

Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: January 23, 2017

Members Present: Glenn Nealis, Tammy Neumann, Dr. Thomas Flanders, Jay Wilson, Elizabeth Huneke, Lucy Kelly, and Seth Haight

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney, and several members of the faculty, staff, and community.

<p>President, Glenn Nealis, called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:00 p.m.</p>	<p>Call to Order</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Lucy Kelly, the Board of Education entered Executive Session to discuss open enrollment options for Delaware Academy, with no action to be taken.</p>	<p>Enter Executive Session</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Seth Haight, the Board of Education left Executive Session at 7:00 p.m.</p>	<p>Leave Executive Session</p>
<p>President, Glenn Nealis, called the Open Session of the Regular Meeting of the Board of Education to order with the Pledge of Allegiance at 7:07 p.m.</p>	<p>Call to Order with Pledge of Allegiance</p>
<p>Presentations:</p>	<p>Presentations:</p>
<p>Varsity Club Update - Ms. Hannah Morley</p>	<p>Varsity Club Update</p>
<p>Ms. Hannah Morley, Varsity Club Member, gave a brief update to the Board of Education on the clubs activities to-date as well as planned activities for the remainder of 2016-2017. Ms. Morley updated the Board of Education on concession concerns that were addressed at an earlier Board of Education meeting. The club is a student-driven organization and they have come up with a working plan to make the operations of the concession stand easier for everyone involved.</p>	
<p>A brief question and answer session was held. The Board of Education thanked Ms. Morley for her update.</p>	
<p>Varsity Club Request - Ms. Hannah Morley</p>	
<p>Ms. Morley addressed the Board of Education with a request from the Varsity Club to take an overnight field trip to Binghamton, New York on March 17th and March 18th. The Clubs itinerary includes attending State Finals basketball games at the Binghamton Arena on March 17th and a shopping trip to the Oakdale Mall before returning home on March 18th. The club asked the Boards permission to 1) attend an overnight trip to Binghamton, New York on March 17th and March 18th, 2017; 2) the District to provide transportation for the trip.</p>	<p>Varsity Club Trip</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Vice President, Tammy Neumann, the Board of Education approved a request from the Varsity Club to attend an</p>	<p>Approve Varsity Club Trip</p>

<p>overnight trip to Binghamton, New York on March 17th and March 18th, 2017, and the District will provide transportation for the trip. A brief question and answer session was held. Trustee, Lucy Kelly expressed concerns about major conflicts with all the events taking place on the weekend of March 17th and 18th. She inquired if the musical could perhaps be moved to another date. There were no further questions, comments, or discussion, and the motion carried unanimously.</p>	
<p>Class of 2017 Senior Trip - Ms. Hannah Morley</p> <p>Ms. Morley gave a brief presentation on the proposal for the Class of 2017 Senior Trip. The class plans to go to Virginia Beach, Virginia, from Friday, June 2, 2017 to Sunday, June 4, 2017 via school bus, or a charter bus if an O'Connor grant is awarded that they have applied for. The class asked the District to provide the cost for substitutes for Mr. Ferrara, Mr. Rolfe, and possibly Ms. McGrath, who will serve as chaperones. Ms. Alberti and Ms. Wheeler will also serve as chaperones, but will not need substitutes. The cost per student is out-of-pocket and the class is working on fundraisers to eliminate any out-of-pocket cost.</p>	<p>Class of 2017 Sr. Trip</p>
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Elizabeth Huneke, the Board of Education approved a request from the Class of 2017 to take a trip to Virginia Beach, June 2, 2017 - June 4, 2017, and the Board of Education approved a request for the District to provide a school bus, bus driver, and a school van (contingent of denial of application for an O'Connor Grant) and the cost of substitutes for chaperones. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Sr. Trip</p>
<p>Mentor Program - Mr. Albright, Braxton Sohns, Student</p> <p>Mr. Albright gave a brief presentation to the Board of Education on the new Cross Age Mentoring Program. There are 18 students, grade 9-12 in the program who mentor and/or tutor other students. The framework of the program is made up of activities, a debriefing of activities, and unstructured time to bond with other students. Students are paired (MS/HS student with elementary student). Some students are working in Ms. White's classroom. Mr. Sohns, Student, explained his experiences in the mentoring program and how it works. He is pleased with the outcome.</p> <p>A brief question and answer session was held. The Board of Education thanked Mr. Albright and Mr. Sohns for their presentation.</p>	<p>Mentor Program</p>
<p>Public Comments -</p> <p>President, Glenn Nealis opened the floor to public comments. There were no public comments.</p>	<p>Public Comments</p>
<p>Routine Matters -</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Lucy Kelly, the Board of Education approved the Minutes of the Regular Meeting of the Board of Education held on December 19, 2017 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Routine Matters</p> <p>Approve BOE Minutes</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education accepted the A.L. Kellogg, Morgan Stanley Report for the period dated November 1-30, 2016 and the November 2016 Treasurer's Report as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Accept Financial Reports</p>

<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board of Education approved the following personnel recommendations by the Superintendent pending fingerprint clearance:</p>	<p>Personnel Appointments:</p>
<p>Retirements: No retirements for January 2017</p>	
<p>Resignations: No resignations for January 2017</p>	
<p>Provisional Appointments Awaiting Civil Service Exam: No provisional appointments for January 2017</p>	
<p>Probationary Appointments: No probationary appointments for January 2017</p>	
<p>Leave Request:</p>	<p>Leave Request</p>
<ul style="list-style-type: none"> Hadley, Kayla, Teacher's Aide, Elementary, FT 10-Month, Personal, Unpaid, Effective January 30, 2017 through approximately mid-June, 2017 (actual dates to be determined). 	<p>Hadley</p>
<p>Leave Replacement:</p>	<p>Leave Replacement</p>
<ul style="list-style-type: none"> Neumann, Shawn, Teacher's Aide, Elementary, Effective January 31, 2017 through approximately mid-June, 2017 (actual dates to be determined). 	<p>Neumann</p>
<p>Permanent Appointments: No permanent appointments for January 2017</p>	
<p>Change in Position: No change in position for January 2017</p>	
<p>Substitute Appointments Pending Fingerprint Clearance - January 24, 2017 through June 30, 2017:</p>	<p>Substitutes</p>
<ul style="list-style-type: none"> Vandenberg, Mary, Non-Instructional, Elementary 	<p>Vandenberg</p>
<p>Extracurricular Activity Appointments 2016-2017, Salary as per DAFA:</p>	<p>Extracurricular</p>
<ul style="list-style-type: none"> Ainsworth, David, Honor Society HS, Step V, January 2017 - June 2017 	<p>Ainsworth</p>
<p>Athletic Appointments 2017-2018, Salary as per DAFA Agreement Unless Otherwise Specified:</p>	<p>Athletic</p>
<ul style="list-style-type: none"> Abts, Micaiah, Weight Room Instructor, Step V Albright, Matthew, Varsity Track and Field, Step IIA Albright, Matthew, Varsity Girls Soccer, Step IIA Baxter, Skip, Cross Country, Step IB Bender, Billijo, Girls Varsity Softball, Step IIA Chambers, Matthew, Golf, Step III Darling, Jaclyn, Varsity Volleyball, Step IB Legg, Terry, Assistant Varsity Track and Field, Step IIA 	<p>Abts Albright Albright Baxter Bender Chambers Darling Legg</p>

<ul style="list-style-type: none"> • Mucciario, Anthony, Modified Track and Field, Step IV • Neumann, Philip, Varsity Baseball, Step IIA • Neumann, Shawn, Modified Baseball, Step IV • Pecori, Jon, Modified Girls Softball, Step IV • Rolfe, Brian, Varsity Boys Soccer, Step IIA • Tracy, Mike, Varsity Head Football Coach, Step IA <p>Volunteer Appointments:</p> <ul style="list-style-type: none"> • Bedient, Kevin, Baseball program • Pacer, Andrew, Set-building for spring musical <p>Vice President, Tammy Neumann abstained from the vote. There were no questions, comments, or discussion, and the motion carried.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Jay Wilson, the Board of Education approved CSE recommendations for January 2017 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>Reports -</p> <p>Ms. Julie Mable, Elementary Principal reported:</p> <ul style="list-style-type: none"> • Full, formal observations in the elementary school are 95% complete. She will be working on the informal observations beginning in February. • She has secured Ms. Lorie Ostrander, PhD in reading and our BOCES reading consultant, to come to the District to do a two hour workshop with the elementary teachers focusing on the best practices in reading. • She is preparing for the Mid-Year Data Retreat in February. <p>The Board thanked Ms. Mable for her report.</p> <p>Ms. Laurie Alberti, 6-12 Principal reported:</p> <ul style="list-style-type: none"> • She submitted the Part 154 waiver for professional development and the District was approved for the 2016-2017 school year as of today. • Professional Development is going well: the Math and Science analyzed Regents tests today. • On January 5th the annual safety assembly was held. • Regents are scheduled for tomorrow, January 24th. In the event of a snow day, the Regents will be given on January 25th. • Music rehearsals are going well. • She had the first principal/student senate meeting last week. She reported students were concerned with acquiring more community service hours so she gave them several resources to try. • Teacher budgets are due to Ms. Alberti now so she can review and submit to Mr. Shultz, Business Manager, by January 25th. • The Cabinet members will meet with police agencies on January 30th to review school tragedy preparedness. • She is meeting with seniors and finalizing graduation preparations (diploma covers are in, students have verified spelling of names, sound system is booked, and photographer is booked) - we are still waiting on confirmation for the bagpipes. • She will have the first DASA training here tomorrow and Wednesday for our coaches and teachers including about five non-district employees. 	<p>Mucciario Neumann Neumann Pecori Rolfe Tracy</p> <p>Volunteer</p> <p>Bedient Pacer</p> <p>Approve CSE Recommendations</p> <p>Reports</p> <p>Elementary</p> <p>MS/HS</p> <p>MS/HS Continued</p>
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<p>The Board thanked Ms. Alberti for her report.</p> <p>Mr. Bill Bartlett, Buildings and Grounds Supervisor reported:</p> <ul style="list-style-type: none"> • Update on CWC application - the application is under review, but it sounds encouraging. • The repair in the art room went well. His crew painted the room while they had the opportunity. • His department performed miscellaneous projects over the school break; painting, replaced ceiling tiles, etc. • Repair work was performed on the elementary parking lot drainage problem. 	Buildings & Grounds
<p>The Board thanked Mr. Bartlett for his report.</p> <p>Mr. Carey Shultz, Business Manager reported:</p> <ul style="list-style-type: none"> • The executive budget came out last week. Mr. Shultz gave a brief breakdown of the executive budget. • He is waiting for budget requests from the departments. He doesn't expect much change in our budget this year. Mr. Shultz informed the Board that they will continue to look at ways to bring back BOCES students where appropriate. The BOCES is changing the way they bill for tuition; CTE program billing is up 11%. District superintendents will vote on this at their next meeting. 	Business Manager
<p>There was a brief question and answer session. The Board thanked Mr. Shultz for his report.</p> <p>Mr. Bill Petrilli, CSE Chairperson reported:</p> <ul style="list-style-type: none"> • He is starting the annual review process for the 2017-2018 school year. • He's reviewing with teachers and programs in preparation for proposals whenever they meet. • Rtl is moving forward - The New York State Education Department is planning to award a middle school Rtl program grant. • On February 10th we will be launching the Rtl Direct program. The teachers will be working with a representative from Rtl Direct. 	CSE Chairperson
<p>The Board thanked Mr. Petrilli for his report.</p> <p>Mr. Nicholas DeBartolomeo, Technology Department reported:</p> <ul style="list-style-type: none"> • The department continues to replace student keyboards on Chrome Books. • They rewired elementary office desks so they are much more appealing to look at. • They performed upgrades over the winter break. • They will continue with the Windows 10 rollout through the summer. • New interactive screens are out. There is now one uniform slideshow throughout the buildings so this cuts down on time and it cycles through. • They will be preparing report cards in the spring. 	DeBartolomeo
<p>The Board thanked Mr. DeBartolomeo for his report.</p> <p>Mr. Jason D. Thomson, Superintendent reported:</p> <ul style="list-style-type: none"> • He has completed the first round of informal observations in conjunction with both principals. • The All-4-Ava events have gone really well so far. • He is scheduled to meet with Senator Crouch, Assemblyman Lopez, and a representative in Senator Bonacic's office in Albany, New York on February 6th to inform them of all the good things Delaware Academy has accomplished and to touch on budget concerns and the New York State Budget. Mr. Shultz, Ms. 	Superintendent

<p>Avila, and Mr. Rolfe will be attending the meetings with him. Mr. Thomson hopes to secure further bullet aide for the district this year.</p> <p>The Board thanked Mr. Thomson for his report.</p> <p>New Business -</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Lucy Kelly, the Board of Education accepted a donation of two (2) Bat and Helmet Storage Units (Cubbies) from Sportsfield Specialties with an approximate value of \$2,200.00 each - a total of \$4,400.00. The Board gratefully accepted and publically thanked Sportsfield Specialties for their generosity and continued support to Delaware Academy. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Elizabeth Huneke, the Board of Education approved a request from Mr. Seth Haight to issue a proof of insurance for the Delaware Academy 5th and 6th graders to participate in a boy's basketball tournament to take place on February 4, 2017 at Bainbridge-Guilford Central School District. Trustee, Seth Haight abstained from the vote. There were no questions, comments, or discussion, and the motion carried.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board of Education approved the following SEQRA resolution:</p> <p>A RESOLUTION MAKING CERTAIN DETERMINATIONS PURSUANT TO 6 NYCRR PART 617 WITH RESPECT TO AN EMERGENCY CAPITAL PROJECT PROPOSED TO BE UNDERTAKEN BY THE DELAWARE ACADEMY CENTRAL SCHOOL DISTRICT AT DELHI.</p> <p>WHEREAS, the Board of Education of the Delaware Academy Central School District at Delhi, Delaware County, New York, has an emergency capital project in need of immediate attention. Due to a partial ceiling collapse in the HS art room, and the need for asbestos abatement, the Delaware Academy Central School District scheduled work with JAG Industries for asbestos abatement in an amount to not exceed \$16,000, and with LeChase Construction for replacement of the collapsed ceiling tiles in which amount will not exceed \$3,500.</p> <p>WHEREAS, the work and financing proposed to be undertaken with respect to each element of the Capital Project constitutes a Type I Unlisted Action as defined under the State Environmental Quality Review Act and the regulations promulgated thereunder ("SEQRA"); and</p> <p>WHEREAS, the Board of Education of said School District now proposes to proceed with the Capital Project and wishes to take all actions necessary in connection therewith in order to comply with SEQRA; NOW, THEREFORE,</p> <p>BE IT RESOLVED, by the Board of Education of Delaware Academy Central School District at Delhi, Delaware County, New York, as follows:</p> <p>Section 1. Pursuant to 6 NYCRR Part 617, the Board of Education hereby determines itself to be Lead Agency for the purposes of determining the environmental impact of the Capital Project.</p> <p>Section 2. It is hereby determined that the Capital Project constitutes a Type I Unlisted Action under SEQRA.</p> <p>Section 3. The Board has completed and hereby approves a Short Form Environmental Impact Statement and hereby determines that the work and financing with respect to each element of the Capital Project will not have a significant effect on the environment, and adopts a "Negative Declaration" and thus, as so defined, said work and financing will not result in any significant adverse environmental impacts.</p> <p>Section 4. This resolution shall take effect immediately.</p>	<p>New Business</p> <p>Accept Donation - Sports Equipment</p> <p>Approve Request for Proof of Insurance</p> <p>Approve SEQRA Resolution - Emergency Repair</p> <p>SEQRA Resolution continued</p>
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<p>The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:</p> <p>Glenn Nealis VOTING Aye, Tammy Neumann VOTING, Aye Dr. Thomas Flanders VOTING, Aye Jay Wilson VOTING, Aye Seth Haight VOTING, Aye Elizabeth Huneke VOTING, Aye Lucy Kelly VOTING, Aye</p> <p>Results: 7 voting Aye, 0 voting Nay. The resolution was thereupon declared duly adopted.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Vice President, Tammy Neumann, the Board of Education approved the following list of items to be deemed excess equipment as they are old, broken, and no longer usable as they have been used for parts to other instruments currently in use: Franz Hoffmann 1G.5" Vla (2001 Etude) w/case #ASH0895BN Franz Hoffmann 1G.5" Vla (2003 Prelude) w/case #962.01 Synsonics FG907 Acoustic Guitar G stripped/broken cello bodies Kay 3/4 bass (C-1) #31039 Kay 3/4 bass (M-1) #29591 Unidentifiable trombone, trumpet, baritone sax Two (2) sousaphones Two (2) saxophone cases Four (4) flutes with cases Yamaha bass amp Old chorus risers Two (2) boxes of stand lights Various percussion items Vibraphone frame</p> <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Elizabeth Huneke, the Board of Education approved an Agreement with Cindy Struckle, Consultant to perform yearly STAC Filing for Incarcerated Youth Students for the 2016-2017 fiscal year in the amount of \$3,000.00. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>Other Discussion -</p> <p>Trustee, Dr. Thomas Flanders asked if the District has started the evening bus run. Mr. Shultz replied yes, but there hasn't been anyone signing up for the service. Mr. Shultz informed the Board they will continue to offer the services. They will send out emails to the principals and advisors to remind them of the service. They will monitor the progress for the next seven or eight weeks before making a decision to rescind the service.</p> <p>Trustee, Lucy Kelly shared her thoughts about major conflicts with events. She thought the Board held an earlier discussion about administrators and school groups trying to make a better effort to avoid conflicts when planning their calendars of events.</p>	<p>Approve Items for Surplus - Music</p> <p>Approve Consultant Agreement - STAC</p> <p>Other Discussions Flanders</p>
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<p>Mr. Thomson informed the Board of Education that he will look into the possibility of moving the musical; however, there are a lot of events happening for an alternative. If it is not possible to move the musical this year, he'll ask to change the date in the future.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Seth Haight, the Board of Education entered Executive Session to discuss personnel items with no action to be taken at 8:10 p.m.</p> <p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education left Executive Session and adjourned the Regular Meeting at 8:36 p.m.</p> <p>Respectfully submitted,</p> <p>Susan J. Temple District Clerk</p>	<p>Kelly</p> <p>Thomson</p> <p>Enter Executive Session</p> <p>Leave Executive Session / Adjournment</p>
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