janet Castellano (Substitute Bus Aide)

P73 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools approves the separation of Employee #39287784 and compensates said employee the sum of \$5,000 for 25 years of service to the district.

P74 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools approves the payout of (3) unused 21-22 vacation days for the following employee# 39287784 upon retirement on June 30, 2022 in the amount of \$541.41.

P75 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools approves the following individuals to do contact tracing for the district, commencing July 1, 2022 through June 30, 2023 for the sum of \$25.00 per hour.

Leana lulo Barbara Brunck

P76 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools approves the Sidebar agreement to the Little Ferry Secretarial contract to reflect the following:

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I am awaiting language from the Attorney. It will be added to this resolution

P77 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools approves the following teachers for the 2022-23 school year, proof of NJ Teacher Certification by August 30, 2022

Jessica Mobilio MA Step 1 \$58,521
Pauline Morales MA Step 3, \$59,320

P78 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the payout of (5) unused 21-22 vacation days for the following employee #39287768 in the amount of \$1,554.30. This payout is an ongoing contractual obligation.

P79 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following certificated staff (LFEA) salaries for the 2022/23 school year:

Jillian Calocino BA+15 Step 3 \$56,686.00

P80 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following revisions of resolution **P5** from the June 16, 2022 Regular Public Meeting Agenda, certificated staff (LFEA) salaries for the 2022/23 school year:

Josephine Ciocia MA+30/Step 19 Longevity: \$5,151; Salary: \$103,024; Total: \$108,175

Samantha Espinoza BA+15/Step 19 \$95,448

Francesca Quinn MA+30/Step 19 Longevity: \$6,181; Salary: \$103,024; Total: \$109,205

Carol Ward MA+30/Step 19 Longevity: \$6,181; Salary: \$103,024; Total: \$109,205

D. Facilities

None

E. Curriculum

None

F. Policy

None

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Block Vote: F24-F27; DO117-DO127; P69-P80,				
Motion: Mrs. Patel		Second: Mrs. Brattoli		
Member	Yes	No	Abstain	Absent
Mrs. Brattoli (Michelle)	X			
Mr. Fytros (Nick)				X
Mrs. Gottlieb (Leslie)	X			
Mr. Mele (Frank)				X
Mrs. Patel (Purna)	X			
Mrs. Villasuso (Lourdes)				X
Mr. Vorisek (Raymond)				X
Mr. Bonelli (Brian) Vice President	X			
Mrs. Bradley (Victoria) President	X			

XI. Public Comment (Non-Agenda Items) - none

XII. Unfinished Business - none

XIII. New Business - none

XIV. Executive Session

Be It Resolved, that the Little Ferry Board of Education determines it is necessary to meet in Executive Session on Tuesday, June 21, 2022, at _____ pm to discuss matters of personnel, negotiations, and litigation; and

Be It Further Resolved, that these matters will be made public when confidentiality no longer exists.

Motion to adjourn: _____ Time: _____

XV. Adjournment

Motion: Mrs. Gottlieb		Second: Mrs. Brattoli		
Member	Yes	No	Abstain	Absent
Mrs. Brattoli (Michelle)	X			
Mr. Fytros (Nick)				X
Mrs. Gottlieb (Leslie)	X			
Mr. Mele (Frank)				X
Mrs. Patel (Purna)	X			
Mrs. Villasuso (Lourdes)				X
Mr. Vorisek (Raymond)				X
Mr. Bonelli (Brian) Vice President	X			
Mrs. Bradley (Victoria) President	X			

Time: 7:39 p.m.

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Respectfully submitted,



Alessandro Verace
Assistant Business Administrator/Board Secretary

Approved July 21, 2022