

Regular Meeting of the Board of Education (Monday, October 22, 2018)

Members Present: Jay Wilson, Tammy Neumann, Lucy Kelly, Mark Schneider, Kenneth Aikens, and Seth Haight (arrived at 7:47 p.m.)

Members Absent: Elizabeth Huneke

Opening of Meeting**A. Call to Order**

The Regular Meeting of the Board of Education was called to order by President, Jay Wilson at 6:01 p.m.

On a motion made by Kenneth Aikens, seconded by Lucy Kelly, the Board entered Executive Session to discuss a student case, with no action to be taken, at 6:01 p.m.

On a motion made by Tammy Neumann, seconded by Mark Schneider, the Board left Executive Session at 6:58 p.m.

President Jay Wilson called the Open Session of the Regular Meeting of the Board of Education to order with the Pledge of Allegiance at 7:03 p.m.

Presentations**A. Cell Phone Use Policy - Sarah Roberts, Senior**

Ms. Roberts presented a student petition to the Board of Education with a request that the cell phone use policy is changed so students can use their cell phones during the learning lab. The Board of Education will review the policy with the administration, and get back to the students with an answer in the near future. The Board thanked Ms. Roberts for her presentation.

B. National Honor Society Proposal for Project - Jillian Lees, National Honor Society Chapter President, Sarah Roberts, and Miles Phillion

Students, Jillian Lees, Sarah Roberts, and Miles Phillion came before the Board of Education to propose the establishment of a school store in order to provide supplies, clothing, especially hats and gloves as the weather gets colder, and non-perishable food products. They propose to place the store in an unused classroom within the high school. The student's noted other schools have opened this type of store with success. The store will operate on a "take what you need, give what you can" donation based project, and be monitored by students during their study halls and lunch periods. The National Honor Society asked the Board for approval to carry out the plan for a National Honor Society-run school store within the Delaware Academy High School for the 2018-2019 school year.

A brief question and answer session was held. The Board thanked the National Honor Society for their interest and suggested they visit some of the other school districts that have already put a student-run store in place to see what works and what doesn't. President, Jay Wilson informed the student's the Board will discuss this with the administration and come back to the students with an answer. The Board thanked the students for their presentation.

C. AED Training - Olivera Sagarese, RN

Ms. Olivera Sagarese, Registered Nurse, addressed the Board of Education with concerns about the number of AED's available in the school. She said she's noted two in the building. She noted AED's should be placed near areas where large groups will gather such as auditoriums and gyms. She said all staff should be trained for CPR and AED use as first responders. She suggests everyone is trained. She said the Good Samaritan Act protects anyone who helps in an emergency. She is asking for permission for the district to purchase more AED's.

Ms. Olivera stated she knows Mr. Ferrara, Athletic Director, keeps AED's in his office, at the American Legion, and on buses. Mr. Thomson, Superintendent asked Ms. Olivera to send him the number of AED units needed.

The Board thanked Ms. Sagarese for her presentation.

3. Public Comment**A. The public may address the Board**

Ms. Abby Losie, High School Student Senate Advisor, commented that last year, the student senate met with Board of Education members and made some big changes. She was asked by the student senate to approach the Board to ask what they would like for communication this year. The students appreciated the meetings last year and would like to continue having them this year.

President, Jay Wilson said yes, they would like to continue meeting with the students.

4. Board Recognition**A. Break for Refreshments**

Mr. Jason D. Thomson, Superintendent stated that October 22 - 26, 2018 is Board of Education Appreciation Week. In honor of Delaware Academy's Board of Education, several classes and the administration provided cards or refreshments to show their appreciation. Mr. Thomson thanked the Board of Education, on everyone's behalf, for their voluntary service to the district.

President Jay Wilson called for a brief recess at 7:32 p.m.

The meeting resumed at 7:44 p.m.

5. Routine Matters

A. Approve Minutes - September 17, 2018, Regular Meeting

On a motion made by Mark Schneider, seconded by Tammy Neumann, the Board of Education approved the Minutes of the Regular Meeting held on September 17, 2018, as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

B. Financial Reports

On a motion made by Mark Schneider, seconded by Kenneth Aikens, the Board of Education accepted the Treasurer's Reports for June, July, and August 2018 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

C. Personnel Recommendations

On a motion made by Tammy Neumann, seconded by Lucy Kelly, the following personnel recommendations by the Superintendent be made pending fingerprint clearance:

Retirements:

No retirements for October 2018

Resignations:

- Brown, Faith, PT Food Service Worker, 5 hours/day, Effective November 2, 2018.
- DiBartolomeo, Nicholas, Network Support Specialist, Effective October 12, 2018.
- Verspoor, Amy, Stage Crew Manager, Effective October 5, 2018.

Provisional Appointments Awaiting Civil Service Exam:

No provisional appointments for October 2018

Probationary Appointments:

- **Augunas, Nicole**, Special Education Teacher, Elementary, FT 10 months, Certification: Students with Disabilities (Gr. 1-6), Initial, and Childhood Education (Gr. 1-6), Initial, Probationary period effective October 22, 2018, through October 22, 2022, Tenure Area: Special Education, Salary: \$42,750.00, and working conditions as per Delaware Academy Faculty Association (DAFA) Agreement. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and /or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.
- **Brown, Faith**, Cook, FT, 6.5 hours per day, Probationary appointment effective: November 5, 2018, through May 27, 2018, with a salary as per the CSEA agreement, and working conditions as per the Civil Service Employees Association (CSEA).
- **Ruchar, Jennifer**, Licensed Teaching Assistant, Middle/High School, FT, 10 months, Probationary period effective retroactive to October 9, 2018, to May 7, 2019, Salary: \$18.81 per hour and working conditions as per the Delhi Educational Support Staff Association (DESSA) Agreement.
- **VanBuren, Ashley**, Bus Driver, FT, 10 months, Probationary period effective October 22, 2018, to May 13, 2019, with a salary of \$17,977.89 and working conditions as per the Civil Service Employees Association (CSEA) Agreement.

Correction to Appointment:

- Emilio, Melissa, Elementary Teacher, Kindergarten - Probationary Period: **August 23, 2018**, through August 23, 2022. (See BOE Minutes dated 7/16/18)

Mentor Appointments, Stipend \$300.00 per semester per DAFA Agreement:

- Layman, Stacy, mentor for Nicole Augunas 2018-2019.

Leave Request:

No leave requests for October 2018.

Permanent Appointments:

No permanent appointments for August 2018

Change in Position:

No change in positions for August 2018

Substitute Appointments Pending Fingerprint Clearance - October 23, 2018, through June 30, 2019:

- Ackerly, Ricky, Non-Instructional, \$74.00/day
- Aedo-Temple, Raquel, Non-Instructional, \$74.00/day
- Cortese, Ashley, Non-Instructional, \$74.00/day
- Keehr, Sarah, Instructional, \$95.00/day

Termination:

- Mucciario, Anthony, Physical Education Teacher, Effective October 2, 2018

Long-Term Substitute:

- Mucciario, Anthony, Physical Education, Effective Retroactive to October 3, 2018, through December 4, 2018, \$120.00/day.

Extracurricular Activity Appointments 2018-2019, Stipend as per DAFA Agreement and paid in June 2019:

- Knapp, Hope, Varsity Club, Step III, Year 1, with a stipend of \$2,678.00

Athletic Appointments 2018-2019, Stipend as per DAFA Agreement Unless Otherwise Specified:

No athletic appointments for October 2018.

Volunteer Appointments:

No volunteer appointments for October 2018.

Other:

- Pardee, Ann - Be it resolved, per the recommendation of the Superintendent, that a stipend of \$5,000.00 be authorized for payment to Ann Pardee in relation to the additional Library duties assigned to her during the 2018-2019 school year; and Be it further resolved, that the payments be made retroactive to September 2018 and then continue in increments of \$500.00 per month above and beyond her already agreed upon salary for the 2018-2019 school year, or until a certified Library Media Specialist is hired. This stipend is for the 2018-2019 school year only.

There were no questions, comments, or discussion, and the motion carried unanimously.

D. CSE Recommendations

On a motion made by Kenneth Aikens, seconded by Mark Schneider, the Board of Education approved the CSE Recommendations for October 2018 as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

6. Reports

- A. Principal's Monthly Reports
- B. Departmental Reports
- C. Superintendent Monthly Report

7. Policy Review / Adoption**A. Meal Payment and Charge Policy - Revised/Adoption**

On a motion made by Mark Schneider, seconded by Lucy Kelly, the Board of Education adopted the Meal Payment and Charge Policy with changes as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

B. First Reading - Policy #2 Sexual Harassment Policy - Revised

The Board of Education held the first reading of the revised sexual harassment policy. The second reading will be held at the November 26, 2018 Board of Education meeting.

C. Update on Policy Committee's Position on Policy #52 - Participation by Home Schooled Students in Extracurricular Activities

Trustee, Tammy Neumann reported the Policy Committee met on October 12th and reviewed the Participation by Home Schooled Students in Extracurricular Activities policy. The district is not legally in a position to change the policy so until legal changes are allowed, the committee recommends the policy continue the way it is. It was further noted the Athletic Association does not allow participation by homeschooled children.

The Board directed the District Clerk to draft letters to the parents that attended the September 17th Board meeting to let them know the Board's position on the policy. President, Jay Wilson thanked Trustee Neumann for her report.

8. Old Business

No Old Business

9. New Business**A. Resolution Authorizing Release of Preemptive Rights**

President, Jay Wilson asked Mr. Bruce McKeegan, School Attorney to explain to the public what the Board is voting on with this resolution. Mr. McKeegan explained that twenty-one years ago, the voters approved the sale of the A. L. Kellogg building in Treadwell, New York. The district retained preemptive rights to the property adjoining the building. The building is being sold again and the Board has to decide if they are still interested in the preemptive rights.

On a motion made by Kenneth Aikens, seconded by Tammy Neumann, the Board of Education approved the following resolution authorizing the release of preemptive rights:

RESOLUTION AUTHORIZING RELEASE OF PREEMPTIVE RIGHTS The Board of Education of the Delaware Academy Central School District at Delhi duly convened in open session, hereby resolves as follows: WHEREAS, on or about April 9, 1997, after voter approval the District sold to Alyssa Melnick and Timothy D. Kelley the old AL Kellogg School in Treadwell New York, said premises now owned solely by Timothy D. Kelley (herein "Kelley"); and WHEREAS at the time of the aforesaid sale of the old ALK School the District retained an option to repurchase the old ALK School in the event of its sale by Melnick and/or Kelley to a bona fide purchaser, pursuant to an Agreement recorded in the Delaware County Clerk's Office on May 28, 1997 in Liber 850 of Deeds at page 142 ("the preemptive right"); and WHEREAS Kelly has forwarded to the District a copy of a bona fide purchase and sale agreement representing a bona fide offer that Kelley has received to purchase the old AL Kellogg School and the prospective purchaser has requested a release and waiver of the District's Right of First Refusal; and WHEREAS the District no longer owns any adjoining real property in Treadwell New York and it is the Board's judgment that it is not in the District's best interest to reacquire and own the old AL Kellogg School; and WHEREAS, pursuant to Part 617.5(b)(8) of the implementing regulations pertaining to Article 8 (State

Environmental Quality Review Act)(“SEQRA”), it has been determined by the Board of Education that all of the activities and actions contemplated in this instrument are Type II actions as defined and that no further SEQRA analysis is required. NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Education is hereby authorized to execute such agreement or document as the District’s legal counsel may approve whereby the District releases, terminates and permanently waives its preemptive right and/or option to repurchase the old AL Kellogg School as set forth in the Agreement recorded in the Delaware County Clerk’s Office in Liber 850 page 142. Dated: October 22, 2018, DELAWARE ACADEMY CENTRAL SCHOOL DISTRICT AT DELHI

Roll Call Vote: Jay Wilson VOTING, Yes
 Tammy Newman VOTING, Yes
 Lucy Kelly VOTING, Yes
 Seth Haight VOTING, Yes
 Mark Schneider, VOTING, Yes
 Kenneth Aikens, VOTING, Yes
 Beth Huneke was absent.

There were no further questions, comments, or discussion, and the motion carried unanimously.

B. Accept LINKS and PDP Plan for 2018-2019

On a motion made by Mark Schneider, seconded by Tammy Neumann, the Board of Education accepted and approved the LINKS 20 Integrated School Improvement Plan with a date range of 2018-2021 and the 2018-2019 Professional Development Plan as submitted. There were no questions, comments, or discussion, and the motion carried unanimously.

C. 2018-2021 Instructional Technology Plan - First Reading

No action is taken.

D. Approve Cooperative Services Agreement - Franklin Central School

On a motion made by Kenneth Aikens, seconded by Lucy Kelly, the Board of Education approved a Cooperative Service Agreement between the Delaware Academy Central School District at Delhi and Franklin Central School to share special education services for a special education student. There were no questions, comments, or discussion, and the motion carried unanimously.

E. Approve Agreement Between Bassett Medical Center and Delaware Academy Central School District at Delhi

On a motion made by Tammy Neumann, seconded by Seth Haight the Board of Education approved an agreement between Bassett Medical Center and Delaware Academy Central School District at Delhi for Bassett Medical Center to continue to provide a School-Based Health Center at Delaware Academy. Trustee, Mark Schneider asked Mr. Thomson about the staffing for the DASH program - are the staff Delaware Academy’s staff? Mr. Thomson replied that the employees are all Bassett employees. The district does pay for the Family Nurse Practitioner on our payroll, but Bassett reimburses the district for her salary. There were no further questions, comments, or discussion, and the motion carried unanimously.

F. Co-Curricular Activity Request - Spanish Class

On a motion made by Seth Haight, seconded by Tammy Neumann, the Board of Education approved a request from the Spanish Class to attend a Spanish and Latin American themed dance and music performance in Wilkes-Barre, PA on November 13, 2018; and the Board of Education approved a request from the Spanish Club to cover the cost for the transportation method for the trip to the music performance (including gas and driver); and the Board of Education approved a request from the Spanish Club to cover the cost of three substitutes for Ms. Brittany Tucker, Mr. Sean Degan, and Mrs. Nancy Sikes who will chaperone the trip. There were no questions, comments, or discussion, and the motion carried unanimously.

G. Request for Advancement of Funds - German Club

On a motion made by Seth Haight, seconded by Kenneth Aikens, the Board of Education approved a request from the D.A. German Club for an advancement of funds not to exceed \$3,000.00 to purchase items such as subway and train tickets, museum passes, dining expenses, and other unforeseen expenses during their trip to Germany in November 2018. There were no questions, comments, or discussion, and the motion carried unanimously.

H. Request to Surplus Equipment - Clinic

On a motion made by Mark Schneider, seconded by Tammy Neumann, the Board of Education approved a request from the clinic to deem one recovery bed, brown, in fair condition, as surplus equipment. There were no questions, comments, or discussion, and the motion carried unanimously.

10. Public Comments

A. The Public May Address the Board

Mr. Will Outsen, Delhi resident asked the following questions:

1. Regarding the computer literacy program, are students missing time from class?
2. Is the fire alarm procedure in the school guide? He is concerned about active shooters.
3. Cell phone usage - student input - how will their use be monitored? What about cyberbullying?
4. Regarding the size of the learning labs - How many students are using their phones to call out?
5. Regarding the learning labs and the 15:1 group - Are students all in the same learning lab? Can other students help them with their work?
6. How many special education students do we have VS regular education students?
7. What is the total number of eligible voters for the district? What is the percent of voters that voted in the last vote?

8. Has the district considered checking with SUNY Delhi to see if we could use their soccer fields?
9. What shape is the lower field in? Can we use that?

The Board directed Mr. Outsen to email the questions to Mr. Thomson and thanked him for his questions and comments.

11. Other Discussion

A. Board Comments

Lucy Kelly thanked all the voters who came out to vote on October 11th, and for their feedback on the survey. The Board is taking the results to heart. Ms. Kelly commented she does realize there are problems with the fields. She recently attended an event where she had to go through four fields, all turf, and they were terrible fields, so she knows turf can have problems as well.

Kenneth Aikens thanked everyone for tonight's provisions and kind words to the Board. He thought the presentations were nice and there were some good ideas.

Mark Schneider commented that prior to the vote, he attended public information meetings in Bovina. The common theme of comments and questions from various community members made him realize that no matter how hard you think you're communicating, it's not good enough. They have a saying in their office - "When you can't stand to say it again, you still need to." We, as a Board, need to make sure to have the community perceive our actions as they are meant to be. The community is not lacking in appreciation, they just didn't know even with all the publications we put out.

Tammy Neumann commented she appreciates all the positive results on the vote. The survey was good and she hopes we continue to use it. She thanked everyone for the food and drink, and cards; they are very much appreciated.

Seth Haight thanked everyone for their efforts for the Board appreciation. He congratulated the school on the results in Buffalo Business First publication - we improved 10-15 points from last year. The publication takes results from 3-8 testing and several other points from successive schools. The results are a positive reflection of all the hard work. Congratulations - it did not go unnoticed! He thanked Ms. Robbins for her work on the cell phone policy and noted there has been some good feedback. It is a work in progress. He thinks the idea of privileges and rewards for demonstrating responsibility is an interesting concept and we may want to consider it.

12. Close the Meeting

A. Upcoming Board of Education Meeting Dates

- **Regular Board of Education Meeting**, Monday, November 26, 2018, 6:00 p.m., HS Media Library Center. *It is anticipated that the Board of Education will act upon a resolution to convene an executive session and will plan to return to open session at 7:00 p.m.*

The deadline for items to be placed on the Board agenda is the Tuesday prior to each Board of Education meeting. If you have any questions, please contact the District Clerk.

On a motion made by Tammy Neumann, seconded by Seth Haight, the Board of Education entered Executive Session to receive legal advice on real property, with no action to be taken, at 9:13 p.m.

On a motion made by Seth Haight, seconded by Kenneth Aikens, the Board of Education left Executive Session and adjourned the Regular Meeting at 10:50 p.m.

Respectfully yours,

Susan J. Temple
District Clerk

Regular BOE Meeting Minutes, October 22, 2018, BOE approved on November 26, 2018