Annual Organizational and Regular Meeting of the Board of Education (Monday, July 13, 2020)
Delaware Academy Central School District at Delhi
Virtual Meeting

MINUTES

Members Present: Elizabeth Huneke, Tammy Neumann, Seth Haight, Lucy Kelly, Sean Leddy, Kimberly Shephard, and James R. Tucker Jr.

Others Present: Kelly M. Zimmerman, Superintendent, Susan Temple, District Clerk, Bruce McKeegan, General Counsel, Luke Potrzeba, Technology Coordinator, Julie Mable, Elementary Principal, William Petrilli, CSE Chairperson, Gregg Verspoor, Transportation Supervisor, Christine Miller, Food Service Supervisor, David Vaughn, and David Gilmore, LeChase Construction Company.

Opening of Meeting:
A. Call to Order:
Superintendent Kelly M. Zimmerman, opened the Annual Organizational Meeting with the Pledge of Allegiance at 6:05 p.m.

Election of Board Officers:
A. President of the Board of Education:
Superintendent Kelly M. Zimmerman, called for nominations and election for President of the Board of Education for 2020-2021. Lucy Kelly nominated Elizabeth Huneke for President. Tammy Neumann seconded the motion. There were no further nominations for President and Elizabeth Huneke was elected President of the Board of Education effective July 13, 2020, through the organizational meeting in July 2021.

B. Vice President of the Board of Education:
Superintendent Kelly M. Zimmerman called for nominations for Vice President of the Board of Education for 2020-2021. Seth Haight nominated Tammy Neumann for Vice President, Elizabeth Huneke seconded the motion. There were no further nominations for Vice President, and Tammy Neumann was elected Vice President of the Board of Education effective July 13, 2020, through the organizational meeting in July 2021.

Administer Oath of Allegiance:
A. Administer Oath of Allegiance:
Susan Temple, District Clerk administered the Oath of Allegiance to the newly elected President and Vice President of the Board of Education, and new BOE members, Kimberly Shephard and James Tucker Jr.

Appointment of Officers:
A. Clerk of the Board of Education:
On a motion made by Tammy Neumann, seconded by Sean Leddy, the Board appointed Susan J. Temple as Clerk of the Board of Education effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

B. District Treasurer:
On a motion made by Lucy Kelly, seconded by Seth Haight, the Board appointed Nancy Hein as Treasurer for the fiscal year 2020-2021 through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

C. Deputy Treasurer:
On a motion made by Tammy Neumann, seconded by Lucy Kelly, the Board appointed Kelly M. Zimmerman as Deputy Treasurer for the fiscal year 2020-2021, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

D. Tax Collector:
On a motion made by Sean Leddy, seconded by Tammy Neumann, the Board appointed Elizabeth Marino, Tax Collector for the fiscal year 2020-2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

E. Internal Claims Auditor:
On a motion made by Seth Haight, seconded by Sean Leddy, the Board appointed William Mokay as the District's Internal Claims Auditor with a salary of $250.00 per month plus mileage through the annual organizational meeting in July 2021. Lucy Kelly abstained from the vote due to her relationship. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 6-0.

Administer Oath of Allegiance:
A. Administer Oath of Allegiance:
Bruce McKeegan, General Counsel administered the Oath of Allegiance to the Susan Temple, Clerk of the Board of Education. The District Clerk was directed to administer the Oath of Allegiance to the remaining officers.

6. Other District Appointments:
A. School Physician / Dental Hygienist:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board voted to continue to use the DASH program (contracted through M.I. Bassett Hospital) to provide services as a school-based program including the service of a school physcian and dental hygienist, effective June 14, 2020, through the annual organizational meeting in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

B. School Attorney's:
On a motion made by Lucy Kelly, seconded by Seth Haight, the Board appointed Bruce McKeegan of McKeegan & McKeegan Attorneys as General Counsel for the 2020-2021 fiscal year and, Hogan, Sarzynski, Lynch, Surowka, DeWind and Gregory, LLP was appointed Special Counsel for the 2020-2021 fiscal year through the annual organizational meeting of the Board in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

C. Student Activity Account Officers:
On a motion made by Tammy Neumann, seconded by Lucy Kelly, the Board appointed the following people to serve as Student Activity Account Officers for the 2020-2021 fiscal year through the annual organizational meeting of the Board of Education in July 2021: Robin Robbins, Chief Faculty Counselor, Jennifer Amundsen, Accounts Payable Clerk, Treasurer, Carey Shultz, Business Administrator, Auditor. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

D. Attendance Officer:
On a motin made by Seth Haight, seconded by Tammy Neumann, the Board appointed June Barriger as Attendance Officer effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

E. Independent Auditor:
On a motion made by Kimberly Shephard, seconded by Tammy Neumann, the Board appointed Cwyner & Company, CPAs, PLLC, to conduct the independent audit of the Delaware Academy Central School District at Delhi's 2019-2020 fiscal records, including a separate audit of the A.L. Kellogg Educational Funds. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

F. Records Access Officer:
On a motion made by Lucy Kelly, seconded by Sean Leddy, the Board appointed Susan J. Temple, District Clerk as the District's Records Retention and Disposition Officer, (Freedom of Information Law), effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

G. Asbestos (LEA) Designee:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board appointed William Bartlett, Building and Grounds Supervisor as the Asbestos (LEA) Designee effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

H. Purchasing Agent / Assistant Purchasing Agent / Payroll Certification:
On a motion made by Seth Haight, seconded by Lucy Kelly, the Board appointed Carey Shultz, Business Administrator, as Purchasing Agent; and it was further resolved, that he shall be responsible for certifying payrolls; and it was further resolved, that Kelly M. Zimmerman, Superintendent, is appointed Assistant Purchasing Agent during the 2020-2021 fiscal year, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

I. Authorization Resolution:
On a motion made by Tammy Neumann, seconded by Sean Leddy, the Board approved the following resolution: RESOLVED, that the agents listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below: Nancy C. Hein, Treasurer, Kelly M. Zimmerman, Deputy Treasurer, Carey W. Shultz, Business Administrator 1) Open any deposit or share account(s) in the name of the school district; 2) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the financial institution. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

J. Equal Rights Officer (Title IX):
On a motion made by Seth Haight, seconded by Tammy Neumann, the Board appointed Carey Shultz, Business Administrator, as Equal Rights Officer (Title IX) for the fiscal year 2020-2021, effective July 14, 2020, through the annual organizational meeting in July 2021; and Julie Mable, Elementary Principal was appointed as Alternate Equal Rights Officer effective July 14, 2020, through the annual organizational meeting of in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

K. Chapter 504 Officer and Assistant:
On a motion made by Lucy Kelly, seconded by Seth Haight, the Board appointed William Petrilli, CSE Chairperson as Chapter 504 Officer for both the Elementary building and the MS/HS building; AND, it was further resolved, that Leslie McKeegan, Speech-Language Pathologist be appointed as Assistant 504 Officer for both buildings for the school year 2020-2021, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

L. Committee on Special Education (CSE) and Committee on Pre-School Education Chair and CSE Assistant Chairs:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board of Education appointed William Petrilli, CSE Chairperson, to serve as Committee on Special Education (CSE) Coordinator; it was further resolved, that William Petrilli, Pre-School Education (CPSE) Chair, Norman Erickson, School Psychologist, and Leslie McKeegan, Speech-Language Pathologist are appointed assistant CSE/CPSE Chairs for the school year 2020-2021, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

M. Sub-Committee of the CSE:

On a motion made by Seth Haight, seconded by Tammy Neumann, the Board appointed William Petrilli, CSE Chairperson as Chair of the Sub-Committee of the Committee on Special Education and the Committee will include: one regular education teacher, one special education teacher or related service provider, and one guidance counselor. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

N. CASEBP Health Insurance Plan Voting Members:
On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board appointed Kelly M. Zimmerman, Superintendent as the designated voting member for the Catskill Area Schools Employee Benefit Plan (CASEBP) school district representative; and it was further resolved, that Carey Shultz, Business Administrator was appointed as the designated alternate voting member, effective July 14, 2020, through the annual organizational meeting of the Board in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

O. Right to Know Officer:
On a motion made by Seth Haight, seconded by Tammy Neumann, the Board appointed Bill Bartlett, Supervisor of Buildings and Grounds as the Right to Know Officer for Delaware Academy Central School District at Delhi, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

P. Substitute Registrar Officer:
On a motion made by Tammy Neumann, seconded by Sean Leddy, the Board appointed Elizabeth Marino as Substitute Registrar Officer, effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

Q. Safety Coordinator:
On a motion made by Kimberly Shephard, seconded by Sean Leddy, the Board appointed Carey Shultz, Business Administrator as the Safety Coordinator for Delaware Academy Central School District at Delhi, effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

R. Occupational Education Advisory Council:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board appointed the Delaware-Chenango-Madison-Otsego BOCES Regional Occupational Education Advisory Council to be the designated Local Advisory Council for Occupational Education as required by Education Law, Section 4601 effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

S. CTE Advisory Council:
On a motion made by Seth Haight, seconded by Tammy Neumann, the Board appointed the Delaware-Chenango-Madison-Otsego (DCMO) BOCES to act as the Career and Technical Education Advisory Council for Delaware Academy Central School District at Delhi as per Education Law, Section 4601 effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

T. Board of Education Committee Assignments 2019-2020:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the President of the Board of Education designated committee assignments for the fiscal year 2020-2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

U. CSE Parent Surrogate:
On a motion made by Lucy Kelly, seconded by Tammy Neumann, the Board of Education approved Julie Secord as the parent surrogate of the CSE Committee, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

V. Committee of Special Education (CSE):
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board approved the CSE Committee to be made up as follows: William Petrilli, CSE Chairperson, Norman Erickson, School Psychologist, Julie Secord, Parent Surrogate member, one regular education teacher, one special education teacher or related service provider, and one guidance counselor. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

W. Dignity for All Schools Act Designee:
On a motion made by Tammy Neumann, seconded by Sean Leddy, the Board approved Matt Albright, Elementary Guidance Counselor, Alexander Chase, Middle School Guidance Counselor, Anne Gregory, High School Counselor, and Michelle Cleveland, High School Guidance Counselor, for Dignity for All Schools Act Designee's for the 2020-2021 school year through the annual organizational meeting of the Board of Education in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

Integrated Pest Management (IPM) Coordinator:
On a motion made by Seth Haight, seconded by Lucy Kelly the Board appointed Bill Bartlett, Supervisor of Buildings and Grounds to serve as Integrated Pest Management Coordinator for the fiscal year 2020-2021 through the annual organizational meeting of the Board of Education in July 2021.
There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

Y. Appoint Chief Emergency Officer:
On a motion made by Kimberly Shephard, seconded by Tammy Neumann, the Board appointed Robin Robbins as the Chief Emergency Officer through the annual organizational meeting in July 2021. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

Z. Authorize Board President to Appoint Impartial Hearing Officer:
On a motion made by Sean Leddy, seconded by Seth Haight, the Board approved the following resolution: WHEREAS, it is a requirement of the New York State Education Department Commissioner's Regulations, that a school district appoint an Impartial Hearing Officer within hours of a request for a superintendent hearing, by either holding a special board of education meeting, or authorizing an officer to appoint an Impartial Hearing Officer; THEREFORE BE IT RESOLVED, that the Board of Education designates the President of the Board of Education the authority to appoint an Impartial Hearing Officer as needed. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

AA. Authorize Alternate Board Officer to Appoint Impartial Hearing Officer:
On a motion made by Lucy Kelly, seconded by Sean Leddy, the Board approved the following resolution: WHEREAS, it is a requirement of the New York State Education Department Commissioner's Regulations, that a school district appoint an Impartial Hearing Officer within hours of a request for a superintendent hearing by, either holding a special board of education meeting, or authorizing an officer to appoint an Impartial Hearing Officer; THEREFORE BE IT RESOLVED, that the Board of Education designates the Vice President of the Board of Education the alternate authority to appoint an Impartial Hearing Officer if the President is unavailable, as needed. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

BB. Provisional Appointments:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board approved the following resolution: WHEREAS, the Board of Education of the Delaware Academy Central School District at Delhi ("the Board") has the legal authority to contract with and employ teachers, administrators, and other necessary staff; and WHEREAS, the Board recognizes, from time to time, it may be prudent to appoint a teacher, administrator or other staff member provisionally before it has an opportunity to meet and make a decision on the proposed employee; and, therefore, BE IT RESOLVED, the Board hereby authorizes the Superintendent of Schools to provisionally appoint well-qualified teachers, administrators and staff until it has the opportunity to meet and make a decision on a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days. The Board's failure to act within thirty (30) days will make the provisional appointment "null and void." There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

7. Designations:
A. Designation of Bank Depository for District Funds:
On a motion made by Seth Haight, seconded by Sean Leddy, the Board designated the following Banks and/or Trustee Companies as the official Depositories for the funds shown during the school year 2020-2021: Delaware National Bank of Delhi, Community Bank NA, Delhi Branch, Smith Barney, JP Morgan Chase and New York Liquid Asset Fund (NYLAF). There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

B. Designation of Bank Depository for Student Activity Funds:
On a motion made by Lucy Kelly, seconded by Kimberly Shephard, the Board designated the Community Bank NA, Delhi branch, as the depository for student activity funds; And FURTHER RESOLVED, that all persons responsible for such funds be directed to deposit such funds in said bank; And, FURTHER RESOLVED, that withdrawals of such funds be by check with authorization, signed by the Chief Faculty Counselor and the Treasurer, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. Tammy Neumann abstained as an employee of one of the banks. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

C. Establish Regular Board of Education Meetings for 2020-2021:
On a motion made by Tammy Neumann, seconded by Seth Haight, the Board established the regular meetings of the Board of Education as submitted for the 2020-2021 fiscal year, commencing at 5:00 p.m. in the High School Media Library; and further resolved, that the Board of Education Retreat for the purpose of team building will be held in August in the High School Media Library; and further resolved, that meetings of the Board of Education for the purpose of developing and adopting a budget will be held in March and April; and further resolved, that the Board of Education Regular meeting held in April will coincide with the DCMO BOCES Annual Meeting for purposes of voting on the DCMO BOCES Administrative Budget Vote and Board of Education Elections; and further resolved, that the Annual Budget Hearing will be held on Monday, May 10, 2021, in the High School Auditorium; and further resolved, that the Annual Meeting, Budget Vote and Board of Education Elections will be held on Tuesday, May 18, 2021, in accordance with the Commissioner's Regulations. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

D. Official Newspapers:
Pn a motion made by Tammy Neumann, seconded by Sean Leddy, the Board of Education designated the Daily Star in Oneonta, New York, and The Reporter in Walton, New York as the official newspapers of this district, commencing on July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

8. Authorizations
A. Conferences, Conventions, Workshop Attendance:
On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board approved the following resolution: BE IT RESOLVED, that the Board of Education encourages employees to attend conferences, conventions, and workshops as is necessary to provide ongoing excellent educational services to the students, and the Board will support attendance as the budget allows and approved by the Superintendent. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

B. Establish Mileage Reimbursement Rate:
On a motion made by Tammy Neumann, seconded by Kim Shephard, the Board of Education established mileage reimbursement for 2020-2021 when appropriate staff use their own vehicles on official business to be set at the current rate set by the IRS. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

C. Petty Cash Funds:
On a motion made by Tammy Neumann, seconded by Seth Haight, the Board authorized the following petty cash amounts of $100.00 each to be established for Student Activities, Athletics, and the Cafeteria, effective July 14, 2020, through the annual organizational meeting in July 2021. Each individual activity club and supervisor of each department will be responsible for their petty cash fund. There were no questions, comments, or discussions, and the motion carried with a vote of 7-0.

D. Payments / Signatures by Treasurer:
On a motion made by Seth Haight, seconded by Tammy Neumann, the Board of Education authorized Nancy Hein, Treasurer of Delaware Academy Central School District at Delhi to approve payment and issue checks as they become due for payroll, debt service, postage, trust and agency payments, health and dental insurance, and the retirement systems, effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

E. Budget Transfers:
On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board of Education authorized Carey Shultz, Business Administrator to recommend budget transfers to the Chief School Officer and Board of Education for approval, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

F. Apply for Grants in Aid (State and Federal):
On a motion made by Lucy Kelly, seconded by Sean Leddy, the Board of Education directs and supports the Superintendent to apply for Grants in Aid that may be available to the District for the fiscal year 2020-2021 through the annual organizational meeting of the Board of Education in July 2021.

G. Performance Bond:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board of Education approved the Head of the Class Uniflex Endorsement-Excess Employee Dishonesty Coverage with additional indemnity on the Treasurer in the amount of $1,000,000.00 and on the Tax Collector in the amount of $1,000,000.00 over the blanket bond limit of $1,100,000.00 for the fiscal year 2020-2021 through the annual organizational meeting of the Board of Education in July 2021.There were no questions comments or discussion, and the motion carried with a vote of 7-0.

H. Tax Exemption Certificate Authorization:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board of Education authorized Kelly M. Zimmerman, Chief School Administrator, Carey Shultz, Business Administrator, and Nancy Hein, Treasurer, to sign tax exemption certificates, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

I. Investments:
On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education authorized Carey Shultz, Business Administrator, and Nancy Hein, Treasurer to invest surplus funds as the need arises, keeping in mind the interests of the school district and the General Municipal Laws of New York State, effective July 14, 2020, through the annual organizational meeting of the Board of Education in July 2021. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

J. Group Bids:
On a motion made by Tammy Neumann, seconded by Seth Haight, the Board of Education authorizes Delaware Academy Central School District at Delhi to join in any of the group bids offered through DCMO BOCES effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

K. Board and District Memberships in Professional Organizations:
On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board approved the following Board and District Memberships in Professional Organizations: New York State School Board Association (NYSSBA), Rural School Association, New York State Association of School Business Officials (NYSASBO)
New York State Council of School Superintendents (NYSCOSS). There were no questions comments or discussion, and the motion carried with a vote of 7-0.

L. A.L. Kellogg Scholarship Award Percentage:
On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board approved the following resolution regarding the A.L. Kellogg Scholarship monies: WHEREAS the ALK Scholarship Committee has $103,725.83 in available funds to distribute to eligible graduates from Delaware Academy Central School District at Delhi as of June 30, 2020; and WHEREAS the ALK Scholarship Committee recommends 75% of the available funds be distributed to applicants of year's one and two, and 25% of the available funds be distributed to applicants of year's three and four. Guidelines for financial aid from the A.L. Kellogg Educational Fund are: Students who graduate from Delaware Academy Central School at Delhi and have successfully completed at least two consecutive semesters of college will receive a scholarship. The guidelines for establishing maximum awards are described as follows: Years one and two: High School Performance Award Amount Academic Promise $500.00 High School Average 85.0 – 89.99%, $900.00 High School Average 90.0 – 100%, $1,400.00 An additional maximum amount of $600.00 will be added to the above amount for students who received a New York State Regents Diploma with Honors. Year three: Maximum award amounts for year three are established at half of the maximum amount awarded in year two. Year four or conferral of degree: The maximum award is $1400.00. The actual awards are based on the above maximum award multiplied by the percentage of a maximum award recommended by the ALK Committee and approved by the Board of Education. The final percentage depends on the number of applicants in each category. Example of how award payment is established: A student applying for an award has a 90.0 high school average and received a New York State Regents Diploma with Honors, his/her maximum possible award would be $2,000.00 ($1,400.00 + $600.00). If the committee recommends the percentage to be 50%,

and the Board approves this percentage, the total awarded to the applicant would equal $1,000.00. Awards to applicants for year's one, two and three, are mailed to recipients on or about August 15. Conferral of degree awards will be mailed on or around August 30 provided that all verification has been received. The decision of the A.L. Kellogg Scholarship Committee is final.
There were no questions comments or discussion, and the motion carried with a vote of 7-0.

Other Items:
A. Adopt Policy Manual with Changes:
On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board approved the following resolution to re-adopt the Policy Manual: WHEREAS, the Policy Committee has reviewed the Policy Manual in its entirety during the 2019-2020 school year, and WHEREAS, the Policy Committee submitted recommended changes to several policies to the full Board of Education for review; and WHEREAS, the full Board of Education has reviewed the recommended changes to policies; NOW BE IT RESOLVED, that the Board of Education re-adopts all Policies with changes as recommended by the Policy Committee effective July 14, 2020, through the annual organizational meeting in July 2021. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

B. Approve Academic Calendar 2020-2021:
On a motion made by Lucy Kelly, seconded by Tammy Neumann, the Board of Education approved the 2020-2021 Academic Calendar as submitted. There were no questions comments or discussion, and the motion carried with a vote of 7-0.

Close the Meeting:
President, Elizabeth Huneke announced the Annual Organizational Meeting complete, and the Board moved to the Regular Meeting agenda items.

Regular Board of Education Meeting

Presentations:
A. Capital Project Update, LeChase Construction:
Mr. David Gilmore, and Mr. David Vaughn, Project Managers from LeChase Construction gave a brief update and review on the approved construction project that was to begin this year. The construction project was placed on hold due to the COVID-19 pandemic. Mr. Vaughn informed the Board that they plan to go out to rebid sometime in early October. They will include the asbestos abatement bid at that time. A six to eight week review time is anticipated for the bidding process.

Seth Haight asked if the district will bid the asbestos abatement together or separate. Mr. Vaughn replied the asbestos abatement will be bid as part of the project and it will be included in the general trades package.

Seth Haight asked if we have heard anything from CWC. Carey Shultz replied we may hear something in September, but he has not heard any chatter. He hasn't received any new information in 45-60 days.

Seth Haight asked if we need to prepare the plans without CWC money. Mr. Gilmore replied it will be an alternate plan. Mrs. Zimmerman stated we will prioritize pieces as there is no indicatin of when money will become available from the CWC. Mr. Shultz informed the Board that we can start the project using our money with the knowledge that we may not receive aid or funding.

The Board thanked Mr. Gilmore and Mr. Vaughn for their update.

Public Comments:
A. Public may address the Board:
Susan Temple, District Clerk was asked to read the following letter submitted by Lauren Glicken O'Leary:
Dear Board, I appreciate the tough decisions you have to make as we move forward into the 2020-2021 School Year. Thank you for giving me the opportunity to add my thoughts to the public record. Below I am going to address two concerns, first being remote learning for those unable to attend school. The second is concerns over a lack of diversity in our current curriculum at Delaware Academy. I wanted to be clear that as parents of three daughters (twins in second grade and a sixth grader) we will not be sending our kids to in-class school. Simply put, we just do not feel it is safe. I am very high risk and doctors have told me I will not survive this virus if I contract it. I do not want my children to be burdened with this responsibility and fearful that they will bring the virus home to me by going to school. We are hoping the school will find a way to teach both in class and online. Our recommendation is that one teacher per grade be given the responsibility of online teaching. This teacher should be proficient and passionate about technology. The benefit of this of course is that the parents who simply do not have the luxury of homeschooling, will send their kids to school with less children, which results in less exposure and less risk for students and faculty alike. Additionally, I am the founding member of W.I.D.E. Delaware County Women for Inclusion, Diversity and Equality. While we are completely rethinking how we teach our children, we hope the current BLM movement will be taken into consideration. We are concerned by the lack of diversity in our education. We hope you will take this moment to audit curriculum and reading lists. This means requiring all teachers from Kindergarten to 12th grade to add diverse literature and diverse voices including but not limited to African American, Asian, Latin, LGBQT, Jewish, Muslim and Female authors to their syllabi. We would love the faculty to brainstorm and come up with a cohesive, 360 approach to Black History Month and the state mandated requirement to teach our children about the Holocaust. Some of these children will never leave Delaware County, which means they might not ever be exposed to the wider and diverse variety of different perspectives, stories, history and personal experiences that make up our country. This is how we learn about the world around us in an isolated community, through education and diverse literature. It has come to our attention that swastikas are being etched into classroom tables, kids are saying the N word to black children, making fun of their hair and other unfortunate events. This cannot be swept under the table. This is serious with long-lasting implications. Diversity should be celebrated, not brushed over. We want every child to feel proud and comfortable to attend school at Delaware Academy. Thank you for your time, and I am happy to participate in any subcommittees. All 55 women of W.I.D.E are eager to help as well and look forward to hearing your feedback. We realize you

have a challenging year ahead of you, but diversity is something we feel needs to be addressed by every teacher, in every subject at every grade level. We wish you all good luck and good health. Thank you.

The Board thanked Ms. Glicken O'Leary for her letter.

Routine Matters:

A. Approve Minutes, Superintendent Finalist Interview, May 27, 2020:
On a motion made by Tammy Neumann, seconded by Lucy Kelly, the Board of Education approved the Minutes of the Superintendent Finalist Interview Meeting held on May 27, 2020, as submitted. There were no questions, comments, or discussion. James Tucker abstained from the vote and the motion carried unanimously with a vote of 6-0.

B. Approve Minutes, Superintendent Finalist Interview, May 28, 2020:
On a motion made by Tammy Neumann, seconded by Lucy Kelly, the Board of Education approved the Minutes of the Superintendent Finalist Interview Meeting held on May 28, 2020, as submitted. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

C. Approve Minutes, Budget Hearing, June 1, 2020:
On a motion made by Tammy Neumann, seconded by Lucy Kelly, the Board of Education approved the Minutes of the Budget Hearing held on June 1, 2020, as submitted. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

D. Approve Minutes, Regular Meeting, June 15, 2020:
On a motion made by Tammy Neumann, seconded by Lucy Kelly, the Board of Education approved the Minutes of the Regular Meeting held on June 15, 2020, as submitted. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

E. Personnel Recommendations:
On a motion made by Kimberly Shephard, seconded by Sean Leddy, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

RESIGNATIONS			
Name	**Position**	**Reason**	**Effective**
Neumann, Shawn	Driver Education Teacher	To take another position within the district	September 7, 2020

Tammy Neumann abstained due to relationship. There were no questions, comments, or discussion, and the motion carried with a vote of 6-0.

On a motion made by Tammy Neumann, seconded by Kimberly Shephard, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

RETIREMENTS		
Name	**Position**	**Effective**
Young, Allen	Maintenance Mechanic II	August 31, 2020

UNCLASSIFIED APPOINTMENTS – 4 Year Probationary Appointments						
Name	**Position/Dept.**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Layman, Ryan	M/H School	Science Teacher, Grades 7 and 8	September 8, 2020 – September 8, 2024	Science	Earth Science, Initial, Effective: 7/7/2020 – 1/31/2025	$45,000.00 per the DAFA Agreement

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012[3] of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.
Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

UNCLASSIFIED APPOINTMENTS – 4 Year Probationary Appointments

Name	Position/Dept.	Appointment	Effective	Tenure Area	Certification	Salary
Neumann, Shawn	Elementary	Physical Education Teacher	September 8, 2020 – September 8, 2024	Physical Education	Physical Education, Initial, Effective: 3/25/2017-8/31/2022	$47,244.88 per the DAFA Agreement

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012[3] of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.
Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

Tammy Neumann abstained due to relationship. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 6-0.

On a motion made by Kimberly Shephard, seconded by Tammy Neumann, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

UNCLASSIFIED APPOINTMENTS – 3 Year Probationary Appointments							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
No unclassified appointments – 3 year probationary appointments for July 2020.							

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012[3] of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.
Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Bolles, Roger	Transportation	Bus Driver Trainee	July 1, 2020	$0.00
Haight, Owen	Temporary/Buildings & Grounds	Student Helper/Substitute Custodian	July 1, 2020 through June 30, 2021	$11.80 per hour

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

Seth Haight abstained from the vote due to relationship. There were no questions, comments, or discussion, and the motion carried with a vote of 6-0.

On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Mueller, Camille A.	Temporary/Buildings & Grounds	Student Helper/Substitute Custodian	July 1, 2020 through June 30, 2021	$11.80 per hour
Young, Allen K.	Transportation	Bus Driver	July 1, 2020	$18,509 - $19,817 based on miles driven on assigned bus route as per CSEA Agreement

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

OTHER, APPROVAL OF WORKING CONDITIONS, CONFIDENTIAL EMPLOYEES	
Be it resolved, per the recommendation of the Interim Deputy Superintendent, that the Board of Education approves Working Conditions for the following confidential employees as revised.	
Hein, Nancy	Treasurer
Temple, Susan	Secretary to the Superintendent/District Clerk

ATHLETIC APPOINTMENTS					
Name	**Position**	**Season**	**DASA Step**	**Years of Service**	**Stipend**

EXTRACURRICULAR APPOINTMENTS				
Name	**Position**	**Years of Service**	**DASA Step**	**Stipend**
No extracurricular appointments for July 2020.				

CHANGE IN POSITION					
Employee	**Title**	**Dept.**	**Current Status**	**New Status**	**Effective**
No change in position for July 2020..					

CHANGE IN CIVIL SERVICE STATUS				
Name	**Dept.**	**Position**	**Appointment**	**Effective**
No change in civil service status for July 2020.				

LEAVE OF ABSENCES			
Name	**Position**	**Reason**	**Effective**
No leave of absences for July 2020..			

There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

Financial Reports:
On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education accepted the May 2020 Treasurer's Report as submitted. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

CSE Recommendations:
No CSE recommendations for July 2020.

Reports:
A. Principal's Monthly Reports;
B. Departmental Reports;
C. Superintendent Monthly Report.

Policy Review / Adoption:
No Policy Review for July, 2020.

Old Business:
No old business for July 2020.

New Business:
A. Ratification of Agreement, DELAWARE ACADEMY FACULTY ASSOCIATION (DAFA):
On a motion made by Tammy Neumann, seconded by Lucy Kelly, the Board of Education approved the following resolution for a successor agreement: WHEREAS, the negotiating teams for the Delaware Academy Central School District at Delhi and the Delaware Academy Faculty Association (DAFA) executed an Agreement dated July 1, 2020, calling for the creation of a successor Collectively Negotiated Agreement to the one that expired on June 30, 2020; and THEREFORE, BE IT RESOLVED that the Board hereby ratifies the Agreement between The Delaware Academy Superintendent and the Delaware Academy Faculty Association dated July 1, 2020, covering the period from July 1, 2020 - June 30, 2024, and authorizes funding of those monies necessary to implement the provisions of the 2020-2024 Collectively Negotiated Agreement. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0

B. Certification of Budget Vote Results 2020:
On a motion made by Kimberly Shephard, seconded by Sean Leddy, the Board approved the following: Certification of Results of 2020-2021 Budget & Election Vote Propositions: Budget, 845 yes votes, 399 no votes, Proposition #1 - Bus Lease, 888 yes votes, 356 no votes, Proposition #2 - Asbestos Abatement, 886 yes votes, 356 no votes. There were two seats up for three-year terms each, with the results as follows: Kenneth Aikens, 546 votes, Jonah Shaw, 549 votes, Kimberly Shephard, 690 votes, and James R. Tucker Jr., 600 votes. Write-in votes were received for the following with one vote each: Trish Verlaan, Robb Munro, Mary Pelletier, Erin Haight, and Jonathan LaFever; BE IT RESOLVED, in accordance with Section 2502 of the Education Law, that candidates, Kimberly Shephard and James R. Tucker Jr. are hereby elected to three-year terms, commencing on July 1, 2020 (expiring June 30, 2023) as declared by the Board of Education. WHEREAS, the Board of Education has examined and tabulated such statements and determined the number of votes cast for the 2020-2021 School District Budget; IT IS HEREBY DECLARED, that the 2020-2021 School District Budget passed with 845 votes in favor and 399 votes against.

President, Elizabeth Huneke congratulated Kimberly Shephard and James Tucker Jr. on becoming the newest Board members, and welcomed them to their new positions. There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

C. Request to Transfer Funds:
On a motion made by Seth Haight, seconded by Tammy Neumann, the Board of Education approved a request from the Business Administrator to transfer funds from the general fund for the following: TRS Reserve, $130,000.00 Workers Compensation, $100,000.00 Unemployment Reserve, $100,000.00 Retirement Contribution Reserve, $400,000.00 Employee Benefit Reserve, $400,000.00 Debt Service Reserve, $1,000,000.00. A brief discussion was held. There were no further questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

D. Approve AAC Consultation and Therapy Service Contract:
On a motin made by Tammy Neumann, seconded by Seth Haight, the Board of Education approved an Agreement, dated June 22, 2020, between Tina Casewell, MS. CCC-SLP Speech Language Pathologist and Delaware Academy Central School District at Delhi to perform Augmentative and Alternative Communication (AAC) consultation services for the 2020-2021 school year, and a rate of $100.00 per hour. A brief discussion was held. There were no further questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

E. Motion to Continue an Authorizing Certain Actions During the Declared State of Emergency Concerning the COVID-19 Pandemic:
On a motion made by Kimberly Shephard, seconded by Tammy Neumann, the Board of Education approved the following resolution: Whereas on March 16, 2020, the Board of Education adopted a Resolution authorizing certain actions and procedures to apply during the period of emergency school closure ordered by the Governor due to the COVID-19 public health crisis; and Whereas all New York State school districts remain closed under the Governor's prior COVID-19 emergency orders and will remain closed until further order of the Governor. Now Therefore the Board of Education upon the recommendation of the Superintendent hereby extends and continues all provisions (paragraphs 1 through 7, inclusive) of its resolution of March 16, 2020 (copy attached) to apply during the time that the School District remains closed under the Governor's orders due to the COVID-19 public health crisis and until such time as the Governor rescinds the school closure and authorizes the School District to reopen. Any expiration dates in the March 16, 2020 resolution shall be considered extended as the sense of this resolution requires. A roll call vote was taken with the following results:
Elizabeth Huneke voting yes,
Tammy Neumann voting yes,
Seth Haight voting yes,
Lucy Kelly voting yes,
Sean Leddy voting yes,
Kimberly Shephard voting yes,
James Tucker Jr. voting yes.

There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

F. Resolution to Award Bus Lease:
On a motion made by Seth Haight, seconded by Tammy Neumann, the Board of Education approved the following resolution: WHEREAS the voters of the District, at a duly authorized meeting held on June 9, 2020, approved the lease of eight (8) 2021 model 66 passenger Thomas Saf-T Liner C2 school buses, pursuant to Chapter 472 of the Session Laws of 1998, at an amount not to exceed the estimated maximum cost of $953,750 and for a term not to exceed five (5) years, eight (8) 2021 66 passenger Thomas Saf-T Liner C2 school buses plus one (1) 2021 model 62 passenger wheelchair station Thomas Saf-T Liner C2 school bus; therefore on the recommendation of the Superintendent of Schools, it is hereby RESOLVED, that the approved short-term lease for said motor vehicles be and is hereby awarded to Ontario Investments, Inc. for a period of five (5) years from the date of the said agreement at a cost of five (5) equal payments per bus of $19,500.49 for eight (8) 2021 66 passenger Thomas Saf-T Liner C2 school buses and five (5) equal payments of $21,131.77 for one (1) 2021 model 62 passenger wheelchair station Thomas Saf-T Liner C2 school bus; therefore on the recommendation of the Superintendent of Schools, it is hereby recommended the bid be awarded to Ontario Investments, Inc., for a period of five (5) years from the date of the said agreement with a total cost of $885,679.00.
A roll call vote was taken with the following results:
Elizabeth Huneke voting yes,
Tammy Neumann voting yes,
Seth Haight voting yes,
Lucy Kelly voting yes,
Sean Leddy voting yes,
Kimberly Shephard voting yes,
James Tucker Jr. voting yes.

There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

G. Reject Bid for Bus Lease:
On a motion made by Seth Haight, seconded by Tammy Neumann, the Board of Education approved the following resolution: WHEREAS, the Board of Education, pursuant to chapter 472 of the 1998 session laws of New York, advertised for sealed bids for a bus lease of eight (8) 66 passenger buses and one (1) 66 passenger wheelchair bus; and WHEREAS, all bids have been reviewed by the Business Administrator; THEREFORE, upon recommendation of the Business Administrator, in the best interests of the District, the Board of Education hereby determines to reject all bids submitted by the following company: Santander Bank N.A. with a bid amount of $894,985.00.
A roll call vote was taken with the following results:
Elizabeth Huneke voting yes,
Tammy Neumann voting yes,
Seth Haight voting yes,
Lucy Kelly voting yes,
Sean Leddy voting yes,
Kimberly Shephard voting yes,
James Tucker Jr. voting yes.

There were no questions, comments, or discussion, and the motion carried unanimously with a vote of 7-0.

Public Comments:
A. Public May Address the Board:
There were no public comments.

Other Discussion:
A. Board Comments:

Lucy Kelly thanked the administrative heads for keeping in mind the safety of our staff and students in planning for reopening. Mrs. Kelly thanked Mr. Aikens for his service to the Board of Education, and welcomed the new trustees. She thanked Mrs. Zimmerman for the plants she gave the members tonight and commented that she likes the sentiment behind what was written on the note that accompanied the plant.

Tammy Neumann welcomed the new Board members and Mrs. Zimmerman. She commented it has only been 10 working days, but she seems to be settling in nicely. Mrs. Neumann thanked everybody for all the work that has been done so far as it is a group effort. She said the team work is tireless as things come up unanticipated, so thank you for all you do.

Kimberly Shephard thanked everyone for the warm welcome. She is looking forward to serving the district.

Sean Leddy welcomed the Board members and thanked them for their service. Mr. Leddy congratulated the graduating seniors as he wasn't able to do so in person. He wished them the best.

James Tucker Jr. thanked everyone for welcoming him and letting him be a part of all of this. He does have some questions; for example, do we discuss what the public is saying?

Mrs. Zimmerman responded that we hold the Board meetings in public. The public thinks we should hold dialog when there is no response. First, this is the first time the Board of Education is hearing any of the public comments, and they need time to digest the information and comment if necessary. Anything in public that is brought up that is confidential or pertains to HIPPA Laws, etc., we need to consider.

Mr. McKeegan elaborated on Mrs. Zimmerman's comments stating the Board ultimately decides to engage, reply, or add to the agenda.

Close the Meeting:
A. Upcoming Board of Education Meeting Dates:
The next scheduled Regular Board of Education meeting is August 24, 2020. It is anticipated that the Board of Education will act upon a resolution to convene an executive session and will plan to return to open session at 6:00 p.m.

The deadline for items to be placed on the Board agenda is the Tuesday prior to each Board of Education meeting. If you have any qusetions, please contact the District Clerk.

B. Enter Executive Session:
On a motion made by Tammy Neumann, seconded by Sean Leddy, the Board of Education entered executive session for the purpose of reviewing an employee evaluation, and to discuss a concern regarding a particular person, with no action to be taken. The Board entered executive session at 7:56 p.m.

C. Leave Executive Session:
On a motion made by Lucy Kelly, seconded by Seth Haight, the Board left executive session at 9:07 p.m.

D. Adjournment:
On a motion made by Tammy Neumann, seconded by Sean Leddy, the Board of Education adjourned the Regular Meeting at 9:08 p.m.

Respectfully submitted,

Susan J. Temple

District Clerk

BOE Approved: 8/24/20