

Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: October 24, 2016

Members Present: Glenn Nealis, Tammy Neumann, Jay Wilson, Seth Haight, Elizabeth Huneke, and Lucy Kelly

Absent: Dr. Thomas Flanders

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney and several members of the community and staff.

President, Glenn Nealis called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order at 6:04 p.m.	Call to Order
On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board of Education entered Executive Session for the purpose of discussing grade weighting and a CWC Grant with no action to be taken at 6:05 p.m.	Enter Executive Session
On a motion made by Trustee, Lucy Kelly, seconded by Vice President, Tammy Neumann, the Board of Education left Executive Session at 6:59 p.m.	Leave Executive Session
President, Glenn Nealis, called the Open Session of the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order with the Pledge of Allegiance at 7:02 p.m.	Call to Order with Pledge of Allegiance
Public Hearing	Public Hearing
President, Glenn Nealis, called a Public Hearing to order for public comments regarding the Internet Protection Policy. There were no public comments.	No Public Comments
President, Glenn Nealis closed the Public Hearing at 7:04 p.m.	
Presentations:	Presentations -
Gay-Straight Alliance - Ms. Kimberly Collison and several students gave a brief presentation on the Gay-Straight Alliance. The group requested permission from the Board of Education to begin a Gay-Straight Alliance extracurricular club. Once the Board of Education approves the request, the district will be registered nationally. The Board of Education approved the request to start a Gay-Straight Alliance club. The Board thanked Ms. Collison and the students for their presentation.	GSA
Board Appreciation -Mr. Jason D. Thomson, Superintendent, presented each Board member with a certificate of appreciation for their years of volunteer service to Delaware Academy Central School District at Delhi. Mr. Thomson requested the Board of Education to take a brief break from the meeting to enjoy refreshments provided by each department. The Board of Education took a break from 7:48 p.m. to 8:05 p.m.	Board Appreciation

<p>Professional Development Plan - Mr. Jason D. Thomson, Superintendent, and Ms. Julie Mable, Elementary Principal, gave a brief presentation on the LINKS 2016-2019 Professional Development Plan for the professional staff. The focus of the plan is to ready all students for college and career. Mr. Thomson and Ms. Mable presented the outlined plans to accomplish this objective.</p>	<p>Professional Development Plan</p>
<p>The Board thanked Mr. Thomson and Ms. Mable for their report.</p>	
<p>Public Comments</p>	<p>Public Comments</p>
<p>President, Glenn Nealis opened the floor for public comments. There were no public comments.</p>	
<p>Routine Matters -</p>	<p>Routine Matters -</p>
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Lucy Kelly, the Board of Education approved the Minutes of the Special Board of Education Meeting held on September 12, 2016, the Minutes of the Regular Board of Education Meeting held on September 19, 2016, and the Minutes of the Special Board of Education Meeting held on October 3, 2016 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approval of Minutes</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Jay Wilson, the Board of Education accepted the AL Kellogg, Morgan Stanley Report for the period dated August 1-31, 2016 and the August 2016 Treasurer’s Report as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Accept Financial Reports</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education approved the following personnel recommendations by the Superintendent pending fingerprint clearance:</p>	<p>Personnel Appointments</p>
<p>Retirements: No retirements for October 2016</p>	<p>Retirements None</p>
<p>Resignations: No resignations for October 2016</p>	<p>Resignations None</p>
<p>Provisional Appointments Awaiting Civil Service Exam: No provisional appointments for October 2016</p>	<p>Provisional None</p>
<p>Probationary Appointments: No probationary appointments for October 2016</p>	<p>Probationary None</p>
<p>Leave Requests:</p> <ul style="list-style-type: none"> • Gray, John, Personal, Special Education Teacher, High School, Paid, Effective: October 24, 2016-November 4, 2016 • Gregory, Anne, Personal, Counselor, Elementary, Extended Leave of Absence, Unpaid, Effective through November 28, 2016 	<p>Leave Requests Gray Gregory</p>
<p>Leave Replacement: No leave replacement appointments for October 2016</p>	<p>Leave Replacement None</p>
<p>Permanent Appointment: No permanent appointments for October 2016</p>	<p>Permanent None</p>

<p>Change in Position:</p> <ul style="list-style-type: none"> Aitken, Kacie, Change from Aide to Licensed Teaching Assistant, effective: September 21, 2016 (Reference 8/29/16 appointment) <p>Substitute Appointments Pending Fingerprint Clearance - October 25, 2016 - June 30, 2017:</p> <ul style="list-style-type: none"> Atkinson, Dorothy, Bus Driver Brown, Faith, Bus Aide / Monitor Coca-VanDermark, Melissa, Non-Instructional - Elementary Loveland, Jonathan, Custodian Schriver, Lynn, Food Service Thornton, Matthew, Instructional / Non-Instructional - Elementary Verspoor, Amy, Bus Driver White, Brett, Instructional Wray, Ashley, Instructional - Elementary <p>Extracurricular Activity Appointments 2016-2017: No extracurricular appointments for October 2016</p> <p>Athletic Appointments 2016-2017, Salary as per DAFA Agreement Unless Otherwise Specified:</p> <ul style="list-style-type: none"> Bender, Billijo, Girls Modified Basketball, Step IV Branigan, Michael, Basketball Game Worker, \$20.00 per game Mokay, Bill, Basketball Game Worker, \$20.00 per game Mokay, Leslie, Basketball Game Worker, \$20.00 per game Morley, Bill, Basketball Game Worker, \$20.00 per game Morley, Dale, Basketball Game Worker, \$20.00 per game Morley, Gayle, Basketball Game Worker, \$20.00 per game Morley, Rich, Basketball Game Worker, \$20.00 per game Mucciario, Anthony, Rescind July 11, 2016 appointment for Girls Modified Basketball, Step IV Mucciario, Anthony, Girls JV Basketball, Step IIA Neumann, Shawn, Basketball Game Worker, \$20.00 per game Neumann, Shawn, JV Wrestling, Step IB Rolfe, Brian, Basketball Game Worker, \$20.00 per game Rossley, Kevin, Basketball Game Worker, \$20.00 per game Spangenberg, Colin, Basketball Game Worker, \$20.00 per game <p>Correction to Athletic Appointments:</p> <ul style="list-style-type: none"> Abts, Micaiah, Weight Room Instructor, change stipend amount from Step VI to Step V per DAFA Agreement <p>Volunteer Athletic Appointments:</p> <ul style="list-style-type: none"> Kelly, Lucy, Basketball Game Worker Knight, Jim, Basketball program <p>Vice President, Tammy Neumann abstained from voting on the athletic appointments. There were no questions, comments, or discussion, and the motion carried.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Vice President, Tammy Neumann, the Board approved the CSE recommendations for October 2016 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Change in Position Aitken</p> <p>Substitutes</p> <p>Atkinson Brown Coca-VanDermark Loveland Schriver Thornton Verspoor White Wray</p> <p>Extracurricular None</p> <p>Athletic Appointments</p> <p>Bender Branigan Mokay, Bill Mokay, Leslie Morley, Bill Morley, Dale Morley, Gayle Morley, Rich Mucciario</p> <p>Mucciario Neumann Neumann Rolfe Rossley Spangenberg</p> <p>Corrections - Athletic Abts</p> <p>Volunteer - Athletic Kelly Knight</p> <p>Approval of CSE Recommendations</p>
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Reports -	Reports
<p>Ms. Julie Mable, K-5 Principal reported:</p> <ul style="list-style-type: none"> • The elementary building held two open houses • Celebrated Fire Prevention Week • Celebrated Bus Safety Week and Bus Driver Appreciation • She's met with each grade level team and special education team for data meetings • Interviewed four people to serve as substitutes - they're on tonight's agenda for approval • Pre-Observation, Observation, and Post-Observations are completed on all non-tenured teachers with exception of one teacher who just returned from maternity leave. She will conduct the second formal observation of non-tenured teachers after the holiday break. Informal observations will take place after that. • Professional Development Committee made up of the two buildings met on October 3rd. Lots of different ideas about how the time could be used. We will split the two buildings up for now as there are elementary specific items to work on in the elementary building. Ms. O'Connell created a sheet for both buildings to keep track of the professional development. The MS/HS staff met on October 20th to come up with professional development topics from the various departments. Planning professional development on October 27th based on those concepts from the October 20th meeting. • On October 18, the elementary met to discuss report cards and the changes we would like to see. The elementary chose, as a group, to go to Standards Based Report Cards. They will be more informative to parents and be more consistent across K-5. • ELA Committee asked if we can do a professional development on running records, how to administer and question so that it is consistent across the board. • Social Studies curriculum professional development is all printed and ready to go as soon as we have an opening. 	Elementary
<p>The Board thanked Ms. Mable for her report.</p>	
<p>Mr. Jeff Ferrara, Athletic Director reported:</p> <ul style="list-style-type: none"> • Review of fall sports - Football: 5-3, Volleyball: Section 4 Class D runner up, Boys Soccer: Section 4 Class D runner up, Cross Country: Boys and Girls MAC champions, Top 5 Section 4, Golf: MAC runner up, and Girls Soccer: Section 4 Quarter finals • The wrestling team may possibly be competing at Cornell's state of the art wrestling facility. • Nate Moon was named WCDO Male Player of the Season. Congratulations to him. • Homecoming activities - again, it was a great weekend this year with 5K run/walk, the bonfire, Football game VS Deposit/Hancock. Ms. Losie did a great job with spirit week activities. • The recently held night games went very well. Both students and community enjoy this evening. 	Athletic Director
<p>The Board thanked Mr. Ferrara for his report.</p>	
<p>Mr. Bill Bartlett, Buildings and Grounds Supervisor reported:</p> <ul style="list-style-type: none"> • He is in contact with Mr. Scott Clark to set up a sports field maintenance program • Sound system scoreboards are scheduled for repairs - a thank you to Mr. Potrzeba and Mr. Ferrara for their assistance • Lead testing - remediation results pending. 	Building & Grounds

<p>The Board thanked Mr. Bartlett for his report.</p> <p>Mr. Carey Shultz, Business Manager reported:</p> <ul style="list-style-type: none"> • Lead testing - state aid available for testing • Discussing the implementation of an after school bus run. A survey was sent to staff for their input as to the benefit - staff can see use for extracurricular activities. They will look at running a late bus 1 day a week for now with determination of busses needed. This will take place next budget season. • Smart Bond - two million is allotted by the State - DA will use what money they receive to replace Smart Boards. This will take most, if not all of the money we receive. 	<p>Business Manager</p>
<p>The Board thanked Mr. Shultz for his report.</p> <p>Ms. Christine Miller, Food Service Supervisor reported:</p> <ul style="list-style-type: none"> • Prepared refreshments for Board Appreciation • On September 21, her department helped with the new student luncheon - served pizza on pizza dough locally made from Bagels N Cream • All three kitchens were used during the Open House functions for fundraisers • On October 14th, clubs used the kitchen for Home Coming weekend events • September 3 - New options on menu - went well. • Garden harvest - Terri Sherman's class made sauce with all of the tomatoes harvested from the gardens. • Jr. Iron Chef Competition is coming up soon. The theme will be government commodities and local produce. 	<p>Food Service</p>
<p>The Board thanked Ms. Miller for her report.</p> <p>Mr. Bill Petrilli, CSE Chairperson reported:</p> <ul style="list-style-type: none"> • Response to Intervention continues. He and a team will work to develop various programs for children. • Mr. Petrilli thanked Mr. Potrzeba and his department for their assistance in working with the data so that it corresponds with their program. • Mr. Petrilli sat in on one of Ms. Mable's Rtl meetings. The elementary still needs improvement, Math needs help as well as Behavior Intervention. • The middle school held an Rtl meeting and will develop a concrete, district-wide document when able. This is a goal of Mr. Petrilli's. • He would like to continue with the summer program as several people are interested. He'll prepare a proposal to submit to the Board and Mr. Shultz in the near future. 	<p>CSE Chairperson</p>
<p>The Board thanked Mr. Petrilli for his report.</p> <p>Mr. Luke Potrzeba, Technology Supervisor reported:</p> <ul style="list-style-type: none"> • He did a demonstration on Eureka Math with a teacher and he's working with her to implement use • He's working with Mr. Shultz on what areas to spend the Smart Schools Bond money • He's working with 5th grade students to make sure they're familiar with google.docs and using their Crome books efficiently. • There is lots of system implementation happening within the district and his team will continue to keep everyone running. <p>The Board thanked Mr. Potrzeba for his report.</p>	<p>Technology</p>

<p>Mr. Gregg Verspoor, Transportation Supervisor reported:</p> <ul style="list-style-type: none"> • He is completing the mandatory bi-annual testing on his employees • Two new employees are joining his department - they have completed the 30 hour basic course as required • Last week they celebrated bus safety with the elementary students and held emergency drills from the buses • There have been some technology changes and they've gone to digital radios due to towers going down. They've been converted to "trunking" - a network of towers. The communication is great and it is working well. 	<p>Transportation</p>
<p>The Board thanked Mr. Verspoor for his report.</p> <p>Mr. Jason D. Thomson, Superintendent reported:</p> <ul style="list-style-type: none"> • Continuing to work on the scope of the building project • Whole foods initiative is working out well this year 	<p>Superintendent</p>
<p>Mr. Thomson commented that he is proud of all that is happening in our district.</p>	
<p>The Board thanked Mr. Thomson for his report.</p>	
<p>Policy Review -</p>	
<p>The Board of Education held the first reading on policies #3, Wellness Policy, #62, Fingerprinting of Prospective School Employees, and #91, School Mascot. A second reading of the above mentioned policies will be held at the November Board of Education meeting.</p>	<p>Policy Review #3, #62, #91</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Elizabeth Huneke, the Board of Education adopted policy #24, Internet Protection Policy as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Adopt Internet Protection Policy</p>
<p>New Business -</p>	
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board of Education approved a request from the Spanish Club to attend a Spanish and Latin American themed dance and music performance in Wilkes-Barre, PA on November 16, 2016 at no cost to the district for the tickets to the show; and the Board approved the cost of the use of a school bus, a school bus driver, and gas to and from the performance. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>New Business Approve Spanish Club Trip</p>
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Elizabeth Huneke, the Board of Education approved a request to create a student-run faculty-advised, Gay-Straight Alliance (GSA) club with no stipend. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve GSA Club</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education approved a request from Mr. Jason D. Thomson, Superintendent to attend a National Conference on Education, March 2-4, 2017. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Attendance at National Conference</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Vice President, Tammy Neumann, the Board of Education approved a request from the transportation department to deem one 2006 Chevy Uplander Van, VIN #1GNDU23L16D226645,</p>	

<p>Mileage: 132,838, excess equipment as it is rusty and in poor condition. This vehicle will be replaced. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Excess Equipment - Van</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board approved a request from the building and grounds department to deem as surplus one water cooler, Manufacturer: Glacier Bay, Model: VWD2266 W-1, Serial #238725VWD2266 W-1 04130514990, as it no longer works, and the Board approved 75 desks and 75 chairs from the elementary building to be deemed surplus as they were replaced with new. The Board requested Mr. Bartlett reach out to churches and area schools to see if they might be able to use the items before they are disposed of. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Excess Equipment - Water Cooler / Desks and Chairs</p>
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Jay Wilson, the Board of Education approved the LINKS 18 Integrated School Improvement Plan, Plan Range 2015-2018 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve LINKS Plan</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Jay Wilson, the Board of Education approved a Professional Development Plan 2016-2017 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve PD Plan 2016-17</p>
<p>On a motion made by Trustee Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board of Education approved two requests from the library to remove and discard the attached list of books from use as they are damaged, out-of-date or lost. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Removal of Books from Use</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Elizabeth Huneke, the Board of Education approved an Agreement between Delaware Academy Central School District at Delhi and Appel Osborne Landscape Architects (AOLA) for landscape architectural consulting services at the Delaware Academy campus. This is a CWC Grant submission. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Agreement - Appel Osborne</p>
<p>Board Comments -</p>	
<p>Trustee, Seth Haight commented it was nice to see such a great showing of support and pride for the Homecoming events.</p>	<p>Board Comments -</p>
<p>Public Comments -</p>	<p>Haight</p>
<p>President, Glenn Nealis opened the floor to public comments. There were no public comments.</p>	<p>Public Comments None</p>
<p>Upcoming Board of Education Meetings -</p>	
<p>Regular Board of Education meeting - Monday, November 28, 2016, 6:00 p.m. (anticipated Executive Session), 7:00 p.m. Public session, High School Media Library Center.</p>	<p>Upcoming BOE Meetings November 28, 2016</p>
<p>On a motion made by Trustee, Jay Wilson, seconded by Trustee, Seth Haight, the Board of Education entered Executive Session to discuss a contractual item with no action to be taken, at 9:02 p.m. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Enter Executive</p>

<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Seth Haight, the Board of Education left Executive Session and entered back into Open Session at 10:11 p.m.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Jay Wilson, the Board of Education adjourned the Regular Meeting at 10:12 p.m.</p> <p>Respectfully submitted,</p> <p>Susan J. Temple District Clerk</p> <p>Attachments</p>	<p>Session</p> <p>Leave Executive Session / Enter Open Session</p> <p>Adjournment</p>
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