

Regular Meeting of the Board of Education (Monday, February 25, 2019)

Minutes approved March 18, 2019.

Present: Jay Wilson, Tammy Neumann, Seth Haight, Elizabeth Huneke, Lucy Kelly, Mark Schneider and Kenneth Aikens. Also, present were several members of the faculty, staff, and community.

1. Open the Meeting**A. Call to Order**

President, Jay Wilson called the Regular Meeting of the Board of Education to order at 6:02 a.m.

B. Enter Executive Session

On a motion made by Lucy Kelly, seconded by Seth Haight, the Board entered Executive Session to discuss the employment history of a particular employee, with no action to be taken, and to seek legal counsel regarding policy. The Board entered Executive Session at 6:02 p.m.

C. Leave Executive Session

On a motion made by Lucy Kelly, seconded by Elizabeth Huneke, the Board left Executive Session at 7:03 p.m.

2. Call to Order - Open Session

President, Jay Wilson called the Open Session to order with the Pledge of Allegiance at 7:07 p.m.

3. Presentations**A. Title I and IIA Funding, Carey Shultz****4. Public Comments:**

President, Jay Wilson opened the floor for public comments. There were no public comments.

5. Routine Matters:**A. Approve Minutes - January 28, 2019, Regular Meeting**

On a motion made by Elizabeth Huneke, seconded by Kenneth Aikens, the Board approved the Minutes of the Regular Meeting held on January 28, 2019, as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

B. Personnel Recommendations:

On a motion made by Tammy Neumann, seconded by Seth Haight, the following personnel recommendations by the Superintendent were made pending fingerprint clearance:

Retirements:

No retirements for February 2019.

Resignations:

No resignations for February 2019.

Provisional Appointments Awaiting Civil Service Exam:

No provisional appointments for February 2019.

Probationary Appointments:

- Palmer, Jordan, Bus Driver Trainee, unpaid position.

Mentor Appointments, Stipend \$300.00 per semester per DAFA Agreement:

No mentor appointments for February 2019.

Leave Request:

No leave requests for February 2019.

Permanent Appointments:

- LaTourette, Casandra, Part-time Food Service Helper, effective March 29, 2019.
- Piurowski, Rose, Licensed Teaching Assistant, effective March 29, 2019.

Substitute Appointments Pending Fingerprint Clearance - February 26, 2019, through June 30, 2019:

- Ziemann-West, Brian, Instructional, \$95.00 per day.

Extracurricular Activity Appointments 2018-2019, Stipend as per DAFA Agreement and paid in June 2019:

No extracurricular appointments for February 2019.

Athletic Appointments 2018-2019, Stipend as per DAFA Agreement Unless Otherwise Specified:

- Branigan, Stacy, Program Assistant for the Tennis program with a salary of \$1,000.00.

There were no questions, comments, or discussion, and the motion carried unanimously.

On a motion made by Elizabeth Huneke, seconded by Seth Haight, the following personnel recommendations by the Superintendent were made pending fingerprint clearance:

- Neumann, Shawn, Program Assistant for the Varsity Baseball program with a salary of \$1,000.00.

Tammy Neumann abstained from the vote, there were no questions, comments, or discussion, and the motion carried unanimously.

On a motion made by Kenneth Aikens, seconded by Elizabeth Huneke, the following personnel recommendations by the Superintendent were made pending fingerprint clearance:

- Spangenberg, Kurt, Basketball Scorekeeper, \$20.00 per game.

Annual Budget Vote Workers, May 21, 2019, with a pay rate of \$130.00 per day as established by the Board of Elections:

- Barriger, June, Chairperson, unpaid position
- Costa, Maria, Poll Worker
- Maxwell, Renee, Poll Worker
- Noble, Vicki, Chief Election Inspector
- Thomson, Jason, Alternate Chairperson, unpaid position
- Townsend, Joan, Poll Worker

Volunteer Appointment:

- Hall, Roger C., Chaperone for Spanish Club

There were no questions, comments, or discussion, and the motion carried unanimously.

C. Financial Reports:

On a motion made by Mark Schneider, seconded by Tammy Neumann, the Board of Education accepted the AL Kellogg Fund 2018-2019 Analysis Report, and the Treasurer's Report for December 2018 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

D. CSE Recommendations:

No CSE recommendations for February 2019.

6. Reports:

- A. Principal's Monthly Reports
- B. Departmental Report
- C. Superintendent Monthly Report

7. Policy Review / Adoption:

- A. Second Reading for Policy Revisions to Policies Numbers 1, 2, 3, and 7.
- B. Recommended Policy Revisions for Policies Numbers 24, 26, and 28.

8. Old Business:

No old business for February 2019.

9. New Business:

A. Approve Agreement with County of Delaware for Voting Machines

On a motion made by Elizabeth Huneke, seconded by Mark Schneider, the Board of Education approved an Agreement by and between the County of Delaware and Delaware Academy Central School District in the amount of \$250.00 for the purpose of the County to provide the creation of the ballot, programming, testing of the voting machine, loan of two voting machines, four privacy voting booths, twenty privacy sleeves, and pens necessary for the annual budget vote and Board of Education elections to be held on Tuesday, May 21, 2019. There were no questions, comments, or discussion, and the motion carried unanimously.

B. Resolution Committing to the Purchase of Technology Equipment from BT BOCES

On a motion made by Mark Schneider, seconded by Tammy Neumann, the Board approved the following resolution: WHEREAS the Instructional Technology Service (557) and the Network Support Service (610) require additional technology equipment to the currently available equipment; and WHEREAS, the Delaware Academy CSD at Delhi wishes to finance the cost over four (4) years with a multi-year installment purchase; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Delaware Academy CSD at Delhi, in conjunction with the IT and NSS services, funds to acquire the following equipment:

QTY	Description	Amount
1	Sharp MX-4071 Color Copier	\$14,601.00
1	Sharp MX-4071 Color Copier	\$12,626.00
1	Sharp MX-6070 B + W Copier	\$12,679.00
	TOTAL PURCHASE PRICE	\$39,906.00
	ESTIMATED FINANCING COSTS	\$1,996.00
	TOTAL COSTS	\$41,902.00

ESTIMATED INSTALLMENT PAYMENT SCHEDULE

2019-2020	Year 1	\$10,475.50
2020-2021	Year 2	\$10,475.50
2021-2022	Year 3	\$10,475.50
2022-2023	Year 4	\$10,475.50
	TOTAL	\$41,902.00

The payment schedule above is based on the estimated interest rate of 5.0%. The annual payment amount may fluctuate depending on the final rate assigned 3-7 days prior to the funding date. The interest rate will not exceed 5.50% and the payment amount will not exceed \$41,902.00. There were no questions, comments, or discussion, and the motion carried unanimously.

C. Accept Donation from McIntosh Abattoir Inc.

On a motion made by Kenneth Aikens, seconded by Mark Schneider, the Board of Education accepted a monetary donation in the amount of \$50.00 from McIntosh Abattoir Inc., for use in the music department. There were no questions, comments, or discussion, and the motion carried unanimously.

D. Approve Academic Calendar for 2019-2020

On a motion made by Lucy Kelly, seconded by Seth Haight, the Board of Education approved the academic calendar for 2019-2020 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

10. Public Comments:

President, Jay Wilson opened the floor to public comments. There were no public comments.

11. Other Discussion:

A. Board Comments:

Tammy Neumann reported the Policy Committee met and reviewed policies #31-50 and there are not a lot of changes. The meetings now mostly consist of updating language and cleaning up the policies. The committee will finish their yearly review of all the policies at their next meeting. Ms. Neumann informed the Board that the committee tabled their request to revise and approve Policy #59 at this time as there are some questions and concerns that were voiced from other Board members regarding the definition of an employee. Also, if the suggested revisions were made now, it affects other areas such as open enrollment, so they've decided to pull back on recommending any change at this time. Ms. Neumann said if the policies are finished at the next meeting, they will work to solidify class ranking for scholarship awards. They are working to be consistent with other policies.

Seth Haight congratulated the wrestling team, WDA Wrestlers, for winning the State Championship. He said there is one student that is emerging on the winter track team for the State Championship and that is pretty exciting! Congratulations to all the winter sports teams.

Mark Schneider reported as a member of the Capital Project Adhoc Committee. He said the committee needs clarifications. The Board as a whole needs to make a clear statement to divide the cooling system between the elementary and MS/HS buildings. Perhaps the Board can address this at the upcoming Data Retreat on March 1. Mr. Haight asked for a discussion on the bathrooms; there is no update of the scope. Mr. Schneider commented there are issues for the architect that need to be clarified, such as: move light to base. As a group, the Board needs to communicate the alternate adds to the scope of the project. Mr. Schneider requested he and Mr. Aikens meet with Mr. Bartlett and Mr. Thomson to go to the back of the school to show what is planned. There are cyclic replacements on the heating units. The committee feels the water in the parking lot needs to be addressed as a priority, and money needs to be put in the project for this issue. The architect needs instruction from the Board, and the Board needs to make some decisions very soon.

Mr. Schneider reported the Pre-K Committee met. They are now in the process of bringing a recommendation to the Board as a whole. One concern they have is; How do we make sure the public is present when we air the decision to bring in a Pre-K program or not? The committee is leaning toward a recommendation of no for the school and more towards trying to work with community programs that are already available. Their goal is to have 100% participation available to students in a Pre-K program to develop social and academic progress. The specific recommendation is to be made in the near future. The committee feels that doing an all in-house program is not a step forward for the district.

Lucy Kelly recommended to the policy committee to make a change to the Code of Conduct to add the words "vaping and jewels" under prohibitive conduct. The liaison committee met. She will share the notes with the Board soon. One item that came from the meeting is they wish there would be an orientation for substitutes for the technology in the classrooms.

Ms. Kelly is also a member of the Pre-K Committee. She asked Ms. Mable if she could look into how many students entering Kindergarten have any Pre-K involvement at all. If they did not, what is the comparison to those that did have Pre-K involvement?

Ms. Kelly congratulated the Boys and Girls Basketball teams and coaches who had a fine season.

Elizabeth Huneke commented the Policy Committee is working to align the format of class ranking with the ALK Scholarship language. She will be attending the Spelling Bee at SUCO on Saturday.

President Wilson thanked Board Members for their comments.

12. Close the Meeting

A. Upcoming Board of Education Meeting Dates:

Budget Workshop, Monday, March 11, 2019, 6:00 p.m., HS Media Library Center.

Regular Board of Education Meeting, Monday, March 18, 2019, 6:00 p.m., HS Media Library Center. It is anticipated that the Board of Education will act upon a resolution to convene an executive session and will plan to return to open session at 7:00 p.m.

Budget Workshop, Monday, March 25, 2019, 6:00 p.m., HS Media Library Center.

B. Enter Executive Session

On a motion made by Tammy Neumann, seconded by Kenneth Aikens, the Board entered Executive Session for the purpose of reviewing the history of a particular employee with no action to be taken. The Board entered Executive Session at 8:15 p.m.

C. Leave Executive Session and Adjourn Meeting

On a motion made by Seth Haight, seconded by Elizabeth Huneke, the Board left Executive Session and adjourned at 9:11 p.m.

Respectfully submitted,

Susan J. Temple
District Clerk

Regular BOE Meeting Minutes approved March 18, 2019.