

MINUTES
KELSO SCHOOL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
1/24/22

The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 6:00 p.m. at Kelso School District as well as on a Zoom online/phone platform.

Board Members:	Leah Moore (Zoom) Karen Grafton (In Person) Jeane Conrad - President (In Person) Mike Haas - Vice President (Absent - Excused) Ron Huntington (Zoom)
Cabinet Members:	Scott Westlund – Chief Financial Officer (Zoom) Holly Budge – Director of Human Resources (Absent) Don Iverson – Director of Student Services (Zoom) Heather Ogden – Director of Special Programs (Zoom) Kim Yore – Director of Teaching & Learning (Absent)
Superintendent:	Mary Beth Tack (In Person)
Asst. Secretary:	Molly Guler (In Person)

OTHERS PRESENT – This meeting was held remotely as well as in person. Not all of the names of people in attendance were available if online, or partial names were listed. The names of people in attendance are listed as they were shown and included: Freya Townsend - 5th grade, Sandy DeBruler, Julia, Amy Anderson, Andrew Twyman, Phillip Anderson, Jamaica Hadaller's iPhone, Larry Crosby, William Younger, Danielle Lund, Chayce, Cindy Sherrell, gfddrjjdtyythgf, iPhone, Lauren Morin, Angie Blum, Matt, Tiffany Pavey

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS -

- A. Carrolls Student Recognition
 - a. Students recognized for Social Emotional growth for one student, Math growth for the others.

COMMENTS & QUESTIONS –

The School Board received a letter from Martha Jacobsen. Superintendent Tack will be following up with Martha.

William Younger - Has sent an email to the board members. States concerns about the danger of divisiveness. Sees gifts in all students and wants equality. States that school is to teach skills.

APPROVAL OF AGENDA - Motion Passed

Motion to Approve By: Director Huntington

Seconded By: Director Moore

APPROVAL OF CONSENT AGENDA - Motion Passed

Minutes of January 1, 2022 Board Meeting & Work Session

Certificated Employment Recommendations

CERTIFICATED PERSONNEL **January 24, 2022**

Retirement:

Dieter, Zoe - Counselor, Huntington Middle School

1.0 FTE

Effective August 31, 2022

Resignation:

Bishop, Yolanda - Special Education Teacher, Butler Acres Elementary

1.0 FTE

Effective January 24, 2022

**KELSO SCHOOL DISTRICT
SUPPLEMENTAL CONTRACTS ISSUED
December 8, 2021 to January 18, 2022**

Date Issued	Employee	Position	Bldg
1/3/2022	Caron, John	Additional Period Contract - Second Trimester	Kelso High School
1/3/2022	Ganley, Lance	Additional Period Contract - Second Trimester	Kelso High School
1/3/2022	Johnson, Andrew	Additional Period Contract - Second Trimester	Kelso High School
1/3/2022	Mahika, Michelle	Additional Period Contract - Second Trimester	Kelso High School
1/3/2022	McWilliam, Joseph	Additional Period Contract - Second Trimester	Kelso High School
1/3/2022	Rood, Benjamin	Additional Period Contract - Second Trimester	Kelso High School
1/3/2022	Thomas, Megan	Additional Period Contract - Second Trimester	Kelso High School
1/7/2022	Messinger, Roylan	Intramural Module - 4th Grade Chior	Lexington Elementary School
1/7/2022	Messinger Roylan	Intramural Module - 5th Grade Chior	Lexington Elementary School
1/7/2022	Shoddy, David	Excess Students (4 Over)	CMS
1/7/2022	Andrechak, Rachel	Intramural Module - Running Club	Lexington Elementary School
1/7/2022	Schill, Sarah	Intramural Module - Running Club	Lexington Elementary School
1/7/2022	Allie, Hailey	Intramural Module - Running Club	Lexington Elementary School
1/7/2022	Birdsell, Roberts	Excess Students (4 Over)	CMS
1/7/2022	Saccio, Jasmine	Excess Students (4 Over)	CMS
1/7/2022	Andrechak, Rachel	Intramural Module - LES Student Leadership	Lexington Elementary School
1/7/2022	Rothwell, Cami	Intramural Module - LES Student Leadership	Lexington Elementary School

**KELSO SCHOOL DISTRICT
SUPPLEMENTAL CONTRACTS ISSUED
December 8, 2021 to January 18, 2022**

Date Issued	Employee	Position	Bldg
1/7/2022	Schill, Sarah	Intramural Module - LES Student Leadership	Lexington Elementary School
1/7/2022	Liden, Erin	Excess Students (4 Over)	CMS
1/7/2022	Mitchell, Amy	Intramural Module - Junior Librarians	Rose Valley

Classified Employment Recommendations

CLASSIFIED PERSONNEL January 24, 2022

New Hires:

Dalton-Bowers, Mark - Paraeducator, SpEd/Resource, Kelso High School
6.5 hrs/day, 191 days/year
Effective January 20, 2022

Nolan, Kristen - Paraeducator, SpEd/Resource, Lexington Elementary
6.25 hrs/day, 190 days/year
Effective January 20, 2022

Woodard, Ellie - Paraeducator, Transitional Kindergarten, Barnes Elementary
7.0 hrs/day, 190 days/year
Effective January 20, 2022

Resignations:

Schmitz, Karen - Paraeducator, SpEd/Significant, Kelso High School
6.75 hrs/day, 191 days/year
Effective January 2, 2022

Stephenson, Makenzie - Paraeducator, SpEd/Resource, Lexington Elementary
6.25 hrs/day, 190 days/year
Effective December 18, 2021

Warrants:

January 24, 2022			
General Fund	Warrant Date	Amount	Warrant Number
AP- Benefits	1/5/2022	\$1,624.33	261496-261497
AP	1/7/2022	\$4,326.35	261498
Payroll	1/14/2022	\$541.96	261499
AP	1/14/2022	\$23,025.30	261500
Capital Projects Fund			
AP	1/18/2022	\$1,547,917.33	3661

Contracts:

For Board Approval: January 24, 2022

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SUMMARY OF CONTRACTS / AGREEMENTS WITH KELSO SCHOOL DISTRICT

Company/Provider	Sponsor	Description of Services	Amount
FORMA Construction	Scott Westlund	Construction Change Directives for Huntingt Middles School CCD-033 REV 1 - Revisions to accoustical tile ceilings in boiler boiler room CCD-040 - Revisions to HVAC Ducts & Casings CCD-041 - Revisions to site water utility distribution piping CCD-042 - Revisions to Cafeteria Stair/Ramp CCD-043 - Remove concrete protrusions under existing locker base for install of flooring & casework benches CCD-045 - Revisions to Wood Athletic Flooring CCD-046 - Revisions to accoustical tile ceilings CCD-048 - Revisions to outside paint of Library & Admin Area	As provided by Article 7.3 and 7.5 As provided by Article 7.3 and 7.5 As provided by Article 7.3 and 7.5 As provided by Article 7.3 and 7.5 As provided by Article 7.3 and 7.5 As provided by Article 7.3 and 7.5 As provided by Article 7.3 and 7.5 As provided by Article 7.3 and 7.5
FORMA Construction	Scott Westlund	Change Orders for Huntington Middle School Project CO-02 Various revisions as noted on attached change order CO-03 Various revisions as noted on attached change order	Approximate cost \$50,583.00 Approximate cost \$102,323.00
FORMA Construction	Scott Westlund	Construction Change Directive for Lexington Elementary CCD-039 - Add 120V power & interface to fire alarm system	As provided by Article 7.3 and 7.5
Garret Sign	Scott Westlund	To provide sign for Kelso High	Cost estimate is \$82,892.58
Hultz BHU Engineering	Scott Westlund	To provide mechanical & electrical engineering srvs KHS Stadium	Proposed fees \$45,400.00
Integrus Architecture	Scott Westlund	Allocation of Energy-Efficient Building Deductions of Designer of Government-Owned Building - Lexington Elementary	Non-financial
Integrus Architecture	Scott Westlund	Allocation of Energy-Efficient Building Decuctions of Designer of Government-Owned Building - Wallace Elementary	Non-financial
PBS	Scott Westlund	Consultant services Change Order for Huntington Project CO1 - Additional labor costs	\$15,000.00 Increase

QED Lab	Scott Westlund	To provide window testing at Huntington Middle School	Cost estimate is \$7,350.00
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ESD CONTRACTS

BEST Grant	Kim Yore	Admendment #1 - Increases funds by \$2,307.69	Amended Agreement total is \$67,115.38
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Salary Schedule Updates:

- ASB & Casual Workers
- Non-Represented
- PSE 1
- Student Salary Schedule

Motion to Approve By: Director Huntington

Seconded By: Director Grafton

UNFINISHED BUSINESS

APPROVED POLICY 3220/3220P FREEDOM OF EXPRESSION (2ND READING & ACTION) - DON IVERSON

Student opinion is an important part of school systems across America. It's important to make sure this is a safe expression and environment.

Motion to Approve By: Director Moore

Seconded By: Director Grafton

APPROVED POLICY 3411 ACCOMMODATING STUDENTS WITH SEIZURE DISORDERS (2ND READING & ACTION) - DON IVERSON

Requires a designated school professional to care for students with seizure disorders. KSD has already done this for many years.

Motion to Approve By: Director Huntington

Seconded By: Director Grafton

NEW BUSINESS

HEARD CONSTRUCTION UPDATE - FORMA/CSG/INTEGRUS

Huntington MS – Aux Gym and Vestibule Slab



Aux Gym Slab



Aux Gym Slab

Huntington MS – Site Progress

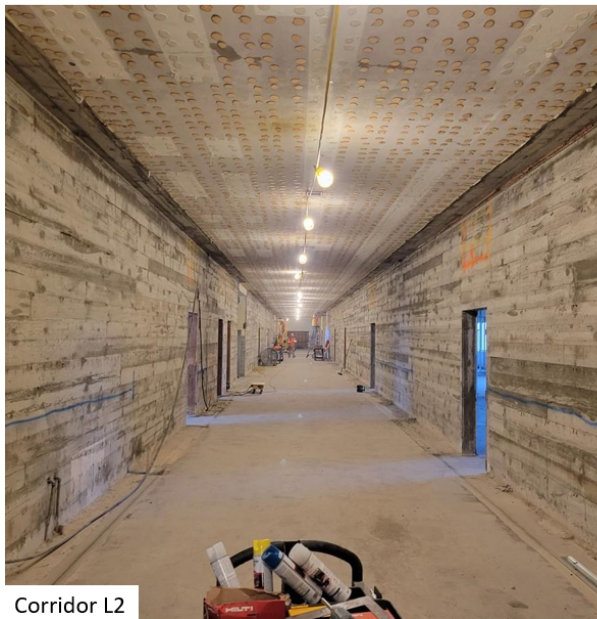


Chiller Pad



Utility Progress

Huntington MS – Demolition / Abatement



Corridor L2

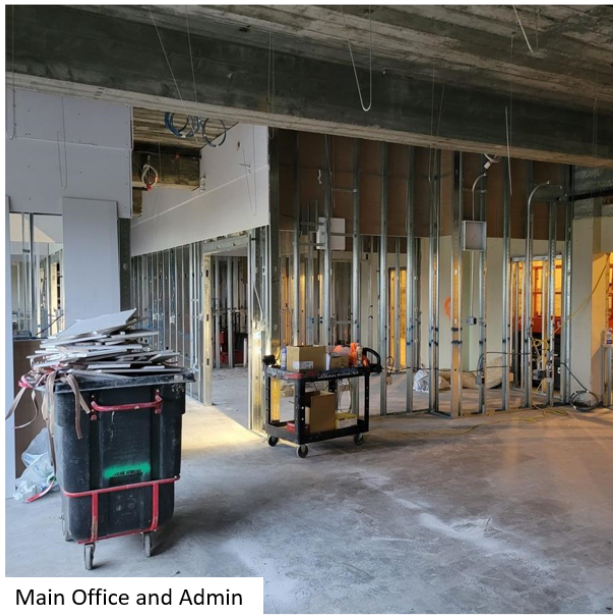


Music Room

Huntington MS – Interior Progress

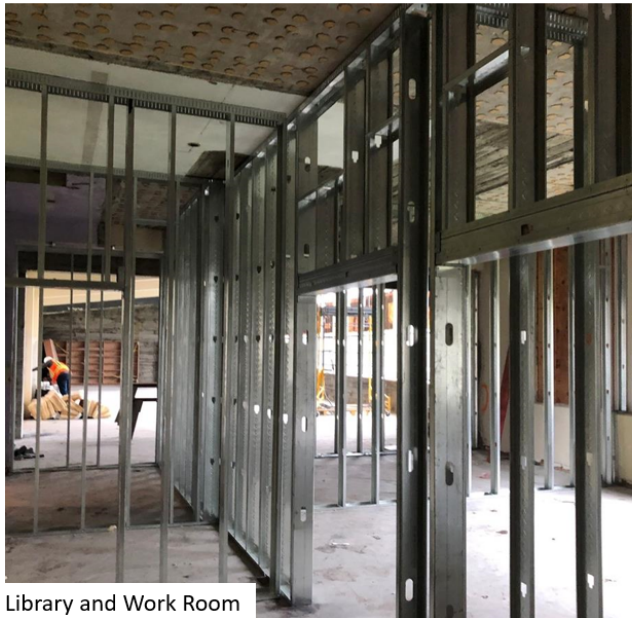


Corridor L1 Framing

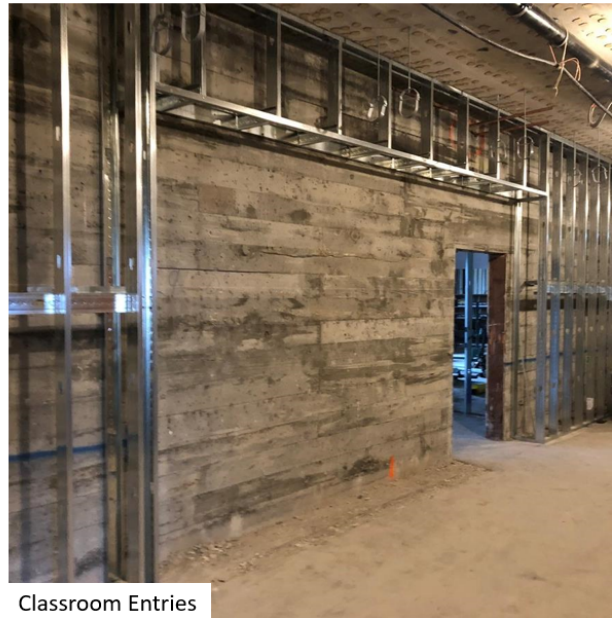


Main Office and Admin

Huntington MS – Interior Progress



Library and Work Room



Classroom Entries

HMS is on schedule and looking good. Getting close to the middle of the project. Planning to be finished in the summer of 2022 so that the kids can start fall 2022 in the new school.

There are issues getting supplies in a timely manner. We have been able to find different suppliers or materials as a solution.

Rose Valley - in the early planning stages.

Butler Acres - wrapping up the finishing touches.

HEARD CARROLLS SCHOOL ACHIEVEMENT PRESENTATION - DR. JULIE OWENS

We Are...COUGS:

**Continuously Respectful
Outstandingly Responsible
Universally Safe
Genuinely Kind**



DEMOGRAPHICS

- 92 students enrolled
- 6 classrooms
- 21 staff members
- 43% low income (2021-2022)

CARROLLS' SCHOOL IMPROVEMENT GOALS - AVID ELEMENTARY GOALS

- Monthly site team meeting

AVID Schoolwide Domains



AVID Schoolwide Subdomains

- | | | | |
|---|--|---|---|
| 1. WCOR (Writing, Inquiry, Collaboration, Organization and Reading) | 1. Management of the AVID Elective | 1. College Readiness Mission and Vision | 1. Rigor |
| | 2. Access to Rigor and Student Support | 2. Representative Governance | 2. Community Activities and College Awareness |
| | 3. Assessment of Student Progress | 3. Strategic College Readiness Planning | 3. College-Going Environment |
| | 4. Professional Learning | | |



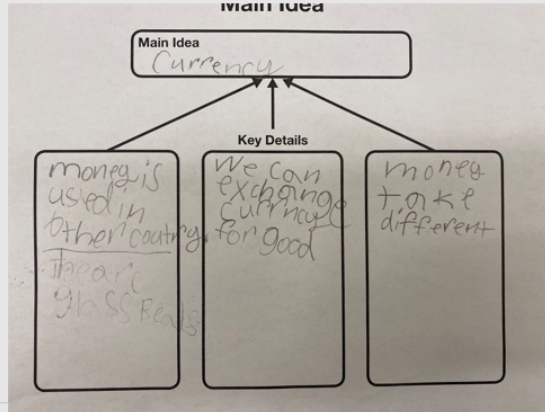
INSTRUCTION



QUALITY INSTRUCTION

Every Kelso student will experience high-quality standards-based instruction that fosters critical thinking and high levels of academic achievement.

- Goal: Increase Math Proficiency - 1 year's growth
- Graphic Organizers
 - Math & ELA
 - K-5 Progression
- PLCs
- Core & Intervention



SYSTEMS



CAREER, COLLEGE & COMMUNITY READY

Every Kelso student will transition successfully between grades and schools and will graduate with the knowledge, skills and attitude to excel in post-high school opportunities. To that end, we will actively engage and partner with parents, families, and our community.

- Goal: Training in AVID WICOR Strategies
 - Currently 2 teachers and 1 administrator trained
 - WICOR strategies during AVID Site Team Meetings
 - Alignment to CMS

LEADERSHIP



SCHOOL CLIMATE

A school climate that emphasizes student safety, a healthy lifestyle, and respect for other students and faculty.

•Goal: School Mission and Vision aligned with AVID

- Researching mission & vision statements
- Revising current mission & vision

▪ Documentation:

- Bulletins & Newsletters
- Email signatures
- Assemblies
- Purchase/print posters for hallways

▪ Strengthening Climate & Culture

- Rose Valley/Carrolls PLCs
- The COUG way
- School-wide celebrations



AVID's mission is to close the opportunity gap by preparing all students for college readiness and success in a global society.

















CULTURE



EARLY LEARNING

Every Kelso student will meet or exceed standard by the end of third grade in English/language arts and mathematics.

- Goal: Engage in PLCs
 - Cross Grade Band PLCs
 - Grade Band PLCs
 - Rose Valley
 - Data Dives

Growth Proficiency Category	SGP (Exp. = 50)	Test Date	Test Duration	SS	GE	PR	NCE
Low Growth, Low Proficiency	44	09/13/21	08:53	 715	<1	15	28.2
		01/07/22	10:11	 780	1.1	33	40.7
		Latest Change		65	2.1	18	12.5
Low Growth, High Proficiency	21	09/13/21	11:28	 823	1.6	81	68.5
		01/11/22	19:42	 837	1.8	70	61
		Latest Change		14	0.2	-11	-7.5
High Growth, High Proficiency	76	09/13/21	05:58	 737	<1	28	37.7
		01/07/22	10:09	 827	1.7	64	57.5
		Latest Change		90	2.7	36	19.8
High Growth, Low Proficiency	75	09/15/21	14:56	 691	<1	6	17.3
		01/12/22	17:25	 804	1.4	49	49.5
		Latest Change		113	2.4	43	32.2
Low Growth, High Proficiency	26	09/13/21	15:46	 820	1.6	80	67.7
		01/07/22	15:37	 839	1.8	71	61.7
		Latest Change		19	0.2	-9	-6
High Growth, High Proficiency	87	09/13/21	21:23	 790	1.2	62	56.4
		01/10/22	24:46	 867	2.2	85	71.8
		Latest Change		77	1.0	23	15.4
High Growth, High Proficiency	99	09/13/21	08:24	 802	1.3	70	61
		01/07/22	10:39	 918	3.0	96	86.9
		Latest Change		116	1.7	26	25.9
Low Growth, High Proficiency	36	09/13/21	14:04	 793	1.2	64	57.5
		01/07/22	09:28	 826	1.7	63	57
		Latest Change		33	0.5	-1	-0.5

MOVING FORWARD...

★ School-Wide Celebrations

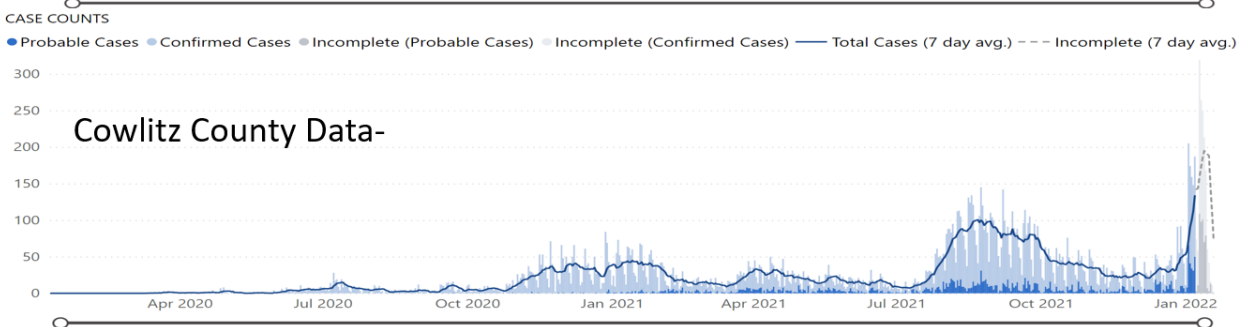
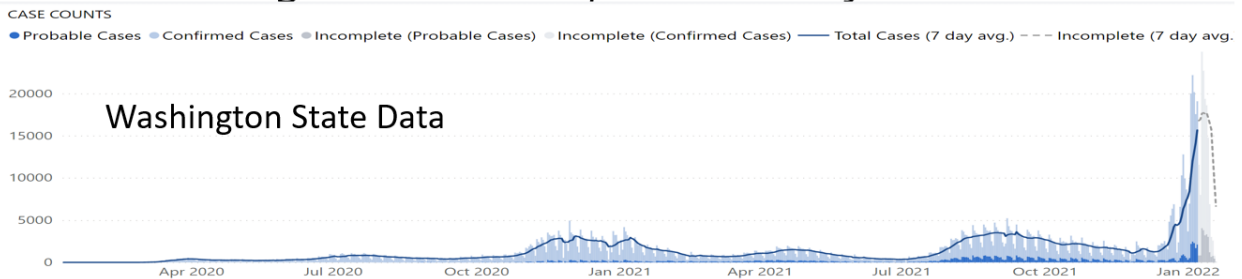
★ AVID

- Math Intervention - Front loading VS Back-filling
- Vision Statement
- PLCs
- Summer Institute

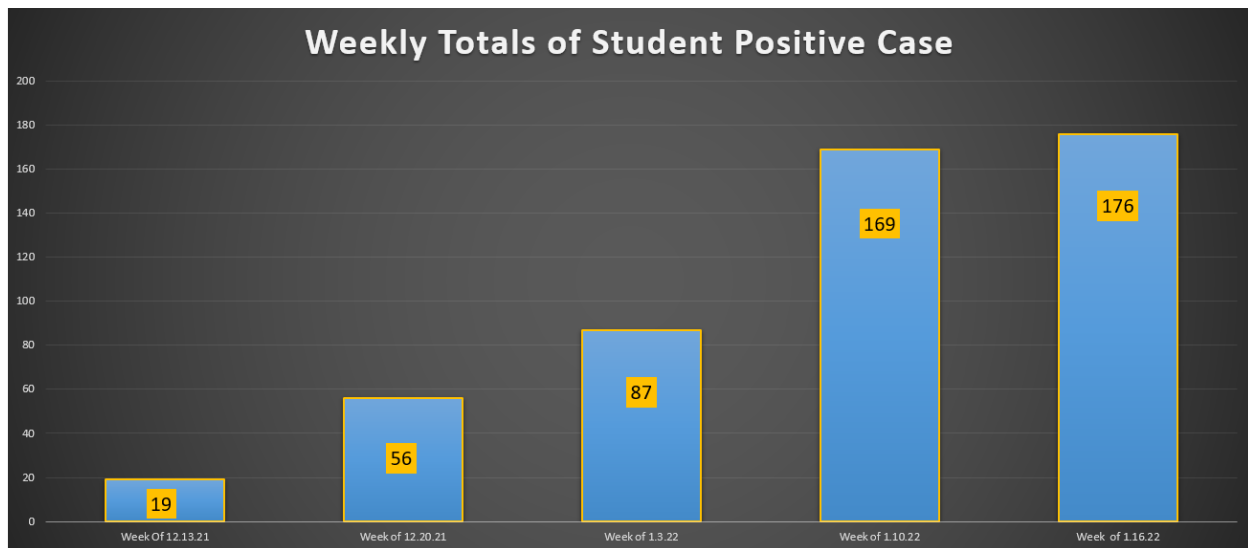
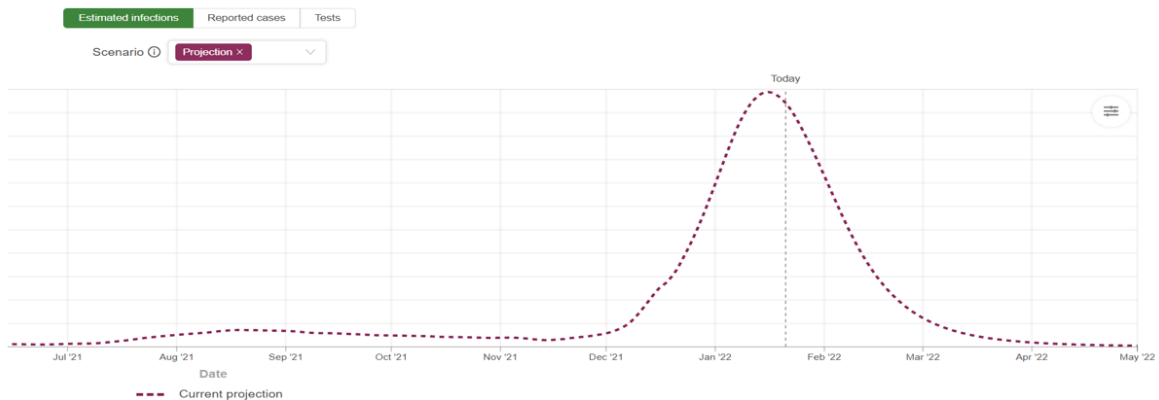
★ Benchmarking Math Data Comparison

HEARD HEALTH AND SAFETY UPDATE - DON IVERSON

Washington State Department of Health Data



Washington State---Current Estimates Institute for Health Metrics Evaluation



MITIGATION STRATEGIES

STAY HOME WHEN SICK

- Staying home when sick.
- Face coverings/masks.
- Physical distancing.
- Increase ventilation.
- Handwashing.
- Respiratory etiquette.
- Cleaning and disinfecting.
- Access to COVID-19 Testing.

Staying home when sick with COVID-19 is essential to keep COVID-19 infections out of schools and prevent spread to others.


Students and school employees who have symptoms of infectious illness, such as influenza (flu) or COVID-19, should stay home and seek medical evaluation, which may include testing for COVID-19 and other respiratory infections.

Kelso School District Testing Center

2001 Allen Street

Open from 7:00AM-4:00PM Monday-Friday

No appointment necessary.

 Rapid and Antigen Tests Available for Staff and Students.

Antigen Tests available to Family Members!

Rapid Tests results provided within 15 minutes!



Please preregister when possible at:

<https://www.simplereport.gov/register/A6Q2C>

Rapid Tests Week of January 10-14

Tests conducted

1437

Positive tests

296

Negative tests

1141

Positivity rate

20.6%

Positives ÷ total tests

NEW DOH GUIDELINES

Prevention Measure	October 27, 2021 DOH Requirements	January 7, 2022 DOH Requirements
Test to Stay: A protocol in which a student or staff member completes post-exposure testing at regular intervals in order to complete a modified quarantine, subject to local health jurisdiction Test to Stay Protocol approval.	Eligibility limited to students whose exposure occurred at school. Participation in extracurricular activities and child care was not allowed.	Test to Stay is now inclusive of all staff and students, regardless of where exposure occurred.

Prevention Measure	October 27, 2021 DOH Requirements	January 7, 2022 DOH Requirements
Isolation: When someone who has COVID-19 symptoms, or has tested positive, stays home and away from others (including household members) to avoid spreading their illness.	Isolation at home was required to be 10 days, symptoms resolving, no fever in past 24 hours (no medication) based on DOH requirements and U.S. Centers for Disease Control and Prevention (CDC) recommendations.	Isolation reduced to 5 days at home since symptom onset or positive test. Symptoms must be absent or resolving, no fever in the past 24 hours (no medication). Monitor and wear well-fitting mask for next 5 days (days 6–10).

Prevention Measure	October 27, 2021 DOH Requirements	January 7, 2022 DOH Requirements
Quarantine: When someone who has been exposed to COVID-19 stays home and away from others for the recommended period of time in case they were infected and are contagious. Quarantine becomes isolation if the person later tests positive for COVID-19 or develops symptoms.	No quarantine needed if they are asymptomatic and: <ul style="list-style-type: none"> Fully vaccinated, or Had COVID in the past 90 days and recovered. Test to Stay was encouraged. If not using Test to Stay, quarantine was 7 days with a negative test at day 5, or 10 days without a test.	No quarantine needed if they are asymptomatic and: <ul style="list-style-type: none"> Ages 18+ up to date with vaccines (primary series and boosters); Ages 5–17 completed primary series of vaccines; or Had confirmed COVID-19 in the last 90 days and recovered. Test to Stay is available and encouraged.

Prevention Measure	October 27, 2021 DOH Requirements	January 7, 2022 DOH Requirements
Contact Tracing: The process of identifying people who have been exposed to COVID-19 and notifying these close contacts about their exposure, while protecting confidentiality, in order to provide public health guidance.	Priority areas were classrooms, transportation services, extracurricular activities, and lunchrooms.	Contact tracing is further prioritized to efforts on transportation services, high-risk extracurricular activities, and indoor spaces where masking is limited or not consistent.

As a parent, who should I contact about quarantine or isolation for my student?

- Consult your family medical provider for questions.
- For testing or quarantine timelines, you can contact:
 - The Health Care Specialist at the school your students attends,
 - Stephanie Toms, Kelso School District Nurse; (360.501.2463).
 - DOH website @ www.doh.wa.gov

HEARD POLICY 1815 ETHICAL CONDUCT FOR SCHOOL DIRECTORS (1ST READING) - MARY BETH TACK

Agenda stated 1805, the policy is 1815 and will be changed for the 2/15/22 agenda.

WSSDA highly recommends this for boards.

This policy is NOT a direct reflection of our incredible team, we are working on being proactive. Ethical behavior is paramount and this policy ensures this continues throughout the years.

HEARD POLICY 1825 ADDRESSING SCHOOL DIRECTOR VIOLATIONS (1ST READING) - MARY BETH TACK

Outlines, if there is an issue or a challenge, this is the process that will be followed to deal with a violation by a director.

HEARD POLICY 3241 STUDENT DISCIPLINE (1ST READING) - DON IVERSON

Policy came to us around 2016. There was a disproportionate level of exclusion, this policy directly relates to those. Tonight we are moving forward with the policy and the procedure will come later in the spring in conjunction with the Rights and Responsibilities handbook. ADHOC Team will work on this together before we bring it before the board.

Director Grafton has stated concerns about the wording of this policy. She indicated concerns about moving forward without the procedure to accompany it. She stated this policy has too many changes to it for her to feel comfortable moving forward. Concerns include: Not removing students from the classroom when disruptive, being in compliance with collective bargaining agreements, and why we are doing it now; when we are waiting until May for the procedure.

Superintendent Tack and Director Iverson explained that a policy is intended to align the district with state laws and is guided by WSSDA legal teams; a procedure details the practices implemented by Kelso to comply with the policy.

Director Moore explained that her understanding is likened to the following analogy: A policy is like putting an address (destination) into the GPS, the procedure is then choosing which route to get there.

Director Conrad asked Director Grafton to type up questions and submit them to Director Iverson for answers.

Director Huntington suggests having a work session to go over this information at a level that everyone will be comfortable with to move forward and Director Moore agrees.

Superintendent Tack asks a clarifying question: Are you wanting a work session for the policy or for the procedure once it has been updated by the ADHOC team?

Director Grafton says she would like the work session on the policy before moving forward on approval. She also says this appears to be changing mid year.

Superintendent Tack and Director Iverson clarify that these changes will be done to guide updates to the Rights and Responsibilities Handbook which will be implemented next school year. This policy provides the framework for the team to get started on updating the procedure. Also mentioning that there are no dramatic shifts from what we have had in place for the last year or two.

Director Huntington states again that he would be more comfortable having a work session to answer questions so that everyone is ready to move forward.

Director Conrad suggests that the focus can be on diving deeper into the whys of what was taken out and what was added in.

Superintendent Tack and Director Iverson will work together to facilitate a work session on March 7th that will be on policy 3241 Student Discipline.

Board members will get questions to Director Iverson in the next week for review.

LEGISLATIVE UPDATE - DIRECTOR LEAH MOORE

- Feb 3rd cut off for bills
- Not too much concerning Kelso
- HB 5581 has to do with transportation funds - this will be noteworthy
- Procedure for moving forward with passing a Bond
- Enrollment stabilization to calculate Levy limits
- Support around the prototypical model around additional nurses and counselors for mental health support
- Leg conf is Jan 30th - the following week will be individual meetings with legislators.

SUPERINTENDENT REPORT

- School board appreciation month - January. There is a small gift for each board member
- Starting soon going on the 3rd year on COVID challenges. Our district is focused on helping staff/students/families
 - Magellan has been happening since Jan 1st supporting staff mental health
 - Support for teens and their families to help with mental health - zoom presentation tomorrow night.
 - Zoom also for promoting resiliency in administration
- Transitional Kindergarten and Special Education
 - Thank you to Director Ogden and Dr. Owens
 - Inclusionary Grant recipient for the team
 - Around 75 students enrolled

FOR THE GOOD OF THE ORDER

●

Adjourn at 7:18 p.m.

X _____

President

X _____

Secretary