

LITTLE FERRY BOARD OF EDUCATION, 130 Liberty Street, Little Ferry, NJ 07643

**Official Minutes of the
Regular Public Meeting
February 17, 2022**

A G E N D A

I. Flag Salute

II. Sunshine Statement/Call to Order

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Record and posting notice of this meeting in Borough Hall and the Superintendent's Office. I hereby call to order the Public Meeting of the Little Ferry Board of Education, Thursday, February 17, 2022, at 7:04 pm.

III. Roll Call

Board Member	Present	Absent
Mrs. Brattoli (Michelle)	X	
Mr. Fytros (Nick)	X	
Mrs. Gottlieb (Leslie)	X	
Mr. Mele (Frank)	X	
Mrs. Patel (Purna)	X	
Mrs. Villasuso (Lourdes)		X
Mr. Vorisek (Raymond)		X
Mr. Bonelli (Brian) Vice President	X	
Mrs. Bradley (Victoria) President	X	

Attendance:

Mr. Frank Scarafilo, Superintendent of Schools
 Mr. Alessandro Verace, Assistant Business Administrator/Board Secretary
 Mr. Steven DiGeronimo, Interim Business Administrator

IV. Approval of Minutes

Be It Resolved, that the Little Ferry Board of Education, approves the minutes of the Regular Public meeting held on January 20, 2022.

Motion: M. Brattoli	Second: P. Patel			
Member	Yes	No	Abstain	Absent
Mrs. Brattoli (Michelle)	X			
Mr. Fytros (Nick)	X			
Mrs. Gottlieb (Leslie)	X			
Mr. Mele (Frank)	X			

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Mrs. Patel (Purna)	X			
Mrs. Villasuso (Lourdes)				X
Mr. Vorisek (Raymond)				X
Mr. Bonelli (Brian) <i>Vice President</i>	X			
Mrs. Bradley (Victoria) <i>President</i>	X			

V. Superintendent’s Report – Mr. Scarafile to give an update.

- Mask mandate will be lifted on March 7, 2022, per February 8th announcement by Gov. Murphy
- Mask survey given to Gr. 5-8 students, staff and parents
- Mr. Porfido and Mr. Callahan with School Security presentation

December Students of the Month

Grade 5 - Gabriel Carrillo

Grade 6 - Jaslene Ynfante

Grade 7 - Isaiah Rodriguez

Grade 8 - Alan Alkin

January Students of the Month

Grade 5 - Skylar Nakai

Grade 6 - Luc Benedict Peralta

Grade 7- Donna Sculli

Grade 8 -Jeremy Quiroga

VI. Committee Reports

- A.** Education – Ms. Gottlieb to provide update – *no report*
- B.** Finance - Ms. Brattoli to provide update
- Changing Ceiling Tiles in the classrooms
 - Replacing carpets with floor tiles.
 - Upgrades to the Gym Locker rooms
 - Upgrading Uni-Vents in several classrooms
 - Replacing windows in some classrooms that are in need of repair
- C.** Personnel – Mr. Bonelli to provide update
- Committee talked about the administrators and superintendent contract
- D.** Policy – Mr. Mele to provide update
- Committee discussed about all updated policies
- E.** School Meals – Mrs. Patel to provide update
- Meeting about installing additional fountains over the next 3 months

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- Meet with LJ’s about the food menu for breakfast and lunch

F. Regionalization – Mrs. Bradley to provide update

- Meet with attorney about what options the district has in reference to regionalization
- Feasibility study would need to be conducted
- Reach out to potential partners that would be interested in regionalization

VII. Communications

A. Borough Liaison Report – Mr. Vorisek to provide update – *no update*

B. Ridgefield Park Liaison Report – Mr. Fytros to provide update

- Preparing for the 2022-2023 budget and presentation

C. NJSBA Delegate Report – Ms. Villasuso to provide update – *no update*

VIII. Public Comment (Agenda ONLY) - *none*

IX. Business Agenda – Resolution Items

Resolutions:

A. Finance

F5 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the certification of funds, pursuant to N.J.A.C. 6A:23-2.11, that sufficient funds are available to meet the district’s financial obligations of the 2021/2022 school year; and

Be It Further Resolved that the Board of Education approves the payroll and the payment of bills and claims (*Attachment #F1*), as follows:

Bills and Claims, 1/20/22–2/17/22 (#F1)	\$1,054,970.78
Payroll 1/28/22	\$461,304.98
Payroll 2/15/22	\$467,086.19
Total	\$1,983,361.95

F6 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following financial reports (*Unaudited*):

January 1, 2022 – January 31, 2022 - A148 Board Secretary’s Report and A149 Treasurer’s Report for 2021/22 school year.

F7 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the Budget Transfers for January 2022 (#F2).

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F8 RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J.S.A. 18A-18B; and

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date; and

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group; and

WHEREAS, the Little Ferry Board of Education has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District; now

Be It Resolved, that the Little Ferry Board of Education does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted; and

Be It Further Resolved, the renewal term in from July 1, 2022 to June 30, 2025, and the Board Secretary is authorized to execute the application for membership and the accompanying certification on behalf of the District; and

Be It Further Resolved, that the Board Secretary is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

B. District Operations

DO10 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following new vendor, Woodburn Press.

DO11 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following vendor, Woodburn Press, PO Box 329, Dayton, OH 45409, for the following Ready for Kindergarten Pamphlets, Account Line #190-100-610-WA-000.

DO12 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission of the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2021.

DO13 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools regarding Harassment, Intimidation and Bullying (HIB) incident reported to the Board in Executive Session at the January 20, 2022 accepts said report of one (1) incident, unsubstantiated.

DO14 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following tuition contract, for the 2021/22 school year:

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1. Park Academy, Tuition Contract for SID#2415706848 - (CB), – January 10, 2022 thru June 30, 2022 School Year – Not to Exceed \$40,342.00 - Prorated – AL #11-000-100566-00-000.
2. Park Academy, Tuition Contract for SID#1884574521 - (FQ) - February 2, 2022 thru June 30, 2022 School Year – Not to Exceed \$36,675.00 - Prorated. – AL #11-000-100-566-00-000.

D015 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with the South Bergen Jointure Commission, an approved Coordinated Joint Transportation Agreement, for the Purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the 22-23 school year; the services to be provided include, but are not limited to, the Coordinated Transportation of non-public, out-of-district special education, vocational and Summer Programs.

Be It Further Resolved, that the Little Ferry Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

D016 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following new vendor, Stacy Garvey-Pennetta.

D017 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following vendor, Stacy Garvey-Pennetta, 9 Tomahawk Path, Ringwood, NJ 07456, for the following NJASBO Mentorship Program for Alessandro Verace, Not to exceed \$2,0000. Account Line #11-000-230-890-00-000.

D018 Be It Resolved that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves Mettler Mechanical for additional HVAC services on maintenance and filter changes. Contract from February 1, 2022 thru June 30, 2022 – cost \$20,000. Account Line #11-000-261-420-OM-000

D019 Be It Resolved that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves Northeast Janitorial Supplies for additional Janitorial Supplies from February 1, 2022 thru June 30, 2022 – cost \$10,000. Account Line #11-000-261-420-OM-000

D020 Be It Resolved, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the lease/purchase renewal of the following equipment from Atlantic Tomorrows, 400 Broadacres Drive, Suite 250, Bloomfield, NJ 07003, under State Contract #40467, for 60-months from July 1, 2022 until June 30, 2027, includes delivery, set-up, and remote connection to network, and training, all copiers come with mobile printing:

- One (1) Savin IM C6000 (Board Office)
- One (1) Savin IM 6000 (Superintendent's Office)

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- One (1) Savin IM 9000 (Memorial MS-Copy Room)
- One (1) Savin IM 4000 (Memorial MS-Child Study Team)
- One (1) Savin IM 7000 (Washington School-Main Office)

Includes all delivery, installation, setup and unlimited training at no additional charge. Includes transfer of PaperCut licenses from old copiers to new copiers at no additional charge. Includes PaperCut maintenance and support through 5/25/2027. Tomorrow's Office will return current copiers to the leasing company at no additional charge. Monthly cost = \$995.00 (60 months) with Atlantic for 60-months from July 1, 2022 to June 30, 2027.

DO21 **WHEREAS**, "The Electric Discount and Energy Competition Act," P.L. 1999, c. 23 authorizes the New Jersey School Boards' Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the Little Ferry Board of Education in the count of Bergen, State of New Jersey, desires to participate in NJSBA's Cooperative Pricing System:

NOW, THEREFORE, BE IT RESOLVED, on the 17th of February, 2022 by the Little Ferry Board of Education county of Bergen, State of New Jersey, as follows:
This resolution shall be known and may be cited as the "ACES Cooperative Pricing Resolution of the Little Ferry Board of Education."

Pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, that Steve DiGeronimo is hereby authorized to enter into the NJSBA's ACES Cooperative Pricing System Agreement.

The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A 18A:18A-1 *et seq.* all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in

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connection with NJSBA'S ACES Cooperative Pricing System.

This resolution shall take effect immediately upon passage.

- D022** **Be It Resolved**, that the Little Ferry Board of Education hereby affirms the Superintendent's decision in HIB investigation conducted in Executive Session at the January 20, 2022 Board of Education meeting for reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

C. Personnel

- P9** **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following separation of non-certificated staff effective February 28, 2022:

Jennifer Verdina, District Substitute

- P10** **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment to fill an open position in the Autism Program as a paraprofessional effective March 1, 2022, through June 30, 2022; Step 1 Autism Guide with BA and Substitute certification, \$24,012 pro-rated. Account Line # 11-214-100-106-SE-000

Jennifer Verdina

- P11** **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment to fill an open position as a paraprofessional effective March 1, 2022, Step 1 - \$15,138.00 pro-rated. Account Line # 11-000-217-100-SE-000

Ja'Quill Burch

- P12** **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment for Home Instruction on an as needed basis at the rate of \$40 per hour, commencing February 14, 2022 through on or about April 4, 2022

Christopher Gibbons

D. Facilities

- FA1** **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following dates for Little Ferry/ Bogota/ South Hackensack Little League for the use of the Memorial Gym on the following dates & times:

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Wednesday, February 23

Fridays: March 4, 11, 18, 25

All times 6-9 PM League has provided district with appropriate protocols

Friday 3/25 4:30 PM to 9 PM for Picture Day in the Memorial Gym Insurance through the Borough of Little Ferry

E. Curriculum

C2 **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual to perform Clinical Field Experience through William Paterson University one day per week with Jacleen Rizzi, grade 8 writing teacher, commencing February 21, 2022 through May 6, 2022. At no cost to the district

Carolin Madurocoranado

C3 **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual to perform Clinical Field Experience through William Paterson University one day per week with Angela Provenzano, Health and Physical Education teacher, commencing February 21, 2022 through May 6, 2022. No cost to the district

Ryan Connolly

Erik Holzapfel

F. Policy

PO1 **Be It Resolved**, that the Little Ferry Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 1st reading of the policy and regulation.

P2415.05 Student Surveys, Analysis, Evaluations, Examinations Testing, or Treatment (M) (Revised)

P&R2431.4 Prevention and Treatment of Sports-Related Concussion and Head Injuries (M) (Revised)

P2451 Adult High School (M) (Revised)

R2460.30 Additional/Compensatory Special Education and Related Services (M) (New)

P2622 Student Assessment (M) (Revised)

R2622 Student Assessment (M) (New)

P3233 Political Activities (Revised)

P5460 High School Graduation (M) (Revised)

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- P5541 Anti-Hazing (M) (New)
- P7540 Joint Use of Facilities (Revised)
- P&R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
- P9560 Administration of School Surveys (M) (Revised)

Block Vote: F5-F8; DO10-DO22; P9-P12, FA1, C2-C3, PO1				
Motion: M. Brattoli	Second: L. Gottlieb			
Member	Yes	No	Abstain	Absent
Mrs. Brattoli (Michelle)	X			
Mr. Fytros (Nick)	X			
Mrs. Gottlieb (Leslie)	X			
Mr. Mele (Frank)	X			
Mrs. Patel (Purna)	X			
Mrs. Villasuso (Lourdes)				X
Mr. Vorisek (Raymond)				X
Mr. Bonelli (Brian) Vice President	X			
Mrs. Bradley (Victoria) President	X			

X. Public Comment (Non-Agenda Items)

Brenda Dieguez

- Requested assistance with fundraising events

Zaturski

- Question about Park Academy tuition

Elena Hanna

- personal statement about COVID-19

XI. Unfinished Business

XII. New Business

Motion to suspended public meeting at 8:18 pm

Motion: Ms. Brattoli 2nd: Ms. Gottlieb

Roll Call: Mr. Bonelli Yes Ms. Bradley Yes Ms. Brattoli Yes Mr. Fytros Yes
 Ms. Gottlieb Yes Mr. Mele Yes Ms. Patel Yes Ms. Villasuso Absent Mr. Vorisek Absent

XIII. Executive Session

Be It Resolved, that the Little Ferry Board of Education determines it is necessary to meet in Executive Session on Thursday, February 17, 2022, at 8:17 pm to discuss matters of personnel, negotiations, and litigation; and

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Be It Further Resolved, that these matters will be made public when confidentiality no longer exists.

Motion to close Executive Session meeting at 8:55 pm

Motion: Mr. Mele 2nd: Mrs. Gottlieb

Roll Call: Mr. Bonelli Yes Ms. Bradley Yes Ms. Brattoli Yes Mr. Fytros Yes

Ms. Gottlieb Yes Mr. Mele Yes Ms. Patel Yes Ms. Villasuso Absent Mr. Vorisek Absent

Motion to reopen public meeting at 8:57 pm

Motion: Mr. Mele 2nd: Ms. Goittlieb

Roll Call: Mr. Bonelli Yes Ms. Bradley Yes Ms. Brattoli Yes Mr. Fytros Yes

Ms. Gottlieb Yes Mr. Mele Yes Ms. Patel Yes Ms. Villasuso Absent Mr. Vorisek Absent

XIV. Adjournment

<i>Motion: Mrs. Brattoli</i>	<i>Second: Mrs. Patel</i>			
<i>Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Brattoli (Michelle)	X			
Mr. Fytros (Nick)	X			
Mrs. Gottlieb (Leslie)	X			
Mr. Mele (Frank)	X			
Mrs. Patel (Purna)	X			
Mrs. Villasuso (Lourdes)				X
Mr. Vorisek (Raymond)				X
Mr. Bonelli (Brian) <i>Vice President</i>	X			
Mrs. Bradley (Victoria) <i>President</i>	X			

Time: 8:59 pm