

Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

MEETING MINUTES

Regular Meeting of the Board of Education

Date: July 11, 2016

Members Present: Glenn Nealis, Tammy Neumann, Dr. Thomas Flanders, Elizabeth Huneke, Lucy Kelly, and Seth Haight

Absent: Jay Wilson

Others Present: Jason D. Thomson, Superintendent, Bruce McKeegan, School Attorney and several members of the community and staff.

<p>President, Glenn Nealis called the Regular Meeting of the Board of Education of the Delaware Academy Central School District at Delhi to order with the Pledge of Allegiance at 7:37 p.m.</p> <p>Presentations -</p> <p>Ms. Megan Ainsworth, Faculty Member, and Anna Post, Student, brought a proposal before the Board of Education to ask permission to found The Delaware Academy Harmony for Humanity Club. The idea for the club emerged from the Daniel Pearl Foundation, which “promoted mutual respect and understanding among diverse cultures throughout journalism, music, and dialogue (www.danielpearl.org). Delaware Academy has begun a tradition, based on an idea and research from a then sixth grader, Jasper Koota, to hold an annual Harmony for Humanity Concert. Jasper’s Mom, Ms. Raelle Koota, was on hand to read a statement from Jasper since he wasn’t able to attend the Board of Education meeting.</p> <p>The objective of the Harmony for Humanity Club is to help achieve the noble vision of the Daniel Pearl Foundation and help foster an environment in which meaningful dialogue about issues of disparity, bias, prejudice, and bullying could occur. The request to the Board is: 1) Permission to start the club, 2) The entire school will participate in a common read which will easily tie into English classes, and 3) Request to start a Blog mentored by Ms. Ainsworth. The Board approved the club, and thanked Ms. Ainsworth and Ms. Post for their presentation.</p> <p>Routine Matters -</p> <p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Lucy Kelly, the Board of Education approved the Budget Hearing Minutes of May 9, 2016, the Budget Vote and Board of Elections Minutes of May 17, 2016, and the Regular Board of Education Meeting Minutes of June 13, 2016 as submitted. There were no questions, comments or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Dr. Thomas Flanders, the Board of Education accepted the AL Kellogg, Morgan Stanley Report for the period</p>	<p>Call to Order</p> <p>Presentations -</p> <p>Proposal - Harmony for Humanity Club</p> <p>Approval of Harmony for Humanity Club</p> <p>Routine Matters -</p> <p>Approval of Minutes</p> <p>Accept Financial Reports</p>
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<p>dated May 1-30, 2016, and the May 2016 Treasurer's Report as submitted. There were no questions, comments or discussion, and the motion carried unanimously.</p>	
<p>On a motion made by Trustee, Seth Haight, seconded by Vice President, Tammy Neumann, the Board of Education approved the following personnel recommendations by the Superintendent pending fingerprint clearance:</p>	<p>Personnel</p>
<p>Retirements: No retirements for July 2016</p>	
<p>Resignations:</p> <ul style="list-style-type: none"> • Wakin, Mercedes, effective July 1, 2016 	<p>Resignations Wakin</p>
<p>Provisional Appointments: <i>No provisional appointments for July 2016</i></p>	
<p>Probationary Appointments: No probationary appointments for July 2016</p>	
<p>Permanent Appointment: No permanent appointments for July 2016</p>	
<p>Change in Position: <i>No change in positions for July 2016</i></p>	
<p>Substitute Appointments Pending Fingerprint Clearance - July 1, 2016 through June 30, 2017:</p>	<p>Substitutes</p>
<ul style="list-style-type: none"> • Ambrose, Danyelle A., Non-Instructional • Anderson, Tracy, Instructional, Tutor • Arehart, Elizabeth B., Instructional / Non-Instructional • Arehart, Elizabeth A., Non-Instructional • Bagley, Marcia, Non-Instructional • Barnes, Chad, School Counselor • Beaulieu, Rachel, Tutor • Branigan, Patricia, Instructional • Bray, Janine T., Instructional, Tutor • Burger, Joan, Non-Instructional - Nurse • Burr, Linda, Instructional • Curley, Kathleen, Instructional • Darling, Katie, Instructional • Davino, Kathryn, Instructional • DelSavio, Gail, Instructional • DuMond, Fred, Instructional • Fleming, Bonnie, Instructional • Gearhart, Susan, Instructional • Greenfield, Joseph, Instructional • Haight, Lois, Instructional • Hall, Brittany, Custodial Worker • Hoffmann, Cheyanne, Instructional, Tutor • Holland, William, Instructional • Knapp, Sharon A., Instructional, Tutor • Lodovice, Andrea J., Instructional, Tutor 	<ul style="list-style-type: none"> Ambrose Anderson Arehart Arehart Bagley Barnes Beaulieu Branigan Bray Burger Burr Curley Darling Davino DelSavio DuMond Fleming Gearhart Greenfield Haight Hall Hoffmann Holland Knapp Lodovice

<ul style="list-style-type: none"> • Marshall, Ruth, Non-Instructional • Macaulay, Ed, Instructional • Madeo, Leslie, Non-Instructional - Nurse • Merwin, James, Instructional • Olechnowicz, Nancy, Instructional • Ostrom, Suzanne, Instructional, Tutor • Padovani, Anna, Instructional / Non-Instructional • Rasmussen, Elizabeth, Summer Worker / Substitute Custodian, \$9.00/hour • Roberts, Caitlyn, Instructional • Sanford, Caitlin, Instructional • Schubert, Kristie A., Instructional • Silano, Kristin, Non-Instructional - Nurse • Wheatley, David A., Instructional • Verlaan, Patricia, Instructional, Tutor • Verspoor, Amy, Instructional, Nurse • Warren, Denise, Instructional • Weber, John, Instructional • Zinkievich, Ruth, Non-Instructional - Nurse <p>Leave of Absence Request: No leave of absence requests for July 2016</p> <p>Athletic / Coaching Appointments 2016-2017, Salary as per DAFA Agreement:</p> <ul style="list-style-type: none"> • Bedient, Kevin, Rescind June 13, 2016 appointment as Modified Boys Football, Step IV, appoint to Varsity Assistant Football, Step IB • Branigan, Michael, Boys Modified Basketball, Step IV • Bruce, Todd, Girls Varsity Basketball, Step IB • Darling, Jaelyn, Girls Modified Basketball, Step IV • Grace, Hunter, Boys Modified Basketball, Step IV • Gullow, Austin, Modified Football, Step IV • Kelly, David, Boys JV Basketball, Step IIA • Kelly, Warren, Varsity Boys Basketball, IB • Mucciario, Anthony, Girls Modified Basketball, Step IV <p>Extracurricular Activity Appointments 2016-2017, Salary as per DAFA Agreement:</p> <ul style="list-style-type: none"> • Ainsworth, David, Creative Writing Club HS, Co-Advisor, Step VI • Ainsworth, Megan, Musical Director, Step IIA • Avila, Rosarie, Student Senate MS, Step V • Cipperly, Michael, FFA • Coleman, Jill, Color Guard (Unpaid), Marching Band Assistant, Step VIB, Musical Choreographer, Step VIB • Collison, Kim, Musical Accompanist, Step VII, Musical Director Assistant (Vocal Dir.), Step IIB • Degan, Sean, Musical Instrument Assistant, Step V, Stage/Jazz Band, Co-Advisor, Step V • Graham, Amanda, Creative Writing Club, HS, Co-Advisor, Step VI • Gray, John, Film Club (Unpaid), Speech and Debate Club, Step IV, Yearbook HS In and Out of Class, Co-Advisor, Step IV • Gregory, Anne, Safety Patrol - Elementary, Co-Advisor, Step III • Haight, Erin, Class of 2018, Step IV, Honor Society HS, Step V • Hannigan, Peter, Science Club, Co-Advisor, Step VI 	<p>Marshall Macaulay Madeo Merwin Olechnowicz Ostrom Padovani Rasmussen Roberts Sanford Schubert Silano Wheatley Verlaan Verspoor Warren Weber Zinkievich</p> <p>Athletic</p> <p>Bedient</p> <p>Branigan Bruce Darling Grace Gullow Kelly, D. Kelly, W. Mucciario</p> <p>Extracurricular</p> <p>Ainsworth, D. Ainsworth, M. Avila Cipperly Coleman</p> <p>Collison</p> <p>Degan</p> <p>Graham Gray</p> <p>Gregory Haight Hannigan</p>
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<ul style="list-style-type: none"> • Kline, Mark, Science Club, Co-Advisor, Step VI • Krick, Diane, Marching Band, Step V, Musical: Stage Crew Manager, Step V, Stage/Jazz Band, Co-Advisor, Step V • Layman, Stacy, Safety Patrol - Elementary, Co-Advisor, Step III • Legg, Terry, German Club, Step IV • Losie, Abigail, Student Senate HS, Step IV, Yearbook HS In and Out of Class, Co-Advisor, Step IV • McGrath, Doreen, Class of 2020, Co-Advisor, Step V • Pecori, Jon, Class of 2019, Co-Advisor, Step V • Rolfe, Brian, Art Club, Step IV, Class of 2020, Co-Advisor, Step V • Sherman, Terri, Class of 2019, Co-Advisor, Step V, FCCLA, Step IB • Temming, Michele, Safety Patrol - Elementary, Co-Advisor, Step III • Tucker, Brittany, Spanish Club, Step IV • Wheeler, Gayle, Class of 2017, Step IV, Varsity Club, Step III • Yando, Allison, SADD, Step IV <p>Other:</p> <ul style="list-style-type: none"> • All employees not covered within a "labor contract" will be covered by "working conditions" approved by the Superintendent and the Board of Education. <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>On a motion made by Trustee, Elizabeth Huneke, seconded by Vice President, Tammy Neumann, the Board of Education accepted the CSE Recommendations for June 2016 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p> <p>Reports -</p> <p>Ms. Julie Mable, Elementary Principal reported:</p> <ul style="list-style-type: none"> • Busy getting ready for summer professional development opportunities • Getting new teachers settled in their classrooms • Closing indoor walls in the recess room to make noise better for nearby classrooms • Working toward next year <p>The Board thanked Ms. Mable for her report.</p> <p>Ms. Laurie Alberti, MS/HS Principal reported:</p> <ul style="list-style-type: none"> • She and Ms. Mable attended the Principal's Academy • She is in the process of wrapping up the district calendar to send it off to print • Updating the handbook • She will begin analyzing the regents results and gather data for the Board of Education data retreat • She has made some personnel changes in the MS/HS • She will be attending the Pre-LINKS tomorrow with Mr. Thomson, Mr. Petrilli, and Ms. Mable • Working on reporting the composite teacher scores • District-Wide Safety Plan will be submitted to the state and local law enforcement agencies by Thursday • The Uniform AIS District Procedure will also be listed on the website by Thursday • She gave the Board an update on lock down drills. 	<p>Kline Krick</p> <p>Layman Legg Losie</p> <p>McGrath Pecori Rolfe Sherman Temming Tucker Wheeler Yando</p> <p>Other</p> <p>Working Conditions</p> <p>Approve CSE Recommendations</p> <p>Reports</p> <p>Elementary</p> <p>MS/HS</p>
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<p>The Board thanked Ms. Alberti for her report.</p> <p>Mr. Carey Shultz, Business Manager reported:</p> <ul style="list-style-type: none"> • Mr. Shultz thanked the Board for a great transition year - he's been with the district for one year • Auditors will be here next week. They will be back in August. • The district received \$40,000 in bullet aide. He proposed replacement of some furniture with the money. • Attended PLTW training • Health Insurance is moving from Lifetime Benefits Solutions to Blue Cross Blue Shield effective July 1, 2016. There is no change in the coverage. • Refinanced bond \$4.1 million with a savings to the district of \$20,000 a year for seven years. • Project numbers - he hopes to have them available tomorrow. He will forward them to the Board members when he receives them. He believes we are on target. 	<p>Business Manager</p>
<p>The Board thanked Mr. Shultz for his report.</p> <p>Mr. Bill Bartlett, Buildings and Grounds Supervisor reported:</p> <ul style="list-style-type: none"> • June was a hectic month with numerous events and activities. The crew did a great job! • He continues to work with Highland Architects in the development of the project scope. • In full swing with summer work and scheduling contractors for annual maintenance items. 	<p>Buildings & Grounds</p>
<p>The Board thanked Mr. Bartlett for his report.</p> <p>Mr. Luke Potrzeba, Technology Supervisor reported:</p> <ul style="list-style-type: none"> • His team is in full support mode. • They have scheduled teacher training sessions • New website roll out was a success. There will be a few changes during the next few weeks as various things are worked out or rolled over from the old website. • If anyone has any technology needs, please reach out to Mr. Potrzeba. • He will provide website training very soon. 	<p>Technology</p>
<p>The Board thanked Mr. Potrzeba for his report.</p> <p>Mr. Gregg Verspoor, Transportation Supervisor reported:</p> <ul style="list-style-type: none"> • His department is providing summer maintenance and transportation for BOCES summer school • Training Drivers • CTEP students are working in the garage over the summer. 	<p>Transportation</p>
<p>The Board thanked Mr. Verspoor for his report.</p> <p>Mr. Jason D. Thomson, Superintendent reported:</p> <ul style="list-style-type: none"> • Graduation was a huge success - thank you to everyone involved. • Reviewing regents results • Board of Education Data Retreat is scheduled for August 26th • He is working with Cabinet and Non-Instructional staff on their goals and evaluations 	<p>Superintendent</p>

<ul style="list-style-type: none"> • The Battle of the Burgers was a lot of fun. He’s looking forward to next year. • The year-end BBQ was a nice event - thank you to all the unions for participating • The Sr. Walk was very well received. • We have a busy summer ahead of us; the Principal’s will give a brief summary to the Board of Education in August. • Current enrollment is 743 for 2016-17. This number varies each year before the start of the school year. 	<p>Superintendent Report continued</p>
<p>The Board thanked Mr. Thomson for his report.</p>	
<p>Policy Review -</p>	<p>Policy Review</p>
<p>The Board of Education held the first reading for the following policies:</p> <ul style="list-style-type: none"> #24 Internet Protection #28 Code of Conduct - Plain Language Version #28 Code of Conduct #29 Child Abuse #31 Investment Policy #32 Purchasing Policy #33 Personal Property Accountability Policy Enacted in Accordance with Commissioners Regulation 170.3 (i) #34 Pest Management Policy #35 Unsafe School Choice Procedures #43 Petty Cash Fund Policy #45 Fixed Asset Policy #46 Disposal of District Property #49 Extra Classroom Activity Funds #52 Participation by Home Schooled Students in Extracurricular Activities #58 Blood borne Pathogens #59 Admission of a Non-Resident Student #60 Non-Resident Tuition Policy 	
<p>There was a brief discussion on policy number 52. Mr. Nealis requested the Board members look this policy over and consider making changes. Further discussion will be held prior to the actual adoption of the policy.</p>	
<p>New Business -</p>	<p>New Business</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Seth Haight, the Board of Education established substitute pay rates for 2016-2017 as follows:</p> <ul style="list-style-type: none"> Nurse: \$100.00 per day Retired Certified DA Teachers: \$110.00 per day Certified Teacher: \$95.00 per day Long Term Teaching Substitute: \$120.00 per day Teacher Assistant: \$80.00 per day Teacher Aide: \$74.00 per day Food Service Worker: \$9.00 per hour Bus Aide: \$9.00 per hour Custodian: \$10.00 per hour Bus Driver: \$23.00 per hour Tutor: \$25.23 per hour <p>There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Establish Substitute Pay Rates 2016-17</p>

<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Seth Haight, the Board of Education approved a request from the athletic department to merge a Modified Football team, and a Varsity Football team with Charlotte Valley Central School District for the 2016-2017 school year. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approval to Merge Modified Football /Varsity Football Teams</p>
<p>On a motion made by Vice President, Tammy Neumann, seconded by Trustee, Seth Haight, the Board of Education approved a request from the athletic department to merge an Indoor Track and Field team for the 2016-2017 school year with Unatego Central School and Sidney Central School. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approval to Merge Indoor Track & Field Team</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Dr. Thomas Flanders, the Board of Education approved a request from the elementary school to discard the attached list of books as they are out of date. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approved Surplus Books - Elementary</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Dr. Thomas Flanders, the Board of Education approved a request from the Buildings and Grounds department to dispose of the following items as they are broken and not repairable: 75 chairs, 75 student desks, 10 teacher's desks, 4 paperback display racks, and 6 file cabinets. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Surplus Items - Buildings & Grounds</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Dr. Thomas Flanders, the Board of Education approved a request from the Health Department to dispose of the following items as they are broken: One adult CPR manikin, Manufacturer: Laerdal, DCSD Tag #3 One child CPR manikin, Manufacturer: Laerdal, no tag number There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve Surplus Items - Health Dept.</p>
<p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Trustee, Seth Haight, the Board of Education approved a Memorandum of Understanding Between Bassett Medical Center and Delaware Academy Central School District at Delhi for the purposes of operating their school based health service in accordance to the New York State Department of Health Principals and Guidelines called Delhi School-Based Health Center (SBHC). There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve MOU - Bassett Medical Ctr.</p>
<p>On a motion made by Trustee, Lucy Kelly, seconded by Trustee, Seth Haight, the Board of Education accepted a Report of Examination, period covered :July 1, 2014 - November 9, 2015, 2016M-36 prepared for the Delaware Academy Central School District at Delhi Fund Balances by the State of New York Comptroller as submitted.</p>	<p>Acknowledge Report of Examination</p>
<p>There was a brief discussion between Board of Education members regarding the Report. The Report contains information the Board of Education does not agree with; therefore, Trustee, Lucy Kelly rescinded her motion to accept a Report of Examination, period covered: July 1, 2014-November 9, 2015, 2016M-36 prepared for the Delaware Academy Central School District at Delhi Fund Balances by the State of New York Comptroller as submitted. Trustee, Seth Haight seconded the motion.</p>	
<p>On a motion made by Trustee, Seth Haight, seconded by Trustee, Lucy Kelly, the Board of Education <i>acknowledged</i> receipt of a Report of Examination, period covered: July 1,</p>	

<p>2014-November 9, 2015, 2016M-36 prepared for the Delaware Academy Central School District at Delhi Fund Balances by the State of New York Comptroller as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Lucy Kelly, the Board of Education awarded a bid for solid waste removal to Bloomville Disposal for the academic school year 2016-2017. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Bid Award - Solid Waste</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Lucy Kelly, the Board of Education awarded a bid for Heating and Diesel Fuel to Mirabito Fuel to supply heating fuel at a price of \$1.31 per gallon, (\$1.42 50/50 blend, \$1.48 70/30 blend) and diesel fuel at a price of \$1.41 per gallon (\$1.42 for 50/50 blend, \$1.50 for 70/30 blend) for the academic school year 2016-2017. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Bid Award - Fuel</p>
<p>On a motion made by Trustee, Elizabeth Huneke, seconded by Trustee, Lucy Kelly, the Board of Education awarded a bid to W.B. Mason to supply paper to Delaware Academy Central School District at Delhi for the academic school year 2016-2017. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Bid Award - Paper</p>
<p>On a motion made by Trustee, Dr. Thomas Flanders, seconded by Vice President, Tammy Neumann, the Board of Education approved a Memorandum of Understanding with the Delhi Administrator's Association, the Delhi Supervisor's Association, and the Superintendent's Contract to provide that the standard work day for each employment position covered by the Agreement shall be eight (8) hours per day. There were no questions, comments, or discussion, and the motion carried unanimously.</p>	<p>Approve MOU - Standard Work Day</p>
<p>Other Discussion -</p>	<p>Other Discussion</p>
<p>Trustee, Dr. Thomas Flanders requested Ms. Alberti to send the A/P scores to the Board members prior to the Board Retreat. Ms. Alberti informed the Board that the breakdown report is not yet available for A/P or Regents scores, but she will forward them when she has them available.</p>	<p>Flanders</p>
<p>Trustee, Dr. Thomas Flanders commented that graduation went very well and he feels that Ms. Alberti sounded like a seasoned and experienced administrator during the ceremony. He thanked Ms. Alberti for the great job. He stated that he has seen definite differences in both Mr. Thomson and Ms. Alberti over the past five years and congratulated them for their professionalism.</p>	
<p>Trustee, Dr. Thomas Flanders reported that he was fortunate to be a judge at the Battle of the Burgers and it was fun and exciting.</p>	
<p>Trustee, Seth Haight commented that the graduation ceremony was a nice event. It is one of his favorite days here at D.A. - great to see.</p>	<p>Haight</p>
<p>Trustee, Seth Haight thanked Vice President, Tammy Neumann and Trustee, Elizabeth Huneke for serving on the policy committee. It is a lot of work and they are very thorough.</p>	
<p>Trustee, Seth Haight welcomed Mr. Brian Rolfe as the new Co-President for the DAFA Unit.</p>	

Trustee, Elizabeth Huneke said that being on the Board of Education side of graduation was a special time for her and hopefully made an impact.	Huneke
Trustee, Lucy Kelly stated she enjoyed the speeches at graduation. She said the seniors probably didn't really listen to the speeches through their excitement and she thinks it would be a great idea if the Board could present a copy of the speeches to each graduate so they could look at them in the future. She thought the speeches were all well written.	Kelly
Trustee, Lucy Kelly asked Ms. Mable if it would be acceptable to her if she attended the Eureka Math training. Ms. Mable will contact Trustee Kelly with dates and times for the training.	
Mr. Jason D. Thomson, Superintendent thanked the senior class for a great year, and for the senior gift. The seniors proposed they plant cherry trees, or some kind of flowering tree on the campus as their gift. Mr. Thomson suggested they also purchase a few park style benches for the campus. He suggested blue stone benches.	Thomson
Mr. Rolfe, Sr. Class Advisor, requested approval and suggestions to go ahead with plans. The Board verbally approved the plans.	Rolfe
On a motion made by Trustee, Lucy Kelly, seconded by Trustee, Elizabeth Huneke, the Board of Education adjourned the Regular Meeting at 9:02 p.m.	Adjournment
Respectfully submitted,	
Susan J. Temple District Clerk	
Attachment (Books)	